



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/9/23 Period start date To 31/8/24 Period end date

Charity name: Maple Infants' School Voluntary Fund

Charity registration number: 1179348

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils of Maple Infants' School by providing and/or assisting in providing educational, recreational, sporting and other charitable facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities this financial period have been collecting donations and claiming gift aid on those donations. We have also been working on developing new income streams to support the funding of a new library.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.2	Activity has been focused on accumulating sufficient funds to be in a position to support the development of a new school library at Maple Infants' School.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	As above
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the reporting date the charity was holding £19,623 cash reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash is held in a bank account until approval by trustees in collaboration with Maple Infants' School as to how to spend donations
Amount of reserves held	Para 1.22	Approx. £19.6k.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Parental donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	None identified.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO-Foundation
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated from the Governing Body of Maple Infants' School

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	The charity works with The Governing Body of Maple Infants' School. As explained above trustees of the charity are nominated from this Governing Body.
Other		

Reference and Administrative details

Charity name	Maple Infants' School Voluntary Fund
Other name the charity uses	None
Registered charity number	1179348
Charity's principal address	Maple Infants' School Maple Road Surbiton Surrey KT6 4AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Forgan	Chair		
2	Claire Barwell	Head Teacher		
3				
4				
5				
6				
7				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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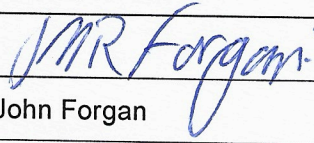
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

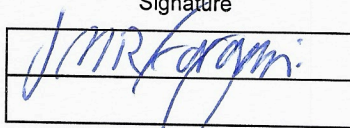
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Forgan	
Position (eg Secretary, Chair, etc)	Trustee Chair	
Date	26 June 2025	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH IN BANK	19,623	-	-
		-	-	-
		-	-	-
	Total cash funds	19,623	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Interactive Whiteboards	SVF	3,242	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Forgan	26-Jun-25



CHARITY COMMISSION
FOR ENGLAND AND WALES

MAPLE INFANTS' SCHOOL VOLUNTARY FUND

1179348

Receipts and payments accounts

CC16a

For the period
from

01/09/2023

To

31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
PARENTAL DONATIONS	4,877	-	-	4,877	4,596
AMAZON DONATION	-	-	-	-	139
HMRC - Gift Aid	951	-	-	951	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	5,828	-	-	5,828	4,735
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,828	-	-	5,828	4,735
A3 Payments					
PAYMENT FEES	-	-	-	-	62
VAT	-	-	-	-	12
INTERACTIVE WHITEBOARDS	3,242	-	-	3,242	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total	3,242	-	-	3,242	74
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,242	-	-	3,242	74
Net of receipts/(payments)	2,586	-	-	2,586	4,661
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,037	-	-	17,037	24,926
Cash funds this year end	19,623	-	-	19,623	29,587