

**PARISH CHURCH OF ST JOHN THE BAPTIST,
NEEDHAM MARKET (with BADLEY)**

ANNUAL REPORT FOR YEAR ENDING DECEMBER 2022

LEGAL & ADMINISTRATIVE INFORMATION

CHURCH LOCATION: High Street, Needham Market, Ipswich, Suffolk in the Diocese of St Edmundsbury and Ipswich

CORRESPONDENCE C/O 11 King William Street
Needham Market
Ipswich
IP6 8AE

The following served on the PCC during 2022

Revd Canon Diane Williams, retired 30th April 2022

Revd Sarah du Boulay re-located, appointed to the Aldeburgh Benefice in June 2022

CHURCHWARDENS

David Sewell

Ian Jeffreys

DEANERY SYNOD REPRESENTATIVES

Dr Kate Holmes (elected to Diocesan synod 2018)

PCC MEMBERS	ELECTED	PCC MEMBERS	ELECTED
Elizabeth Whitehead	October 2020	David Long	April 2021
Margaret Brown	April 2021	Peter Groom	May 2022
Shirley Thomas	May 2022	Jean Annis	May 2022
Margaret Wilcox	May 2022		

TREASURER

Mr R Brown appointed Treasurer (non-voting PCC Member) commenced January 2000

PCC SECRETARY

Mrs C Long appointed Secretary, May 2022

INDEPENDENT EXAMINER

Mr Hugh S Wolley, Milestone House, High Street, Yoxford, Suffolk. IP17 3EP

AIMS AND OBJECTIVES

The PCC (Powers) Measure 1956 states the PCC “is to co-operate with the minister in promoting in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical”.

When out of vacancy, the PCC consists of the incumbent, two churchwardens a maximum of nine elected PCC members plus two Deanery Synod Representatives. The Treasurer is a non-voting member. A member of the ministry team is our Deanery Synod Representative. The PCC meets regularly to oversee finance, preparation for worship and social events/functions, the fabric and contents of the Church, discuss future ministry/ mission work and as representatives of the congregation, while supporting the incumbent in their work in our parish.

The PCC is supported by the Standing Committee which consists of the incumbent plus officers of the PCC and meets between PCC meetings to deal with smaller issues and put together the initial framework for larger projects which need to be discussed by the whole PCC. The Ministry Team currently consists of Kate Holmes, Lay Reader : Jean Annis, organist, and the Churchwardens. We have a varied. Sunday worship as well as Wednesday morning prayer time. A Home Group meets monthly on a Monday, We also have a very active Mothers’ Union.

Tuesday Tots is well established and we find now that we have an almost completely new group of parents and grandparents and very young children. On Thursday mornings there is a well established St John's Pantry, providing provisions for the local community. This is well attended. A variety of tasks from the leading of worship and preparing for services to flower arranging and involvement in general administration continue to be undertaken by many members of the congregation, without whose input the church would be much the poorer. Open the Book has resumed at the local Primary School. Our current Sunday service is streamed on line for those who are unable to join us in Church. As a PCC we are actively looking to appoint a new incumbent during the current year, which will enable us to re-establish our outreach in the community.

ACHIEVEMENTS AND PERFORMANCE

The total number of people reported as being on the Electoral Roll of our parish was 68 members at the APCM in April 2022. The usual number of attendees at a Sunday service is between 30 and 35 with around an additional 4 watching on line. A special prayer is said at Communion to include those watching on line. We had a Harvest celebration and a supper which were well supported. We held two Christingle services which involved many of the children from the Primary School. We held our annual Crib service on Christmas Eve and a Midnight Mass.

During the year to 31 December 2022 the following services were held:-

Marriages 2 Baptisms 4

Funeral Services In Church 8 Graveside Funeral 0

Churchyard Burials 6 Burial of Cremated Remains in Churchyard 10 There were also Funeral Services at the Crematorium

After the retirement of our incumbent we have continued with services as and when required in the Church with the assistance of visiting Clergy. In addition we were fortunate that Revd Aileen Mortimer, one of our congregation, decided that she would seek the Bishop's permission to officiate which was granted, this is a great asset to us. We have been very grateful for all the support we have received from visiting clergy and this has resulted in more diverse services. It has not been an easy time but we have managed to continue with services and fellowship in our church and it should be noted that the members of our worshipping family have provided great support in our time of need. Fundraising in 2022 was better than expected and raised a total of £7,686; major contributions came from the Produce stalls, Historic Churches Cycle ride, Lent Soup lunches, Christmas Bazaar and Castleton Brass Christmas Concert.

PLANS FOR THE FUTURE

2023 will prove to be an interesting and exciting year for St Johns as we anticipate welcoming a new incumbent. We look forward to supporting and working with whomever that may be, as well as our involvement with the Lightwave Community and the ideas and initiatives that they will bring to us.

FINANCIAL REVIEW

Total receipts on unrestricted funds totalled £59,437 and £58,671 was spent providing Christian ministry from St John the Baptist church as detailed in the financial statement. The largest element of this expenditure was £47,000 contribution towards our diocesan parish share, which largely provides the stipends & housing of the clergy and the cost of ministry, support & training. The sum that the parishes in the deanery have to find is shared between them according to a formula based mainly on the clergy time enjoyed. The net result of income over expenditure on unrestricted funds was a surplus of £766 and this was added to the reserves accumulated in previous years, resulting in a balance carried forward on unrestricted reserves of £22,492.

The restricted funds saw a net outflow of £24,323 largely as a result of expenditure on external church building repairs as recommended in our last Quinquennial review. The balance on restricted funds, most of which are held for the purposes of maintenance and enhancement of the church fabric, at the year end amounted to £93,057.

RESERVE POLICY

It is PCC policy to maintain a positive balance on each of the restricted and unrestricted funds. Ideally, the balance on the general fund should be sufficient to cover emergency situations that may arise from time to time. Sadly this has not proved feasible in recent years and this year was not sufficient to cover day to day expenditure including our full commitment to the diocesan parish share. With such low reserves, any failure in income levels to increase in line with inflation or major non-routine expenditure would leave PCC finances severely stretched and increasingly unable to meet annual diocesan parish share commitments.

It is our policy to invest our longer term funds in an interest bearing account with COIF Charity Funds, whilst bank accounts are maintained with Santander UK plc and Barclays bank for day to day requirements.

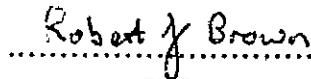
Signed on behalf of the PCC



Ian Jeffreys



David Sewell



Mr R Brown (Treasurer)



Mrs C Long (PCC Secretary)

Parochial Church Council of St John The Baptist, Needham Market
Statement of Financial Activities

For the year ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2022 £	2021 £
INCOMING RESOURCES					
Voluntary income	2(a)	41,174	5,777	46,951	54,433
Activities for generating funds	2(b)	2,482	5,204	7,686	2,822
Income from Investments	2(c)	286	0	286	31
Church activities	2(d)	15,495	0	15,495	12,836
TOTAL INCOMING RESOURCES		<u>59,437</u>	<u>10,981</u>	<u>70,418</u>	<u>70,122</u>
RESOURCES EXPENDED					
Fund-raising costs	3(b)	0	0	0	0
Church activities	3(a)	58,671	35,304	93,975	101,652
TOTAL RESOURCES EXPENDED		<u>58,671</u>	<u>35,304</u>	<u>93,975</u>	<u>101,652</u>
NET INCOMING/(OUTGOING) RESOURCES		766	-24,323	-23,557	-31,530
TRANSFER BETWEEN UNRESTRICTED AND RESTRICTED FUNDS	7	0	0	0	0
NET MOVEMENT IN FUNDS		<u>766</u>	<u>-24,323</u>	<u>-23,557</u>	<u>-31,530</u>
BALANCES B/FWD 1 JANUARY		21,726	117,380	139,106	170,636
BALANCES C/FWD 31 DECEMBER		<u>22,492</u>	<u>93,057</u>	<u>115,549</u>	<u>139,106</u>

The notes on pages 3 to 6 form part of this account

Parochial Church Council of St John The Baptist, Needham Market
Balance Sheet at 31 December 2022

	Note	2022 £	2021 £
FIXED ASSET			
Investment asset Central Board Of Finance		1,099	1,099
CURRENT ASSETS			
Debtors	5	706	3,195
Short term deposits		26,489	26,489
Cash at bank and in hand		94,558	127,037
		<u>121,753</u>	<u>156,721</u>
LIABILITIES AMOUNTS FALLING DUE WITHIN ONE YEAR			
Other creditors	6	<u>7,303</u>	<u>18,714</u>
NET CURRENT ASSETS		<u>114,450</u>	<u>138,007</u>
NET ASSETS		<u>115,549</u>	<u>139,106</u>
FUNDS			
Unrestricted	7	22,492	21,726
Restricted	7	93,057	117,380
		<u>115,549</u>	<u>139,106</u>

Robert J Brown

R J Brown (Hon Treasurer)

Approved by the Parochial Church Council on 2 February 2022 and signed on its behalf by:

D B Long

D B Long

The notes on pages 3 to 6 form part of these accounts

Parochial Church Council of St John The Baptist, Needham Market
Notes to the Financial Statements

For the year ending 31 December 2022

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted Funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections, donations and interest are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Fixed assets

Consecrated and beneficed property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For inalienable property there is insufficient cost information available and therefore such assets are not valued in the accounts.

The Church Hall and Cottage are in the custody of the Diocesan Board of Finance, although managed by Needham Market Parochial Church Council. Therefore, they have not been valued as one of the PCC's assets in these statements.

Equipment used within the church premises or purchased for use by the PCC or its officers is written off through the Statement of Financial Activities in the year of purchase.

Investments

Investments are held in the balance sheet at valuation.

Parochial Church Council of St John The Baptist, Needham Market
Notes to the Financial Statements

For the year ending 31 December 2022

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
2(a) Voluntary income				
Planned giving		720	25,833	28,589
Gift Aid donations	25,113	180	6,465	7,150
Tax recoverable	6,285	0	293	450
Parish Giving & Other Schemes	293	0	2,846	2,833
Other	2,846	0	1,425	855
Collections at services	1,425	0	2,093	939
Tax Recoverable - GASDS	1,724	369	2,300	7,750
Grants	300	2,000		
Donations, appeals, etc				
Gift Aid donations	965	345	1,310	484
Tax recoverable	244	54	298	121
Other	1,979	2,109	4,088	2,728
Insurance Claim	0	0	0	2,534
Legacies	0	0	0	0
	<u>41,174</u>	<u>5,777</u>	<u>46,951</u>	<u>54,433</u>
2(b) Activities for generating funds				
Fund-raising	2,482	5,204	7,686	2,822
	<u>2,482</u>	<u>5,204</u>	<u>7,686</u>	<u>2,822</u>
2(c) Income from investments				
Interest and Other	286	0	286	31
	<u>286</u>	<u>0</u>	<u>286</u>	<u>31</u>
2(d) Income from church activities				
Church hall lettings	570	0	570	0
Cottage Rent	6,600	0	6,600	6,600
Fees	8,242	0	8,242	6,236
Refreshments	83	0	83	0
	<u>15,495</u>	<u>0</u>	<u>15,495</u>	<u>12,836</u>
Total incoming resources	<u>59,437</u>	<u>10,981</u>	<u>70,418</u>	<u>70,122</u>

Parochial Church Council of St John The Baptist, Needham Market
Notes to the Financial Statements

For the year ending 31 December 2022

3 RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
3(a) Church activities				
Missionary and charitable giving				
Overseas				
Kagera Fund	0	2,135	2,135	301
Home				
Suffolk Historic Churches Trust	0	0	0	25
The Childrens Society	0	307	307	0
Relief of Hardship in Parish				
St John's Pantry	0	2,817	2,817	1,072
Covid Grant Vouchers	0	0	0	6,000
	<u>0</u>	<u>5,259</u>	<u>5,259</u>	<u>7,398</u>
Ministry: Diocesan parish share	47,000	0	47,000	50,000
Other ministry costs	2,107	1,246	3,353	1,923
Church running and maintenance	5,142	4,560	9,702	9,944
Church hall running costs	3,322	0	3,322	1,708
Church cottage running costs	232	0	232	615
Church office	757	0	757	807
Church Building Quinquennial Repairs	0	24,239	24,239	29,216
Sundry other	111	0	111	41
	<u>58,671</u>	<u>35,304</u>	<u>93,975</u>	<u>101,652</u>
3(b) Fund-raising costs				
Bazaars and other fund raising events	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RESOURCES EXPENDED	<u>58,671</u>	<u>35,304</u>	<u>93,975</u>	<u>101,652</u>

4 PAYMENTS TO PCC MEMBERS

There were no disclosable transactions in respect of PCC members.

Parochial Church Council of St John The Baptist, Needham Market
Notes to the Financial Statements

For the year ending 31 December 2022

	2022 £	2021 £			
5 DEBTORS					
Tax recoverable	706	2,653			
Prepayments and accrued income	0	542			
	<u>706</u>	<u>3,195</u>			
6 LIABILITIES					
Amounts falling due in one year					
Accruals for utilities, parish share and other costs	5,091	3,684			
Accrual for Quinquennial Repairs completed by year end	2,212	15,030			
	<u>7,303</u>	<u>18,714</u>			
7 FUNDS					
	Balance at 1 Jan 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 Dec 2022 £
Unrestricted Funds					
General Fund	56	50,766	54,366	3,961	417
Ark Fund	0	1,284	3,323	2,039	0
Church Cottage Fund	4,541	6,600	233	-6,000	4,908
Flower Fund	361	787	749	0	399
Legacy Fund	16,768	0	0	0	16,768
	<u>21,726</u>	<u>59,437</u>	<u>58,671</u>	<u>0</u>	<u>22,492</u>
Restricted Funds					
Capital Reserve Fund	1,099	0	0	0	1,099
Fabric Fund	37,899	1,687	0	0	39,586
Organ Fund	795	0	0	0	795
Special Collections Fund	350	3,720	3,688	0	382
Roof Repair and Church Building Fund	71,466	2,000	27,823	0	45,643
Chair Fund	1,500	0	0	0	1,500
Altar Frontal / Church Furnishings Fund	165	0	0	0	165
Café Church Fund	100	0	0	0	100
Curate's Fund	4,006	0	976	0	3,030
St Johns Pantry Fund	0	3,574	2,817	0	757
	<u>117,380</u>	<u>10,981</u>	<u>35,304</u>	<u>0</u>	<u>93,057</u>
8 ANALYSIS OF NET ASSETS BY FUND					
	Unrestricted Funds £	Restricted Funds £	Total £		
Investment Fixed Assets	0	1,099	1,099		
Current Assets	24,837	131,884	156,721		
Current Liabilities	-3,111	-15,603	-18,714		
Fund balance	<u>21,726</u>	<u>117,380</u>	<u>139,106</u>		

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ST JOHN THE
BAPTIST CHURCH, NEEDHAM MARKET PAROCHIAL CHURCH COUNCIL**

I report on the accounts for the year ended 31st December 2022, which are set out on pages 1 to 6.

Respective responsibilities of the PCC and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the 2011 Act; follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and state whether particular matters have come to my attention.

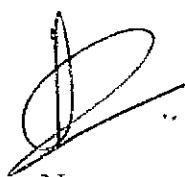
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee of any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name

HUGH S. WALLEY ACA

Address

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