

Scalliwags Pre-School CIO

Report and Accounts

31 August 2021

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Annual Report

For the year ended 31 August 2021

Scalliwags Pre-School CIO of St Andrew's Youth Hall, Paddock Wood, Tonbridge, Kent is a registered charity, number 1179340. It is a member of the Pre-School Learning Alliance.

Administration

Chairperson	Paula Saunders
Treasurer	James Dow
Secretary	Lesley Short

The Coronavirus pandemic meant that the AGM was postponed until 10th March 2022 and was held virtually. Paula Saunders, James Dow and Lesley Short were appointed by re-election by parents at the virtual Annual General Meeting, held on 10th March 2022.

The objects of the Charity

The object of the Charity is to provide pre-school education to children from two years old to five years of age. The management committee aims to provide first class pre-school facilities for the benefit of pre-school children drawn from Paddock Wood and surrounding areas. The pre-school is very proud to be all inclusive, inviting all to join us, space permitting.

Summary of financial results for the year ending 31/08/2021.

Income for the year totalled £175,642.07. Expenditure for the year totalled £170,367.57
The surplus of income over expenditure for the year was £5,274.50

Fees will be reviewed regularly by the Trustees and were increased to £5.95 an hour from January 2022. The next scheduled increase is planned for January 2023 to £6.15 an hour.

Review of the Year

Scalliwags employs 11 part time members of staff, comprising of 7 qualified practitioners (including 2 with QTS) and 2 office staff. November 2020 saw 3 staff joining our team (Kate, Jenny, and Julie). In the summer term of 2020, Nicki decided to stay at home come the end of her maternity leave. Two members of staff, Janice and Sally decided not to return to the work considering the pandemic.

Covid-19 still had a significant impact on the setting during the academic year 2020-2021. Positive cases for children and staff at the setting as well as amongst staff children meant that logistics were sometimes a challenge. We are very proud not to have had to close during this time and this is thanks to our fabulous staff team and the support of our parents. Due to the Government imposed Lockdowns, Scalliwags saw a drop in demand. Staff moral hit a low in the Winter lockdown of 2020/21, schools were only open to keyworker children, yet early years was open to all. We continued to operate a bubble system with the hall divided into 2 bubbles with a 2m wide gap dividing the bubbles. Staff were allocated a bubble, and some were placed on flexible furlough due to the reduction in demand for some sessions. The summer of 2021 saw virtual transition meetings with the Primary school staff and Specialist teaching Services as well as communication with the Primary school's Family Liaison Officer, SENCo and Early Years team. Sports day became sports week with one parent per family invited to watch, socially distanced and wearing masks, it was fabulous to be able to offer this opportunity to our school leavers after the year that we had all had. We also even managed a socially distanced Leavers Assembly (over two days) for our children leaving us to go to primary school, our parents and children were thrilled to be part of this. We felt confident that we had done our very best to facilitate a smooth transition to Primary school for the 34 children who left Scalliwags in July 2021.

Paula Saunders
Chairperson

10/03/2022

Receipts and Payments Account

For the year ended 31 August 2021

Income Receipts	2021
Government funding 3 & 4	114,817.32
Government funding 2	18,468.30
SENIF & DAF & LIFT	2,569.84
Non-funded income (fees, lunch club)	31,721
EYPP	2,124.24
Uniform	686
Training Collaboration Supplement	488.18
Government Job Retention Scheme	4,606.93
Corona Virus SSP	114.12
Other	46.14
Fundraising (All fundraising cancelled)	
Total	175,642.07

	2021
Total receipts brought forward	175,642.07

Direct Charitable Expenditure	2021
Salaries (including payroll admin costs)	127,630.66
Staff training courses	925
Rent (including utilities and telephone)	12,186.20
Equipment	5,900
Snack	980
Craft materials	1145
Cleaning	2,262.46
Resources	4,200
Insurances and Membership, DBS	2,610.32
SENIF & DAF & LIFT	2,569.84
EYPP	2,124.24
Total	162,533.72

Other Expenditure	2021
Uniform	1,388.20
Stationary, photocopying, admin	3,400
Internet & website	1565.15
Bank Charges	280.5
Other	1200
Total	7,833.85

Scalliwags Pre-School CIO

Total Expenditure	170,367.57
Surplus	5,274.50

Statement of Assets and Liabilities

As at 31 August 2021

Monetary Assets	2021
Cash at bank	12,944

Starting balance September 2020	7,670
Net 2021	5,274

Approved for and on behalf of the Management Committee 10th March 2022.

Paula Saunders
Chairperson

Notes to the Accounts

For the year ended 31 August 2020

1 Accounting Policies

Basis of Accounting

The accounts have been prepared on a receipts and payments basis and comply with the requirements of the Charities Act 2011.

Independent Examiner's Report to the Trustees

I report on the Accounts of the Charity for the year ended 31 August 2020, which are set out on pages 1 to 7.

Respective responsibilities of trustees and examiner

As the Charity's trustees, the committee is responsible for the preparation of the accounts; the audit requirement of section 144 of the Charities Act 2011 does not apply. The examiner is asked to state, any particular matters that should give rise to further investigation, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act.

Basis of Independent Examiner's report

The examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and the examiners not requested to express an audit opinion on the view given by the accounts.

Independent Examiner's statement

To the Chairperson,
Scalliwags Pre-school CIO

I have examined the financial records of Scalliwags Pre-School and I find that they are in accordance with the vouchers and other documents presented to me.

There are no matters that I need to draw to your attention.