

STEPPING OUT THEATRE

England & Wales · Charity number 1179310

Details

Other names	STEPPING OUT THEATRE COMPANY
Status	Registered
Legal form	CIO
Registered	2018-07-24
Register	View on the Charity Commission register

Contact

Address	Flat E 3 Lodge Street Bristol BS1 5LR
Phone	07896 684097
Email	info@steppingouttheatre.co.uk
Website	http://www.steppingouttheatre.co.uk/index.php

Activities

Objects: 1) TO RELIEVE THE CONDITIONS OF MENTAL HEALTH SERVICE USERS THROUGH THE MEDIUM OF THEATRE.2) TO ADVANCE THE EDUCATION OF THE PUBLIC ABOUT MENTAL HEALTH IN ORDER TO RAISE THEIR AWARENESS, BY PRODUCING PLAYS WHICH DEAL WITH THIS ISSUE AND COUNTER NEGATIVE STEREOTYPES OF PEOPLE WITH MENTAL HEALTH PROBLEMS.3) TO ADVANCE THE EDUCATION AND TRAINING OF MENTAL HEALTH SERVICE USERS AND THEIR ALLIES TO DEVELOP THEIR CREATIVE TALENTS, BUILD SUPPORTIVE NETWORKS AND PRODUCE HIGH QUALITY THEATRE ON MENTAL HEALTH THEMES.

Activities: Founded in 1997 and based in Bristol, we are the country's leading mental health theatre group. We produce a wide range of plays on mental health themes. We are open to people who have used mental health services and their allies. The group offers mental health service users the opportunity to work alongside people with professional experience of writing, directing and acting,

Classification

- **How:** Provides Services
- **What:** Education/training, Disability, Recreation
- **Who:** People With Disabilities, Other Defined Groups

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£113,926	£128,440	-	-
2024-02-29	£118,233	£119,135	-	-
2023-02-28	£119,856	£161,459	-	-
2022-02-28	£196,964	£181,988	-	-
2021-02-28	£83,428	£118,723	-	-

Trustees

Name	Role	Appointed
DANANN McALEER		2019-08-02
Dr Susan Chambers		2020-11-20
EMMA STADON		2019-08-02
Maria Falzetti		2023-03-24
Maureen Ramsay		2025-12-09
Michael Hindle		2024-06-14
Ravi Kullar		2022-08-01

STEPPING OUT THEATRE

England & Wales - Charity number 1179310

Accounts

STEPPING



THEATRE

Annual Report 2024-25



FOYLE FOUNDATION



Garfield Weston
FOUNDATION

NEWBY
TRUST





“The work Stepping Out Theatre is doing should be supported by all interested in a society that is healthy. Stepping Out understands and does not shy away from the possibility that theatre, the ancient art of these islands North West of Europe, is a transformative and healing activity which brings joy into people’s lives. If you want to hear something true, go and hear what Stepping Out Theatre are saying. I only found myself in theatre, and I hear that Stepping Out is helping other people do the same. I have great hopes for this company and deep respect for what they are doing right now.”

Mark Rylance, Patron



CONTENTS OF ANNUAL REPORT 2024 - 25

- 2 Reference and Administrative Details
- 3 Structure, Governance and Management
- 4 Project Co-ordinator’s Report
- 5 Progress on the Aims and Objectives of the Group 2024 - 25
- 6 Financial Report and Accounts for 2024 - 25

Graphic Design; **Ann Stiddard**

Photography by **Peter Hall and group members**

Reference and Administrative Details

'Stepping Out Theatre' is a Charitable Incorporated Organisation whose aims are benevolent and philanthropic. We have been registered as a charity with the Charities Commission since February 2007.

Charity Registration Number 1179310

The group's name is sometimes lengthened to 'Stepping Out Theatre Company'.

'Stepping Out Theatre' was founded in 1997.

Principle Charity Office:

Flat E, 3 Lodge Street,
Bristol,
BS1 5LR

Tel. 07896 684097
E mail; info@steppingouttheatre.co.uk

Bankers: Co-operative Bank, P.O. Box 250, Skelmersdale, WN8 6WT

Independent Examiner of Accounts:

Dheera De Alwis, 12 Fry Close, Bristol, BS37 7JW



Structure, Governance and Management

Membership

Membership of Stepping Out Theatre is open to all local mental health service users and their allies with an interest in the work of the group. Involvement in any of our productions or activities confers membership. All members are entitled to attend our Annual General Meeting and vote for the election of a group of Trustees who are responsible for running the group. Copies of the group's constitution with more information on all this are available from the Stepping Out Theatre office.

Governing Document

Constitution, amended and signed prior to Charity Registration 6th October 2006. Subsequently amended to assist with registration as a CIO in 2017.

Governing Body

A Board of Trustees, currently seven in number, elected in accordance with the Constitution at the Annual General Meeting

Staff

Project Co-ordinator (Part time, from February 2024) Mark Breckon

Music Projects Manager (Part time) Elliot Hall

Annual General Meeting

Our AGM for 2024 - 25 was held at 7.00 p.m. on 20th November on Zoom. The following seven trustees were either elected for the first time or confirmed to serve the three years for which they were previously elected.

Trustees 2024 - 2025

Geoff Innoles – Chair
Danann McAleer – Trustee
Emma Staddon – Secretary
Ravi Kullar – Treasurer
Maria Falzetti – Trustee
Mike Hindle – Trustee
Dr. Sue Chambers – Trustee

Trustees have generally been drawn from the existing membership, and we try to have a range of people who reflect the nature of the group – i.e. people who have used and / or worked in mental health services and people who work in theatre and the arts. Any group member can put themselves forward for or be nominated to be a Trustee. The group also regularly advertise for new Trustees to fill skill shortages that the Trustee group identifies.

Project Co-ordinator's Report

2024 - 25 was a more uncertain year following the end of previous three-year core funding.

The year's events included:

- A full production of 'Mother Christmas' written by Project Co-ordinator Mark Breckon involving a large number of group members. This built on some script-in-hand performances of the same show the previous Christmas. We performed in Bristol, Clevedon and Backwell, often to full houses, and the show was hugely enjoyed by audiences and cast.
- The world première in Bristol of 'Diary of a Ukrainian Madman' by Liudmyla Tymoshenko, who co-wrote 'Refugee Cats', the children's show we performed in 2023. This production was a great success with some sell out nights and a very positive audience reaction. It built on other Ukrainian work we'd performed since the war began. It led to connections with local Ukrainians who saw the show and have continued to engage with our work.
- A programme of workshops for group members including drama and improvisation, comedy, writing and art. In a year where we had only two full productions later in the year, these activities were important in keeping group members working creatively together. In addition, we continued to run regular subsidised theatre trips to shows in Bristol, Bath and one very sunny trip to London.



Stepping Out Chair Geoff Innoles who passed away in February 2025

- A programme of music activities (workshops, gigs and recording) in collaboration with long term collaborators and partners Mind Your Music. This included the sixth one day music festival run jointly by both groups where several different bands with a huge range of musical styles played in support of local mental health service users.
- We had some very sad news in February 2025, when our much-loved Chair, Geoff Innoles, passed away. He left this world to the sound of David Bowie with his daughters at his side. A sweeter, kinder person never graced our company. Geoff was an incredibly active and enthusiastic member of the group, while almost never setting foot onstage. As a professional printer he did all of our printing, rarely charging much if at all, he also videoed our performances. He came away with us to Edinburgh and other places and contributed a huge amount to these trips. He was a positive, stabilising presence in our group for several years. Thanks for everything you gave us Geoff, you were the best of us and will be sorely missed.

2024 - 25 was our twenty eighth year as a group and our eighteenth year of operation as a registered charity.



Diary of a Ukrainian Madman



Diary of a Ukrainian Madman

Progress on The Aims and Objectives of Stepping Out Theatre 2024 - 25

Our charitable aims and objectives as set out in our constitution are.

- 1) To relieve the conditions of mental health service users through the medium of theatre.
- 2) To advance the education of the public about mental health in order to raise their awareness, by producing plays which deal with this issue and counter negative stereotypes of people with mental health problems.
- 3) To advance the education and training of mental health service users and their allies to develop their creative talents, build supportive networks and produce high quality theatre on mental health themes.

As the Project Co-ordinator's report makes clear, we can claim to have made considerable progress towards these aims this year.

- 1) Mental health service users have been offered a diverse range of therapeutic creative activities, as well as individual mentoring to help with their own creative development. They have also been offered membership of a supportive network and a busy programme of shared activities.
- 2) We mounted a small number of individual productions this year, as in 2023 - 24, but both productions raised public awareness of mental health issues and challenged negative stereotypes. These productions were performed in front of large audiences in Bristol, Clevedon, and Backwell.
- 3) As well as producing high quality theatre productions on mental health themes, this year's work offered more new education and training opportunities to service users and their allies to build their creative talents in the way we do best – by creating good theatre.

Financial Report and Accounts

1st March 2024 - 28th February 2025

In the financial year 2024 - 25, the group received a total of £113,926.63 in income and spent a total of £128,440.36.

As in the previous year, a relatively low level of unrestricted reserves at the beginning of 2024 -25 was reflected in the amount of theatre produced – with two full productions this year.

As usual, the largest items of expenditure were salaries and payments to the freelance artists and service users involved in our ambitious programme of productions and workshops. These costs include redundancy payments to the former CEO and are likely to fall overall in 2025 - 26.

In 2023 - 24, our unrestricted reserves at the end of the year stood at £18,654.28. Our reserves were much lower at the end of 2024 - 25 at £4,354.61.

This was temporary, we had unrestricted funding due at this point, and we had just completed a production. Once this funding was received, from March 2025 onwards, we were on target with reserves in subsequent months.

Restricted funds cannot form part of Stepping Out Theatre's reserves as the spending of these funds is laid down in the funding applications and signed contracts upon which they were granted. For this reason, although restricted funds may be carried across at the end of an accounting year, they do not constitute free reserves. At the end of 2024 - 25, the group carried across no restricted funds.

Section A - Receipts

	Restricted	Unrestricted	2024-2025	2023-2024
The People's Health Trust	-	-	-	2,268.00
The Foyle Foundation (1)	10,000.00	-	10,000.00	-
Paul Hamlyn Foundation	-	-	-	27,500.00
Charitable Donations (2)	-	42,872.40	42,872.40	32,816.27
Box Office Receipts (3)	-	1,044.15	1,044.15	2,898.32
Small Grants (4)	5,000.00	-	5,000.00	8,500.00
Tudor Trust	-	-	-	33,364.50
Garfield Weston Foundation (5)	15,000.00	-	15,000.00	-
Newby Trust (6)	10,000.00	-	10,000.00	-
The Big Give Trust (7)	-	30,010.08	30,010.08	-
Interest and Refunds	-	-	-	886.26
Loans Advanced by Supporters	-	-	-	10,000.00
TOTAL	40,000.00	73,926.63	113,926.63	118,233.35

Stepping Out Theatre - Reserves Policy

'Reserves' or 'free reserves' is the term generally used to describe that part of a charity's income that is freely available for its general purposes. Reserves are therefore the resources the charity has or can make available to spend, for any or all of the charity's purposes, once it has met its commitments and covered its planned expenditure.

It is the policy of Stepping Out Theatre that any unrestricted income which the charity is in possession of may, at the discretion of the Trustees, be spent in any way which advances the causes of the charity. These free reserves may also be carried over between accounting years, for example when the group is trying to build up reserves in order to finance a large production or project such as the trips to Finland (2018) and France (2023) to take part in mental health theatre. Building up of reserves is sometimes a prudent measure but should not be seen as an end in itself, and for this reason, it is Stepping Out Theatre's policy to have reserves set at a maximum of half of the charity's annual income.

Section B - Payments

	Restricted	Unrestricted	2024-2025	2023-2024
Payroll	15,000.00	37,545.29	52,545.29	53,178.37
Rent (incl. Theatre Hire)	1,500.00	3,033.21	4,533.21	3,022.60
General Running Expenses	1,500.00	7,023.20	8,523.20	6,746.92
Miscellaneous Production Costs	3,000.00	4,636.04	7,636.04	1,474.75
Travel for Staff, Service Users and Volunteers	1,500.00	1,392.90	2,892.90	13,484.56
Subsistence	1,500.00	6,021.82	7,521.82	5,305.62
Theatre Trips	-	962.28	962.28	954.36
Charitable Donations	-	270.00	270.00	2,444.00
Freelance Workers and Artists	16,000.00	27,555.62	43,555.62	22,024.85
Fixed Assets	-	-	-	499.95
Loans Repaid to Supporters	-	-	-	10,000.00
TOTAL	40,000.00	88,440.36	128,440.36	119,135.98

Section C - Balance Sheet

	Restricted	Unrestricted	2024-2025	2023-2024
Bank Balance at Start of Year	-	18,654.28	18,654.28	19,556.91
Prior year adjustment (8)	-	214.06	214.06	-
Bank Receipts	40,000.00	73,926.63	113,926.63	118,233.35
Bank Payments	(40,000.00)	(88,440.36)	(128,440.36)	(119,135.98)
Bank Balance at End of Year	0.00	4,354.61	4,354.61	18,654.28
Cash Balance at Start of Year	-	-	-	-
Cash Receipts	-	-	-	-
Cash Payments	-	-	-	-
Cash Balance at End of Year	0.00	0.00	0.00	0.00
Fixed Assets at Start of Year (9)	-	-	11,816.32	15,088.50
Purchases	-	-	-	499.95
Disposal (11)	-	-	(8,487.28)	-
Depreciation (10)	(2,954.08)	-	(2,954.08)	(3,772.13)
Fixed Assets at End of Year	-	-	374.96	11,816.32
Net Assets at End of Year	0.00	4,354.61	4,729.57	30,470.60

Financial Report and Accounts

1st March 2024 - 28th February 2025

Section D - Notes

- 1) Restricted fund grant received from The Foyle Foundation towards the production of new work by Ukrainian playwrights.
- 2) Donations include contributions from major donors, charitable appeals, fundraising events, and Gift Aid.
- 3) Box office receipts relate to all productions, including those staged in London and Bristol.
- 4) Includes a grant from the Quartet Foundation towards the Christmas production.
- 5) Restricted grant from the Garfield Weston Foundation towards the operational expenditure of the charity in furtherance of its objectives.
- 6) Restricted grant from the Newby Trust towards the operational expenditure of the charity in furtherance of its objectives.
- 7) Income raised from donations and matched funding through participation in Challenges run by The Big Give Trust.
- 8) An adjustment of £214.06 has been recorded under receipts to reconcile the opening bank balance reported in the 2023 - 24 accounts (£18,654.28) with the actual balance confirmed by the bank statement (£18,868.34). This adjustment results from a review of prior-year transactions, which identified minor discrepancies including duplicate and missing entries, as well as a small opening balance error. This correction does not affect the accuracy of income or expenditure reported for the current financial year (2024 - 25).
- 9) The charity owned a vehicle and a laptop. The laptop was purchased on 27/02/2024. In line with the charity's depreciation policy, no depreciation is charged in the year of purchase, and the asset should be charged for a full year in the year of disposal.
- 10) The charity depreciates its assets at 25% per year using the reducing balance method.

	Charity Vehicle (HX05HNF)	Laptop	Total
Opening balance 01.03.2024	11,316.37	499.95	11,816.32
(+) Additions	-	-	-
Depreciation charge for the period	(2,829.09)	(124.99)	(2,954.08)
(-) Disposal	(8,487.28)	-	(8,487.28)
	(0.00)	374.96	374.96

- 11) During the year, the charity settled part of the statutory redundancy payment due to the ex-CEO. The total redundancy payment was £19,290.00. As part of the settlement, the charity transferred its 80% of remaining share of the vehicle.
The vehicle had:
 Net book value (charity's 80% share): £11,316.37
 Market value of the vehicle (charity's 80% share): £11,200.00
 The transfer resulted in a non-cash gain of £2,712.72 (Market value the net book value).
 The vehicle transfer reduced the redundancy payment liability, leaving a remaining cash payment of £8,090.00, which was subsequently returned by the ex-CEO as a non-cash donation to the charity.

Section E - Approvals

Signed: **Ravi Kullar (Treasurer)**
 Date: **9th December 2025**

Signed: **Dheera De Alwis (Independent Examiner)**
 Date: **9th December 2025**

Independent Examiner's Report to the Trustees of Stepping Out Theatre

I report to the trustees on my examination of the accounts of the Stepping Out Theatre (the Trust) for the year ended 28 February 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Dheera De Alwis**

Address: **12 Fry Close, Bristol, BS37 7JW**

Date: **9th December 2025**

STEPPING OUT THEATRE

England & Wales - Charity number 1179310

Accounts

STEPPING OUT THEATRE

Annual Report and Accounts
2023-24



**Nark Rylance with Project
Co-ordinator Mark Breckon**

“The work Stepping Out Theatre is doing should be supported by all interested in a society that is healthy. Stepping Out understands and does not shy away from the possibility that theatre, the ancient art of these islands North West of Europe, is a transformative and healing activity which brings joy into people’s lives. If you want to hear something true, go and hear what Stepping Out Theatre are saying. I only found myself in theatre, and I hear that Stepping Out is helping other people do the same. I have great hopes for this company and deep respect for what they are doing right now.”

Mark Rylance, Patron

CONTENTS OF ANNUAL REPORT 2023/24

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- 2 Structure, Governance and Management**
- 3 Project Co - ordinator’s Report**
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- 5 Financial Report and Accounts for 2023/24**

Graphic Design; **Ann Stiddard**
Photography by **Peter Hall & group members**

Reference and Administrative Details

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Charity Registration Number; 1179310

The group’s name is sometimes lengthened to **‘Stepping Out Theatre Company’.**

‘Stepping Out Theatre’ was founded in 1997.

Principle Charity Office: 13 Creedwell Orchard
Milverton
Taunton
TA4 1JY

Tel. 07790 980688
E mail; info@steppingouttheatre.co.uk

Bankers: Co-operative Bank, P.O. Box 250, Skelmersdale, WN8 6WT

Independent Examiner of Accounts:
Achini Sankalpana, 72 Stokes Croft, Bristol BS1 3QY



Structure, Governance and Management

Membership

Membership of Stepping Out Theatre is open to all local mental health service users and their allies with an interest in the work of the group. Involvement in any of our productions or activities confers membership. All members are entitled to attend our Annual General Meeting and vote for the election of a group of Trustees who are responsible for running the group. Copies of the group's constitution with more information on all this are available from the Stepping Out Theatre office.

Governing Document

Constitution, amended and signed prior to Charity Registration 6th October 2006. Subsequently amended to assist with registration as a CIO in 2017.

Governing Body

A Board of Trustees, currently seven in number, elected in accordance with the Constitution at the Annual General Meeting

Staff

CEO (Full time, Up Until February 2024)
Steve Hennessy (CEO Post abolished February 2024)

Project Co - ordinator (Part time, from February 2024) **Mark Breckon**

Music Projects Manager (Part time)
Elliot Hall

Annual General Meeting

Our AGM for 2023 - 24 was held at 7.00 p.m. on 20th November 2024 on Zoom. The following seven trustees were either elected for the first time or confirmed to serve the three years for which they were previously elected.

Trustees 2023 - 24

Danann McAleer - Trustee
Emma Staddon - Secretary
Ravi Kullar - Treasurer
Maria Falzetti - Trustee
Mike Hindle - Trustee
Dr. Sue Chambers - Trustee
Geoff Innoles - Chair

Trustees have generally been drawn from the existing membership and we try to have a range of people who reflect the nature of the group - i.e. people who have used and / or worked in mental health services and people who work in theatre and the arts. Any group member can put themselves forward for, or be nominated to be a Trustee. The group also regularly advertise for new Trustees to fill skill shortages that the Trustee group identifies.



Group meal in Vichy, France

Project Co - ordinator's Report

2023 - 24 saw the end of the three year cycle for our two remaining core funders, leaving considerable uncertainty over the next three years.

Highlights of the year included;

- A full production of 'Refugee Cats' by Ludmyla Tymoshenko and Marina Smilyanets, performed in Bristol and Clevedon. Billed as 'cat therapy for children and adults', this heartwarming children's play aimed to make the refugee experience more bearable for Ukrainian children. The production featured original music written especially for the play by Stepping Out musicians Steve James and Gerry Rowe.
- A programme of music activities (workshops, gigs and recording) in collaboration with long term collaborators and partners Mind Your Music. This included the fifth one day music festival run jointly by both groups where 7 different bands with a huge range of musical styles played in support of local mental health service users.

- Three years in the preparation, and twice postponed due to Covid, the group finally managed a trip to perform at the 'Water is Memory' theatre festival in Vichy, France. This Festival is hosted annually by Procédé Zèbre under their amazing Artistic Director Fabrice Dubusset. We performed 'Refugee Cats' at a World Heritage listed incredible Art Deco theatre in Vichy. We also put on four performances inside schools of a dance and movement interpretation of Oksana Grytsenko's haunting short piece about Russian war crimes, 'Just Tell No One.'
- Our traditional Xmas show was 'Mother Xmas' by Associate Playwright and Project Co Ordinator Mark Breckon. This was performed as a staged reading, with the intention of being followed by a full production in December 2024. The 2023 performances were at The Hen and Chicken in Bristol and Backwell Playhouse in Backwell.

2023- 24 was our twenty seventh year as a group and our seventeenth year of operation as a registered charity.



Progress on The Aims and Objectives of Stepping Out Theatre 2023 / 24

Our charitable aims and objectives as set out in our constitution are;

- 1) To relieve the conditions of mental health service users through the medium of theatre.
 - 2) To advance the education of the public about mental health in order to raise their awareness, by producing plays which deal with this issue and counter negative stereotypes of people with mental health problems.
 - 3) To advance the education and training of mental health service users and their allies to develop their creative talents, build supportive networks and produce high quality theatre on mental health themes.
- As the Project Co ordinator's report makes clear, we can claim to have made considerable progress towards these aims this year.
- 1) Mental health service users have been offered a diverse range of therapeutic creative activities, as well as training bursaries to help with their own creative development. They have also been offered membership of a supportive network and a busy programme of shared activities.
 - 2) We mounted a much smaller number of individual productions this year, but both productions raised public awareness of mental health issues and challenged negative stereotypes. These productions were performed in front of hundreds of people in Bristol, Clevedon, Backwell, Vichy and online.
 - 3) As well as producing high quality theatre productions on mental health themes, this year's work offered more new education and training opportunities to service users and their allies to build their creative talents in the way we do best – by creating good theatre.



Financial Report and Accounts 2023 / 24

In the financial year 2023 / 24, the group received a total of £118,233 in income, and spent a total of £119,135. Corresponding figures from the previous year showed a remarkably similar income of £119,856 but much higher expenditure of £161,459. The higher expenditure in the previous year was mainly owing to many grants being paid late in 2021 – 22 and carried over to 2022 - 23.

The fall in restricted reserves at the beginning of 2023 – 24 was reflected in the amount of theatre produced – from four productions in 2022 – 23 down to just two full productions and a rehearsed reading in 2023 – 24.

As usual, the largest items of expenditure were salaries and payments to the freelance artists and service users involved in our ambitious programme of productions. Together, these accounted for well over 50% of all expenditure. Salary costs are expected to fall largely in 2024 – 25 owing to the redundancy of the CEO post owing to losing core funding.

In 2022 -23, our unrestricted reserves at the end of the year stood at £19,957. That figure stayed very stable, down to £18,654 at the end of 2023 – 24. This small fall was despite the extremely ambitious and expensive project of taking 14 group members to take part in a mental health theatre festival in France.

As in our previous year, the unrestricted reserves represented about 5 months operating costs.

Restricted funds cannot form part of Stepping Out Theatre's reserves as the spending of these funds is laid down in the funding applications and signed contracts upon which they were granted. For this reason, although restricted funds may be carried across at the end of an accounting year, they do not constitute free reserves. At the end of 2023 - 24, the group carried across no restricted funds.

Stepping Out Theatre - Reserves Policy

'Reserves' or 'free reserves' is the term generally used to describe that part of a charity's income that is freely available for its general purposes. Reserves are therefore the resources the charity has or can make available to spend, for any or all of the charity's purposes, once it has met its commitments and covered its planned expenditure.

It is the policy of Stepping Out Theatre that any unrestricted income which the charity is in possession of may, at the discretion of the Trustees, be spent in any way which advances the causes of the charity. These free reserves may also be carried over between accounting years, for example when the group is trying to build up reserves in order to finance a large production or project such as the trips to Finland (2018) and France (2023) to take part in mental health theatre. Building up of reserves is sometimes a prudent measure, but should not be seen as an end in itself, and for this reason, it is Stepping Out Theatre's policy to have reserves set at a maximum of half of the charity's annual income.



Section A - Receipts

	Restricted	Unrestricted	2023-2024	2022-2023
The People's Health Trust (1)	2,268.00	-	2,268.00	6,805.00
The Foyle Foundation (2)	-	-	-	10,000.00
Paul Hamlyn Foundation (3)	27,500.00	-	27,500.00	27,500.00
Charitable Donations (4)	-	32,816.27	32,816.27	32,022.88
Box Office Receipts (5)	-	2,898.32	2,898.32	4,118.92
Small Grants (6)	8,500.00	-	8,500.00	7,171.75
Tudor Trust (7)	33,364.50	-	33,364.50	30,000.00
Interest and Refunds	-	886.26	886.26	2,237.82
Loans Advanced by Supporters (13)	-	10,000.00	10,000.00	-
TOTAL	71,632.50	46,600.85	118,233.35	119,856.37

Section B - Payments

	Restricted	Unrestricted	2023-2024	2022-2023
Payroll	53,178.37	-	53,178.37	57,938.45
Rent (incl. Theatre Hire)	3,022.60	-	3,022.60	16,167.76
General Running Expenses	6,746.92	-	6,746.92	7,013.20
Miscellaneous Production Costs	1,474.75	-	1,474.75	7,975.70
Travel for Staff, Service Users and Volunteers	-	13,484.56	13,484.56	12,133.92
Subsistence	-	5,305.62	5,305.62	10,588.96
Theatre Trips	-	954.36	954.36	1,832.20
Charitable Donations (8)	-	2,444.00	2,444.00	7,796.11
Freelance Workers and Artists	6,709.91	15,314.94	22,024.85	40,013.02
Fixed Assets	499.95	-	499.95	-
Loans Repaid to Supporters (13)	-	10,000.00	10,000.00	-
TOTAL	71,632.50	47,503.48	119,135.98	161,459.32

Section C - Balance Sheet

	Restricted	Unrestricted	2023-2024	2022-2023
Bank Balance at Start of Year (9)	-	19,556.91	19,556.91	61,159.86
Bank Receipts	71,632.50	46,600.85	118,233.35	119,856.37
Bank Payments	(71,632.50)	(47,503.48)	(119,135.98)	(161,459.32)
Bank Balance at End of Year	0.00	18,654.28	18,654.28	19,556.91
Cash Balance at Start of Year	-	-	-	-
Cash Receipts	-	-	-	-
Cash Payments	-	-	-	-
Cash Balance at End of Year	0.00	0.00	0.00	0.00
Fixed Assets at Start of Year (10)	-	-	15,088.50	20,118.00
Purchases (11)	499.95	-	499.95	-
Depreciation (12)	-	-	(3,772.13)	(5,029.50)
Fixed Assets at End of Year	-	-	11,816.33	15,088.50
Net Assets at End of Year	0.00	18,654.28	30,470.60	34,645.41

Section D - Notes

- 1) Restricted Fund grant from the People's Health Trust towards a programme of new music workshops headed up by new Music Projects Manager.
- 2) Restricted Fund grant from The Foyle Foundation towards production of new work by Ukrainian playwrights
- 3) Third instalment of 3 year grant from Paul Hamlyn Foundation towards core costs.
- 4) Donations from major donors, charitable appeals, fundraising events and Gift Aid.
- 5) Box Office Receipts from all productions, including London and Bristol
- 6) Including the Quartet Foundation towards Xmas production, and The Nisbet Trust towards core costs.
- 7) Final year of two year restricted grant from the Tudor Trust towards core costs.
- 8) Charitable Funds raised through group fundraising events for others. The two main recipients were SALVE International, working with street children in Uganda,
- 9) Unrestricted Funds carried forward from 2022 - 23 towards core costs and projects in 2023 - 24.
- 10) Solely the charity vehicle. There has been 20% personal ownership of same vehicle maintained since 2015 with 20% cost and maintenance contributions.
- 11) Fixed assets purchase includes a laptop purchased on 27/02/2024. The charity does not provide depreciation for the purchase year and fully depreciates in the last year.
- 12) Net fixed assets (Vehicle) calculated after deducting 25% depreciation, representing 75% of the opening balance.
- 13) £10,000 loan given by supporters during cashflow issues and its subsequent settlement.

Section E - Approvals

Signed: **Ravi Kullar (Treasurer)**
Date: **20th November 2024**

Signed: **Achini Sankalpana (Independent Examiner)**
Date: **20th November 2024**

Independent Examiner's Report to the Trustees of Stepping Out Theatre

I report to the trustees on my examination of the accounts of the Stepping Out Theatre (the Trust) for the year ended 28 February 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Beralaliya Gamage Achini Sankalpana**

Address: **72 Stokes Croft, Bristol BS1 3QY**

Date: **20th November 2024**



STEPPING OUT THEATRE

England & Wales - Charity number 1179310

Accounts



STEPPING OUT THEATRE

Annual Report and Accounts
2022-23

www.stepsingouttheatre.co.uk

Reg. Charity No. 1179310



“The work Stepping Out Theatre is doing should be supported by all interested in a society that is healthy. Stepping Out understands and does not shy away from the possibility that theatre, the ancient art of these islands North West of Europe, is a transformative and healing activity which brings joy into people’s lives. If you want to hear something true, go and hear what Stepping Out Theatre are saying. I only found myself in theatre, and I hear that Stepping Out is helping other people do the same. I have great hopes for this company and deep respect for what they are doing right now.”

Mark Rylance, Patron

CONTENTS OF ANNUAL REPORT 2022/23

- 1 Reference and Administrative Details
- 2 Structure, Governance and Management
- 3 CEO’s Report
- 4 Progress on the Aims and Objectives of the Group 2022/23
- 5 Financial Report and Accounts for 2022/23

Graphic Design; **Ann Stiddard**
Photography by **Peter Hall**

Reference and Administrative Details

‘Stepping Out Theatre ’ is a Charitable Incorporated Organisation with aims which are benevolent and philanthropic.
We are a registered charity who registered with the Charities Commission in February 2007.

Charity Registration Number; 1179310

The group’s name is sometimes lengthened to **‘Stepping Out Theatre Company’.**

‘Stepping Out Theatre’ was founded in 1997.

Principle Charity Office: 13 Creedwell Orchard
Milverton
Taunton
TA4 1JY

Tel. 07790 980688
E mail; info@steppingouttheatre.co.uk

Bankers: Co-operative Bank, P.O. Box 250, Skelmersdale, WN8 6WT

Independent Examiner of Accounts:
Achini Sankalpana, 28, Newbury Road, Bristol, BS7 0DS



Structure, Governance and Management

Membership

Membership of Stepping Out Theatre is open to all local mental health service users and their allies with an interest in the work of the group. Involvement in any of our productions or activities confers membership. All members are entitled to attend our Annual General Meeting and vote for the election of a group of Trustees who are responsible for running the group. Copies of the group's constitution with more information on all this are available from the Stepping Out Theatre office.

Governing Document

Constitution, amended and signed prior to Charity Registration 6th October 2006. Subsequently amended to assist with registration as a CIO in 2017.

Governing Body

A Board of Trustees, currently eight in number, elected in accordance with the Constitution at the Annual General Meeting.

Staff

CEO (Full time) Steve Hennesy
Music Projects Manager (Part time)
Elliot Hall

Annual General Meeting

Our AGM for 2022-23 was held at 7pm on 19th December 2023 on Zoom. The following eight trustees were either elected for the first time or confirmed to serve the three years for which they were previously elected.

Trustees 2022 - 23

Danann McAleer – Chair
Emma Staddon – Secretary
Ravi Kullar – Treasurer
Maria Falzetti – Trustee
Jolene Foley – Trustee
Wendy Murphy – Trustee
Dr. Sue Chambers – Trustee
Geoff Innoles – Trustee

Trustees have generally been drawn from the existing membership and we try to have a range of people who reflect the nature of the group – i.e. people who have used and / or worked in mental health services and people who work in theatre and the arts. Any group member can put themselves forward for, or be nominated to be a Trustee. The group also regularly advertise for new Trustees to fill skill shortages that the Trustee group identifies.



CEO's Report

2022 – 23 was the last of the three year cycle for our current core funders, leaving some uncertainty over the next three years.

Highlights of the year included;

- 'The Leopards are Already Here' – the fourth in our series of online events showcasing new writing from Ukraine since the outbreak of war there. As usual, the event was attended by several of the Ukrainian playwrights featured, who are all members of the Playwrights Theatre of Kyiv. This series of events has raised many thousands of pounds for Ukrainian theatre artists and their chosen charities during a time of war.
- A full production of 'Refugee Cats' by Ludmyla Tymoshenko and Marina Smilyanets, performed in Bristol and Clevedon. Billed as 'cat therapy for children and adults', this heartwarming children's play aimed to make the refugee experience more bearable for Ukrainian children. The production featured original music written especially for the play by Stepping Out musicians Steve James and Gerry Rowe.
- Alongside these productions, we ran a programme of music activities (workshops, gigs and recording) in collaboration with long term collaborators and partners Mind Your Music.
- Three years in the preparation, and twice postponed due to Covid, the group finally managed a trip to perform at the 'Water is Memory' theatre festival in Vichy, France. This Festival is hosted annually by Procédé Zèbre under their amazing Artistic Director Fabrice Dubusset. We performed 'Refugee Cats' at an incredible Art Deco theatre in Vichy, and we also put on four performances inside schools of a dance and movement interpretation of Oksana Grytsenko's haunting short piece about Russian war crimes, 'Just Tell No One.'
- Our traditional Xmas show this year was 'Mother Xmas' by Associate Playwright Mark Breckon which was performed in two venues new to the group, the Hen and Chicken in Bedminster, and the wonderful Backwell Playhouse in Backwell.

2022-23 was our twenty seventh year as a group and our sixteenth year of operation as a registered charity.



Progress on The Aims and Objectives of Stepping Out Theatre 2022 / 23

Our charitable aims and objectives as set out in our constitution are;

- 1) To relieve the conditions of mental health service users through the medium of theatre.
- 2) To advance the education of the public about mental health in order to raise their awareness, by producing plays which deal with this issue and counter negative stereotypes of people with mental health problems.
- 3) To advance the education and training of mental health service users and their allies to develop their creative talents, build supportive networks and produce high quality theatre on mental health themes.

As the CEO's report makes clear, we can claim to have made considerable progress towards these aims this year.

- 1) Mental health service users have been offered a diverse range of therapeutic creative activities, as well as training bursaries to help with their own creative development. They have also been offered membership of a supportive network and a busy programme of shared activities.
- 2) We mounted a much smaller number of individual productions this year, but both productions raised public awareness of mental health issues and challenged negative stereotypes. These productions were performed in front of hundreds of people in Bristol, Clevedon, Vichy and online.
- 3) As well as producing high quality theatre productions on mental health themes, this year's work offered more new education and training opportunities to service users and their allies to build their creative talents in the way we do best – by creating good theatre.



Financial Report and Accounts 2022 / 23

In the financial year 2022/23, the group received a total of £119,856 in income, and spent a total of £161,459. This was a considerable drop in our turnover from the previous year (corresponding figures of income of £196,964 and expenditure of £181,987). The drop was mainly owing to many grants being paid late in the previous year and carried over to the current year. This fall in funding was reflected in the amount of theatre produced – from twelve productions in 2020 – 21 down to just four in 2022 – 23.

As usual, the largest items of expenditure were salaries and payments to the freelance artists and service users involved in our ambitious programme of productions. Together, these accounted for well over 50% of all expenditure.

In 2021 - 22, our unrestricted reserves at the end of the year stood at £42,300. In 2022- 23, these were down to £19,957. The fall was mainly due to the massively ambitious project of taking 21 group members involved in six different production to take part in the Edinburgh Festival in 2022. However, this level of unrestricted reserves still represented about 5 months operating costs.

Restricted funds cannot form part of Stepping Out Theatre's reserves as the spending of these funds is laid down in the funding applications and signed contracts upon which they were granted. For this reason, although restricted funds may be carried across at the end of an accounting year, they do not constitute free reserves. At the end of 2021 - 22, the group carried across £ 18,859 in Restricted funds. These were mostly core grants towards salary and other core costs.

Stepping Out Theatre - Reserves Policy

'Reserves' or 'free reserves' is the term generally used to describe that part of a charity's income that is freely available for its general purposes. Reserves are therefore the resources the charity has or can make available to spend, for any or all of the charity's purposes, once it has met its commitments and covered its planned expenditure.

It is the policy of Stepping Out Theatre that any unrestricted income which the charity is in possession of may, at the discretion of the Trustees, be spent in any way which advances the causes of the charity. These free reserves may also be carried over between accounting years, for example when the group is trying to build up reserves in order to finance a large production or project such as the trips to Finland (2018) and France (2023) to take part in mental health theatre festivals. Building up of reserves is sometimes a prudent measure, but should not be seen as an end in itself, and for this reason, it is Stepping Out Theatre's policy to have reserves set at a maximum of half of the charity's annual income.

Section A - Receipts

	Unrestricted	Restricted	2022-2023	2021-2022
The People's Health Trust (1)	6805.00	-	6805.00	19100.00
Lloyds TSB Foundation	-	-	-	25000.00
Henry Smith Charity	-	-	-	25000.00
Garfield Weston Foundation	-	-	-	15000.00
The Foyle Foundation (2)	10000.00	-	10000.00	20000.00
Paul Hamlyn Foundation (3)	27500.00	-	27500.00	25000.00
The Clothworkers' Foundation	-	-	-	15000.00
Charitable Donations (4)	-	32022.88	32022.88	6821.83
Box Office Receipts (5)	-	4118.92	4118.92	2181.65
Interest and Refunds	-	2237.82	2237.82	1771.33
Small Grants (6)	7171.75	-	7171.75	13115.27
Other Income	-	-	-	16573.98
Arts Council Grant for the Arts	-	-	-	12400.00
Tudor Trust (7)	30000.00	-	30000.00	-
TOTAL	81476.75	38379.62	119856.37	196964.06

Note 11)

	2021-2022 Cash Basis	Adjustment	2021-2022 Accrual Basis
Donations	176,437.10	-	176,437.10
Charitable Activities	3,952.98	-	3,952.98
Other Income	16,573.98	-5,535.02	22,109.00
Total	196,964.06	-5,535.02	202,499.08

Section B - Payments

	Unrestricted	Restricted	2022-2023	2021-2022
Payroll	57938.45	-	57938.45	57745.54
Rent (incl. Theatre Hire)	16167.76	-	16167.76	13838.18
General Running Expenses	4013.20	3000.00	7013.20	9535.85
Miscellaneous Production Costs	4975.70	3000.00	7975.70	9422.84
Travel for Staff, Service Users and Volunteers	6095.22	6038.70	12133.92	9830.19
Subsistence	1132.95	9456.01	10588.96	6048.65
Promotional Materials	-	-	-	263.00
Theatre Trips	-	1832.20	1832.20	2384.54
Charitable Donations (8)	-	7796.11	7796.11	511.75
Freelance Workers and Artists	10013.02	30000.00	40013.02	56912.45
Fixed Assets	-	-	-	15495.00
TOTAL	100336.30	61123.02	161459.32	181987.99

Note 11)

	2021-2022 Cash Basis	Adjustment	2021-2022 Accrual Basis
Payroll	57,745.54	-	57,745.54
Rent (incl. Theatre Hire)	13,838.18	-	13,838.18
General Running Expenses	9,535.85	-	9,535.85
Miscellaneous Production Costs	9,422.84	90.16	9,513.00
Travel for Staff, Service Users and Volunteers	9,830.19	-	9,830.19
Subsistence	6,048.65	-	6,048.65
Promotional Materials	263.00	-	263.00
Theatre Trips	2,384.54	-	2,384.54
Charitable Donations (8)	511.75	-	511.75
Freelance Workers and Artists	56,912.45	-14,578.45	42,334.00
Fixed Assets	15,495.00	-14,798.00	697.00
Services Provided by Trustees - Professional Fees	-	14,578.00	14,578.00
Total	181,987.99	-14,708.29	167,279.70

Section C - Balance Sheet

	Unrestricted	Restricted	2022-2023	2021-2022
Bank Balance at Start of Year (9)	18859.55	42300.31	61159.86	46183.79
Bank Receipts	81476.75	38379.62	119856.37	196964.06
Bank Payments	-100336.30	-61123.02	-161459.32	-181987.99
Bank Balance at End of Year	0.00	19556.91	19556.91	61159.86
Cash Balance at Start of Year	-	-	-	-
Cash Receipts	-	-	-	-
Cash Payments	-	-	-	-
Cash Balance at End of Year	0.00	0.00	0.00	0.00
Fixed Assets at End of Year (10)			15088.50	20118.00
Net Assets at End of Year	0.00	19556.91	34645.41	81277.86

Section D - Notes

- 1) Restricted Fund grant from the People's Health Trust towards a programme of new music workshops headed up by new Music Projects Manager.
- 2) Restricted Fund grant from The Foyle Foundation towards production of new work by Ukrainian playwrights
- 3) Second instalment of 3 year grant from Paul Hamlyn Foundation towards core costs.
- 4) Donations from major donors, charitable appeals, fundraising events and Gift Aid.
- 5) Box Office Receipts from all productions, including Edinburgh Festival, London and Bristol
- 6) Including the Quartet Foundation and the Society of Merchant Venturers towards work with Ukrainian writers.
- 7) First year of new two year restricted grant from the Tudor Trust towards core costs.
- 8) Charitable Funds raised through group fundraising events for others. The two main recipients were SALVE International, working with street children in Uganda, and the Playwrights' Theatre of Kyiv, supporting theatre artists and others in a time of war.
- 9) Includes Restricted Funds carried forward from 2021 - 22 towards core costs and projects in 2022 - 23.
- 10) Solely the charity vehicle. The vehicle is 80% owned by the charity who also pay 80% of the maintenance and running costs.
- 11) Due to the switch from accruals accounts (2021 - 22) to receipts and payments accounts (2022 - 23), these tables are included to reflect the two sets of figures for last year.

Section D - Notes

Signed: **Ravi Kullar (Treasurer)**
Date: **19th December 2023**

Signed: **Achini Sankalpana (Independent Examiner)**
Date: **14th December 2023**

Independent Examiner's Report to the Trustees of Stepping Out Theatre

I report to the trustees on my examination of the accounts of the Stepping Out Theatre (the Trust) for the year ended 28 February 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Beralaliya Gamage Achini Sankalpana**
Address: **28, Newbury Road, Bristol BS7 0DS**
Date: **14th December 2023**



STEPPING OUT THEATRE

England & Wales - Charity number 1179310

Accounts

REGISTERED COMPANY NUMBER: CE014717 (England and Wales)
REGISTERED CHARITY NUMBER: 1179310

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 28 February 2022
for
Stepping Out Theatre

Moore
Chartered Accountants
First Floor
29 St Augustine's Parade
Bristol
BS1 4UL

Stepping Out Theatre

Contents of the Financial Statements for the Year Ended 28 February 2022

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 to 6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13 to 14

Stepping Out Theatre

Report of the Trustees
for the Year Ended 28 February 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 28 February 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE014717 (England and Wales)

Registered Charity number

1179310

Registered office

13 Creedwell Orchard

Milverton

Taunton

TA4 1JY

Trustees

E Staddon

D McAleer

H Groves (resigned 4.5.22)

E Wilson (resigned 1.8.21)

S James

I Robinson

E Martell (resigned 18.2.22)

Dr S Chambers

W Murphy (appointed 7.9.21)

J Foley (appointed 29.9.22)

R Kullar (appointed 1.8.22)

Independent Examiner

Moore

Chartered Accountants

First Floor

29 St Augustine's Parade

Bristol

BS1 4UL

Approved by order of the board of trustees on and signed on its behalf by:

Stepping Out Theatre

Report of the Trustees
for the Year Ended 28 February 2022

.....
R Kullar - Trustee

Independent Examiner's Report to the Trustees of
Stepping Out Theatre

Independent examiner's report to the trustees of Stepping Out Theatre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 28 February 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Branch
ICAEW
Moore
Chartered Accountants
First Floor
29 St Augustine's Parade
Bristol
BS1 4UL

Date:

Stepping Out Theatre

Statement of Financial Activities for the Year Ended 28 February 2022

	Notes	Unrestricted funds £	Restricted funds £	28.2.22 Total funds £	28.2.21 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		6,823	169,615	176,438	49,436
Charitable activities Charitable Activities		3,953	-	3,953	2,068
Other income		(585)	22,694	22,109	31,924
Total		<u>10,191</u>	<u>192,309</u>	<u>202,500</u>	<u>83,428</u>
EXPENDITURE ON Charitable activities Charitable Activities		<u>14,709</u>	<u>152,573</u>	<u>167,282</u>	<u>118,723</u>
NET INCOME/(EXPENDITURE)		(4,518)	39,736	35,218	(35,295)
RECONCILIATION OF FUNDS Total funds brought forward		46,944	2,116	49,060	84,355
TOTAL FUNDS CARRIED FORWARD		<u><u>42,426</u></u>	<u><u>41,852</u></u>	<u><u>84,278</u></u>	<u><u>49,060</u></u>
CONTINUING OPERATIONS All income and expenditure has arisen from continuing activities.					

The notes form part of these financial statements

Stepping Out Theatre

Balance Sheet
28 February 2022

	Notes	Unrestricted funds £	Restricted funds £	28.2.22 Total funds £	28.2.21 Total funds £
FIXED ASSETS					
Tangible assets	6	124	19,994	20,118	2,785
CURRENT ASSETS					
Debtors	7	-	3,000	3,000	-
Cash at bank		42,302	18,858	61,160	46,275
		<u>42,302</u>	<u>21,858</u>	<u>64,160</u>	<u>46,275</u>
NET CURRENT ASSETS		<u>42,302</u>	<u>21,858</u>	<u>64,160</u>	<u>46,275</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>42,426</u>	<u>41,852</u>	<u>84,278</u>	<u>49,060</u>
NET ASSETS		<u>42,426</u>	<u>41,852</u>	<u>84,278</u>	<u>49,060</u>
FUNDS	8				
Unrestricted funds				42,426	46,944
Restricted funds				41,852	2,116
TOTAL FUNDS				<u>84,278</u>	<u>49,060</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28 February 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Stepping Out Theatre

Balance Sheet - continued
28 February 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
R Kullar - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	28.2.22	28.2.21
	£	£
Depreciation - owned assets	697	962
Surplus on disposal of fixed assets	(5,535)	-
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 28 February 2022 nor for the year ended 28 February 2021.

Trustees' expenses

Trustees have been reimbursed for services provided and/or incurred in the course of their work for the charity.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	28.2.22	28.2.21
Project Co-ordination	2	2
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	16,951	32,485	49,436
Charitable activities			
Charitable Activities	2,068	-	2,068
Other income	-	31,924	31,924
Total	<u>19,019</u>	<u>64,409</u>	<u>83,428</u>

EXPENDITURE ON

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities Charitable Activities	4,753	113,970	118,723
NET INCOME/(EXPENDITURE)	14,266	(49,561)	(35,295)
RECONCILIATION OF FUNDS Total funds brought forward	32,677	51,678	84,355
TOTAL FUNDS CARRIED FORWARD	46,943	2,117	49,060

6. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 March 2021	15,324
Additions	19,996
Disposals	(14,725)
At 28 February 2022	20,595
DEPRECIATION	
At 1 March 2021	12,539
Charge for year	697
Eliminated on disposal	(12,759)
At 28 February 2022	477
NET BOOK VALUE	
At 28 February 2022	20,118
At 28 February 2021	2,785

Stepping Out Theatre

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	28.2.22	28.2.21
	£	£
Other debtors	3,000	-
	<u> </u>	<u> </u>

8. MOVEMENT IN FUNDS

	At 1.3.21	Net movement in funds	At
	£	£	28.2.22
			£
Unrestricted funds			
Unrestricted	46,944	(4,518)	42,426
Restricted funds			
Restricted	2,116	39,736	41,852
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>49,060</u>	<u>35,218</u>	<u>84,278</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
Unrestricted	10,191	(14,709)	(4,518)
Restricted funds			
Restricted	192,309	(152,573)	39,736
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>202,500</u>	<u>(167,282)</u>	<u>35,218</u>

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.3.20 £	Net movement in funds £	At 28.2.21 £
Unrestricted funds			
Unrestricted	32,677	14,267	46,944
Restricted funds			
Restricted	51,678	(49,562)	2,116
TOTAL FUNDS	<u>84,355</u>	<u>(35,295)</u>	<u>49,060</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted	19,019	(4,752)	14,267
Restricted funds			
Restricted	64,409	(113,971)	(49,562)
TOTAL FUNDS	<u>83,428</u>	<u>(118,723)</u>	<u>(35,295)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.20 £	Net movement in funds £	At 28.2.22 £
Unrestricted funds			
Unrestricted	32,677	9,749	42,426
Restricted funds			
Restricted	51,678	(9,826)	41,852
TOTAL FUNDS	<u>84,355</u>	<u>(77)</u>	<u>84,278</u>

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted	29,210	(19,461)	9,749
Restricted funds			
Restricted	256,718	(266,544)	(9,826)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>285,928</u>	<u>(286,005)</u>	<u>(77)</u>

9. RELATED PARTY DISCLOSURES

During the year, an amount of £14,578 (2021: £4,402) was paid to trustees for services relating to the running of the charity. These services have been provided in addition to their roles as trustees and have been charged at normal professional rates.

Stepping Out Theatre

Detailed Statement of Financial Activities
for the Year Ended 28 February 2022

	Unrestricted funds £	Restricted funds £	28.2.22 Total funds £	28.2.21 Total funds £
INCOME AND ENDOWMENTS				
Donations and legacies				
Donations	6,823	-	6,823	16,367
Arts Council Grant	-	12,400	12,400	-
The Peoples Health Trust	-	19,100	19,100	6,863
Lloyds Tsb Foundation	-	25,000	25,000	-
Henry Smith Charity	-	25,000	25,000	-
Co producer contributions	-	-	-	585
Small Grants	-	13,115	13,115	-
Network for Social Change	-	-	-	15,631
Quartet Community Grant	-	-	-	9,990
Garfield Weston Foundation	-	15,000	15,000	-
The Foyle Foundation	-	20,000	20,000	-
Paul Hamlyn Foundation	-	25,000	25,000	-
The Clothworkers' Foundation	-	15,000	15,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
	6,823	169,615	176,438	49,436
Charitable activities				
Box Office Receipts	2,182	-	2,182	624
Interest and Refunds	1,771	-	1,771	1,444
	<hr/>	<hr/>	<hr/>	<hr/>
	3,953	-	3,953	2,068
Other income				
Gain on sale of tangible fixed assets	(585)	6,120	5,535	-
Government Grants	-	16,574	16,574	31,924
	<hr/>	<hr/>	<hr/>	<hr/>
	(585)	22,694	22,109	31,924
Total incoming resources	<hr/>	<hr/>	<hr/>	<hr/>
	10,191	192,309	202,500	83,428
EXPENDITURE				
Support costs				
Management				
Payroll	-	57,746	57,746	60,738
Carried forward	-	57,746	57,746	60,738

This page does not form part of the statutory financial statements

Stepping Out Theatre

Detailed Statement of Financial Activities
for the Year Ended 28 February 2022

	Unrestricted funds £	Restricted funds £	28.2.22 Total funds £	28.2.21 Total funds £
Management				
Brought forward	-	57,746	57,746	60,738
Rent (incl Theatre Hire)	7,507	6,332	13,839	191
General Running Expenses	-	9,536	9,536	13,269
Miscellaneous Production Costs	90	9,423	9,513	2,782
Travel	-	9,830	9,830	3,404
Subsistence	2,512	3,537	6,049	72
Promotional Materials	-	263	263	-
Theatre Trips	885	1,500	2,385	50
Charitable Donations	512	-	512	986
Freelance Workers and Artists	2,966	39,368	42,334	31,867
Net Fixed Assets	237	460	697	962
Trustees remuneration	-	14,578	14,578	4,402
	<u>14,709</u>	<u>152,573</u>	<u>167,282</u>	<u>118,723</u>
Total resources expended	<u>14,709</u>	<u>152,573</u>	<u>167,282</u>	<u>118,723</u>
Net (expenditure)/income	<u>(4,518)</u>	<u>39,736</u>	<u>35,218</u>	<u>(35,295)</u>

This page does not form part of the statutory financial statements

STEPPING OUT THEATRE

England & Wales - Charity number 1179310

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 28 February 2021
for
Stepping Out Theatre

Moore
Chartered Accountants
First Floor
29 St Augustine's Parade
Bristol
BS1 4UL

Contents of the Financial Statements
for the Year Ended 28 February 2021

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 to 6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13 to 14

Report of the Trustees
for the Year Ended 28 February 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 28 February 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE014717 (England and Wales)

Registered Charity number

1179310

Registered office

13 Creedwell Orchard
Milverton
Taunton
TA4 1JY

Trustees

E Staddon
M Breckon
D McAleer
G Pitt (resigned 20.11.20)
H Groves
S Walker (resigned 20.11.20)
E Wilson
S James
I Robinson (appointed 20.11.20)
E Martell (appointed 20.11.20)
Dr S Chambers (appointed 20.11.20)

Independent Examiner

Moore
Chartered Accountants
First Floor
29 St Augustine's Parade
Bristol
BS1 4UL

Approved by order of the board of trustees on and signed on its behalf by:

Stepping Out Theatre

Report of the Trustees
for the Year Ended 28 February 2021

.....
Trustee

Independent Examiner's Report to the Trustees of
Stepping Out Theatre

Independent examiner's report to the trustees of Stepping Out Theatre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 28 February 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Branch
ICAEW
Moore
Chartered Accountants
First Floor
29 St Augustine's Parade
Bristol
BS1 4UL

Date:

Statement of Financial Activities
for the Year Ended 28 February 2021

	Notes	Unrestricted funds £	Restricted funds £	28.2.21 Total funds £	29.2.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		16,951	32,485	49,436	194,039
Charitable activities					
Charitable Activities		2,068	-	2,068	1,570
Other income		-	31,924	31,924	-
Total		19,019	64,409	83,428	195,609
EXPENDITURE ON					
Charitable activities					
Charitable Activities		4,753	113,970	118,723	132,848
NET INCOME/(EXPENDITURE)		14,266	(49,561)	(35,295)	62,761
RECONCILIATION OF FUNDS					
Total funds brought forward		32,677	51,678	84,355	21,594
TOTAL FUNDS CARRIED FORWARD		46,943	2,117	49,060	84,355

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Balance Sheet
28 February 2021

	Notes	Unrestricted funds £	Restricted funds £	28.2.21 Total funds £	29.2.20 Total funds £
FIXED ASSETS					
Tangible assets	6	946	1,839	2,785	3,747
CURRENT ASSETS					
Cash at bank		45,998	277	46,275	80,608
NET CURRENT ASSETS		<u>45,998</u>	<u>277</u>	<u>46,275</u>	<u>80,608</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>46,944</u>	<u>2,116</u>	<u>49,060</u>	<u>84,355</u>
NET ASSETS		<u>46,944</u>	<u>2,116</u>	<u>49,060</u>	<u>84,355</u>
FUNDS	7				
Unrestricted funds				46,944	32,677
Restricted funds				2,116	51,678
TOTAL FUNDS				<u>49,060</u>	<u>84,355</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 28 February 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued

28 February 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....

Trustee

Notes to the Financial Statements
for the Year Ended 28 February 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	28.2.21	29.2.20
	£	£
Depreciation - owned assets	962	1,249
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

During the year, an amount of £4,402 (2020: 3,753) was paid to trustees for works undertaken for the charity.

Trustees' expenses

Trustees have been reimbursed for services provided and/or incurred in the course of their work for the charity.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	28.2.21	29.2.20
Project Co-ordination	2	2
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,349	148,690	194,039
Charitable activities			
Charitable Activities	1,570	-	1,570
	<u> </u>	<u> </u>	<u> </u>
Total	46,919	148,690	195,609

EXPENDITURE ON

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities			
Charitable Activities	32,568	100,280	132,848
	<hr/>	<hr/>	<hr/>
NET INCOME	14,351	48,410	62,761
 RECONCILIATION OF FUNDS			
Total funds brought forward	18,326	3,268	21,594
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>32,677</u>	<u>51,678</u>	<u>84,355</u>

6. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 March 2020 and 28 February 2021	15,324
	<hr/>
DEPRECIATION	
At 1 March 2020	11,577
Charge for year	962
	<hr/>
At 28 February 2021	12,539
	<hr/>
NET BOOK VALUE	
At 28 February 2021	2,785
	<hr/> <hr/>
At 29 February 2020	3,747
	<hr/> <hr/>

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

7. MOVEMENT IN FUNDS

	At 1.3.20 £	Net movement in funds £	At 28.2.21 £
Unrestricted funds			
Unrestricted	32,677	14,267	46,944
Restricted funds			
Restricted	51,678	(49,562)	2,116
TOTAL FUNDS	<u>84,355</u>	<u>(35,295)</u>	<u>49,060</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted	19,019	(4,752)	14,267
Restricted funds			
Restricted	64,409	(113,971)	(49,562)
TOTAL FUNDS	<u>83,428</u>	<u>(118,723)</u>	<u>(35,295)</u>

Comparatives for movement in funds

	At 1.3.19 £	Net movement in funds £	At 29.2.20 £
Unrestricted funds			
Unrestricted	18,326	14,351	32,677
Restricted funds			
Restricted	3,268	48,410	51,678
TOTAL FUNDS	<u>21,594</u>	<u>62,761</u>	<u>84,355</u>

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

7. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted	46,919	(32,568)	14,351
Restricted funds			
Restricted	148,690	(100,280)	48,410
TOTAL FUNDS	<u>195,609</u>	<u>(132,848)</u>	<u>62,761</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.19 £	Net movement in funds £	At 28.2.21 £
Unrestricted funds			
Unrestricted	18,326	28,618	46,944
Restricted funds			
Restricted	3,268	(1,152)	2,116
TOTAL FUNDS	<u>21,594</u>	<u>27,466</u>	<u>49,060</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted	65,938	(37,320)	28,618
Restricted funds			
Restricted	213,099	(214,251)	(1,152)
TOTAL FUNDS	<u>279,037</u>	<u>(251,571)</u>	<u>27,466</u>

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 28 February 2021.

Detailed Statement of Financial Activities
for the Year Ended 28 February 2021

	Unrestricted funds £	Restricted funds £	28.2.21 Total funds £	29.2.20 Total funds £
INCOME AND ENDOWMENTS				
Donations and legacies				
Donations	16,366	-	16,366	45,349
Arts Council Grant	-	-	-	870
The Peoples Health Trust	-	6,863	6,863	15,100
Lloyds Tsb Foundation	-	-	-	48,500
Henry Smith Charity	-	-	-	50,000
John Ellerman Foundation	-	-	-	30,000
Co producer contributions	585	-	585	1,220
Small Grants	-	-	-	3,000
Network for Social Change	-	15,632	15,632	-
Quartet Community Grant	-	9,990	9,990	-
	<hr/>	<hr/>	<hr/>	<hr/>
	16,951	32,485	49,436	194,039
Charitable activities				
Box Office Receipts	624	-	624	1,107
Interest and Refunds	1,444	-	1,444	463
	<hr/>	<hr/>	<hr/>	<hr/>
	2,068	-	2,068	1,570
Other income				
Government Grants	-	31,924	31,924	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources	19,019	64,409	83,428	195,609
EXPENDITURE				
Support costs				
Management				
Payroll	-	60,738	60,738	52,498
Rent (incl Theatre Hire)	-	191	191	9,583
General Running Expenses	-	13,269	13,269	10,231
Miscellaneous Production Costs	-	2,782	2,782	6,323
Training	-	-	-	75
Travel	-	3,404	3,404	12,559
Carried forward	-	80,384	80,384	91,269

This page does not form part of the statutory financial statements

Detailed Statement of Financial Activities
for the Year Ended 28 February 2021

	Unrestricted funds £	Restricted funds £	28.2.21 Total funds £	29.2.20 Total funds £
Management				
Brought forward	-	80,384	80,384	91,269
Subsistence	-	72	72	9,280
Promotional Materials	-	-	-	378
Theatre Trips	50	-	50	1,879
Charitable Donations	986	-	986	1,694
Freelance Workers and Artists	3,367	28,500	31,867	23,211
Net Fixed Assets	349	613	962	1,249
Trustees remuneration	-	4,402	4,402	3,753
	<hr/>	<hr/>	<hr/>	<hr/>
	4,752	113,971	118,723	132,713
Governance costs				
Impairment losses for tangible fixed assets	-	-	-	135
	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended	4,752	113,971	118,723	132,848
	<hr/>	<hr/>	<hr/>	<hr/>
Net income	14,267	(49,562)	(35,295)	62,761
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>