

SUTTON ON HULL METHODIST CHURCH
ANNUAL CHURCH MEETING
SUNDAY 14TH MAY 2023

PRESENT:

Rev Debbie Lucas, Mr Phil Langdale, Mr Jim Maslen , Mr Andrew Bettley, Mrs Margaret Parker, Mrs Angie Meadley, Mr Bill Dixon, Mrs Penny Dixon, Mrs Elaine Calver, Mr Steve Calver, Mrs Pat Dyson, Mrs Margaret Bettley, Mrs Ann Borrill, Mrs Eileen Edwards, Mr Matthew Bunting, Mrs Linda Whitton, Mrs Barbara Whelan, Mrs Wendy Winfield

The meeting started at 12.35 pm

OPENING PRAYER

Rev Debbie opened the meeting with prayer.

APOLOGIES:

Deacon Sue Langdale, Mrs Fiona Houghton, Mr Robin Siddle, Mr Phil Plumb, Mrs Elaine Plumb, Mr Mike Winfield, Mr Dennis Robson, Mrs Julie Lloyd, Mr Ray Lloyd, Mr Colin Harker, Mrs Ruth Harker, Mr Laurie Berry

MINUTES OF PREVIOUS MEETING

The minutes from the last Annual Church Meeting on Sunday 15th May 2022 had been distributed for those present to read. Mrs Penny Dixon proposed that they were accepted as a true record. This was seconded by Mrs Linda Whitton.

TIME OF REMEMBRANCE

The meeting remembered with thanks the lives of Eric Hunter, Bob Stephenson, Shannon Gray and Ann Alexander. The families and friends of Eric, Bob, Shannon and Ann were also remembered in our time of prayer.

CHURCH STEWARDS

Mrs Fiona Houghton, Mr Andrew Bettley, Mrs Margaret Parker, Mrs Linda Whitton, Mr Bill Dixon and Mrs Wendy Winfield are all able and willing to continue serving as Church Stewards. In addition Mrs Angie Meadley and Mr Robin Siddle are happy to continue fulfilling the roles of Church Life Stewards.

Mr Phil Langdale proposed that the Meeting accept the above Church Members as Stewards for the year up to May 2024 and Mrs Elaine Calver seconded this. This proposal was carried unanimously.

ELECTION OF CHURCH REPRESENTATIVES TO THE CHURCH COUNCIL

No one has said that they don't want to continue as a Representative to the Church Council. Mrs Wendy Winfield suggested that Mrs Elaine Calver, in her role as Church Bookings Secretary, would be a valuable asset to the Church Council. Elaine agreed to this spontaneous suggestion. Mrs Penny Dixon formally proposed that the Meeting accept Elaine as a Representative to the Church Council, seconded by Mrs Angie Meadley. The Meeting agreed unanimously.

WRITTEN REPORTS FOR 2022 - 2023

The Reports were distributed as paper copies. Rev Debbie Lucas thanked all who had written and submitted a report, and she also thanked Mrs Wendy Winfield for collating them.

Mr Phil Langdale asked if the Reports could perhaps be posted on the Church website. There were queries about including names and also a query about whether the details of Finance should be put onto the Church website. No firm decision was made.

Amendments to the reports Mr Philip Langdale pointed out that there was a typing error with regard to the Church Insurance. The figure of £292 should read £2920.

Rev Debbie Lucas asked those present to accept the Reports. The acceptance of the Reports was proposed by Mrs Angie Meadley, seconded by Mrs Pat Dyson and all were in agreement.

Matters arising from the Reports

- Mr Phil Langdale wanted to add to **Property**. He said that solar panels had now been installed on the lower roof to the rear of the Church and also to the south-facing roof of the Potterill Room. Sutton Methodist Church is part of a District initiative to become carbon neutral and the solar panels will give us free electricity during the day for the Church and Potterill Room buildings, but not the Church Hall. There is currently a shortfall of around £16,000 to the project in the South Holderness Circuit, but this is likely to be covered by the Benefact Trust. Other monies have come from Tees Valley Council (£32K), our District (£7K) and TMCP (£8K).
Rev Debbie expressed thanks to Phil for all the work he has put into this project, including the drawing down of grants. Other churches in the Circuit that have benefitted from the installation of solar panels are Elstronwick and Bransholme.
- **Warm Space/Warm Welcome** Mr Philip Langdale continued by highlighting that from WS/WW came the Coronation Afternoon Tea which had been a big success. Also the special lunch at the end of the winter term for Warm Space. He told the Meeting that there is still quite a bit of funding in hand to keep Warm Welcome running and Hull City Council had recently awarded us a further £250. Phil pointed out that the Warm Welcome/Space Report had been submitted entirely by Mr Steve Calver, not a joint report as typed in by Mrs Wendy Winfield.
Phil particularly thanked Steve Calver for his work in leading the Warm Welcome Team of volunteers. He also mentioned Dinah and Allan who are members of the Team. They joined us right at the beginning of the venture. Special thanks go to those volunteers who did a tremendous job with the catering for the Coronation Afternoon Tea.
- Rev Debbie Lucas commented on what a lot of effort goes into everything that the Church does for its own **Members** and also the **Community**.
- Mrs Wendy Winfield mentioned the work of Kirsty Parker in leading the **Guides**. Less than a year ago the Guide Unit was in danger of closing down, but Kirsty had offered to lead the Unit and it has gone from strength to strength.
- Wendy then spoke about the **Rainbows** who had produced some lovely Coronation Art Work. Also, the Rainbows Leader, Nicole, had contacted Wendy asking if the Rainbows could help the Church under the 'Big Help Out' nationwide initiative linked to the Coronation. As a result the Rainbows would be going into the Church on Monday 15th May to dust and polish the pews, wooden panelling and free-standing furniture downstairs.
- Mrs Angie Meadley pointed out that although we might not see children around on a Sunday, there are more new families joining us at **Messy Church** events, particularly the Christmas and Easter special afternoons. These new families have then gone on to join in with the regular Messy Church afternoons once a month on Thursdays. Angie thanked everyone who helps at Messy Church.

- Rev Debbie said that we are grateful to Mr Ray and Mrs Julie Lloyd for all their work in cleaning the premises and maintaining the gardens to a high standard.

ITEMS RAISED CONCERNING THE LIFE AND WITNESS OF THE CHURCH

- **Purchase of a new computer for the Church** – Mr Jim Maslen said that he thought that this might be a fiddly thing to set up, but he wondered if a desktop computer might be easier than a laptop. Jim is also concerned about the cost of the software. Mr Phil Langdale thinks that via an appropriate charity route we might be able to obtain free software.
Mrs Pat Dyson asked if currently the laptop is only used on a Sunday.
Mr Steve Calver asked if a new laptop might be usable elsewhere on the premises. Phil said he agreed with Jim that a desktop might be easier and if it was set up in Church we would not dismantle it for other users.
Rev Debbie said that perhaps we might draw on the expertise of Mr Matthew Bunting.
- **Exploration of organising an Internet link for the Church premises** – Mrs Angie Meadley had obtained some quotes (available to look at on a printed sheet) for the Church side only of the premises. Phil said that if we could do away with the Church phone line then that would be an offset as we are currently paying for a phone line. This might depend on the current state of Internet cabling in the neighbourhood. Phil went on to say that Pauline Beech, from the Council, had asked if there is anything that we (Welcome Space) might need. Phil wondered if we, as a charity, might get help from the Council in installing the Internet, or maybe KCom might have a different pricing structure for charities.
Matthew said that he had nothing to add at the moment but he offered his help. It was suggested that Matthew might be 'trained up' as a deputy for Jim.
Rev Debbie thought Angie's idea of canvassing groups who use our premises to ascertain whether the Internet would be useful to them was a good idea. Elaine is onboard to assist with this, not necessarily immediately but possibly by the time the Church Council meets in October.
Internet safety is a concern and we would need to consider how that would be managed. Rev Debbie said that there are several things with regard to Safeguarding that need to be considered.
Phil commented that the engineer for the solar panels had struggled to load the software due to the fact that we haven't got the Internet. He tried with his phone but kept losing the signal.
- **Further thoughts on the purchase of a new computer for Church** – Jim said that he would look into the purchase of a good desktop and the associated software costs. Jim brings his preparation from home on a memory stick so that could continue. Wendy wondered if it might be possible to purchase a reasonably priced reconditioned laptop in addition to a desktop computer for the Church. Thanks were expressed to Jim for all that he does each week in preparing worship materials for the screen.
- **Planning more regular Faith Lunches after the Sunday service** – Because the Church Anniversary Faith Lunch in March had been so enjoyable, it has been suggested that Faith Lunches could be held more often. A possible pattern to this might be once a month or every six weeks. Phil said that Faith Lunches provide a great opportunity to share fellowship, particularly for those who go home to an empty house.
It was agreed provisionally that Faith Lunches would take place monthly and the date of the next one would be Sunday June 11th. The next 'second Sunday in the month' would be Sunday 9th July.

FORTHCOMING EVENTS AND ARRANGEMENTS

- Mrs Wendy Winfield gave the Meeting details of the forthcoming **Circuit Musical**, 'Apostle' by Roger Jones. Rehearsals are ongoing at Withernsea, Holderness Road and Sutton. The two planned performances are Saturday 15th July 7.00pm at Withernsea Methodist Church and also Saturday 23rd September 3.00pm at Holderness Road Methodist Church.
- A **Beetle Drive** has been arranged for Saturday 3rd June.
- Rev Debbie spoke about an **extra Circuit Meeting** that is planned for some time over the summer. She said that the Circuit Stewards are going to meet to discuss expanding mission opportunities. However it is recognised that the Circuit is still not up to full staffing levels. Each Church might be asked a series of questions so that responses can be fed into the Circuit Meeting.
- Rev Debbie talked to the Meeting about **Circuit Staffing**. She said that **Rev Helen Hickson** will be leaving the Circuit in the summer. Her Farewell Service will be held at Hedon Methodist Church on the afternoon of Sunday 16th July. She will be replaced by **Rev Ian Greenfield**. **Steve Clayton** is doing an excellent job as Local Pastor. Rev Debbie went on to say that for a long time our Circuit had been **without a Circuit Administrator** and this general short-staffing had resulted in not everything being covered in the way that Rev Debbie would have wished. Rev Debbie praised the **Circuit Leadership Team** for working very hard on our behalf. Financially the Circuit is in a slightly better position than it had been previously.

MISCELLANEOUS OTHER BUSINESS

- Phil said that Warm Space/Welcome had opened our eyes to potential in terms of **outreach and support**.
- Wendy suggested that perhaps we might set up a rota of **Door Stewards** again. The idea was well accepted and a rota will be put together in the next few weeks.
- Wendy proposed a vote of thanks to Deacon Sue Langdale for all her weekly work in producing the **Church Notices**. Also thanks and recognition for the work carried out by Mrs Elaine Calver as our **Church Bookings** Secretary. This job is so much more than placing bookings in the diary. It involves showing potential users around the premises and, for the existing users, keeping abreast of all the invoicing, and also contacting users if issues arise.
- Rev Debbie said that going forward we need to think about **worship patterns**.

DATE OF NEXT MEETING

It was agreed that the next Annual Church Meeting would take place this time next year on **Sunday 12th May 2024** following the 10.45am service.

CLOSING PRAYERS

Final prayers included prayers for the Church Stewards and members of the Church Council. The meeting closed at around 2.00pm.

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

SUTTON METHODIST

Church

FOR THE YEAR ENDED

31 August 2023

SOUTH HOLDERNESS

Circuit

Circuit no.

29/32

Registered Charity - Charity Registration number

1179285

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev D.Lucas

Church Stewards:

Mrs F.Houghton

Mrs M.Parker

Mrs L.Whitton

Mr A.Bettley

Mrs W.Winfield

Mr W.Dixon

Treasurer:

Mr P.J.Langdale

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	32,796		32,796	33,579
a3	Bank and CFB interest and Investment income	1,986		1,986	165
a4	Lettings	18,112		18,112	16,249
a5	Other receipts	4,424		4,424	2,923
a6	TOTAL RECEIPTS	57,318		57,318	52,916

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	32,400		32,400	32,400
b3	Donations	2,490		2,490	2,477
b4	Repairs and Maintenance	1,472		1,472	2,334
b5	Utilities (Insurances, water charges, heating & lighting)	7,801		7,801	6,352
b6	Pension Fund				4,400
b7	Other payments	4,455		4,455	3,894
b8	TOTAL PAYMENTS	48,618		48,618	51,857

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	8,700	8,700	1,059
c2	Total funds brought forward from last year		68,610	68,610	67,551
c3	Sub total	(c1+c2)	77,310	77,310	68,610
c4	Transfers and adjustments				
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	77,310	77,310	68,610

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures)		£	£
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations		794	266
d3	Offerings/Gifts - passed to external organisations		794	266
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Pre School	444	6,000	(5,556)		19,713	14,157
e2 Warm Welcome	1,413	969	444			444
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	1,857	6,969	(5,112)		19,713 (e11)	14,601 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	57,318 (a7)	48,618 (b9)	8,700	(c7)	68,610 (c6)	77,310 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	59,175	55,587	3,588		88,323 (x)	91,911 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	54	14
f2 Bank Current Account	15,200	22,955
f3 Bank Deposit Account		
f4 Central Finance Board	22,379	23,364
f5 Trustees for Methodist Church Purposes	30,977	30,977
f6 Other funds		
f7 SUB TOTAL - Church accounts	68,610 (c6)	77,310 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	19,713 (e11)	14,601 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	88,323 (x)	91,911 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer P.D. Lucas Date 7/3/2024

Name and address of treasurer Philip Langdale

20 Barra Close Hull HU8 9JB

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting D.M. Lucas

Name of the Chair of the meeting DEBORAH LUCAS Date 7/03/2024

Independent Examiner's Report to the Trustees of the

Sutton Methodist Church

Charity Number .. 1179285

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Sutton Methodist Church for the year ended 31 August 2023 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

~~the the~~

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner DAVID GRAY

Relevant professional qualification of independent examiner ALFCA

Name of firm (where appropriate) DAVID GRAY
GRAYS' STORES

Address MAIN ROAD

..... THORNGUMBALD

..... HULL HU12 9LS Post Code

Date 12th February 2024

* delete or circle as appropriate

Sep-22