



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2023	To	31	03	2024

## Section A Reference and administration details

Charity name

Pembrokeshire Coast National Park Trust

Other names charity is known by

Ynndiriedolaeth Parc Cenedlaethol Arfordir Penfro

Registered charity number (if any)

1179281

Charity's principal address

Llanion Park

Pembroke Dock

Pembrokeshire

Postcode

SA72 6DY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ELSA DAVIES LVO, MA	Chair	19/11/18 - present	
2	Cllr NORMAN PAUL HARRIES			
3	DUNCAN JOHN LLOYD FITZWILLIAMS M.A.			
4	GWYNETH M HAYWARD			
5	PETER JOHN WALKER			
6	Dr Madeleine Sara Catherine Havard			
7	Cllr Michele Wiggins			
8	LOUIS VICTORY	chair	18/7/18- 19/11/18	
9	Andrew Cooksley			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Catherine Macro

## **Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

CIO Constitution Foundation 20/7/18

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Current policies**

- Complaints policy and procedure
- Conflict of interest policy
- Data protection policy
- Equality policy
- Health and safety policy
- Environmental policy
- Safeguarding policy
- Reserves policy
- Privacy notice & statement
- Welsh language statement
- Trustee code of conduct

The Trust was established by the Pembrokeshire Coast National Park Authority but is entirely independent. A Memorandum of Understanding (MoU) sets out how the Trust and Authority will work together during the Trust's first five-years.

**Summary of the objects of the charity set out in its governing document**

A) TO PROMOTE THE CONSERVATION, PROTECTION AND ENHANCEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE PEMBROKESHIRE COAST NATIONAL PARK AND SURROUNDING AREA, INCLUDING WILDLIFE WITHIN THE NATIONAL PARK;

(B) ADVANCING THE EDUCATION OF THE GENERAL PUBLIC ABOUT THE IMPORTANCE OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE NATIONAL PARK, THE WILDLIFE WITHIN THE NATIONAL PARK AND NATURAL LANDSCAPES GENERALLY;

(C) ADVANCING THE PHYSICAL AND MENTAL HEALTH OF THE GENERAL PUBLIC, INCLUDING BUT NOT EXCLUSIVELY BY ENCOURAGING PEOPLE TO WALK AND TAKE EXERCISE WITHIN THE NATIONAL PARK AND THROUGH THE PROVISION OF EDUCATION AND PRACTICAL ADVICE ON THE BENEFITS OF TAKING REGULAR EXERCISE; AND

(D) TO PROMOTE, FOR THE BENEFIT OF THE PEOPLE WHO LIVE AND WORK IN THE NATIONAL PARK AND THE SURROUNDING AREA, THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF SAID PEOPLE.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Throughout the year the Pembrokeshire Coast National Park Trust continued raising awareness of the importance of meadows, pollinators and woodlands and delivered education programmes through our existing initiatives.

Highlights of the year include:

Projects Supported: 6 (Beach wheelchairs, Wild about Woodlands, Gweiddiau Roots, Yellow Hammers in Templeton, Force for Nature Mini Grant Scheme and Pathways)

Income Raised - £79,433

9 Force for Nature Mini Grants Awarded to groups, schools and communities across Pembrokeshire.

Over 1000 pupils supported in outdoor education.

The Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D** **Achievements and performance**



**Summary of the main achievements of the charity during the year**

The charity was able to meet its charitable aims by raising awareness of conservation, community and cultural heritage in the Pembrokeshire Coast National Park and funding projects that deliver against these objects.

Over the last 12 months the Pembrokeshire Coast National Park Trust has supported and funded the delivery of the following projects:-

Wild About Woodlands

Force for Nature mini grants

Gwrieddau Roots Education Programme

Beach Wheelchairs

Yellow Hammers at Templeton

Pathways

Income generation continues to be focussed on supporting projects listed in our project portfolio of which there were 10 during this period.

Our Gwrieddau Roots project continues to support schools within the Haven area and further afield, with thanks to the financial support of SHLNG. The education programme allowed pupils to have tailored experiences, at various locations across the county, understanding the importance of conservation, biodiversity and heritage.

These projects are aligned with our charitable objectives and the Pembrokeshire Coast National Park Management Plan.

After securing further funding from LPfN, our Force for Nature Mini Grant Scheme supported 9 community, school and organisations across the county in creating green spaces and supporting bio-diversity. The areas that benefitted were Pembroke, Llawhaden, Tenby, Haverfordwest, Simpson Cross, Dinas, Castlemartin and Stepside.

Communications and marketing have continued to increase across multiple platforms over the last year; including, social media, local press coverage, website and quarterly newsletters. The purpose of which is to engage more people in the work of the charity and the importance of safeguarding the natural environment.

We have continued to grow our network of supporters and partners and strengthen previously established partnerships. We offered supporter events which included walk and talks, as well as a successful business networking event.

Trustees have continued to meet regularly and oversee the running of the Trust, in line with Charity Commission guidelines and good practice.



**Section E****Financial review****Brief statement of the charity's policy on reserves**

The Pembrokeshire Coast National Park Trust will work towards building free unrestricted reserves to a level of 6 months and develop unrestricted income in-line with running costs for the Trust.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trust was established by the Pembrokeshire Coast National Park Authority but is entirely independent. A Memorandum of Understanding (MoU) sets out how the Trust and Authority will work together. The Pembrokeshire Coast National Park Authority is kindly supporting the Charity's operating costs.

**Section F****Other optional information**

The charity is registered with the Fundraising Regulator and is compliant with the standards and Code of Fundraising Practice, as applied by the Fundraising Regulator, which is the only regulatory body of fundraising in England, Wales and Northern Ireland.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Em Jones*

Full name(s)

ELSA MCFARLANE JONES

Position (eg Secretary, Chair, etc)

CHAIR

Date

21.1.2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

1179281

Pembrokeshire Coast National Park Trust

No (if any)  
1179281

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2023

To

Period end date  
31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Trust and Foundations	-	-	-	-	-
Major Donors	-	-	-	-	-
Individuals	-	-	-	-	-
Legacy	-	-	-	-	-
Events	-	-	-	-	-
Campaigns	-	-	-	-	-
Total Projects	12,804	66,629	-	79,433	75,400
<b>Sub total (Gross income for AR)</b>	12,804	66,629	-	79,433	75,400
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	12,804	66,629	-	79,433	75,400
<b>A3 Payments</b>					
Projects	10,500	87,009	-	97,509	55,092
Financial & Transactional Charges	877	-	-	877	1,089
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	11,377	87,009	-	98,386	56,181
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	11,377	87,009	-	98,386	56,181
<b>Net of receipts/(payments)</b>	1,427	20,380	-	18,953	19,219
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	38,443	38,131	-	76,574	57,355
<b>Cash funds this year end</b>	39,870	17,751	-	57,621	76,574





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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Pembrokeshire Coast National Park Trust

**On accounts for the year  
ended**

31<sup>st</sup> March 2024

**Charity no  
(if any)**

1179281

**Set out on pages**

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

22<sup>nd</sup> January 2025

**Name:**

MRS JANE HEARD

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA – As a practising member of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <https://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>

**Address:**

Tregynon, Gwaun Valley

Fishguard

Pembrokeshire, SA65 9TU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**