

**Annual Trustees Report**  
**& Financial Statements for the year ending August 31st 2020**  
**22<sup>nd</sup> June 2021**

## Raise Kids Work Trustees' Report and Financial Statements

The Trustees are pleased to present their report and accounts for the period ending 31<sup>st</sup> August 2020, which have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (March 2005).

### Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting. This report illustrates activities carried out in support of the public benefit requirement.

### Reference and Administrative Information

#### **Charity**

Raise Kids Work

#### **Charity Number**

1179356

#### **Trustees**

Angela Fox (Chair)

Vivien Aldred

Nigel Green

Christopher Cate

#### **Director of Operations**

Andrew Jones

#### **Registered Address**

35 Greenland Avenue, Wymondham

#### **Administration and Finance**

Felicity Jones

**Banker** HSBC

**Independent Examiner** Mr John Payne

## **Structure and Organisation**

### **Organisation**

The constitution of Raise Kids Work is to serve children of the East Anglia area and beyond. To reach them with the gospel in a relevant way.

### **Trustee Appointments**

None

### **Training**

All Trustees, workers and volunteers are made aware of the policies and procedures put in place by Raise Kids Work. Training is provided as appropriate to ensure all are equipped to carry out their duties.

### **Related Organisations**

RAISE KIDS WORK seeks to work churches and schools in order to maximise opportunities for primary aged pupils, and to serve Christian organisations who look to deliver quality children's work. It works with these bodies in different capacities agreed upon with each of them. RAISE KIDS WORK uses various facilities provided by these churches, schools and organisations and is very grateful for their support and co-operation.

### **Risk Management**

The Trustees work with the Director of Operations to monitor the risks facing the charity.

They are responsible for keeping accounting records which show at any time with reasonable accuracy the financial position of the charity. They ensure that the reporting of financial matters is in line with the Charities Act 1993. They are responsible for the safeguarding of the assets and procedures that protect against fraud and other irregularities.

## Objectives and Activities

The objects of the CIO are: To advance the Christian faith in accordance with the statement of faith in East Anglia and its environs and throughout the world for the benefit of Young People, in particular children by;

- a. proclaiming Christian messages of an evangelistic and teaching nature;*
- b. demonstrating, promoting and encouraging Christian values, including Dignity, Empowerment and Partnership;*
- c. teaching children and young people through events, lessons and activities within schools and churches and their environs; and*
- d. demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected by poverty and sickness, either directly or through relevant relief agencies.*

## Achievements and Progress

This has certainly been a year of two halves.

In the Autumn term of 2019, Raise Kids Work was regularly in the schools across the region delivering lessons and frequent assemblies. As well as this work, Raise Kids Work used two volunteers to help deliver the children's work at a church residential weekend away in October. Raise also delivered kids work provision at a larger regional event at the beginning of November and was invited to speak at another kids and youth residential later in the month. 2019 finished off with seven Christmas Experiences in local schools.

At the beginning of 2020, there were lots of plans for some exciting projects and an invitation for Andy to be a key note speaker for a Kids Workers Conference in March. During this term, Raise delivered a successful programme of lessons, assemblies, and a Praise Party as part of the EPIC Residential event schedule.

In January, many supporters gathered together for the Annual Thanksgiving to celebrate all that Raise Kids Work had achieved over the last year. At the end of February there was a successful fundraising Curry and Quiz night to help raise funds towards the work of Raise.

At the beginning of March 2020 there was a great team preparation day which gathered leaders from different churches, to plan and get ready for the EPIC residential due in May. Raise Kids Work delivered a well-received Encounter evening for a local church. Easter Experiences in schools had begun and then COVID-19 meant that everything was stopped and cancelled.

With Schools and Churches shut, the following months allowed time for Andy to develop video skills and Raise Kids Work helped a local church with their online kids work content. Towards the latter part of the financial year Raise Kids Work was asked to present some short video sessions for another Church's online presence for their kids work.

The pandemic had a huge impact on the work of Raise and all its work and plans, however, it has allowed Andy time and space to consider new projects and what to provide for the people it continues to work with.

The Trustees continue to give oversight of the many activities carried out by Raise Kids Work. They meet regularly to consider matters of finance, strategy and running of the various projects being carried out as well as to ensure that

## Raise Kids Work Trustees' Report and Financial Statements

all policies and matters required under the Charity Commissions' Legislation are adhered to. The Director of Operations gives detailed reports to the Trustees at every meeting.

### **Financial Matters**

The Trustees receive a financial report from the administrator/treasurer and the Director of Operations at each Trustee's Meeting. Considerable fundraising success has been had through the efforts of the Director of Operations.

The Trustees are extremely thankful to all the organisations and individuals who have support the work of RAISE KIDS WORK through 2019-2020.

Salaries and working hours have been set and reviewed by the Trustees. This will be revisited again in the coming year.

### **Finance Report**

See attached IER summary

### **Reporting and Policies**

The following Policies have been approved by Trustees

Raise Kids Work Policy for Safeguarding Children and Young People (Updated Annually)

Raise Kids Work Social Networking and New Media

Raise Kids Work Volunteers Policy

Raise Kids Work Child Protection Policy Statement (Updated annually)

Raise Kids Work Code of Conduct

Raise Kids Work Counter Bullying Policy

Raise Kids Work Data Protection Policy

Raise Kids Work Disciplinary Policy

Raise Kids Work Equal Opportunities Policy

Raise Kids Work Health and Safety Policy

### **Project Management**

The project is managed on a daily basis by the Director of Operations Andrew Jones. He manages the project and has overseen the work and a growing number of volunteers. The Director of Operations meets with the Trustees on a bimonthly basis to give written or verbal report of the work, submitting proposals for new initiatives. He also discusses the financial status of the project.

The Chair of Trustees meets the Director regularly for personal supervision and line management (Mrs Angela Fox). The Trustees are committed to supporting the Director of operations, and taking action as required ensuring the effective and safe operation of the project.

## Summary

The Trustees are committed to the Christian ethos of the project and its charitable objects. They hold the project in prayer and manage the project by overseeing the legal and financial obligations.

The following table shows the projects current activities and the approximate number of young people involved.

<b>Raise Kids Work Activities</b>	<b>children</b>	<b>Volunteers</b>	<b>Frequency</b>
Walk through the Bible – Old Testament and New Testament lessons.	90	0	weekly (for 5 weeks)
Assemblies – regularly going into schools presenting Collective Worship	800	0	weekly
Christmas and Easter Experience – taking the experiences into schools	600	0	twice a year
Volunteer training/ twice per year (we work with many more volunteers). A regular opportunity to equip our volunteers ready to take Experiences into school		20	Bi annually
Church weekends – providing the kids work at weekends away	20	2	2 / year
Encounter Rooms – this has mainly been for adults	30	10	annually
Church Special Events – this includes a Halloween alternative and a praise party	70	20	Bi annually
Other Residentials - leading the kids work for other organisations	30	0	annually
Church Kids Work	14	1	monthly
Online Church Kids work	50	3	From April weekly / monthly
	1704	56	<b>Totals</b>

## Summary

As already mentioned, this has been a year of two halves. Full of both excitement and frustration for Raise Kids Work.

RAISE KIDS WORK has continued to see many opportunities open up and we are pleased with the progress made despite the complications of a pandemic. We have continued to build up our connections with Primary Schools in the area and the RAISE KIDS WORK team have continued to build a reputation for delivering good quality Kids activities.

We have seen continuing support from individuals giving financially and although there hasn't been an increase in the support base – the hope is that this will double as we continue with the work. We are very thankful for all the support we have received and especially thankful for the way that the volunteers have been part of the project and how they have developed over the last year and that they are invaluable to the work.

Raise Kids Work has met its Aims and Objectives.



Raise Kids Work	1179356
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## Receipts and payments accounts

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For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bids					
Gift Aid	3,008			3,008	1,288
Church Work Donations	2,575			2,575	4,826
Donations	20,564			20,564	12,550
Schools Work Donations	2,053			2,053	3,878
Training	0			-	0
Investment interest	0			-	0
MISC	51			51	3,842
Fundraising	1,618			1,618	13
	29,869			29,869	26,396
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	29,869	-	-	29,869	26,396
<b>A3 Payments</b>					
Net Salaries	14,667			14,667	13,083
Tax & NI	1,962			1,962	1,725
Pension	1,213			1,213	936
Payroll	360			360	333
Events	48			48	111
Church Work Expenses	227			227	780
School Work Expenses	794			794	1,323
Mission	0			-	152
Travel	954			954	1,845
Training	0			-	
Resources & Equipment	1,556			1,556	396
Expenses	13			13	48
Office Supplies	822			822	463
Rent	3,600			3,600	600
Insurance	562			562	516
misc includes CCPAS	122			122	1,497
<b>Sub total</b>	26,900	-	-	26,900	23,808
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	26,900	-	-	26,900	23,808
<b>Net of receipts/(payments)</b>	2,969	-	-	2,969	2,589
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	2,589			2,589	
<b>Cash funds this year end</b>	5,558	-	-	5,558	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Current	5,558		-
	HSBC Saver Account	0		-
				-
	<b>Total cash funds</b>	<b>5,558</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Raise Kids Work

On accounts for the year  
ended

31<sup>st</sup> August 2020

Charity no  
(if any)

1179356

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention .

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*John Payne*

Date:

27th January 2021

Name:

John Payne

**Relevant professional qualification(s) or body (if any):**

ACMA
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**Address:**

35 Henby Way
Norwich
NR7 0LD

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material problems.