



## Annual Trustees Report

### & Financial Statements for the year ending August 31st 2023

Chair

Raise Kids Work

Chairman

Trustees

Trustees

Christopher Cate (Chair)

Alison Alford

Heather Maclean

Nick Mitchell

Director of Operations

Andrew Jones

Part-time and formerly Assistant (from February 2023)

Andrew Jones

Registered Address

25 Greenfield Avenue, Wymondham

Administration and Finance

Leah Jones

General Manager

Independent Examiner Mr John Payne

Signed by : Christyl Cate (Chair of Trustees)

Date : 14/05/2024

## Raise Kids Work Trustees' Report and Financial Statements

The Trustees are pleased to present their report and accounts for the period ending 31<sup>st</sup> August 2023, which have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (March 2005).

### Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting. This report illustrates activities carried out in support of the public benefit requirement.

### Reference and Administrative Information

#### Charity

Raise Kids Work

#### Charity Number

1179356

#### Trustees

Christopher Cate (Chair)

Vivien Aldred

Heather McLeen

Nick Mitchell

#### Director of Operations

Andrew Jones

#### Part-time Kids Ministry Assistant (from February 2023)

Andrew Severn

#### Registered Address

35 Greenland Avenue, Wymondham

#### Administration and Finance

Felicity Jones

Banker HSBC

Independent Examiner Mr John Payne

## Structure and Organisation

### Organisation

The constitution of Raise Kids Work is to serve children of the East Anglia area and beyond. To reach them with the gospel in a relevant way.

### Trustee Appointments

None

### Training

All Trustees, workers and volunteers are made aware of the policies and procedures put in place by Raise Kids Work. Training is provided as appropriate to ensure all are equipped to carry out their duties.

### Related Organisations

RAISE KIDS WORK seeks to work in churches and schools in order to maximise opportunities for primary aged pupils, and to serve Christian organisations who look to deliver quality children's work. It works with these bodies in different capacities agreed upon with each of them. RAISE KIDS WORK uses various facilities provided by these churches, schools and organisations and is very grateful for their support and co-operation.

### Risk Management

The Trustees work with the Director of Operations to monitor the risks facing the charity.

They are responsible for keeping accounting records which show at any time with reasonable accuracy the financial position of the charity. They ensure that the reporting of financial matters is in line with the Charities Act 1993. They are responsible for the safeguarding of the assets and procedures that protect against fraud and other irregularities.



## Objectives and Activities

The objects of the CIO are: To advance the Christian faith in accordance with the statement of faith in East Anglia and its environs and throughout the world for the benefit of Young People, in particular children by;

- a. *proclaiming Christian messages of an evangelistic and teaching nature;*
- b. *demonstrating, promoting and encouraging Christian values, including Dignity, Empowerment and Partnership;*
- c. *teaching children and young people through events, lessons and activities within schools and churches and their environs; and*
- d. *demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected by poverty and sickness, either directly or through relevant relief agencies.*

## Achievements and Progress

### Puzzle Pod

This new and exciting project in Raise's development moved from concept to design, testing and roll-out during the year. It is a portable Bible-based Escape Room designed around the story of Joseph.

Design and construction was completed in late 2022, launched at a Thanksgiving event in early 2023, piloted at local schools, with full rollout planned for the autumn 2023.

The Puzzle Pod was piloted with two local families and with the Walk through the Bible Staff team. It was also taken to Creation Fest – a festival in Cornwall where it was tested with more families and teenagers.

### Schools Work

**Assemblies:** RAISE ran assemblies at in a number of Norfolk schools: Morley, Tacolneston, Swanton Morley, Stibbard, North Elmham, Foulsham and Robert Kett in Wymondham.

**Christmas Experiences/Christmas in a Box 2022:** at schools in Thurton, Morley and Tacolneston and Robert Kett.

- Christmas Experience – 440 children.
- Christmas in a Box at Thurton, Morley and Tacolneston and Robert Kett involving 359 pupils.

**Easter in a Box:** in Hethersett and Cringleford. About 186 children heard the Easter story. The Puzzle Pod took priority this Easter

**Easter in a Box:** in Hethersett and Cringleford. About 186 children heard the Easter story. The Puzzle Pod took priority this Easter and so this meant there were less Easter events.

**Walk Through the Bible:** 5 interactive lessons were run at Hethersett Primary School

**Vision Experience:** at Ashwicken Primary Academy in March 2023. This event helped the school teach their school vision in a creative way.

## Church Work

**Fun2Play: Hope Church, Thetford** – These sessions were running in a soft play area with an evangelistic message. They were run until June 2023.

**Youth Weekend Away:** Raise were invited to a youth weekend away to lead a prayer room at Letton Hall Centre for 80 young people plus leaders.

**School of Supernatural Life Encounter Rooms:** Raise set up and created reflective prayer stations for adults in February 2023 for Hope Church, Wymondham

**Morley Kids Club:** Ran in partnership with Morley Methodist church once a month during autumn 2022 and into early 2023.

**Hope Kids Club:** Began in January 2023 and happens once a month during the year. It is a kids club ran in partnership with Hope Church. The Kids Clubs was titled MegaMix (along with the retitled Morley kids Club) and is an official project of Raise Kids Work.

## Other achievements

**Lions:** This training, mentoring and coaching ran from Andy Jones' acceptance onto the programme through autumn 2022 and into 2023. The charity received funding from the Lions programme which enabled the appointment of a part time worker.

**Staffing:** Andy Severn was appointed to work with Andy Jones in February 2023.

## Financial Matters

The Trustees receive a financial report from the administrator/treasurer and the Director of Operations at each Trustee's Meeting. Considerable fundraising success has been had through the efforts of the Director of Operations.

The Trustees are extremely thankful to all the organisations and individuals who have supported the work of RAISE KIDS WORK through 2022-2023.

Salaries and working hours have been set and reviewed by the Trustees. This will be revisited again in the coming year.

## Finance Report

See attached IER summary

## Reporting and Policies

The following Policies have been approved by Trustees

Raise Kids Work Policy for Safeguarding Children and Young People (Updated Annually)

Raise Kids Work Volunteers Policy

Raise Kids Work Child Protection Policy Statement (Updated annually)

Raise Kids Work Code of Conduct



## Raise Kids Work Trustees' Report and Financial Statements

Raise Kids Work Counter Bullying Policy  
 Raise Kids Work Data Protection Policy  
 Raise Kids Work Disciplinary Policy  
 Raise Kids Work Equal Opportunities Policy  
 Raise Kids Work Health and Safety Policy

### Project Management

The project is managed on a daily basis by the Director of Operations, Andrew Jones. He manages the project and has overseen the work and a growing number of volunteers. The Director of Operations meets with the Trustees on a bimonthly basis to give written or verbal report of the work, submitting proposals for new initiatives. He also discusses the financial status of the project.

The Trustees are committed to supporting the Director of Operations, and taking action as required ensuring the effective and safe operation of the project.

### Summary

The Trustees are committed to the Christian ethos of the project and its charitable objects. They hold the project in prayer and manage the project by overseeing the legal and financial obligations.

The following table shows the projects current activities and the approximate number of children involved.

<b>Raise Kids Work Activities</b>	children	Volunteers	Frequency
Walk through the Bible – New Testament lessons.	120	0	weekly (for 5 weeks)
Assemblies – regularly into schools presenting Collective Worship	2300	0	monthly
Christmas in a Box / Christmas Experience	799	12	annually
Easter in a Box	180	0	annually
Training delivered to other church kids ministry leaders (adults)	0	20	annually
Church kids clubs	370	30	monthly
Encounter Rooms – this has mainly been for adults and youth	210	14	three times annually
School Vision Day	117	0	once
Puzzle Pod (schools, adults and families)	165	2	Once a month
	<b>4261</b>	<b>78</b>	<b>Totals</b>

### Summary

2022/23 saw the development of the programme which had its roots in 2021/22 – in particular, the Escape Room/Puzzle Pod, which was greatly supported by the Director of Operation's continued training with the Lions – these gave continued and significant impetus to the development of Raise's aims and objectives.

We continue to work towards expanding our supporters' base further and are thankful for all the support and encouragement we receive, and the way volunteers continue to be a very important part of the project.

Raise Kids Work has met its Aims and objectives.





Raising Kids Work		11739355		CC16a
<b>Receipts and payments accounts</b>				
For the period from	Period start date	To	Period end date	
	01/09/2022		31/08/2023	

**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bids				-	-
Gift Aid	3,272			3,272	4,021
Church Work Donations	4,255			4,255	2,947
Donations	22,654	1,000		23,654	16,079
Schools Work Donations	4,572			4,572	3,326
Training	0			-	0
Investment interest	0			-	0
MISC	411			411	64
Fundraising	363			363	4,580
Grant	0	5,400		5,400	0
Weekend Away (Reboot)	2,425			2,425	0
	37,952	6,400		44,352	31,017
<b>A2 Asset and Investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	37,952	6,400	-	44,352	31,017
<b>A3 Payments</b>					
Net Salaries	15,828	5,400		21,228	15,794
Tax & NI	3,746			3,746	2,357
Pension	1,508			1,508	1,323
Payroll	425			425	360
Events	11			11	82
Church Work Expenses	468			468	391
School Work Expenses	1,187			1,187	1,028
Mission	0			-	-
Travel	1,590			1,590	1,479
Training	389			389	1,017
Resources & Equipment	548	1,357		1,905	643
Expenses	74			74	99
Office Supplies	512	1,000		1,512	428
Rent	3,000			3,000	2,850
Insurance	669			669	640
Weekend Away (Reboot)	300			300	
misc includes CCPAS & bank charges	890			890	292
<b>Sub total</b>	31,145	7,757	-	38,902	28,783
<b>A4 Asset and Investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	31,145	7,757	-	38,902	28,783
<b>Net of receipts/(payments)</b>					
A5 Transfers between funds	6,807	-	-	5,450	2,234
A6 Cash funds last year end	5,022	3,038		8,060	5,826
<b>Cash funds this year end</b>	11,829	1,681	-	13,510	8,060



# Section B Statement of assets and liabilities at the end of the period

## Categories

### Details

#### B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
HSBC Current	11,829	1,681	-
HSBC Saver Account	0		-
			-
<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>11,829</b>	<b>1,681</b>	<b>-</b>

#### B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

#### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

#### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

#### B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Christoph Cox</i>	Christopher Cox	23/6/24



## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name  
Raise Kids Work

On accounts for the year  
ended

31<sup>st</sup> August 2023

Charity no  
(if any)

1179356

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention .

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**John Payne**

Signed:

Date:

2nd May 2024



**Name:** John Payne

**Relevant professional  
qualification(s) or body  
(if any):** ACMA

**Address:** 35 Henby Way

Norwich

NR7 0LD

Only complete if the examiner needs to highlight material problems.