

KYFFIN PLACE COMMUNITY CENTRE

England & Wales · Charity number 1179336

Details

Other names	SUTTON COMMUNITY CENTRE
Status	Registered
Legal form	CIO
Registered	2018-07-25
Register	View on the Charity Commission register

Contact

Address	Sutton Community Centre 51 Kyffin Place Bradford BD4 8NB
Phone	01274668881
Email	finance@thesuttoncentre.co.uk

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF THE SUTTON ESTATE, BRADFORD AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: A community centre for local residents providing a wide range of activities and services each day of the week. We try to provide something for everyone. We hope that through accessing our services members of the community will improve their health and well being through building friendships, sports and exercise, developing skills and finding a listening ear.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£357,649	£384,447	-	-
2024-03-31	£355,207	£340,765	-	-
2023-03-31	£356,327	£251,988	-	-
2022-03-31	£149,753	£105,998	-	-
2021-03-31	£139,120	£79,909	-	-

Trustees

Name	Role	Appointed
Bianca Llanera	Chair	2020-01-28
Charlotte Maria Matless		2025-06-18
Emma Naylor		2026-01-28
Thomas William Hughes		2023-01-18

Accounts

Kyffin Place Community Centre

Charity number 1179336

Annual Report and Financial Statements for the year ended 31 March 2025



Kyffin Place Community Centre

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Kyffin Place Community Centre

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Bianca Llanera	Chair	
Katie Bailey		Resigned 11 December 2024
Andrew Sykes (appointed by e:merge (UK) Company Limited)		Resigned 24 September 2025
Tom Hughes		
Charlotte Matless		Appointed 18 June 2025
Charity number	1179336	Registered in England and Wales

Registered and principal address	Bankers
Sutton Community Centre	Yorkshire Bank
51 Kyffin Place	14 Broadway
Bradford	Bradford
BD4 8NB	BD1 1EZ

Independent examiner
Rhys North ACA

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management
The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 25 July 2018.

Method of recruitment and appointment of trustees
The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees. Additionally Bierley Community Association Limited, e:merge (UK) Company Limited and Primetime at the Vine (successor charity to The Vine Trust of St Mary's Laisterdyke) may each appoint one charity trustee.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To further or benefit the residents of the Sutton Estate, Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

Our aims and objectives are to improve health, increase wealth and build a sense of community.

We are a community centre for local residents providing a wide range of activities and services each day of the week which include Parent & Toddler groups, Food Pantry, Employment Support, Youth Activities, Tong Wellbeing Hub and general community activities and support. We try to provide something for everyone and hope that through accessing our services members of the community will improve their health and wellbeing, build friendships, develop new skills and find a listening ear.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty, the advancement of education and the advancement of health or the saving of lives.

Achievements and performance

This year as an organisation we have continued our home projects, wellbeing hub and physical activity programmes across the community.

The Tong Wellbeing Hub has delivered some fantastic results across the Tong ward area for local residents with provision extending to run from multiple venues as well as from our main building. The services within the building 5 days a week range from welfare advice, domestic abuse support, mental and physical health support groups, mens' mental health support as well as health MOT's and health advice available. We are grateful to the VCS Alliance and West Yorkshire ICB for their continued support and commitment to the Wellbeing Network for the next 3 years.

The Holme centre has continued to deliver adult training 5 days a week for local residents in partnership with Realise Training as well as providing youth work in an evening 5 days a week in partnership with Emerge.

Raising funds for the centre continued with our hirers remaining from previous years, as well as hosting local elections, NHS training, Bradford Council family support services and afternoon teas, fitness classes and activities for the local community.

Our centre's activity timetable, incorporating all sessions run both internally and by partner organisations, offers holistic provision to the local community with activities appropriate for people aged 0 to 100.

Our footfall in the centre has been consistent with over 25,000 visits over the year with residents accessing our building for all activities.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net expenditure for the year was £26,798, including net expenditure of £9,426 on unrestricted funds and net expenditure of £17,372 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £92,115.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission. They consider it prudent that free reserves of 3 to 6 months of running costs are retained to enable the smooth running of the charity and to enable an orderly winding up should the charity need to close. Based on budgeted 2025/2026 expenditure this equates to a reserves target of between £117,500 and £236,900.

Approved by the board of trustees on 17/12/2025

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Independent examiner's report to the trustees of Kyffin Place Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Rhys North ACA

18/12/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kyffin Place Community Centre
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	4,192	286,155	290,347	295,087
Venue hire		49,078	-	49,078	45,459
Activity contributions		8,679	-	8,679	5,244
Other income		7,535	-	7,535	8,243
Interest received		2,010	-	2,010	1,174
Total income		<u>71,494</u>	<u>286,155</u>	<u>357,649</u>	<u>355,207</u>
Expenditure on:					
Salaries and NI	(3)	39,341	120,087	159,428	125,002
Activities and trips		12,318	78,396	90,714	79,321
Sessional staff		260	36,313	36,573	59,340
Grant payments	(9)	-	16,990	16,990	2,988
Repairs, maintenance and cleaning		1,927	14,093	16,020	10,717
Utilities		3,737	7,326	11,063	11,098
Rent and rates		8,072	6,408	14,480	14,675
Equipment		1,071	1,505	2,576	7,961
Licenses and subscriptions		1,873	54	1,927	1,544
Office costs		1,770	2,158	3,928	2,686
Bookkeeping services		3,480	200	3,680	2,178
Insurance		1,797	230	2,027	1,277
Telephone and IT costs		2,717	4,604	7,321	7,777
Training and volunteer expenses		397	3,144	3,541	1,723
Staff expenses		1,965	751	2,716	1,714
Advertising and publicity		725	326	1,051	2,717
Independent Examination		2,310	-	2,310	1,620
Sundry costs		232	45	277	2,118
Professional Services		4,263	244	4,507	2,060
Depreciation		3,318	-	3,318	2,249
Total expenditure		<u>91,573</u>	<u>292,874</u>	<u>384,447</u>	<u>340,765</u>
Net income / (expenditure)		<u>(20,079)</u>	<u>(6,719)</u>	<u>(26,798)</u>	<u>14,442</u>
Transfers between funds		<u>10,653</u>	<u>(10,653)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(9,426)</u>	<u>(17,372)</u>	<u>(26,798)</u>	<u>14,442</u>
Fund balances brought forward		<u>111,106</u>	<u>115,565</u>	<u>226,671</u>	<u>212,229</u>
Fund balances carried forward	(4)	<u>101,680</u>	<u>98,193</u>	<u>199,873</u>	<u>226,671</u>

All incoming resources and resources expended derive from continuing activities.

Kyffin Place Community Centre
Balance sheet
as at 31 March 2025

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	9,565	-	9,565	8,607
Total fixed assets		<u>9,565</u>	<u>-</u>	<u>9,565</u>	<u>8,607</u>
Current assets					
Debtors and prepayments	(6)	7,317	4,684	12,001	16,593
Cash at bank and in hand	(7)	93,303	93,509	186,812	208,923
Total current assets		<u>100,620</u>	<u>98,193</u>	<u>198,813</u>	<u>225,516</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	8,505	-	8,505	7,452
Total current liabilities		<u>8,505</u>	<u>-</u>	<u>8,505</u>	<u>7,452</u>
Net current assets / (liabilities)		<u>92,115</u>	<u>98,193</u>	<u>190,308</u>	<u>218,064</u>
Net assets		<u>101,680</u>	<u>98,193</u>	<u>199,873</u>	<u>226,671</u>
Funds					
Unrestricted funds		101,680	-	101,680	111,106
Restricted funds		-	98,193	98,193	115,565
Total funds		<u>101,680</u>	<u>98,193</u>	<u>199,873</u>	<u>226,671</u>

The financial statements were approved by the board of trustees on 17/12/2025

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment, fixtures & fittings: over 4 years

Solar panels: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Kyffin Place Community Centre

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Active Bradford	-	932	932	-
Bradford Metropolitan District Council (BMDC)	-	66,937	66,937	99,764
Clarion Futures	-	38,765	38,765	18,440
CNET	-	1,500	1,500	-
Groundworks	-	22,342	22,342	-
National Lottery Community Fund (NLCF)	-	19,380	19,380	-
NHS West Yorkshire	-	14,860	14,860	-
Peter Harrison Foundation	-	15,000	15,000	-
Power to Change Trust	-	1,200	1,200	4,000
Sporting Assets Limited	-	9,000	9,000	-
Scurrah Wainwright	-	5,000	5,000	-
The Leap	-	15,000	15,000	15,000
VCS Alliance	880	76,234	77,114	-
BD4 Community Partnership	-	-	-	3,000
Bradford City Challenge	-	-	-	5,804
Bradford VCS Alliance	-	-	-	122,427
Community Actions Bradford & District (CABAD)	-	-	-	4,440
Semble Network Limited	-	-	-	1,900
Sport England	-	-	-	6,660
The Asda Foundation	-	-	-	400
The Northern Powergrid Foundation	-	-	-	9,601
Other donations	3,312	5	3,317	3,651
	<u>4,192</u>	<u>286,155</u>	<u>290,347</u>	<u>295,087</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	145,936	115,855
Social security costs	11,318	8,448
Employment allowance	(5,000)	(5,000)
Pensions	7,174	5,699
	<u>159,428</u>	<u>125,002</u>

The average number of employees during the year was 7.6, being an average of 5 full time equivalent (2024: 6.8, 4.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	7,174	5,699
Amount of any contributions outstanding at the year end	882	974

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2025

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Bradford City Challenge	-	2,000	2,000	-	-
BMDC - Disability	501	-	-	-	501
BMDC - Community Building	-	22,189	22,189	-	-
BMDC - Community Cycling	-	4,730	2,119	(1,920)	691
BMDC - HSF	-	28,711	28,711	-	-
BMDC - Holmewood Festival	-	5,000	3,911	-	1,089
BDMC - Activity Equipment	6,412	-	5,090	(1,277)	45
BDMC - Development Worker	9,467	-	9,467	-	-
CNET - Close the Gap	-	1,500	1,500	-	-
CNET - Local Friendship	-	4,307	325	-	3,982
NHS WY - Cancer Alliance	-	14,860	-	-	14,860
Clarion Bonfire	-	400	400	-	-
Clarion Christmas Treats	-	300	300	-	-
Clarion - External Painting	-	568	568	-	-
Clarion - Fencing	282	-	192	-	90
Clarion - Warm Space	1,370	4,420	4,449	-	1,341
Clarion - Wellbeing Space	-	13,377	-	-	13,377
Clarion - Cost of Living	-	10,000	-	-	10,000
Clarion - Pantry	1,442	-	1,442	-	-
Clarion - Playzone	-	3,500	800	-	2,700
Clarion - Utilities	1,157	2,000	3,157	-	-
Clarion - Warm Packs	1,501	4,200	5,701	-	-
Groundworks	-	22,342	22,342	-	-
VCS Alliance - HPOC	817	-	707	-	110
JUMP Activities	-	932	932	-	-
Leap - Creative Partner 23-24	14,489	15,000	29,489	-	-
Leap - Arts Programme	2,300	-	2,300	-	-
Peter Harrison Foundation	-	15,000	-	-	15,000
Power to Change	2,918	1,200	2,013	(1,079)	1,026
NLCF - Health in Holmewood	-	19,380	15,459	-	3,921
Scurrah Wainwright	-	5,000	-	-	5,000
Semble Network	1,251	-	1,251	-	-
Sport England	1,340	-	1,340	-	-
Sporting Assets Limited	-	9,000	1,370	-	7,630
CABAD - Start for Life	4,440	-	3,607	-	833
VCS Alliance - Health Hub	65,878	76,239	119,743	(6,377)	15,997
	<u>115,565</u>	<u>286,155</u>	<u>292,874</u>	<u>(10,653)</u>	<u>98,193</u>

For fund descriptions see next page

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2025

4 Restricted funds continued

Fund name	Purpose of restriction
Bradford City Challenge	To support equipment costs at the Sutton and Holme centres.
BMDC - Disability	To enable adaptations to be made to the Centre.
BMDC - Community Building	Towards premises costs.
BMDC - Community Cycling	Deliver a community led bike ride targeting 16-25 year olds. The transfer is for the capitalisation of cycling equipment.
BMDC - HSF	To support a food parcel programme and a warm spaces hot food and drinks programme.
BMDC - Holmewood Festival	Towards running of a summer arts and crafts outdoor festival in Holmewood.
BDMC - Activity Equipment	Towards equipment costs within Holmewood. The transfer is for the capitalisation of fixtures and fittings.
BDMC - Development Worker	Towards the costs of a community development worker in Holmewood.
CNET - Close the Gap	Towards the cost of bikes for local community hire.
CNET - Local Friendship	Towards the cost of weekly Dementia friendly sessions.
NHS WY - Cancer Alliance	Towards the cost of cancer prehabilitation interventions.
Clarion Bonfire	To contribute towards the costs of holding a bonfire night celebration.
Clarion Christmas Treats	To contribute towards the costs of Christmas celebrations.
Clarion - External Painting	To contribute towards painting costs.
Clarion - Fencing	To contribute towards fencing costs.
Clarion - Warm Space	Towards provision of a warm space for community access.
Clarion - Wellbeing Space	Towards the provision of weekly well-being sessions for adults.
Clarion - Cost of Living	Towards the pantry costs, welfare advice and essential household items.
Clarion - Pantry	Support for food pantry including equipment and food costs.
Clarion - Playzone	To provide access to a quality well maintained space for all ages to promote access to physical health and inspire healthy households
Clarion - Utilities	Funding to contribute to centre utilities costs.
Clarion - Warm Packs	To help people keep warm during the winter period.
Groundworks	Towards the Working for Wellness programme.
VCS Alliance - HPOC	To support engagement with the local community to find solutions to addressing health inequalities.
JUMP Activities	Towards the cost of healthy activities.
Leap - Creative Partner 23-24	Towards an Arts & Awards programme.
Leap - Arts Programme	To enable local people to access arts activities.
Peter Harrison Foundation	Towards the cost of the Ladies Gym project as part of the Health for Holmewood project.
Power to Change	Support to provide investment in future planning to develop and grow the CIO, particularly in the areas of digital skills and maturity. The transfer is for the capitalisation of computer equipment.
NLCF - Health in Holmewood	Towards supporting the health of parents and under 5's within Holmewood.
Scurrah Wainwright	Towards the weekly food pantry.
Semble Network	Towards running community gym sessions in Holmewood.
Sport England	Towards running community gym sessions in Holmewood.
Sporting Assets Limited	Towards developing support for residents with gardening.
CABAD - Start for Life	To deliver a Dad's project.
VCS Alliance - Health Hub	To deliver the Tong Wellbeing Hub, including support to other organisations. The transfer is for a contribution towards room hire charges.

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2025

5 Tangible assets

	Solar panels	Equipment, fixtures & fittings	Total
<u>Cost</u>	£	£	£
At 1 April 2024	9,310	1,546	10,856
Additions	-	4,276	4,276
At 31 March 2025	9,310	5,822	15,132
<u>Depreciation</u>			
At 1 April 2024	1,862	387	2,249
Charge for year	1,862	1,456	3,318
At 31 March 2025	3,724	1,843	5,567
<u>Net book value</u>			
At 31 March 2025	5,586	3,979	9,565
At 31 March 2024	7,448	1,159	8,607

6 Debtors and prepayments

	2025	2024
	£	£
Debtors	6,407	12,196
Prepayments	2,060	4,397
Accrued income	3,534	-
	12,001	16,593

7 Cash at bank and in hand

	2025	2024
	£	£
Cash at bank	186,375	208,096
Cash in hand	437	827
	186,812	208,923

8 Creditors and accruals

	2025	2024
	£	£
Creditors	5,297	4,858
Accruals	2,310	1,620
Taxation and social security	882	-
Other creditors	16	974
	8,505	7,452

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2025

9 Grant making

Project or activity	2025	2024	2025	2024
	Grants to institutions £	Grants to institutions £	Grants to individuals £	Grants to institutions £
Leap - Arts Programme	16,290	-	700	100
VCS Alliance - Tong Wellbeing Hub	-	-	-	2,888
Total	<u>16,290</u>	<u>-</u>	<u>700</u>	<u>2,988</u>

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £38,967 (previous year: £32,448).

Other transactions with trustees or related parties

			2025 £	2024 £
Name of trustee or related party	Relationship to charity	Description of transaction		
e:merge (UK) Company Limited	Has power to appoint a trustee	Contribution towards salary costs of Centre Manager.	-	3,957
e:merge (UK) Company Limited	Has power to appoint a trustee	Recharges for secondment of a project worker.	-	624
e:merge (UK) Company Limited	Has power to appoint a trustee	Room hire income received.	9,300	9,300
Primetime	Has power to appoint a trustee	Room hire income received.	656	1,413
			<u>9,956</u>	<u>15,294</u>

Kyffin Place Community Centre
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	4,192	3,531	286,155	291,556	290,347	295,087
Venue hire	49,078	45,459	-	-	49,078	45,459
Activity contributions	8,679	4,807	-	437	8,679	5,244
Other income	7,535	8,243	-	-	7,535	8,243
Interest received	2,010	1,174	-	-	2,010	1,174
Total income	71,494	63,214	286,155	291,993	357,649	355,207
Expenditure						
Salaries and NI	39,341	8,143	120,087	116,859	159,428	125,002
Activities and trips	12,318	8,100	78,396	71,221	90,714	79,321
Sessional staff	260	883	36,313	58,457	36,573	59,340
Grant payments	-	-	16,990	2,988	16,990	2,988
Repairs, maintenance and cleaning	1,927	3,862	14,093	6,855	16,020	10,717
Utilities	3,737	-	7,326	11,098	11,063	11,098
Rent and rates	8,072	11,924	6,408	2,751	14,480	14,675
Equipment	1,071	860	1,505	7,101	2,576	7,961
Licenses and subscriptions	1,873	1,428	54	116	1,927	1,544
Office costs	1,770	950	2,158	1,736	3,928	2,686
Bookkeeping services	3,480	-	200	2,178	3,680	2,178
Insurance	1,797	347	230	930	2,027	1,277
Telephone and IT costs	2,717	141	4,604	7,636	7,321	7,777
Training and volunteer expenses	397	102	3,144	1,621	3,541	1,723
Staff expenses	1,965	1,714	751	-	2,716	1,714
Advertising and publicity	725	1,403	326	1,314	1,051	2,717
Independent Examination	2,310	1,620	-	-	2,310	1,620
Sundry costs	232	1,907	45	211	277	2,118
Professional Services	4,263	605	244	1,455	4,507	2,060
Depreciation	3,318	2,249	-	-	3,318	2,249
Total expenditure	91,573	46,238	292,874	294,527	384,447	340,765
Net income / (expenditure)	(20,079)	16,976	(6,719)	(2,534)	(26,798)	14,442
Transfers between funds	10,653	11,722	(10,653)	(11,722)	-	-
Net movement in funds	(9,426)	28,698	(17,372)	(14,256)	(26,798)	14,442
Fund balances brought forward	111,106	82,408	115,565	129,821	226,671	212,229
Fund balances carried forward	101,680	111,106	98,193	115,565	199,873	226,671

Accounts

Kyffin Place Community Centre

Charity number 1179336

Annual Report and Financial Statements for the year ended 31 March 2024



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Kyffin Place Community Centre

Annual Report and Financial Statements
for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Kyffin Place Community Centre

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Bianca Llanera	Chair	
Katie Bailey		
Andrew Sykes (appointed by e:merge (UK) Company Limited)		
Tom Hughes		

Charity number	1179336	Registered in England and Wales
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Registered and principal address	Bankers
Sutton Community Centre	Yorkshire Bank
51 Kyffin Place	14 Broadway
Bradford	Bradford
BD4 8NB	BD1 1EZ

Independent examiner
Rhys North ACA

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management
The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 25 July 2018.

Method of recruitment and appointment of trustees
The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees. Additionally Bierley Community Association Limited, e:merge (UK) Company Limited and Primetime at the Vine (successor charity to The Vine Trust of St Mary's Laisterdyke) may each appoint one charity trustee.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To further or benefit the residents of the Sutton Estate, Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

Our aims and objectives are to improve health, increase wealth and build a sense of community.

We are a community centre for local residents providing a wide range of activities and services each day of the week which include Parent & Toddler sessions, Education, Food Pantry, Youth Activities and the Tong Wellbeing Hub. We try to provide something for everyone and hope that through accessing our services members of the community will improve their health and wellbeing, build friendships, develop new skills and find a listening ear.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty, the advancement of education and the advancement of health or the saving of lives.

Achievements and performance

As an organisation we turned 5 in the last year and ran a range of events to celebrate this, including our first ever Bonfire Night event!

This year we have continued to deliver the Tong Wellbeing Hub as well as extend this provision to run from multiple venues as well as from our main building. The services within the buildings run 5 days a week ranging from welfare advice, domestic abuse support, mental and physical health support groups, men's mental health support as well as health MOT's and general health advice is available.

Through Realise Training Bradford the Holme Centre has continued to deliver adult training 5 days a week for local residents engaging over 500 learners free of charge, as well as providing youth work in an evening 5 days a week in partnership with Emerge.

Raising funds for the organisation continues through our regular hirers remaining from previous years, as well as hosting local elections, NHS training, Bradford Council family support services as well as afternoon teas, fitness classes and other activities for the local community.

Our activity timetable, incorporating all sessions run both internally and by partner organisations, offers holistic provision to the local community with activities appropriate for people aged 0 to 100. Our footfall increased to 600 people a week accessing our buildings for all activities.

In an attempt to keep our spaces welcoming we have redecorated, added new carpets and ceilings at the Holme Centre and have new signage externally. We have also invested in IT infrastructure throughout enabling us to meet NHS data protection standards.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2024

Financial review

The net income for the year was £14,442, including net income of £28,698 on unrestricted funds and net expenditure of £14,256 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £102,499.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission. They consider it prudent that free reserves of 3 to 6 months of running costs are retained to enable the smooth running of the charity and to enable an orderly winding up should the charity need to close. Based on the 2024/2025 budgeted expenditure the target reserves range between £79,850 and £159,700.

Approved by the board of trustees on 12/09/2024

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Independent examiner's report to the trustees of Kyffin Place Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

12/09/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kyffin Place Community Centre
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	3,531	291,556	295,087	312,590
Venue hire		45,459	-	45,459	36,544
Activity contributions		5,244	-	5,244	2,377
Other income		7,806	437	8,243	4,816
Interest received		1,174	-	1,174	-
Total income		<u>63,214</u>	<u>291,993</u>	<u>355,207</u>	<u>356,327</u>
Expenditure on:					
Salaries and NI	(3)	8,143	116,859	125,002	82,511
Activities and trips		8,100	71,221	79,321	38,084
Sessional staff		883	58,457	59,340	21,949
Grant payments	(4)	-	2,988	2,988	38,600
Repairs, maintenance and cleaning		3,862	6,855	10,717	19,021
Utilities		-	11,098	11,098	13,188
Rent and rates		11,924	2,751	14,675	4,628
Equipment		860	7,101	7,961	8,649
Licenses and subscriptions		1,428	116	1,544	1,095
Office costs		950	1,736	2,686	1,076
Bookkeeping services		-	2,178	2,178	3,625
Insurance		347	930	1,277	85
Telephone and IT costs		141	7,636	7,777	4,533
Training		1,816	1,621	3,437	2,499
Advertising and publicity		1,403	1,314	2,717	5,453
Independent Examination		1,620	-	1,620	1,500
Sundry costs		1,907	211	2,118	966
Professional Services		605	1,455	2,060	3,600
Depreciation		2,249	-	2,249	926
Total expenditure		<u>46,238</u>	<u>294,527</u>	<u>340,765</u>	<u>251,988</u>
Net income / (expenditure)		<u>16,976</u>	<u>(2,534)</u>	<u>14,442</u>	<u>104,339</u>
Transfers between funds		<u>11,722</u>	<u>(11,722)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>28,698</u>	<u>(14,256)</u>	<u>14,442</u>	<u>104,339</u>
Fund balances brought forward		<u>82,408</u>	<u>129,821</u>	<u>212,229</u>	<u>107,890</u>
Fund balances carried forward	(5)	<u>111,106</u>	<u>115,565</u>	<u>226,671</u>	<u>212,229</u>

All incoming resources and resources expended derive from continuing activities.

Kyffin Place Community Centre
Balance sheet
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(6) 8,607	-	8,607	2,778
Total fixed assets	<u>8,607</u>	<u>-</u>	<u>8,607</u>	<u>2,778</u>
Current assets				
Debtors and prepayments	(7) 16,593	-	16,593	46,704
Cash at bank	93,358	115,565	208,923	168,416
Total current assets	<u>109,951</u>	<u>115,565</u>	<u>225,516</u>	<u>215,120</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 7,452	-	7,452	5,669
Total current liabilities	<u>7,452</u>	<u>-</u>	<u>7,452</u>	<u>5,669</u>
Net current assets / (liabilities)	<u>102,499</u>	<u>115,565</u>	<u>218,064</u>	<u>209,451</u>
Net assets	<u>111,106</u>	<u>115,565</u>	<u>226,671</u>	<u>212,229</u>
Funds				
Unrestricted funds	111,106	-	111,106	82,408
Restricted funds	-	115,565	115,565	129,821
Total funds	<u>111,106</u>	<u>115,565</u>	<u>226,671</u>	<u>212,229</u>

The financial statements were approved by the board of trustees on 12/09/2024

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures & fittings: over 4 years

Solar panels: over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2024

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
BD4 Community Partnership	-	3,000	3,000	-
Bradford City Challenge	-	5,804	5,804	3,874
Bradford Metropolitan District Council (BMDC)	-	99,764	99,764	51,155
Bradford VCS Alliance	-	122,427	122,427	174,962
Clarion Futures	-	18,440	18,440	17,793
Community Actions Bradford & District (CABAD)	-	4,440	4,440	-
Power to Change Trust	-	4,000	4,000	4,000
The Leap	-	15,000	15,000	25,000
Semble Network Limited	-	1,900	1,900	-
Sport England	-	6,660	6,660	-
The Asda Foundation	-	400	400	-
The Northern Powergrid Foundation	-	9,601	9,601	-
Bradford City Football Club Community Foundation	-	-	-	2,490
Bradford Producing Hub	-	-	-	1,900
Bradford & District Community Empowerment Network	-	-	-	10,000
Groundworks	-	-	-	11,137
Housing Associations' Charitable Trust (HACT)	-	-	-	1,118
Leeds Community Foundation (LCF)	-	-	-	6,648
Donations	3,531	120	3,651	2,513
	<u>3,531</u>	<u>291,556</u>	<u>295,087</u>	<u>312,590</u>

3 Staff costs and numbers

	2024	2023
	£	£
Gross salaries	115,855	79,132
Social security costs	8,448	4,489
Employment allowance	(5,000)	(4,489)
Pensions	5,699	3,379
	<u>125,002</u>	<u>82,511</u>

The average number of employees during the year was 6.8, being an average of 4.7 full time equivalent (2023: 6.4, 2.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2024	2023
	£	£
Costs of the scheme to the charity for the year	5,699	3,379
Amount of any contributions outstanding at the year end	974	-

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2024

4 Grant making

Project or activity	2024 Grants to institutions £	2023 Grants to institutions £
Leap - Arts Programme	100	14,800
VCS Alliance - Tong Wellbeing Hub	2,888	23,800
Total	<u>2,988</u>	<u>38,600</u>

5 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
The Asda Foundation	-	400	400	-	-
BMDC - Suicide Prevention	4,428	-	4,428	-	-
Bradford City Challenge	-	5,804	5,804	-	-
Bradford Producing Hub	1,900	-	1,900	-	-
BMDC - Cleaner Streets	690	-	690	-	-
BMDC - Disability	501	-	-	-	501
BMDC - Community Building	-	13,448	13,448	-	-
Clarion - Financial Growth	195	-	195	-	-
Clarion - Warm Space	1,746	4,440	4,816	-	1,370
Clarion - Older People	587	-	587	-	-
Clarion - February Half Term	-	1,200	1,200	-	-
Clarion - Holmewood Festival	-	2,500	2,500	-	-
Clarion - Coronation	158	-	158	-	-
Clarion - Pantry	4,100	-	2,658	-	1,442
Clarion - Utilities	-	3,000	1,843	-	1,157
Clarion - Warm Packs	-	4,200	2,699	-	1,501
Clarion - Fencing	-	2,000	1,718	-	282
Clarion - Coach hire	-	600	600	-	-
Clarion - Bonfire	-	500	500	-	-
BMDC - HSF	2,346	35,069	37,415	-	-
HACT	1,118	-	252	(866)	-
VCS Alliance - HPOC	-	2,725	1,908	-	817
Holmewood Christmas Festival	-	5,557	5,557	-	-
BMDC - Holmewood Festival	6,300	5,700	12,000	-	-
LCF - Communities in Crisis	6,648	-	6,648	-	-
Leap - Creative Partner	3,843	-	2,054	-	1,789
Leap - Arts Programme	-	15,000	-	-	15,000
Northern Power Grid	-	9,601	291	(9,310)	-
Power to Change	2,200	4,000	3,282	-	2,918
Semble Network	-	1,900	649	-	1,251
BMDC - Shared Prosperity	6,420	9,385	15,805	-	-
Sport England	-	6,660	5,320	-	1,340
CABAD - Start for Life	-	4,440	-	-	4,440
VCS Alliance - Health Hub	84,084	119,702	137,919	(1,546)	64,321
VCS Alliance - Health Grants	2,557	-	1,000	-	1,557
BDMC - Activity Equipment	-	7,162	750	-	6,412
BDMC - Development Worker	-	27,000	17,533	-	9,467
	<u>129,821</u>	<u>291,993</u>	<u>294,527</u>	<u>(11,722)</u>	<u>115,565</u>

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2024

5 Restricted funds continued

Fund name	Purpose of restriction
The Asda Foundation	To support summer activities for families.
BMDC - Suicide Prevention	To establish a mental health support group for men who have attempted suicide or suffered from poor mental health.
Bradford City Challenge	To support equipment costs at the Sutton and Holme centres.
Bradford Producing Hub	To help develop an indoor and outdoor spaces in the Holmewood area for arts activities and events.
BMDC - Cleaner Streets	Social Action event involving young people litter picking and building a boat (extended due to Covid).
BMDC - Disability	To enable adaptations to be made to the Centre.
BMDC - Community Building	Towards premises costs.
Clarion - Financial Growth	Towards costs of providing a benefits advisor, centre support worker and
Clarion - Warm Space	Towards provision of a warm space for community access.
Clarion - Older People	To support the provision of support sessions for older people.
Clarion - February Half Term	Towards the delivery of activities during the February half term.
Clarion - Holmewood Festival	Towards the delivery of a summer festival in Holmewood.
Clarion - Coronation	Towards celebrations to support the King's Coronation.
Clarion - Pantry	Support for food pantry including equipment and food costs.
Clarion - Utilities	Funding to contribute to centre utilities costs.
Clarion - Warm Packs	To help people keep warm during the winter period.
Clarion - Fencing	To contribute towards fencing costs.
Clarion - Coach hire	To contribute towards the costs of coach hire costs.
Clarion - Bonfire	To contribute towards the costs of holding a bonfire night celebration.
BMDC - HSF	To support a food parcel programme and a warm spaces hot food and drinks programme.
HACT	Holme Centre Warm Space. The transfer relates to income assumed in 2022/2023 not being received.
VCS Alliance - HPOC	To support engagement with the local community to find solutions to addressing health inequalities.
Holmewood Christmas Festival	Towards the delivery of a Christmas festival in Holmewood.
BMDC - Holmewood Festival	Towards running of a summer arts and crafts outdoor festival in Holmewood.
LCF - Communities in Crisis	To contribute towards the provision of additional capacity at the wellbeing hub for a warm space, food and advice.
Leap - Creative Partner	Towards an Arts & Awards programme.
Leap - Arts Programme	Towards an Arts & Awards programme.
Northern Power Grid	Towards the installation of solar panels and batteries at the Sutton centre. The transfer relates to the capitalisation of the solar panels.
Power to Change	Support to provide investment in future planning to develop and grow the CIO, particularly in the areas of digital skills and maturity.
Semble Network	Towards running community gym sessions in Holmewood.
BMDC - Shared Prosperity	Funding from the UKSPF Cost of Living Programme for advice worker sessions and food parcels.
Sport England	Towards running community gym sessions in Holmewood.
CABAD - Start for Life	To deliver a Dad's project.
VCS Alliance - Health Hub	To deliver the Tong Wellbeing Hub. The transfer relates to the capitalisation of a cycle unit.
VCS Alliance - Health Grants	To support funding to other organisations providing services as part of the Tong Wellbeing Hub.
BDMC - Activity Equipment	Towards equipment costs within Holmewood.
BDMC - Development Worker	Towards the costs of a community development worker in Holmewood.

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2024

6 Tangible assets

	Solar panels	Fixtures & fittings	Total
<u>Cost</u>	£	£	£
At 1 April 2023	-	3,704	3,704
Additions	9,310	1,546	10,856
Disposals	-	(3,704)	(3,704)
At 31 March 2024	9,310	1,546	10,856
 <u>Depreciation</u>			
At 1 April 2023	-	926	926
Depn reversed re. disposals	-	(926)	(926)
Charge for year	1,862	387	2,249
At 31 March 2024	1,862	387	2,249
 <u>Net book value</u>			
At 31 March 2024	7,448	1,159	8,607
At 1 April 2023	-	2,778	2,778

7 Debtors and prepayments

	2024	2023
	£	£
Debtors	12,196	41,344
Prepayments	4,397	5,360
	16,593	46,704

8 Creditors and accruals

	2024	2023
	£	£
Creditors	4,858	4,169
Accruals	1,620	1,500
Other creditors	974	-
	7,452	5,669

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2024

9 Related party transactions

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £32,448 (previous year: £24,194).

Other transactions with trustees or related parties			2024 £	2023 £
Name of trustee or related party	Relationship to charity	Description of transaction		
e:merge (UK) Company Limited	Has power to appoint a trustee	Contribution towards salary costs of Centre Manager.	3,957	1,350
e:merge (UK) Company Limited	Has power to appoint a trustee	Recharges for secondment of a project worker.	624	-
e:merge (UK) Company Limited	Has power to appoint a trustee	Room hire income received.	9,300	9,300
Primetime	Has power to appoint a trustee	Room hire income received.	1,413	1,314
			<u>4,581</u>	<u>1,350</u>

Kyffin Place Community Centre
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	3,531	6,671	291,556	305,919	295,087	312,590
Venue hire	45,459	36,544	-	-	45,459	36,544
Activity contributions	5,244	2,377	-	-	5,244	2,377
Other income	7,806	4,816	437	-	8,243	4,816
Interest received	1,174	-	-	-	1,174	-
Total income	63,214	50,408	291,993	305,919	355,207	356,327
Expenditure						
Salaries and NI	8,143	11,460	116,859	71,051	125,002	82,511
Activities and trips	8,100	4,082	71,221	34,002	79,321	38,084
Sessional staff	883	1,410	58,457	20,539	59,340	21,949
Grant payments	-	-	2,988	38,600	2,988	38,600
Repairs, maintenance and cleaning	3,862	8,618	6,855	10,403	10,717	19,021
Utilities	-	124	11,098	13,064	11,098	13,188
Rent and rates	11,924	4,124	2,751	504	14,675	4,628
Equipment	860	2,879	7,101	5,770	7,961	8,649
Licenses and subscriptions	1,428	826	116	269	1,544	1,095
Office costs	950	528	1,736	548	2,686	1,076
Bookkeeping services	-	712	2,178	2,913	2,178	3,625
Insurance	347	85	930	-	1,277	85
Telephone and IT costs	141	191	7,636	4,342	7,777	4,533
Training	1,816	944	1,621	1,555	3,437	2,499
Advertising and publicity	1,403	-	1,314	5,453	2,717	5,453
Independent Examination	1,620	1,500	-	-	1,620	1,500
Sundry costs	1,907	946	211	20	2,118	966
Professional Services	605	-	1,455	3,600	2,060	3,600
Depreciation	2,249	926	-	-	2,249	926
Total expenditure	46,238	39,355	294,527	212,633	340,765	251,988
Net income / (expenditure)	16,976	11,053	(2,534)	93,286	14,442	104,339
Transfers between funds	11,722	3,704	(11,722)	(3,704)	-	-
Net movement in funds	28,698	14,757	(14,256)	89,582	14,442	104,339
Fund balances brought forward	82,408	67,651	129,821	40,239	212,229	107,890
Fund balances carried forward	111,106	82,408	115,565	129,821	226,671	212,229

Accounts

Kyffin Place Community Centre

Charity number 1179336

Annual Report and Financial Statements for the year ended 31 March 2023



West Yorkshire Community Accounting Service

Kyffin Place Community Centre

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Kyffin Place Community Centre

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Bianca Llanera	Chair	
Katie Bailey		
Andrew Sykes (appointed by e:merge (UK) Company Limited)		
Rosie Dixon		Resigned 17 January 2023
Tom Hughes		Appointed 27 April 2022

Charity number	1179336	Registered in England and Wales
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Registered and principal address	Bankers
Sutton Community Centre	Yorkshire Bank
51 Kyffin Place	14 Broadway
Bradford	Bradford
BD4 8NB	BD1 1EZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 25 July 2018.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees. Additionally Bierley Community Association Limited, e:merge (UK) Company Limited and Primetime at the Vine (successor charity to The Vine Trust of St Mary's Laisterdyke) may each appoint one charity trustee.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To further or benefit the residents of the Sutton Estate, Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

Our aims and objectives are to improve health, increase wealth and build a sense of community.

We are a community centre for local residents providing a wide range of activities and services each day of the week which include Parent & Toddler groups, Food Pantry, Employment Support, Youth Activities and general community support. We try to provide something for everyone and hope that through accessing our services members of the community will improve their health and wellbeing, build friendships, develop new skills and find a listening ear.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty, the advancement of education and the advancement of health or the saving of lives.

Achievements and performance

This year was another year of growth supporting more people within the community, developing our building further as well as strengthening our policies and procedures as well as developing our Brand. This year we were chosen to be the Well-Being hub for the Tong ward which brought significant growth in our depth of services available to support residents within our building and community as well as growing our staff team and resources available. We now have support services within the building 5 days a week from welfare advice, domestic abuse support, mental and physical health support groups, men's mental health support as well as health MOT's and health advice available. Another significant development was us opening a second building within Holmewood, known as the Holme Centre which now has adult training 5 days a week for local residents free of charge as well as youth work in an evening 5 days a week in partnership with emerge.

Raising funds for the centre continued with our hirers remaining from previous years, as well as hosting local elections, NHS training, Bradford Council family support services as well as hosting afternoon teas, fitness classes and activities for the local community.

Our centre's activity timetable, incorporating all sessions run both internally and by partner organisations, offering holistic provision to the local community with activities appropriate for people aged 0 to 100.

Our footfall in the centre increased to 500 people a week accessing our building for all activities.

We have again redecorated the centre, as well as invested in our kitchen with a new oven for our well-being groups and our popular residents Christmas dinner.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2023

Financial review

The net income for the year was £104,339, including net income of £14,757 on unrestricted funds and net income of £89,582 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £79,630.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission. They consider it prudent that free reserves of 3 to 6 months of running costs are retained. Based on the 2023/2024 budget six months expenditure equates to £103,900.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the future of the charity.

Approved by the board of trustees on 21/9/2023

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Independent examiner's report to the trustees of Kyffin Place Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

28/9/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kyffin Place Community Centre
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	6,671	305,919	312,590	114,449
Venue hire		36,544	-	36,544	21,957
Activity contributions		2,377	-	2,377	3,184
Other income		4,816	-	4,816	10,863
Total income		50,408	305,919	356,327	150,453
Expenditure on:					
Salaries and NI	(3)	11,460	71,051	82,511	51,141
Activities and trips		4,082	34,002	38,084	18,586
Sessional staff		1,410	20,539	21,949	1,903
Grant payments	(4)	-	38,600	38,600	-
Repairs, maintenance and cleaning		8,618	10,403	19,021	10,347
Utilities		124	13,064	13,188	6,519
Rent and rates		4,124	504	4,628	181
Equipment		2,879	5,770	8,649	3,147
Licenses and subscriptions		826	269	1,095	846
Office costs		528	548	1,076	388
Bookkeeping services		712	2,913	3,625	2,490
Insurance		85	-	85	454
Telephone and IT costs		191	4,342	4,533	6,299
Training		944	1,555	2,499	2,223
Advertising and publicity		-	5,453	5,453	275
Independent Examination		1,500	-	1,500	780
Sundry costs		946	20	966	599
Professional Services		-	3,600	3,600	-
Depreciation		926	-	926	-
Total expenditure		39,355	212,633	251,988	106,178
Net income / (expenditure)		11,053	93,286	104,339	44,275
Transfers between funds		3,704	(3,704)	-	-
Net movement in funds		14,757	89,582	104,339	44,275
Fund balances brought forward		67,651	40,239	107,890	63,615
Fund balances carried forward	(5)	82,408	129,821	212,229	107,890

All incoming resources and resources expended derive from continuing activities.

Kyffin Place Community Centre
Balance sheet
as at 31 March 2023

		2023	2023	2023	Restated
		Unrestricted	Restricted	Total	2022
		£	£	£	Total
					£
Fixed assets					
Tangible assets	(6)	2,778	-	2,778	-
Total fixed assets		<u>2,778</u>	<u>-</u>	<u>2,778</u>	<u>-</u>
Current assets					
Debtors and prepayments	(7)	42,276	4,428	46,704	700
Cash at bank		38,855	129,561	168,416	107,970
Total current assets		<u>81,131</u>	<u>133,989</u>	<u>215,120</u>	<u>108,670</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	1,501	4,168	5,669	780
Total current liabilities		<u>1,501</u>	<u>4,168</u>	<u>5,669</u>	<u>780</u>
Net current assets / (liabilities)		<u>79,630</u>	<u>129,821</u>	<u>209,451</u>	<u>107,890</u>
Net assets		<u>82,408</u>	<u>129,821</u>	<u>212,229</u>	<u>107,890</u>
Funds					
Unrestricted funds		82,408	-	82,408	67,651
Restricted funds		-	129,821	129,821	40,239
Total funds		<u>82,408</u>	<u>129,821</u>	<u>212,229</u>	<u>107,890</u>

The financial statements were approved by the board of trustees on 21/9/2023

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

The 2022 accounts have been restated as previously they were prepared on a receipts and payments basis. Unrestricted funds have reduced by £80 due to the recognition of £700 debtors and £780 accruals at 31 March 2022. No other changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures & fittings: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford City Challenge	-	3,874	3,874	3,200
Bradford City Football Club (BCFC)	-	2,490	2,490	-
Community Foundation				
Bradford Metropolitan District Council (BMDC)	2,500	48,655	51,155	45,937
Bradford Producing Hub	-	1,900	1,900	-
Bradford VCS Alliance	-	174,962	174,962	2,475
Clarion Futures	1,658	16,135	17,793	29,027
Cnet	-	10,000	10,000	
Groundworks	-	11,137	11,137	9,525
Housing Associations' Charitable Trust (HACT)	-	1,118	1,118	-
Leeds Community Foundation (LCF)	-	6,648	6,648	10,000
Power to Change Trust	-	4,000	4,000	-
The Leap	-	25,000	25,000	750
Arnold Clark	-	-	-	750
The Morrisons Foundation	-	-	-	5,813
Yorkshire Sport Foundation	-	-	-	300
Donations	2,513	-	2,513	6,672
	<u>6,671</u>	<u>305,919</u>	<u>312,590</u>	<u>114,449</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	79,132	48,764
Social security costs	4,489	2,177
Employment allowance	(4,489)	(2,177)
Pensions	3,379	2,377
	<u>82,511</u>	<u>51,141</u>

The average number of employees during the year was 6.4, being an average of 3.1 full time equivalent (2022: 5, 2.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	3,379	2,377

4 Grant making

Project or activity	2023	2022
	Grants to	Grants to
	institutions	institutions
	£	£
Leap - Arts Programme	14,800	-
VCS Alliance - Tong Wellbeing Hub	23,800	-
Total	<u>38,600</u>	<u>-</u>

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2023

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BMDC - ARG	12,907	-	12,907	-	-
BMDC - Suicide Prevention	-	10,000	5,572	-	4,428
Bradford City Challenge	-	3,874	170	(3,704)	-
Bradford Producing Hub	-	1,900	-	-	1,900
Bradford VCS - Track & Trace	258	-	258	-	-
BMDC - Cleaner Streets	690	-	-	-	690
BMDC - Jubilee	-	235	235	-	-
BMDC - Sutton Stars	156	-	156	-	-
BMDC - Disability	1,574	-	1,073	-	501
BMDC - HSF	727	27,700	26,081	-	2,346
BMDC - Holmewood Festival	-	6,300	-	-	6,300
Clarion Financial Growth	460	-	265	-	195
Clarion Warm Space	-	8,535	6,789	-	1,746
Clarion Older People	2,000	-	1,413	-	587
Clarion Jubilee	-	500	342	-	158
Clarion Pantry	2,317	4,100	2,317	-	4,100
Clarion RRP	5,315	-	5,315	-	-
Clarion Utilities	-	3,000	3,000	-	-
Groundworks ESF	7,425	11,137	18,562	-	-
Funday	79	-	79	-	-
LCF - Bradford Resilience	3,818	-	3,818	-	-
HACT	-	1,118	-	-	1,118
LCF - Communities in Crisis	-	6,648	-	-	6,648
Leap - Cinema	436	-	436	-	-
Leap - Creative Partner	-	25,000	21,157	-	3,843
Morrisons	2,077	-	2,077	-	-
Bradford City Community Foundation	-	2,490	2,490	-	-
Power to Change	-	4,000	1,800	-	2,200
BMDC - Shared Prosperity	-	6,420	-	-	6,420
VCS Alliance - Health Hub	-	145,570	61,486	-	84,084
BMDC - Lighting	-	8,000	8,000	-	-
VCS Alliance - Health Grants	-	29,392	26,835	-	2,557
	<u>40,239</u>	<u>305,919</u>	<u>212,633</u>	<u>(3,704)</u>	<u>129,821</u>

For restricted fund descriptions see next page.

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2023

5 Restricted funds continued

Fund name	Purpose of restriction
BMDC - ARG	Towards cost of employment support programme and core costs.
BMDC - Suicide Prevention	To establish a mental health support group for men who have attempted suicide or suffered from poor mental health.
Bradford City Challenge	Towards the purchase of equipment for the centre. The transfer relates to the capitalisation of equipment.
Bradford Producing Hub	To help develop an indoor and outdoor spaces in the Holmewood area for arts activities and events.
Bradford VCS - Track & Trace	To fund covid-19 track and trace scheme.
BMDC - Cleaner Streets	Social Action event involving young people litter picking and building a boat (extended due to Covid).
BMDC - Jubilee	Towards a celebration event to mark the Queen's Jubilee.
BMDC - Sutton Stars	Funding towards the Sutton Stars project.
BMDC - Disability	To enable adaptations to be made to the Centre.
BMDC - HSF	To support a food parcel programme and a warm spaces hot food and drinks programme.
BMDC - Holmewood Festival	Towards running of a summer arts and crafts outdoor festival in Holmewood.
Clarion Financial Growth	Towards costs of providing a benefits advisor, centre support worker and core costs.
Clarion Warm Space	Towards provision of a warm space for community access.
Clarion Older People	To support the provision of support sessions for older people.
Clarion Jubilee	Towards celebrations to support the queen's Jubilee and King's Coronation.
Clarion Pantry	Support for food pantry including equipment and food costs.
Clarion RRP	Towards the salary of a family support worker.
Clarion Utilities	Funding to contribute to centre utilities costs.
Groundworks ESF	To support the employment support programme.
Funday	Towards running a community games event.
LCF - Bradford Resilience	Covid response grant building capacity within the organisation.
HACT	Holme Centre Warm Space
LCF - Communities in Crisis	To contribute towards the provision of additional capacity at the wellbeing hub for a warm space, food and advice.
Leap - Cinema	To support costs associated with cinema equipment.
Leap - Creative Partner	Towards an Arts & Awards programme.
Morrisons	Funding towards the Sutton Stars project.
Bradford City Community Foundation	To contribute towards CCTV and lighting costs as well as the running of a support group for young girls.
Power to Change	Support to provide investment in future planning to develop and grow the CIO, particularly in the areas of digital skills and maturity.
BMDC - Shared Prosperity	Funding from the UKSPF Cost of Living Programme for advice worker sessions and food parcels.
VCS Alliance - Health Hub	To deliver the Tong Wellbeing Hub.
BMDC - Lighting	To contribute towards lighting replacement costs at the centre.
VCS Alliance - Health Grants	To support funding to other organisations providing services as part of the Tong Wellbeing Hub.

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2023

6 Tangible assets

Cost

At 1 April 2022

Additions

At 31 March 2023

Fixtures &
fittings

£

-

3,704

3,704

Total

£

-

3,704

3,704

Depreciation

At 1 April 2022

Charge for year

At 31 March 2023

-

926

926

-

926

926

Net book value

At 31 March 2023

2,778

2,778

At 31 March 2022

-

-

7 Debtors and prepayments

2023

2022

£

£

Debtors

41,344

700

Prepayments

5,360

-

46,704

700

8 Creditors and accruals

2023

2022

£

£

Creditors

4,169

-

Accruals

1,500

780

5,669

780

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2023

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £24,194 (previous year: £19,790).

Other transactions with trustees or related parties

			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
e:merge (UK) Company Limited	Has power to appoint a trustee	Contribution towards salary costs of Centre Manager	1,350	-
Lisa Normington	Wife of trustee	Admin and finance services	-	1,200
			<u>1,350</u>	<u>1,200</u>

Kyffin Place Community Centre
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	6,671	19,446	305,919	95,003	312,590	114,449
Venue hire	36,544	21,957	-	-	36,544	21,957
Activity contributions	2,377	3,184	-	-	2,377	3,184
Other income	4,816	10,863	-	-	4,816	10,863
Total income	50,408	55,450	305,919	95,003	356,327	150,453
Expenditure						
Salaries and NI	11,460	14,576	71,051	36,565	82,511	51,141
Activities and trips	4,082	4,906	34,002	13,680	38,084	18,586
Sessional staff	1,410	724	20,539	1,179	21,949	1,903
Grant payments	-	-	38,600	-	38,600	-
Repairs, maintenance and cleaning	8,618	5,497	10,403	4,850	19,021	10,347
Utilities	124	-	13,064	6,519	13,188	6,519
Rent and rates	4,124	81	504	100	4,628	181
Equipment	2,879	617	5,770	2,530	8,649	3,147
Licenses and subscriptions	826	399	269	447	1,095	846
Office costs	528	388	548	-	1,076	388
Bookkeeping services	712	1,460	2,913	1,030	3,625	2,490
Insurance	85	454	-	-	85	454
Telephone and IT costs	191	533	4,342	5,766	4,533	6,299
Training	944	732	1,555	1,491	2,499	2,223
Advertising and publicity	-	20	5,453	255	5,453	275
Independent Examination	1,500	780	-	-	1,500	780
Sundry costs	946	599	20	-	966	599
Professional Services	-	-	3,600	-	3,600	-
Depreciation	926	-	-	-	926	-
Total expenditure	39,355	31,766	212,633	74,412	251,988	106,178
Net income / (expenditure)	11,053	23,684	93,286	20,591	104,339	44,275
Transfers between funds	3,704	-	(3,704)	-	-	-
Net movement in funds	14,757	23,684	89,582	20,591	104,339	44,275
Fund balances brought forward	67,651	43,967	40,239	19,648	107,890	63,615
Fund balances carried forward	82,408	67,651	129,821	40,239	212,229	107,890

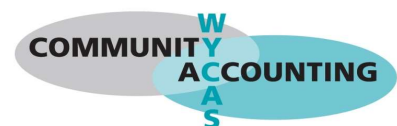
Accounts

Kyffin Place Community Centre

Charity number 1179336

Annual Report and Financial Statements

for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Kyffin Place Community Centre

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Kyffin Place Community Centre

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Robert Normington (Bierley Community Association Limited)	Chair to September 2021	Resigned 26 November 2021 Appointed 26 November 2021
Katie Bailey		
Andrew Sykes (e:merge (UK) Company Limited)	Chair from September 2021	
Bianca Llanera		
Rosie Dixon		Appointed 2 December 2020
Charity number	1179336	Registered in England and Wales

Registered and principal address	Bankers
51 Kyffin Place Bradford BD4 8NB	Yorkshire Bank 14 Broadway Bradford BD1 1EZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 25 July 2018.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees. Additionally Bierley Community Association Limited, e:merge (UK) Company Limited and Primetime at the Vine (successor charity to The Vine Trust of St Mary's Laisterdyke) may each appoint one charity trustee.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To further or benefit the residents of the Sutton Estate, Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

Our aims and objectives are to improve health, increase wealth and build a sense of community.

We are a community centre for local residents providing a wide range of activities and services each day of the week which include Parent & Toddler groups, Food Pantry, Employment Support, Youth Activities and general community support throughout the Covid 19 pandemic. We try to provide something for everyone and hope that through accessing our services members of the community will improve their health and wellbeing, build friendships, develop new skills and find a listening ear.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty, the advancement of education and the advancement of health or the saving of lives.

Achievements and performance

This year was another year of growth supporting more people within the community, developing our building further as well as strengthening our policies and procedures as well as developing our Brand. Due to changes, we moved financial systems in house and employed an independent bookkeeper for our day to day finances. We saw our trustee and staff team increase as well as funding allowed, allowing us to reach more into the community.

Raising funds for the centre continued with our hirers remaining from previous years, as well as hosting local elections, Christmas market, and hosted a small conference for the VCS sector and health partners from the NHS.

Partnering with Inn Churches our pantry model grew to include a savings account for people who use our pantry helping bring financial sustainability to people in the long term.

Our centre's activity timetable, incorporating all sessions run both internally and by partner organisations, offering holistic provision to the local community with activities appropriate for people aged 0 to 100.

Our footfall in the centre increased to 400 people a week accessing our building for all activities.

We have redecorating the centre, invested in new flooring in the main hall and to become greener installed LED lighting throughout. We have also made our building DDA compliant with new signage around the building, upgrades to the disabled toilet, installing a loop system and investing in the car park to include disabled parking spots.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net receipts for the year were £43,755, including net receipts of £23,164 on unrestricted funds and net receipts of £20,591 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £67,731.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission. They consider it prudent that free reserves of 3 to 6 months of running costs are retained. Based on the 2022/2023 budget six months expenditure equates to £51,400.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the future of the charity.

Approved by the board of trustees on 18/1/2023

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Independent examiner's report to the trustees of Kyffin Place Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

19/1/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kyffin Place Community Centre

Receipts and payments account

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	19,446	95,003	114,449	121,766
Venue hire		21,257	-	21,257	11,704
Activity contributions		3,184	-	3,184	2,913
Services		10,863	-	10,863	2,737
Total receipts		<u>54,750</u>	<u>95,003</u>	<u>149,753</u>	<u>139,120</u>
Payments					
Salaries and NI	(3)	14,576	36,565	51,141	29,759
Activities and trips		4,906	13,680	18,586	21,248
Sessional staff		724	1,179	1,903	7,275
Repairs, maintenance and cleaning		5,497	4,850	10,347	2,733
Utilities		-	6,519	6,519	7,016
Rates		81	100	181	2,029
Equipment		617	2,530	3,147	1,514
Licenses and subscriptions		399	447	846	1,271
Office costs		388	-	388	865
Bookkeeping services		1,460	1,030	2,490	110
Fundraising		-	-	-	1,200
Insurance		454	-	454	453
Telephone and IT costs		533	5,766	6,299	3,216
Training		732	1,491	2,223	108
Advertising and publicity		20	255	275	319
Independent Examination		600	-	600	600
Sundry costs		599	-	599	193
Total payments		<u>31,586</u>	<u>74,412</u>	<u>105,998</u>	<u>79,909</u>
Net income / (expenditure)		<u>23,164</u>	<u>20,591</u>	<u>43,755</u>	<u>59,211</u>
Fund balances brought forward		<u>44,567</u>	<u>19,648</u>	<u>64,215</u>	<u>5,004</u>
Fund balances carried forward	(4)	<u>67,731</u>	<u>40,239</u>	<u>107,970</u>	<u>64,215</u>

Kyffin Place Community Centre

Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	<u>67,731</u>	<u>40,239</u>	<u>107,970</u>	<u>64,215</u>
Total cash funds	<u>67,731</u>	<u>40,239</u>	<u>107,970</u>	<u>64,215</u>
Monetary assets:			£	
Debtor for rental income			<u>290</u>	
			<u>290</u>	
Liabilities			£	
Independent examination			<u>780</u>	
			<u>780</u>	

The financial statements were approved by the board of trustees on 18/1/2023

Bianca Llanera (Trustee)

Kyffin Place Community Centre

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Arnold Clark	-	750	750	-
Bradford City Challenge	-	3,200	3,200	-
Bradford Metropolitan District Council (BMDC)	12,774	33,163	45,937	35,245
Bradford VCS Alliance	-	2,475	2,475	275
Clarion Futures	-	29,027	29,027	42,884
Groundworks	-	9,525	9,525	15,154
Leeds Community Foundation (LCF)	-	10,000	10,000	8,945
Mind the Gap	-	750	750	-
The Morrisons Foundation	-	5,813	5,813	-
Yorkshire Sport Foundation	-	300	300	-
Emerge	-	-	-	3,600
Local Connecting Fund	-	-	-	1,940
National Lottery Community Fund (NLCF)	-	-	-	9,756
Tesco	-	-	-	500
WY Police Crime Commissioner (WYPCC)	-	-	-	3,452
Donations	6,672	-	6,672	15
	<u>19,446</u>	<u>95,003</u>	<u>114,449</u>	<u>121,766</u>

3 Staff costs and numbers	2022	2021
	£	£
Gross salaries	48,478	28,698
Social security costs	2,177	757
Employment allowance	(2,177)	(757)
Pensions	2,377	1,347
HMRC Liability paid for year ending 31 March 2021	286	-
Less: HMRC liability at 31 March 2021	-	(286)
	<u>51,141</u>	<u>29,759</u>

The average number employees during the year was 5, being an average of 2.3 full time equivalent (2021: 2.8, 1.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	2,377	1,347

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Receipts	Payments	Transfers	Balance c/f
	£	£	£	£	£
Arnold Clark	-	750	750	-	-
Bradford City Challenge 2020	(1,200)	1,200	-	-	-
Bradford City Challenge 2021	-	2,000	2,000	-	-
Bradford VCS	-	1,180	1,180	-	-
Bradford CVS - Track and Trace	-	1,295	1,037	-	258
BMDC - ARG	-	13,500	593	-	12,907
BMDC - Cleaner Streets	690	-	-	-	690
BMDC - Climate Action	-	4,500	4,500	-	-
BMDC - Disability Fund	-	2,920	1,346	-	1,574
BMDC - Easter and Spring Bank HH	2,378	5,082	7,460	-	-
BMDC - HSF	-	5,731	5,004	-	727
BMDC - Outdoor Restrictions	-	1,230	1,230	-	-
BMDC - Sutton Stars	-	200	44	-	156
BMDC - Winter Food Grant	526	-	526	-	-
Clarion Emergency Support Fund	404	-	404	-	-
Clarion ESF	1,236	-	1,236	-	-
Clarion Financial Growth	-	4,335	3,875	-	460
Clarion Holiday Hunger 2020	35	-	35	-	-
Clarion Older Persons	-	5,090	3,090	-	2,000
Clarion Pantry	120	2,317	120	-	2,317
Clarion Progress to Work	3,524	-	3,524	-	-
Clarion RRP	9,603	10,603	14,891	-	5,315
Clarion Utilities	-	6,682	6,682	-	-
Groundworks ESF	-	7,425	-	-	7,425
Funday	-	300	221	-	79
Groundwork	292	2,100	2,392	-	-
LCF - Bradford Resilience	-	10,000	6,182	-	3,818
Leap Cinema	-	750	314	-	436
Morrisons	-	5,813	3,736	-	2,077
NLCF Covid	399	-	399	-	-
VRU Detached	1,641	-	1,641	-	-
	<u>19,648</u>	<u>95,003</u>	<u>74,412</u>	<u>-</u>	<u>40,239</u>

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds continued

Fund name	Purpose of restriction
Arnold Clark	To provide equipment for recreational outdoor area.
Bradford City Challenge 2020	Funding for kitchen items, office furniture and training room resources.
Bradford City Challenge 2021	Funding for furniture, computer and CPR equipment.
Bradford VCS	To support the provision of fitness classes.
Bradford CVS - Track and Trace	To fund covid-19 track and trace scheme.
BMDC - ARG	Towards cost of employment support programme and core costs.
BMDC - Cleaner Streets	Social Action event involving young people litter picking and building a boat (extended due to Covid).
BMDC - Climate Action	To support installation of LED lighting at the Centre and for distribution of LED lightbulbs to the community.
BMDC - Disability Fund	To enable adaptations to be made to the Centre.
BMDC - Easter and Spring Bank HH	Holiday hunger provision for young people providing cooking boxes with healthy food.
BMDC - HSF	To enable the provision of a household support fund.
BMDC - Outdoor Restrictions	To support costs associated with outdoor measures concerning covid-19.
BMDC - Sutton Stars	Funding towards the Sutton Stars project.
BMDC - Winter Food Grant	Holiday hunger provision for young people providing cooking boxes with healthy food.
Clarion Emergency Support Fund	Centre core contribution and emergency food parcel project.
Clarion ESF	Pantry funding for emergency hampers.
Clarion Financial Growth	Towards costs of providing a benefits advisor, centre support worker and core costs.
Clarion Holiday Hunger 2020	Holiday hunger provision for families involving cooking boxes with healthy recipes and food.
Clarion Older Persons	To support the provision of support sessions for older people.
Clarion Pantry	Support for food pantry including equipment and food costs.
Clarion Progress to Work	Towards the Centre Manager salary.
Clarion RRP	Towards the salary of a family support worker.
Clarion Utilities	Funding to contribute to centre utilities costs
Groundworks ESF	To support the employment support programme.
Funday	Towards running a community games event.
Groundwork	Employment project for local people, providing training and support.
LCF - Bradford Resilience	Covid response grant building capacity within the organisation.
Leap Cinema	To support costs associated with cinema equipment.
Morrisons	Funding towards the Sutton Stars project.
NLCF Covid	Covid response including capital items to open safely and responding to new needs.
VRU Detached	Working in partnership to deliver detached youth work.

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2022

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Bierley Community Association Limited	Has power to appoint a trustee	Charges for centre manager and finance/development manager	-	1,200
Lisa Normington	Wife of trustee	Admin and finance services	1,200	-
			<u>1,200</u>	<u>1,200</u>

Accounts

Kyffin Place Community Centre

Charity number 1179336

Annual Report and Financial Statements

for the year ended 31 March 2021



West Yorkshire Community Accounting Service

Kyffin Place Community Centre

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Kyffin Place Community Centre

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Robert Normington (Bierley Community Association Limited)	Chair to September 2021	
Andrew Sykes (e:merge (UK) Company Limited)	Chair from September 2021	
Bianca Llanera		
Rosie Dixon		Appointed 2 December 2020

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1179336, on 25 July 2018.

Principal address

51 Kyffin Place
Bradford
BD4 8NB

Bankers

Yorkshire Bank
14 Broadway
Bradford
BD1 1EZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 25 July 2018.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees. Additionally Bierley Community Association Limited, e:merge (UK) Company Limited and Primetime at the Vine (successor charity to The Vine Trust of St Mary's Laisterdyke) may each appoint one charity trustee.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

To further or benefit the residents of the Sutton Estate, Bradford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

Our aims and objectives are to improve health, increase wealth and build a sense of community.

We are a community centre for local residents providing a wide range of activities and services each day of the week which include Parent & Toddler groups, Food Pantry, Employment Support, Youth Activities and general community support throughout the Covid 19 pandemic. We try to provide something for everyone and hope that through accessing our services members of the community will improve their health and wellbeing, build friendships, develop new skills and find a listening ear.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty, the advancement of education and the advancement of health or the saving of lives.

Achievements and performance

This was the year no-one expected or predicted, yet as a centre we have managed to ride the wave of uncertainty and have come out of this year in a stronger position than when we entered the financial year with a year full of growth and change.

Our staff team has grown from one person, seconded from a partner organisation to now having a team of 3 people within this year. We appointed our Centre Manager for 20 hours per week, and employed a Family Outreach Worker all starting during lockdown. During October we then grew the team further, employing our Employment Outreach Worker.

- Our tenants remained with us throughout the Covid period and we gained more hirers when restrictions allowed.
- We ensured our centre was open throughout the pandemic, becoming a food distribution hub for local people.
- We delivered training onsite in a Covid secure way, as well as providing space for families to access Wi-Fi so children could continue their learning.
- Through the European Social Fund we employed an Employment Support Worker to run an Employment and Training Support Programme where 60% of participants moved into work or further training.
- Opened and grew our Food Pantry offer.
- Provided support groups to children (under 5's) and parents throughout the pandemic.
- Ran detached youth work sessions during lockdown in partnership with Emerge to ensure young people were supported.
- Our centre's activity timetable, incorporating all sessions run both internally and by partner organisations, offer 360 degrees of provision to the local community with activities appropriate for people aged 0 to 100.
- Provided support to over 400 people throughout the year.
- Delivered over 500 food hampers throughout the pandemic.

Kyffin Place Community Centre

Trustees' report (continued) for the year ended 31 March 2021

Financial review

The net receipts for the year was £59,211, including net receipts of £39,653 on unrestricted funds and net receipts of £19,558 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £44,567.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission. They consider it prudent that free reserves of 3 to 6 months of running costs are retained. Based on the 2021/2022 budget six months expenditure equates to £43,623.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Signed on behalf of the board of trustees on 26/1/2022

Andrew Sykes (Trustee)

Kyffin Place Community Centre

Independent examiner's report to the trustees of Kyffin Place Community Centre Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

27/1/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kyffin Place Community Centre

Receipts and payments account

for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	25,527	96,239	121,766	18,652
Venue hire		11,704	-	11,704	19,497
Activity contributions		2,913	-	2,913	679
Services		2,737	-	2,737	-
Total receipts		<u>42,881</u>	<u>96,239</u>	<u>139,120</u>	<u>38,828</u>
Payments					
Salaries and NI	(3)	900	28,859	29,759	335
Management costs		-	-	-	16,400
Activities and trips		484	20,764	21,248	759
Sessional staff		422	6,853	7,275	-
Repairs, maintenance and cleaning		116	2,617	2,733	5,820
Utilities		326	6,690	7,016	6,622
Rates		-	2,029	2,029	-
Equipment		118	1,396	1,514	-
Licenses and subscriptions		18	1,253	1,271	-
Office costs		152	713	865	-
Bookkeeping services		110	-	110	1,330
Fundraising		-	1,200	1,200	3,840
Insurance		-	453	453	461
Telephone and IT costs		468	2,748	3,216	314
Training		88	20	108	350
Advertising and publicity		-	319	319	-
Independent Examination		-	600	600	-
Sundry costs		26	167	193	-
Total payments		<u>3,228</u>	<u>76,681</u>	<u>79,909</u>	<u>36,231</u>
Net receipts / (payments)		<u>39,653</u>	<u>19,558</u>	<u>59,211</u>	<u>2,597</u>
Fund balances brought forward		<u>4,914</u>	<u>90</u>	<u>5,004</u>	<u>2,407</u>
Fund balances carried forward	(4)	<u>44,567</u>	<u>19,648</u>	<u>64,215</u>	<u>5,004</u>

Kyffin Place Community Centre

Statement of assets and liabilities

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	44,567	19,648	64,215	5,004
Total cash funds	<u>44,567</u>	<u>19,648</u>	<u>64,215</u>	<u>5,004</u>
Other monetary assets			£	
Clarion Futures - Utilities			3,000	
Bradford City Challenge			1,200	
Bramley Baths			4,030	
Other debtors			<u>275</u>	
			<u>8,505</u>	
Liabilities			£	
Independent examination			600	
HMRC			<u>286</u>	
			<u>886</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 26/1/2022

Andrew Sykes (Trustee)

Kyffin Place Community Centre

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Kyffin Place Community Centre
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Metropolitan District Council (BMDC)	24,320	10,925	35,245	-
Bradford VCS Alliance	-	275	275	500
Clarion Futures	652	42,232	42,884	4,355
Emerge	40	3,560	3,600	-
Groundworks	-	15,154	15,154	-
Leeds Community Foundation (LCF)	-	8,945	8,945	-
Local Connecting Fund	-	1,940	1,940	-
National Lottery Community Fund (NLCF)	-	9,756	9,756	10,000
Tesco	500	-	500	-
WY Police Crime Commissioner (WYPCC)	-	3,452	3,452	-
Bradford City Challenge	-	-	-	2,797
Locala	-	-	-	1,000
Donations	15	-	15	-
	<u>25,527</u>	<u>96,239</u>	<u>121,766</u>	<u>18,652</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	28,698	335
Social security costs	757	-
Employment allowance	(757)	-
Pensions	1,347	-
Less: HMRC liability at 31 March 2021	<u>(286)</u>	<u>-</u>
	<u>29,759</u>	<u>335</u>

The average number employees during the year was 2.8, being an average of 1.7 full time equivalent (2020: 0.3, 0.03 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	1,347	-

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2021

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Bradford City Challenge 2020	-	-	1,200	-	(1,200)
Bradford VCS	90	-	90	-	-
BMDC - Cleaner Streets	-	1,770	1,080	-	690
BMDC - Easter HH	-	4,695	2,317	-	2,378
BMDC - LIT fund	-	1,300	1,300	-	-
BMDC - Winter Food Grant	-	3,160	2,634	-	526
Clarion Christmas	-	500	500	-	-
Clarion Emergency Support Fund	-	2,358	1,954	-	404
Clarion ESF	-	2,475	1,239	-	1,236
Clarion Holiday Catch-up	-	1,715	1,715	-	-
Clarion Holiday Hunger 2020	-	2,055	2,020	-	35
Clarion Pantry	-	3,541	3,421	-	120
Clarion Pitch It	-	9,985	9,985	-	-
Clarion Progress to Work	-	4,000	476	-	3,524
Clarion RRP	-	9,603	-	-	9,603
Clarion Utilities	-	6,000	6,000	-	-
Groundwork	-	15,154	14,862	-	292
LCF - Bradford Resilience	-	8,945	8,945	-	-
Local Connecting Fund	-	1,940	1,940	-	-
NLCF Covid	-	9,756	9,357	-	399
Track Trace Funding	-	275	275	-	-
VRU Detach	-	3,560	1,919	-	1,641
WYPCC VRU	-	3,452	3,452	-	-
	<u>90</u>	<u>96,239</u>	<u>76,681</u>	<u>-</u>	<u>19,648</u>

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2021

Fund name	Purpose of restriction
Bradford City Challenge 2020	Funding for kitchen items, office furniture and training room resources.
Bradford VCS	To support the provision of fitness classes.
BMDC - Cleaner Streets	Social Action event involving young people litter picking and building a boat (extended due to Covid).
BMDC - Easter HH	Holiday hunger provision for young people providing cooking boxes with healthy food.
BMDC - LIT fund	Art installation for winter located outside of the centre
BMDC - Winter Food Grant	Holiday hunger provision for young people providing cooking boxes with healthy food.
Clarion Christmas	Delivery of hampers for local residents.
Clarion Emergency Support Fund	Centre core contribution and emergency food parcel project.
Clarion ESF	Pantry funding for emergency hampers.
Clarion Holiday Catch-up	Holiday club for children impacted by Covid.
Clarion Holiday Hunger 2020	Holiday hunger provision for families involving cooking boxes with healthy recipes and food.
Clarion Pantry	Support for food pantry including equipment and food costs.
Clarion Pitch It	Towards the salary of a family support worker.
Clarion Progress to Work	Towards the Centre Manager salary.
Clarion RRP	Towards the salary of a family support worker.
Clarion Utilities	Funding to contribute to centre utilities costs
Groundwork	Employment project for local people, providing training and support.
LCF - Bradford Resilience	Covid response grant building capacity within the organisation.
Local Connecting Fund	Hampers for those who were isolating.
NLCF Covid	Covid response including capital items to open safely and responding to new needs.
Track Trace Funding	Capital grant for marquee to enable safe sessions outside during national restrictions.
VRU Detach	Working in partnership to deliver detached youth work.
WYPCC VRU	Detached youth work funding during Covid restrictions for young people involved in SOC.

Kyffin Place Community Centre

Notes to the accounts continued

for the year ended 31 March 2021

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2021 £	2020 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Bierley Community Association Limited	Has power to appoint a trustee	Charges for centre manager and finance/development manager	1,200	11,200
e:merge (UK) Company Limited	Has power to appoint a trustee	Charges for assistant centre manager	-	5,200
			<u>1,200</u>	<u>16,400</u>

The centre manager charges paid to Bierley Community Association in 2020 includes £7,000 that were for charges relating to the previous financial period ending 31 March 2019.