



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1st April 2024 To Period end date 31st March 2025

Charity name: Penycae Childcare

Charity registration number: 1179295

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide not-for-profit, affordable, high quality childcare for the parents and carers of children of Penycae, aged 2 – under 12.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Playgroup in the morning which provides Early Entitlement and is available free for parents/carers in receipt of the 30 hour entitlement. Nursery+ in the afternoon available for those entitled to the 30 hour offer. After School club 3pm – 5pm For those not entitled to the 30 hour or early entitlement fees can be paid for our services. We also offer services under the “Flying Start” scheme. This will be expanding in the next financial year due to the closure of another setting. We offer a holiday club in most of the school holidays (Christmas excepted), based on demand.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We provide benefit to our community. To this end we monitor our numbers and our fees, to ensure that we provide an affordable good quality service. We are looking at how we can expand our activities to further benefit the community. Apart from childminders, we are now the only childcare provider in the community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not issue grants.
		N/A

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All trustees are volunteers so attending meetings is voluntary. Staff appointments Processes of self-evaluation Gifts in kind and donations
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has continued to offer good quality child care at a low cost to members of the local community. This has enabled many parents to work their necessary number of hours. It has also enabled others to attend training, college or university. Holiday clubs are run during most of the school holidays. The opening of the holiday provision has taken some of the pressure of organising holiday childcare away from working parents and carers. Overall the charity has had a successful year, meeting its aims consistently.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Penycae Childcare was inspected by Estyn and CiW in June 2024. There were some recommendations which have been actioned around staff breaks and management of school users through the setting's outdoor areas. Regular visits from the local authority's early years team ensures that the service constantly looks to improve its practice. Recommendations about improving the learning environment and the way in which staff operate are implemented, and follow up visits ensure that this is the case. The provision for holiday clubs is now embedded in our practice.
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Performance of fundraising activities against objectives set	Para 1.41	No fund raising activities took place in this reporting period.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity made a good operating profit this year. The staffing overspend identified last year was corrected and the charity is in a very strong financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not aim to make a profit, just to cover our costs and replace equipment. We continue to improve the pay and conditions of our staff, preserving a differential above the national minimum wage. Staff now have new contracts to include some sickness pay and discretionary paid leave for certain events. We will continue to look to improve staff pay and conditions. We have maintained the freeze on many of our fees. We also need to have a "cushion" to see us through the autumn term when numbers are much lower, and some of our holiday clubs run at a small loss.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	For the reasons above.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns at present. The charity remains financially strong.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees 30-hour childcare Early Entitlement Flying Start
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The main risk continues to be loss of voluntary support from eg Trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers will be invited to attend the trustees' annual general meeting. The current trustees can appoint any additional volunteers suggested at the AGM, subject to DBS clearance.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	These will be reviewed following our AGM on Jan 27th 2026.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The current board of trustees has 4 members: chair, secretary, treasurer, and other trustee. We anticipate considerable change following our January 2026 AGM. We work with Early Years Wales, the Care Inspectorate for Wales, the Wrexham Family Information Service. and the Wrexham Early Years Team. The daily operation is controlled by the appointed manager.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Penycae Childcare
Other name the charity uses	
Registered charity number	1179295

Charity's principal address	Ysgol Penycae Copperas Hill Penycae Wrexham LL14 2SD
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Scourfield	Chair		
2	Nia Hawkes	Secretary		
3	Tim Newbould	Treasurer		
4	Serena Hughes			
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Sandy Williams – Responsible Individual and manager of the setting
Denise Soares – deputy manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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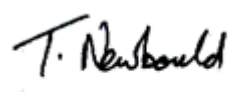
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Timothy Newbould	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	7 th January 2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Penycae Childcare

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1.4.24		31.3.2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	21,890.25	-	-	21,890	28,723.00
Grant	5,156.77	-	-	5,157	1,979.00
EE	10,882.00	-	-	10,882	11,820.00
Chilcare Offer		-	-	-	35,095.00
Misc	3,080.88	-	-	3,081	0.00
Additional Funding from Authority		-	-	-	66.00
Flying Start	16,958.17	-	-	16,958	
HMRC Maternity Payment		-	-	-	7,501.00
Welsh Government	40,467.50	-	-	40,468	6,675.00
Sub total (Gross income for AR)	98,436	-	-	98,436	91,859
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	98,436	-	-	98,436	91,859
A3 Payments					
Payroll	67,807.67	-	-	67,808	76,821.00
Bank Charges	61.20	-	-	61	60.00
Rent & Admin Costs	9,190.31	-	-	9,190	11,705.00
Insurance, training, medicals etc	1,208.61	-	-	1,209	801.00
Pension (NEST)	3,160.98	-	-	3,161	2,859.00
Supply Cover	1,275.44	-	-	1,275	6,983.00
Audit	120.00	-	-	120	110.00
Goods Purchased	1,694.77	-	-	1,695	8,339.00
Snacks	1,239.24	-	-	1,239	717.00
Mobile Phone	297.57	-	-	298	230.00
Misc		-	-	-	172.00
Sub total	86,056	-	-	86,056	108,797
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	86,056	-	-	86,056	108,797
Net of receipts/(payments)	12,380	-	-	12,380	- 16,938
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,964	-	-	9,964	26,825
Cash funds this year end	22,344	-	-	22,344	9,887

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account		-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

T. Newbould

Print Name

Tim Newbould

Date of approval

8.1.2026

Summary of Transactions

Penycae Childcare Account**Year Ended 31st March 2025****RECEIPTS**

Balances b/f
Bank account £9963.85

Receipts
Income £98,435.57

£108,399.42

PAYMENTS

Expenditure
Bank Current Account £86,055.79

Balances c/f £22,343.63

£108,399.42

CERTIFIED:



Headteacher



Honorary Treasurer

I have examined the books, vouchers and documents relating to Penycae Childcare Account and in my view the account above gives a true and fair view of its transactions for the year ended 31st March 2025 and of the balances in hand as of that date.

Signed B. J. Jones Date 29.04.2025

Name of Independent Auditor Mrs B.J.Jones

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