



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/9/19
end date

Period start date To 31/8/20

Period

Charity name: Maple Infants' School Voluntary Fund

Charity registration number: 1179348

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the education of the pupils of Maple Infants' School by providing and/or assisting in providing educational, recreational, sporting and other charitable facilities. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Main activities this financial period have been collecting donations and claiming gift aid on those donations |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|-----------------------|
| Policy on grant making | Para 1.38 | Not applicable |
| Policy on social investment including program related investment | Para 1.38 | Not applicable |
| Contribution made by volunteers | Para 1.38 | Not applicable |
| | | |

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|-------|--|--|
| Other | | |
|-------|--|--|

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | Receipts will be spent in the next financial period on whiteboards which will be used to advance the education of Maple's pupils |
| | | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|-------------------------------------|-----------|-----------------|
| Achievements against objectives set | Para 1.41 | |
| | Para 1.41 | As above |

| | | |
|--|-----------|-----------------------|
| Performance of fundraising activities against objectives set | | |
| Investment performance against objectives | Para 1.41 | Not applicable |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity is holding approximately £21k cash reserves at year end |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Cash is held in a bank account until approval by trustees and Maple Infant School as to how to spend donations |
| Amount of reserves held | Para 1.22 | Approx. £21k |
| Reasons for holding zero reserves | Para 1.22 | Not applicable |
| Details of fund materially in deficit | Para 1.24 | Not applicable |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Not applicable |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|-----------------------|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Not applicable |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO-Foundation |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are selected from the Governing Board of Maple Infants' School |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Maple Infants' School Voluntary Fund |
| Other name the charity uses | None |
| Registered charity number | 1179348 |
| Charity's principal address | Maple Infants' School Maple Road Surbiton Surrey KT6 4AL |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | Margie Lindsay | Chair | | |
| 2 | Efe Heywood | | | |
| 3 | Alix Coups | | | |
| 4 | Beryl Pooley | | | |
| 5 | Claire Barwell | | | |
| 6 | | | | |
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| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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Funds held as custodian trustees on behalf of others

| | |
|---|------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Margie Lindsay | |
| Position (eg Secretary, Chair, etc) | Chair | |
| Date | 24 June 2021 | |



Receipts and payments account

| | | |
|------------------------|------------|----|
| For the period from | 26/07/2019 | To |
|------------------------|------------|----|

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds |
|---|--------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | |
| PARENTAL DONATIONS | 18,101 | - | - |
| GIFT AID RECEIPTS | 405 | - | - |
| AMAZON DONATION | 72 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| Sub total (Gross income for AR) | 18,577 | - | - |
| A2 Asset and investment sales, (see table). | | | |
| | - | - | - |
| | - | - | - |
| Sub total | - | - | - |
| Total receipts | 18,577 | - | - |
| A3 Payments | | | |
| PAYMENT FEES | 17 | - | - |
| VAT | 3 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| Sub total | 20 | - | - |
| A4 Asset and investment purchases, (see table) | | | |
| | - | - | - |
| | - | - | - |
| Sub total | - | - | - |
| Total payments | 20 | - | - |
| Net of receipts/(payments) | 18,558 | - | - |
| A5 Transfers between funds | - | - | - |
| A6 Cash funds at year end | 1 2,112 | - | 25/06/2021 |

| | | | |
|--|---------------|----------|----------|
| <i>Cash funds this year end</i> | 20,670 | - | - |
|--|---------------|----------|----------|

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ |
|---|--|------------------------------------|
| B1 Cash funds | CASH IN BANK | 20,670 |
| | | - |
| | | - |
| | Total cash funds | 20,670 |
| | (agree balances with receipts and payments account(s)) | OK |
| B2 Other monetary assets | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| B3 Investment assets | | Fund to which asset belongs |
| | | |
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| | | |
| | | |
| | | |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs |
| | | |
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| | | |
| B5 Liabilities | | Fund to which liability relates |
| | | |
| | CCXX R3 accounts (SS) | 25/06/2021 |

Signed by one or two trustees on
behalf of all the trustees

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Signature

Print N

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|------------|-------|
| 179348 | CC16a |
| units | |
| 31/08/2020 | |



| Total funds | Last year |
|------------------|------------------|
| to the nearest £ | to the nearest £ |
| 18,101 | 1,902 |
| 405 | 236 |
| 72 | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| 18,577 | 2,138 |

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| - | - |
| - | - |
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|--------|-------|
| 18,577 | 2,138 |
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| 17 | 22 |
| 3 | 4 |
| - | - |
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| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| 20 | 26 |

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| - | - |
| - | - |
| - | - |

| | |
|----|----|
| 20 | 26 |
|----|----|

| | |
|--------|-------|
| 18,558 | 2,112 |
| - | - |
| 2,112 | - |

| | |
|--------|-------|
| 20,670 | 2,112 |
|--------|-------|

Restricted funds

Endowment funds

to nearest £

to nearest £

| |
|---|
| - |
| - |
| - |
| - |

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OK

OK

Restricted funds

Endowment funds

to nearest £

to nearest £

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Cost (optional)

Current value
(optional)

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Cost (optional)

Current value
(optional)

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Amount due
(optional)

When due
(optional)

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| ame | Date of approval |
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