



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 January 2021

To: 31 December 2021

Charity name: Churches in Croxley Green CIO

Charity registration number: 1179287

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the Christian Faith for the benefit of the public in accordance with the Statement of Faith (see the Schedule). This will be achieved by:</p> <ul style="list-style-type: none">• encouraging existing believers (members and attenders of the churches in Croxley Green) to deepen their faith by supporting the practical demonstration of Christian values toward their neighbours in need by the provision of a Parish Nurse;• advancing the Christian faith in the wider community by offering a service of excellence and value through the Parish Nurse project, which will be of benefit to people of any faith or none (generally advancing the religion); and• advancing the Christian faith by sensitively encouraging service users, where appropriate, to explore the Christian faith for themselves, offering prayer, inviting attendance at local churches and ultimately seeking to bring them to a personal Christian faith. <p>The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage in Croxley Green, Hertfordshire. In furtherance of this object, but not further or otherwise, the trustees shall have the following powers:</p> <ul style="list-style-type: none">• to raise money through grants and donations; and

		<ul style="list-style-type: none"> to employ two Parish Nurses.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Churches in Croxley Green CIO ("the CIO") was registered by the Charity Commission on 23 July 2018. As detailed in the Trustees' Annual Report for the period to 31 December 2019, a Parish Nurse was employed from 4 April 2019, initially for five hours a week, but then for seven and a half hours a week on a temporary but rolling basis.</p> <p>In January 2020, as detailed in the Trustees' Annual Report for the period to 31 December 2020, the CIO employed a Mental Health Parish Nurse to work for eight hours per week over two days a week.</p> <p>In addition, of their own volition, the Parish Nurses also provide some of their services on a voluntary basis. The Trustees are extremely grateful to the Parish Nurses for this.</p> <p>Further information about the work of the Parish Nurse and the Mental Health Nurse is set out below under <i>Achievements and Performance</i>.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Charity Commission's guidance on public benefit was considered during Trustee meetings, typically led by one of the Trustees who had researched the relevant guidance prior to the meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Four volunteers have assisted the Parish Nurses, providing administrative support, bereavement support, visiting patients and liaising with other key agencies. The Trustees are grateful for the diligence and enthusiasm with which the volunteers have provided their support.

Other		<p>The Trustees are also grateful to:</p> <ul style="list-style-type: none"> • Parish Nursing Ministries UK for its continuing support and guidance; • the churches and individuals in and around Croxley Green who have continued to provide spiritual and financial support; • the National Lottery Community Fund, the Maurice and Hilda Laing Charitable Trust, Hertfordshire County Council and the Watford and Three Rivers Trust for their generous grants; and • Three Rivers District Council for its commitment to the Parish Nurse project.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Since the easing of COVID restrictions the Parish Nurses and volunteers have been able to resume their face-to-face service and there has been some very significant work done with some very vulnerable families and individuals.</p> <p>Using a new system that preserves the anonymity of their clients and the specific nature of the interventions, the Parish Nurses have kept records that show that, in the period from 1 January 2021 to 31 December 2021, the Parish Nurses made 275 interventions. These cover:</p> <ul style="list-style-type: none"> • health education; • health screening; • health support (short-term); • health support (long-term); and • health support (the end of life). <p>The adverse effect of the pandemic and the COVID restrictions on the service have been significant, as can be seen by the number of interventions (there were 476 in 2020), but we have also altered the way we audit the interventions by the Nurses to take into account the more long-term support offered now that the service is better known.</p> <p>These interventions have resulted in outcomes of:</p>

- ongoing caseload:
- third-party referrals; or
- closure where cases are resolved.

Over the year there were 111 service users.

Although the above statistics are helpful in showing the difference that the Parish Nurse and, towards the end of the year, the Mental Health Nurse are making in Croxley Green, a case study, described below, illustrates how the team, allied with the churches are making significant differences to people's lives.

M, a mother of three boys aged from 11 to 19 was introduced to the Parish Nurse and having a regular appointment for mental health issues and support when it transpired that her eldest son was also having considerable mental health problems. The newly appointed Mental Health Parish Nurse commenced regular appointments with the 19 year old. Subsequently, S, M's partner and the boy's father was diagnosed with terminal cancer. Both nurses have supported the family through this difficult time until it became apparent that S and M not being legally married could place M in a difficult financial situation on S's death. The Nurses then enrolled the help of the Baptist minister who along with several members of the church arranged a small wedding at the church including a small COVID compliant reception in the church garden. As S's cancer has progressed the nurses have continued to supply emotional and spiritual support including referrals to social services for help with the boys and their educational needs. They have also arranged a rota for delivering meals every week involving two of the churches. This has been a perfect example of how the Parish Nurses have been involved over the long term and have been able to mobilise support from both the church and the NHS and social services.

On his wedding day S said, despite being very unwell, that this was the happiest day of his life.

As their complex situation continues, the Parish Nurses are in fact holding together the many areas of support eligible to M and S and giving them a manageable way for accessing that support.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As the service becomes more well known in Croxley, it becomes more apparent that the users are people from outside the churches who support the service, as well as those attending these churches.
Performance of fundraising activities against objectives set	Para 1.41	Fund raising activities have been severely hampered by COVID but we have been blessed by the grants we have received from other agencies and our ability to work with those most affected by COVID has made accessing those grants easier.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Donations and grants in the period totalled £17,446. Due to the pandemic, there were no fundraising events. Gift Aid with interest totalled £1,064. After expenditure of £13,696, cash at bank as at 31 December 2021 was £29,068.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The main financial risk to the CIO is a loss of funding in the short to medium term from grant making bodies and/or reduced donations from local Churches and individuals.</p> <p>The CIO's reserves policy is that unrestricted funds held at the beginning of a period should be sufficient for the period to cover – in the event of a loss of income and/or to meet any unforeseen expenditure that may occur to cover – the following budgeted costs:</p> <ul style="list-style-type: none"> • three months' salary (the notice period is three months); • total annually incurred costs; • three months' ongoing costs (plus a 10% contingency); and • total accommodation costs.

Amount of reserves held	Para 1.22	The CIO complied with its reserves policy throughout the year. As at 31 December 2021, there was £23,823 of unrestricted funds to cover a reserves requirement of £4,182.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Not applicable
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Churches in Croxley Green CIO
Other name the charity uses	Not applicable
Registered charity number	1179287
Charity's principal address	c/o Croxley Green Baptist Church 225 Baldwins Lane Croxley Green Rickmansworth Herts WD3 3LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Lisa Kerry	Chair		
2	Rev Miriam Mugan			
3	David Reilly	Treasurer		
4	Deidre Gilmore			
5	Rev Paul Palmer		From 18 November 2021	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID REILLY	REV. MIRIAM MOGAN.
Position (eg Secretary, Chair, etc)	TREASURER	TRUSTEE
Date	21.10.22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Churches in Croyley Green CIO 170257

Receipts and payments accounts



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For the period from	01 January 2021	To	31 December 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	9,946	7,500	-	17,446	19,701
Fundraising events	-	-	-	-	1,289
Gift Aid tax refund	1,061	-	-	1,061	420
Gift Aid tax refund interest	3	-	-	3	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,010	7,500	-	18,510	21,411
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,010	7,500	-	18,510	21,411
A3 Payments					
PNMUK fees	595	-	-	595	595
Revels stall	-	-	-	-	-
Website subscription	-	-	-	-	100
Parish Nurse salaries	5,021	6,829	-	11,850	6,425
Payroll bureau	548	-	-	548	468
Office supplies	120	-	-	120	32
Mobile phone usage	101	-	-	101	72
Employee travel expenses	-	-	-	-	-
Third party travel expenses	20	-	-	20	-
Room hire	-	-	-	-	-
Fundraising events	-	-	-	-	645
Insurance	312	-	-	312	215
DBS/SRCO disclosure	-	-	-	-	52
Parish Nurse training	-	-	-	-	343
Safeguarding training	-	-	-	-	90
Gifts	130	-	-	130	-
Sub total	6,848	6,829	-	13,676	9,036
A4 Asset and investment purchases, (see table)					
	20	-	-	20	659
	-	-	-	-	-
Sub total	20	-	-	20	659
Total payments	6,868	6,829	-	13,696	9,695
Net of receipts/(payments)	4,142	671	-	4,813	11,716
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,681	4,574	-	24,255	12,539
Cash funds this year end	23,823	5,245	-	29,068	24,255

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	23,823	5,245	-
		-	-	-
		-	-	-
	Total cash funds	23,823	5,245	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office/IT	Restricted	1,453	-
	Clinical	Restricted	295	-
	Clothing and ID	Restricted	63	-
	Signage	Restricted	197	-
	Lanyards for volunteers	Unrestricted	20	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		DAVID REILLY	21.10.22	
		REV. MIRIAM MULLAN	21.10.22	