

**Annual Trustees Report**  
**& Financial Statements for the year ending August 31st 2021**  
**24<sup>th</sup> April 2022**

*Christoph Wate*  
CHAIRMAN - RAISE  
26/04/22

## Raise Kids Work Trustees' Report and Financial Statements

The Trustees are pleased to present their report and accounts for the period ending 31<sup>st</sup> August 2021, which have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (March 2005).

### Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting. This report illustrates activities carried out in support of the public benefit requirement.

### Reference and Administrative Information

#### **Charity**

Raise Kids Work

#### **Charity Number**

1179356

#### **Trustees**

Angela Fox (Chair)

Vivien Aldred

Nigel Green

Christopher Cate

#### **Director of Operations**

Andrew Jones

#### **Registered Address**

35 Greenland Avenue, Wymondham

#### **Administration and Finance**

Felicity Jones

**Banker** HSBC

**Independent Examiner** Mr John Payne

## **Structure and Organisation**

### **Organisation**

The constitution of Raise Kids Work is to serve children of the East Anglia area and beyond. To reach them with the gospel in a relevant way.

### **Trustee Appointments**

None

### **Training**

All Trustees, workers and volunteers are made aware of the policies and procedures put in place by Raise Kids Work. Training is provided as appropriate to ensure all are equipped to carry out their duties.

### **Related Organisations**

RAISE KIDS WORK seeks to work churches and schools in order to maximise opportunities for primary aged pupils, and to serve Christian organisations who look to deliver quality children's work. It works with these bodies in different capacities agreed upon with each of them. RAISE KIDS WORK uses various facilities provided by these churches, schools and organisations and is very grateful for their support and co-operation.

### **Risk Management**

The Trustees work with the Director of Operations to monitor the risks facing the charity.

They are responsible for keeping accounting records which show at any time with reasonable accuracy the financial position of the charity. They ensure that the reporting of financial matters is in line with the Charities Act 1993. They are responsible for the safeguarding of the assets and procedures that protect against fraud and other irregularities.

## Objectives and Activities

The objects of the CIO are: To advance the Christian faith in accordance with the statement of faith in East Anglia and its environs and throughout the world for the benefit of Young People, in particular children by;

- a. proclaiming Christian messages of an evangelistic and teaching nature;*
- b. demonstrating, promoting and encouraging Christian values, including Dignity, Empowerment and Partnership;*
- c. teaching children and young people through events, lessons and activities within schools and churches and their environs; and*
- d. demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected by poverty and sickness, either directly or through relevant relief agencies.*

## Achievements and Progress

This has certainly been a year of two halves as we have navigated through the pandemic.

At the beginning of September 2020 there was still a lot of uncertainty with schools and churches. A lot of the time was spent keeping up relationships with schools where possible. Using the video skills that Andy had been honing during the latter part of the previous financial year it opened up continuing opportunities for another Church's online presence in their kids work. A relationship which was forged previously.

In October Andy was able to be part of an online RE local leaders forum which was a positive experience as schools look to the future beyond the pandemic.

Andy has focussed some of his time on developing an exciting Christian themed Escape Room project over the months and has continued to work on this so that it will be ready to be tested in schools.

In November, Andy used the opportunity to train in mental health for children and also in a new resource being piloted called Christmas in a box. This were two great opportunities to add extra strings to Raise's bow. With the Christmas in a Box resource it allowed for a new way to enter schools in a COVID-safe way.

December also meant another time to collaborate with a local church to do an online Christmas Assembly that reached all the schools that Raise has connections with. It was very well received. December also saw a return to some classroom based assemblies.

In early 2021 the collaboration with the church continued and a two-part online Happiness assembly and an Easter one was filmed, edited and delivered.

Following on the success from Christmas in a Box – Andy trained up to use the Easter in a Box resource and delivered this in some of the schools.

In May 2021 – Andy utilised video editing to be in school and on screen for an interactive assembly. In July 2021 – Andy filmed, edited and delivered an online Moving on assembly at the request of a local school which then was

emailed to all the schools. Andy also delivered in person class assemblies and finally Andy also collaborated with a larger group of churches for some online filming for their kids work.

In June 2021 a fun fundraiser for general funds was developed and delivered – this was a live Monopoly challenge. Andy also led a couple of All Age Services for a church

In the later part of the financial year Andy established links with new churches. He spoke at one church about the work of Raise and set up and delivered a day of prayer stations for another church.

The Trustees continue to give oversight of the many activities carried out by Raise Kids Work. They meet regularly to consider matters of finance, strategy and running of the various projects being carried out as well as to ensure that all policies and matters required under the Charity Commissions' Legislation are adhered to. The Director of Operations gives detailed reports to the Trustees at every meeting.

### **Financial Matters**

The Trustees receive a financial report from the administrator/treasurer and the Director of Operations at each Trustee's Meeting. Considerable fundraising success has been had through the efforts of the Director of Operations.

The Trustees are extremely thankful to all the organisations and individuals who have support the work of RAISE KIDS WORK through 2020-2021.

Salaries and working hours have been set and reviewed by the Trustees. This will be revisited again in the coming year.

### **Finance Report**

See attached IER summary

### **Reporting and Policies**

The following Policies have been approved by Trustees

Raise Kids Work Policy for Safeguarding Children and Young People (Updated Annually)

Raise Kids Work Volunteers Policy

Raise Kids Work Child Protection Policy Statement (Updated annually)

Raise Kids Work Code of Conduct

Raise Kids Work Counter Bullying Policy

Raise Kids Work Data Protection Policy

Raise Kids Work Disciplinary Policy

Raise Kids Work Equal Opportunities Policy

Raise Kids Work Health and Safety Policy

### **Project Management**

The project is managed on a daily basis by the Director of Operations Andrew Jones. He manages the project and has overseen the work and a growing number of volunteers. The Director of Operations meets with the Trustees on a bimonthly basis to give written or verbal report of the work, submitting proposals for new initiatives. He also discusses the financial status of the project.

The Chair of Trustees meets the Director regularly for personal supervision and line management (Mrs Angela Fox).

The Trustees are committed to supporting the Director of Operations, and taking action as required ensuring the effective and safe operation of the project.

### Summary

The Trustees are committed to the Christian ethos of the project and its charitable objects. They hold the project in prayer and manage the project by overseeing the legal and financial obligations.

The following table shows the projects current activities and the approximate number of children involved.

<b>Raise Kids Work Activities</b>	<b>children</b>	<b>Volunteers</b>	<b>Frequency</b>
Online Assemblies - (delivered to 30 schools so quantity unknown)	?	1	quarterly
Christmas and Easter in a box	348	0	bi annually
Encounter Rooms – this has mainly been for adults (number is adults)	40	10	annually
Online Church Kids work	15	0	weekly from October - November
Church All Age Services	50	2	twice
Online joint kids work (quantity unknown)	100s	4	once
	453	17	Totals

### Summary

In a year when Covid restrictions have made face to face contact very difficult. Raise has continued to deliver when possible Kids work in line with our aims and objectives and taken opportunities as they have become available as well as using new methods of delivery quality Kids activities.

We have seen continuing support from individuals giving financially and although there hasn't been an increase in the support base – the hope is that this will double as we continue with the work. We are very thankful for all the support we have received and especially thankful for the way that the volunteers have been part of the project and how they have developed over the last year and that they are invaluable to the work.

Raise Kids Work has met its Aims and Objectives.





Raise Kids Work

1179356

## Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01/09/2020		31/08/2021

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bids		2,000		2,000	
Gift Aid	3,336			3,336	3,008
Church Work Donations	635			635	2,575
Donations	12,724			12,724	20,564
Schools Work Donations	1,483			1,483	2,053
Training	0			-	0
Investment interest	0			-	0
MISC	-			-	51
Fundraising	457	4,142		4,599	1,618
Grant (JRS)	0	4,587		4,587	
	0				
	18,635	10,729		29,364	29,869

**A2 Asset and investment sales, (see table).**

	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	18,635	10,729	-	29,364	29,869

**A3 Payments**

Net Salaries	11,231			15,818	14,667
Tax & NI	2,333			2,333	1,962
Pension	1,323			1,323	1,213
Payroll	360			360	360
Events	0			-	48
Church Work Expenses	0			-	227
School Work Expenses	925			925	794
Mission	0			-	0
Travel	198			198	954
Training	0			-	
Resources & Equipment	255	2,735		2,990	1,556
Expenses	12			12	13
Office Supplies	381			381	822
Rent	3,900			3,900	3,600
Insurance	621			621	562
misc includes CCPAS	235			235	122
	21,774	7,322	-	29,096	26,900
<b>Sub total</b>	21,774	7,322	-	29,096	26,900

**A4 Asset and investment purchases. (see table)**

	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	21,774	7,322	-	29,096	26,900

**Net of receipts/(payments)**

A5 Transfers between funds	-	3,407	-	268	2,969
A6 Cash funds last year end	5,558			5,558	2,589
<b>Cash funds this year end</b>	2,419	3,407	-	5,826	5,558



# Section B Statement of assets and liabilities at the end of the period

Categories

Details

## B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
HSBC Current	2,419	3,407	-
HSBC Saver Account	0		-
<b>Total cash funds</b>	<b>2,419</b>	<b>3,407</b>	<b>-</b>
(agree balances with receipts and payments account(s))			

OK

OK

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Christy La Cate

CHRISTY LA CATE

26/4/22





## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Raise Kids Work

On accounts for the year  
ended

31<sup>st</sup> August 2021

Charity no  
(if any)

1179356

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention .
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

**John Payne**

Date:

26<sup>th</sup> April 2022

Name:

John Payne

**Relevant professional qualification(s) or body (if any):**

ACMA

**Address:**

35 Henby Way

Norwich

NR7 0LD

## **Section B**

### **Disclosure**

Only complete if the examiner needs to highlight material problems.