



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 July 2022 To 30 June 2023

Charity name: Looe Lions Club

Charity registration number: 1179335

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Objects of the Club as set out in the constitution (numerical references are to the constitution) and are such purposes as are exclusively charitable in England & Wales, including in particular:</p> <p>3.1.1 the advancement of citizenship by:</p> <p>3.1.1.1 promoting the principles of good citizenship;</p> <p>3.1.1.2 encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;</p> <p>3.1.1.3 providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;</p> <p>3.1.1.4 encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;</p> <p>3.1.1.5 supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;</p> <p>3.1.2 promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;</p>

		<p>3.1.3 promoting volunteering;</p> <p>3.1.4 the relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief;</p> <p>3.1.5 the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues;</p> <p>3.1.6 promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or</p> <p>3.1.7 promoting community participation in healthy recreation.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>In support of the objectives, as stated above, Looe Lions Club have 3 types of activity:</p> <ol style="list-style-type: none"> 1. Fundraising 2. Community Events (possibly with an element of fund raising) 3. Grant making <p>The main activities as shown in the annual financial report are as follows:</p> <p><u>Fundraising</u> Car Boot Sales Advertising in event programmes Duck Race (Lottery) Easter Egg raffle Christmas Hamper raffle</p> <p><u>Community Events</u> Carnival Week Rally Day Easter Egg Hunt Arrival of Father Christmas Seniors Christmas events Coast & Cove Walk/Run Secondary support for various community events organised by associated bodies.</p> <p><u>Grant Making</u> Grants are made to organisations and individuals in line with the Grant Making Policy with priority to local good causes but support made to national and international campaigns.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>All trustees have highlighted to them their responsibilities prior to becoming a trustee and sign a declaration to confirm their understanding.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<ul style="list-style-type: none"> • <u>The Objects of The Lions Club of Looe</u> Under the terms of the Clubs' Constitution, Trustees apply funds at their discretion, making grants where they believe that their contribution will make a real difference. We can only make grants in furtherance of our charitable objects; these details of the Objects of the Club are shown in the Annex to the document. • <u>Priorities for Support</u> The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the priorities for funding will be: <ul style="list-style-type: none"> • subject to other elements of the Trustees grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus applications for support towards capital projects, other projects or core costs are considered; • as there are numerous Lions Clubs in the UK, applications from the Looe and surrounding areas are generally given a priority, with those in the county of Cornwall also being considered. Trustees also consider international funding requests referred to them and by the Lions International organisation; • candidates for support and/or grants are all considered on their own merits, following discussion and possible investigation by the club membership. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support, however this is not an exhaustive list: <ul style="list-style-type: none"> o <u>Local charities</u> - youth groups, groups working with the elderly, residential and nursing homes, individual appeals; o <u>Youth and children's organisations</u> - sport related groups or individuals, scouting and

		<p>guiding, youth club activities, young people undertaking overseas assignments;</p> <ul style="list-style-type: none">o <u>Community facilities</u> - relief of hardship for individuals and families, village hall projects, community group initiatives. <p>The above priorities in this policy will be reviewed every year following the election of the new board of Trustees in March/April (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time following recommendations from a majority of the club membership.</p> <ul style="list-style-type: none">• <u>Principles</u> In awarding grants, the Trustees will apply the following principles: <ul style="list-style-type: none">• Trustees will not normally support applications from large national charities (unless it is from and for the local branch use) or charities dedicated to issues deemed by the Trustees to be already well funded;• Trustees will work with other organisations to fund initiatives beyond the financial scope of a single organisation;• all applications from previous recipients of grants or from previously unsuccessful applicants will be considered by Trustees on their own merits. Although Trustees will have regard to the outcome of the previous grant, any new application will not receive preferential or adverse consideration. <ul style="list-style-type: none">• <u>Exclusions</u> The Trustees will not normally approve the use of funds for: <ul style="list-style-type: none">• medical research projects of international, national or locally based charities;• the purposes for which government has a statutory responsibility to provide;• political groups and sectarian religion. <ul style="list-style-type: none">• <u>Grant Application Process</u> All applications for grants should be
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		<p>made to Lion Secretary in writing or via email.</p> <p>Before awarding a grant to an organisation or an individual, the Trustees require that the applicant should:</p> <ul style="list-style-type: none"> • inform the Trustees of the purpose of the application, details of the project, the way in which the grant will be used and how it will be managed effectively for its intended purpose; • provide adequate information regarding the identity and financial status of the applicant and/or of the status of the person(s) who will carry out the project/work; • demonstrate that the recipient (whether an organisation or an individual) has and will be adequately insured both in relation to any equipment and facilities purchased by the grant; also in relation to any risk of injury by reason of the project or purpose for which the grant is awarded; • all equipment purchased with the grant is owned and remains the property of the grant recipient (whether an organisation or an individual); • on receipt of the grant, either by cheque or through bank transfer, a written acknowledgement of the receipt is to be issued to the Lion Secretary; • to comply with the Data Protection Act 1998, applicants are required to consent to the use of personal data supplied by them in the processing and review of their application. This includes transfer to and use by such individuals and organisations as the Trustees deem appropriate. The Trustees require the assurance of the applicant that personal data about any other individual is supplied to the Trustees with his/her consent. At the point of submitting application, applicants are asked to confirm this consent and assurance. <p>• <u>Assessment Process</u></p> <p>The assessment process will be that:</p> <ul style="list-style-type: none"> • Applications will be considered by the club members at the next General Meeting after receipt of
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		<p>the application. Applications will be subject to assessment to ensure that they meet the basic criteria for funding. The merits of each application will be assessed by the club members and proposals may be voted on for the form and scale of any grant which will become a recommendation to the Trustees;</p> <ul style="list-style-type: none"> • The Trustees, taking due consideration of the successful proposals recommended by the club members, will agree a final grant at the Trustees meeting that will immediately follow the club's General meeting. The Trustees will aim to write to all applicants informing them of the outcome of their application for funding within three months of the date of the application; • Trustees will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however Trustees do realise the importance of feedback and will, where appropriate, provide suitable comment to the applicant; • Applicants should note that Trustees receive far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the Trustees and a detailed assessment has been made, Trustees may still be unable to provide the grant; • Any grant greater than £2,000 will require consideration and recommendation at two consecutive club General Meetings; • If exceptional circumstances require that a decision cannot wait until the next General Meeting then the following process will be followed: <ul style="list-style-type: none"> ◦ The club membership will be informed of the application requiring urgent resolution with a recommendation by the Lion President. Lion Secretary will ensure that this is communicated by email or phone to all members with responses and comments forwarded to the Lion
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		<p>Secretary within a specified time frame..</p> <ul style="list-style-type: none"> ◦ The Trustees will reply with one of three option, agreement, rejection or request for a Trustees meeting. If seven Trustees vote in agreement then the Presidential proposal will be adopted, otherwise rejection or a Trustee meeting will be called at the discretion of the Lion President; ◦ No grant greater than £1,000 can be made via this process; ◦ A report will be given to the members at the next General Meeting explaining the outcome. <p>• <u>Monitoring and Publicity</u> It is the policy of the Trustees to monitor at their discretion, all grants made. Where the grant is for an extended period, project progress should be reported on a regular basis. In addition to reports detailing progress, grant recipients are expected to provide:</p> <ul style="list-style-type: none"> • a statement of how the grant monies have been spent, this may be in writing or to take up the opportunity (where appropriate) to visit the Club at a General Meeting to deliver a personal report of how the grant has been spent; • details (where appropriate) of other funds applied to the same project; • Trustees or their representative(s) may, where appropriate, visit the applicant to view the progress/success of the project and see how and where the grant has been spent. <p>Trustees ask applicants to consent to the use of their information and project details for publicity purposes, including on-line, in print and otherwise.</p> <p><u>ANNEX</u> The Objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:</p> <ul style="list-style-type: none"> • the advancement of citizenship by: <ul style="list-style-type: none"> ◦ promoting the principles of good citizenship; ◦ encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;
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		<ul style="list-style-type: none"> ◦ providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members; ◦ encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours; ◦ supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals; • promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities; • promoting volunteering; • the relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief; • the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues; • promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or • promoting community participation in healthy recreation. <p>Nothing in the constitution shall authorise an application of the property of the Club for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.</p>
Policy on social investment including program related investment	Para 1.38	<p>Social investment does not form a material part of the charitable and investment activities.</p>

Contribution made by volunteers	Para 1.38	<p>Volunteers (members of the Lions Club of Looe) contribute to the objectives by organising and resourcing the fund raising, community events and agreeing the distribution of grant monies.</p> <p>With a diverse range of volunteers abilities and available time, the contributions vary in scale and type.</p> <p>From this diversity contribution also take many forms such as use and loan of personal and business assets in order to achieve the objectives. One member loans two fields for the running of the car boot sales, another a tractor and trailer for the Duck Race and so on.</p> <p>All administrative costs are carried by the members. No money raised through charitable collections is used in the administration.</p>
Other		The CIO participates fully in the zone, district, country and global Lions Federation of Clubs.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed , royal charter)	Para 1.25	Standard Lions CIO Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The members of the Directors Board of The Lions Club of Looe are appointed as Trustees of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Looe Lions Club
Other name the charity uses	The Lions Club of Looe
Registered charity number	1179335
Charity's principal address	Coldwells House Pelynt Looe PL13 2JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Kingham			
2	Andy French			
3	Nigel White			
4	Carole White			
5	Simon Rawe			
6	Hedley Martin			
7	Phil Gibson			
8	Sam Tanner			
9	Eileen Holford			
10	Guy Quint			
11				
12				
13				
14				
15				
16				
17				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None held.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

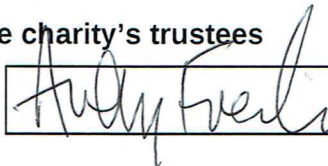
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ANDREW JEREMY FRENCH	
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Position (eg Secretary,
Chair, etc)

TRUSTEE	
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Date

26/04/2024

Lions Club of Looe

Income and Expenditure Account for the year ended 30 June 2023

Consolidated Charity Account and Fundraising Account				
30-Jun-22				
£	£	Income:	£	£
1810.03		Donations received	4517.31	
		Carnival	3467	
258.98		Sundries	0.00	
4800.33		Car Boot Sales	4805.62	
4900.00		Duck Race	4962.00	
1491.91		Christmas Hamper Donations	330.18	
215.00		Minibus Donations	475.00	
		Rally Day	4075.63	
1390.53		Easter Egg Hunt & Hampers	1716.22	
12434.28		Queen's Jubilee Celebration		
724.71		Santa's Tours Donations	619.36	
		Refund From LCI	100	
	28025.77	Total Income		25068.32
Expenditure:				
5103.45		Donations Made	11786.59	
1400.00		Duck Race	1300.00	
455.89		Car Boot Sales	1044.45	
2023.79		Minibus Maintenance	2271.35	
409.01		Easter Egg Hunt & Hampers	518.27	
332.00		Sundries	815.69	
6467.54		Queen's Jubilee Celebration		
92.45		Insurance	2316.55	
		Carnival	3140.95	
		Rally Day	1596.43	
		Ukraine Trips	3277.54	
		Christmas Hampers	1654.05	
		Santa's Arrival	56.57	
	<u>16284.13</u>			<u>29778.44</u>
	11741.64	Surplus/Deficit (-) for year	-4710.12	
	<u>8865.34</u>	Opening Balance 1 July 2022	<u>20606.98</u>	
	20606.98	Funds Available 30 June 2023	15896.86	

Presented by :

Honorary Treasurer

Lions Club of Looe

Income and Expenditure Account for the year ended 30 June 2023

Charity Account

Income:	£	£
Transfers from Fundraising Account	9000.00	
LCI Appeal Refund	100.00	
 Total Income		 9100.00
 Expenditure:		
Donations		
LCI District 105SW	144.00	
Sheila's School of Dance	350.00	
Boundless Trust	1000.00	
Looe Breathers	610.00	
LCI District 105SW	1000.00	
Miss Sian White Donation	250.00	
LCI District 105SW	250.00	
Looe Youth Theatre	500.00	
The British Red Cross	564.59	
Boundless Trust	500.00	
Lanreath Amenities	250.00	
Cornwall Hospice Care	1468.00	
LCI District 105SW	100.00	
Plant One Cornwall	800.00	
Bridge Multi Academy	200.00	
West Looe Playgroup	300.00	
Looe Town Football Club	500.00	
DEC Earthquake Appeal	1000.00	
Louisa Chisholm	500.00	
Keltique	400.00	
D. Mitchell	600.00	
Sheila's School of Dance	500.00	
 Total Expenditure		 <u>11786.59</u>
 Deficit for year		 -2686.59
Opening Balance 1 July 2022		<u>11691.35</u>
Funds Available 30 June 2023		9004.76
 Represented by:		
Closing bank balance 30th June 2023		9004.76

Presented by :

Honorary Treasurer

Lions Club of Looe

Income and Expenditure Account for the year ended 30 June 2023

Fundraising Account				
30-Jun-22				
£	£	Income:	£	£
1810.03		Donations received	4517.31	
		Carnival	3467	
4800.33		Car Boot Sales	4805.62	
4900.00		Duck Race	4962.00	
215.00		Minibus Donations	475.00	
		Rally Day	4075.63	
1491.91		Christmas Hamper Donations	330.18	
724.71		Santa's Tour Donations	619.36	
1390.53		Easter Egg Hunt & Hampers	1716.22	
12434.28		Queens Jubilee Celebration		
258.98		Sundries		
	28025.77	Total Income		24968.32
Expenditure:				
10000.00		Transferred to Charity Account	9000.00	
1400.00		Duck Race	1300.00	
2023.79		Minibus Maintenance	2271.35	
455.89		Car Boot Sales	1044.45	
332.00		Sundries	815.69	
409.01		Easter Egg Hunt & Hampers	518.27	
6467.54		Queens Jubilee Celebration		
92.45		Insurance	2316.55	
		Carnival	3140.95	
		Rally Day	1596.43	
		Ukraine Trips	3277.54	
		Christmas Hampers	1654.05	
		Santa's Arrival	56.57	
	<u>21180.68</u>	Total Expenditure		<u>26991.85</u>
	6845.09	Surplus/Deficit (-) for year		-2023.53
	2070.54	Opening Balance 1 July 2022		8915.63
	8915.63	Funds Available 30 June 2023		6892.10

Presented by :

Honorary Treasurer

Lions Club of Looe

Income and Expenditure Account for the year ended 30 June 2023

General Account

30-Jun-22

£	£	Income:	£	£
2415.00		Members Subscriptions	2645.00	
115.00		Sundries	190.50	
1391.00		Charter Night	859.00	
170.00		Donations	87.50	
		Gift Aid	995.44	
		Christmas Party	659.15	
		Handover Meal	459.00	
	4091.00	Total Income		5895.59
Expenditure:				
1117.80		International Dues	1284.93	
856.30		District Dues	1352.88	
268.40		Sundries	170.00	
1367.90		Charter Night	981.50	
		Handover Dinner	456.00	
		Christmas Party	748.75	
	<u>3610.40</u>	Total Expenditure		4994.06
	480.60	Surplus/Deficit (-) for year		901.53
	<u>2119.51</u>	Opening Balance 1 July 2022		<u>2600.11</u>
	2600.11	Funds Available 30 June 2023		3501.64

Presented by :

Honorary Treasurer

Lions Club of Looe statement of Assets and Liabilities - 30 June 2023

Assets

The Lions Club of Looe purchased a Community Minibus in cost of £12,054.00 in October 2018. The purchase was made with funds donated for the purpose. While the Lions Club of Looe is the registered keeper of the minibus any proceeds from the sale of the asset would either be used to purchase another community minibus or distributed as charitable donations.

The only assets of the Lions Club of Looe are the club's regalia which has a nominal value and the balance of the club's administration bank account. The balance of the reconciled administration bank account as at the 30 June 2023 was £3501.64 credit.

Liabilities

The Lions Club of Looe has no Liabilities.

A handwritten signature in black ink, consisting of several overlapping, stylized strokes, likely representing the name of the Honorary Treasurer.

Honorary Treasurer

The Lions Club of Looe

I have examined the records, bank statements and schedules in support of the Income & Expenditure Accounts for the Fund Raising, Charity and General accounts for the year ended 30th June 2023 and can confirm that the said Accounts are in accordance therewith.

I believe the said Accounts are a fair and accurate record of the activities of the Lions Club of Looe.

Signed

A handwritten signature in blue ink, appearing to read 'K. French'.

Kathy French ACMA CGMA

16th April 2024