

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No
(if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	CARE, DEVELOPMENT AND EDUCATION FOR CHILDREN AGED 2-11 YEARS
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	PROMOTING CARE, EDUCATION, SAFE-GUARDING AND PARENTAL INVOLVEMENT PROMOTING HEALTH, WELLBEING AND SERVICES TO SUPPORT FAMILIES AND CARERS FOR CHILDREN 2-11
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	WE CONFIRM THAT THE TRUSTEES HAVE HAD REGARD TO THE CHARITY COMMISSIONS GUIDANCE ON PUBLIC BENEFIT.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	WE HAVE EXPANDED THE PRE - SCHOOL TO BREAKFAST/AFTER SCHOOL AND HOLIDAY CARE TO SUPPORT PARENTS AND CARERS IN RETURNING TO EMPLOYMENT. WE AIM TO BENEFIT CHILDREN BY CLOSELY INVOLVING FAMILIES IN THE DAY-TO-DAY RUNNING OF OUR PROVISION, ITS FUNDING AND ITS OVERALL MANAGEMENT.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	SEE ATTACHED ACCOUNTS
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	CONTINGENCY AND REDUNDANCY FUNDS
Amount of reserves held	Para 1.22	£104,123
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CHARITY COMMISSION SCHEME
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	EARLY YEARS ALLIANCE UNINCORPORATED ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTION TO POST AT AGM NOMINATED BY PARENTS

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	WILLOW TREE PRE-SCHOOL
Other name the charity uses	WILLOW TREE CHERRY LANE
Registered charity number	1179327
Charity's principal address	126 RUSHETTS ROAD, CRAWLEY, WEST SUSSEX RH11 7NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NORA ASHBEE	ACTING CHAIR		
2	CORNELIA HOLZER	TREASURER		
3	CHRISTINE O'DWYER	ACTING SECRETARY		
4	JUANITA ROSE			
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	CORNELIA HOLZER	CHRISTINE ANN ODWYER
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Position (eg Secretary, Chair, etc)	TREASURER	ACTING SECRETARY.
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Date	29/05/2023.
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Willow Tree Preschool

Unaudited Financial Statements for the Year Ended 31st July 2022

Client approval certificate

We approve the financial statements and confirm we have made available all relevant records and information for their preparation.

.....
Cornelia R

.....
C. Surjo



Independent examiner's report to the trustees of Willow Tree Preschool, charity number 1179327

I report on the accounts for the year ended 31st July 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.



Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G. Bell

Mr G Bell
GBM Accountants Ltd
19b Front Street
Sacriston
County Durham
DH7 6JS

22th May 2023

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

FOR

WILLOW TREE PRESCHOOL CHARITY REG. NO. 1179327

WILLOW TREE PRESCHOOL

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FOR THE YEAR ENDED 31 JULY 2022

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WILLOW TREE PRESCHOOL**FOR THE YEAR ENDED 31 JULY 2022****REVENUE ACCOUNT**

	Unrestricted Funds		Unrestricted Funds	
	<u>2022</u>	<u>2022</u>	<u>2021</u>	<u>2021</u>
	£	£	£	£
INCOME				
Central Government Funding	148,814		171,086	
Charitable activities	56,020		36,081	
Donations			124,663	
Sundry Income	7		196	
		204,841		332,026
TOTAL INCOME		<u>204,841</u>		<u>332,026</u>
EXPENDITURE				
Payroll costs	174,860		144,726	
Premises costs	27,428		17,395	
Administration costs	10,335		3,918	
Equipment	5,996		1,373	
Charitable activities	7,943		16,486	
Legal & professional	8,916		7,541	
Sundry expenses	497		904	
Subscriptions	2,117		2,097	
Depreciation	211			
TOTAL EXPENSES		<u>238,304</u>		<u>194,440</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR		-33,463		137,586
Transfer between funds		0		0
RETAINED SURPLUS/(DEFICIT) BROUGHT FORWARD		137,586		0
RETAINED SURPLUS/(DEFICIT) TO CARRY FORWARD		<u>104,123</u>		<u>137,586</u>

WILLOW TREE PRESCHOOL

FOR THE YEAR ENDED 31 JULY 2022

BALANCE SHEET

	<u>Notes</u>	<u>2022</u> £	<u>2022</u> £	<u>2021</u> £	<u>2021</u> £
FIXED ASSETS			6,094		0
CURRENT ASSETS					
Debtors		9,679		3,165	
Bank deposit account 1		9,370		15,246	
Bank current account 1		52,296		94,019	
Bank current account 2		29,762		29,757	
Bank current account 3		509			
Cash in Hand		147		2	
		<u>101,762</u>		<u>142,189</u>	
CURRENT LIABILITIES					
Creditors and accruals	4	(3,733)		(4,603)	
		<u>3,733</u>		<u>4,603</u>	
NET CURRENT ASSETS LESS CURRENT LIABILITIES			98,029		137,586
TOTAL NET ASSETS			<u>104,123</u>		<u>137,586</u>
RESERVES					
General Funds	5	104,123		137,586	
			<u>104,123</u>		<u>137,586</u>

WILLOW TREE PRESCHOOL

FOR THE YEAR ENDED 31 JULY 2022

NOTES TO THE FINANCIAL STATEMENTS

1. COMPANY STATUS

The charity was registered with the Charity Commission on 19th June 1991, charity registration number 1179327

2. ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under SORP FRS 102.

WILLOW TREE PRESCHOOL

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022

NOTES TO THE BALANCE SHEET

3 TANGIBLE FIXED ASSETS

		<u>Fixtures & Fittings</u>
Cost		
At 1 August 2021		0
Additions		6,305
At 31 July 2022		<u>6,305</u>
Depreciation		
At 1 August 2021		0
Charge for period		211
At 31 July 2022		<u>211</u>
Net book value		
31 July 2022		<u><u>6,094</u></u>
4 31 July 2021		<u><u>0</u></u>

	£	£
Funding creditor	0	2,592
Trade Creditors	1,802	
Accruals	480	480
PAYE and Pension creditor	1450.75	1531
	<u>3,733</u>	<u>4,603</u>

5 RESERVES

	<u>2022</u> £	<u>2021</u> £
Balance b/fwd	137,586	0
Surplus / Deficit for year	-33,463	137,586
Balance c/fwd	<u><u>104,123</u></u>	<u><u>137,586</u></u>