



Trustees' Annual Report for the period

Period start date		Period end date	
01	04	31	03
2022		2023	
From		To	

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ELSA DAVIES LVO, MA	Chair	19/11/18 - present	
2	Cllr NORMAN PAUL HARRIES			
3	DUNCAN JOHN LLOYD FITZWILLIAMS M.A.			
4	GWYNETH M HAYWARD			
5	PETER JOHN WALKER			
6	Dr Madeleine Sara Catherine Havard			
7	Cllr Michele Wiggins			
8	LOUIS VICTORY	chair	18/7/18- 19/11/18	
9	Andrew Cooksley			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Katherine Macro

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution Foundation 20/7/18
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Current policies

- Complaints policy and procedure
- Conflict of interest policy
- Data protection policy
- Equality policy
- Health and safety policy
- Environmental policy
- Safeguarding policy
- Reserves policy
- Privacy notice & statement
- Welsh language statement
- Trustee code of conduct

The Trust was established by the Pembrokeshire Coast National Park Authority but is entirely independent. A Memorandum of Understanding (MoU) sets out how the Trust and Authority will work together during the Trust's first five-years.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

A) TO PROMOTE THE CONSERVATION, PROTECTION AND ENHANCEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE PEMBROKESHIRE COAST NATIONAL PARK AND SURROUNDING AREA, INCLUDING WILDLIFE WITHIN THE NATIONAL PARK;
(B) ADVANCING THE EDUCATION OF THE GENERAL PUBLIC ABOUT THE IMPORTANCE OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE NATIONAL PARK, THE WILDLIFE WITHIN THE NATIONAL PARK AND NATURAL LANDSCAPES GENERALLY;
(C) ADVANCING THE PHYSICAL AND MENTAL HEALTH OF THE GENERAL PUBLIC, INCLUDING BUT NOT EXCLUSIVELY BY ENCOURAGING PEOPLE TO WALK AND TAKE EXERCISE WITHIN THE NATIONAL PARK AND THROUGH THE PROVISION OF EDUCATION AND PRACTICAL ADVICE ON THE BENEFITS OF TAKING REGULAR EXERCISE;
AND
(D) TO PROMOTE, FOR THE BENEFIT OF THE PEOPLE WHO LIVE AND WORK IN THE NATIONAL PARK AND THE SURROUNDING AREA, THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF SAID PEOPLE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Throughout the year the Pembrokeshire Coast National Park Trust continued raising awareness of the importance of meadows, pollinators and woodlands and delivered education programmes through our existing initiatives.

Highlights of the year include:

Projects Supported: 8

Income Raised - £75,400

9 Force for Nature Mini Grants Awarded to groups, schools and communities across Pembrokeshire.

6 projects supported.

Over 1000 pupils supported in outdoor education.

Over 1500 trees planted.

The Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity was able to meet its charitable aims by raising awareness of conservation, community and cultural heritage in the Pembrokeshire Coast National Park and funding projects that deliver against these objects.

Over the last 12 months the Pembrokeshire Coast National Park Trust has supported and funded the delivery of the following projects:-

Wild About Woodlands

Force for Nature mini grants

Gwrieddiau Roots Education Programme

Make More Meadows

Pembrokeshire Outdoor Schools

People, Paths & Pollinators

St Davids Tree Planting

Beach Wheelchairs

Digital Interpretation of Archaeological Sites

Income generation continues to be focussed on supporting projects listed in our project portfolio of which there were 10 during this period.

These projects are aligned with our charitable objectives and the Pembrokeshire Coast National Park Management Plan.

Communications and marketing have continued to increase across multiple platforms over the last year; including, social media, local press coverage, website and quarterly newsletters. The purpose of which is to engage more people in the work of the charity and the importance of safeguarding the natural environment.

We have continued to grow our network of supporters and partners and strengthen previously established partnerships.

Trustees have continued to meet regularly and oversee the running of the Trust, in line with Charity Commission guidelines and good practice.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The Pembrokeshire Coast National Park Trust will work towards building free unrestricted reserves to a level of 6 months and develop unrestricted income in-line with running costs for the Trust.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trust was established by the Pembrokeshire Coast National Park Authority but is entirely independent. A Memorandum of Understanding (MoU) sets out how the Trust and Authority will work together. The Pembrokeshire Coast National Park Authority is kindly supporting the Charity's operating costs.

Section F**Other optional information**

The charity is registered with the Fundraising Regulator and is compliant with the standards and Code of Fundraising Practice, as applied by the Fundraising Regulator, which is the only regulatory body of fundraising in England, Wales and Northern Ireland.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Elsa Davies

Full name(s)

ELSA MYFANWY DANIES

Position (eg Secretary, Chair, etc)

CHAIR

Date

24.1.24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Pembrokeshire Coast National Park Trust	

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	4/1/2022		3/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Trust and Foundations	-	-	-	-	-
Major Donors	-	-	-	-	-
Individuals	-	-	-	-	-
Legacy	-	-	-	-	-
Events	-	-	-	-	-
Campaigns	-	-	-	-	-
Total Projects	15,730	59,670	-	75,400	109,803
	-	-	-	-	-
Sub total (Gross income for AR)	15,730	59,670	-	75,400	109,803
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15,730	59,670	-	75,400	109,803
A3 Payments					
Projects	-	55,092	-	55,092	101,490
Financial & Transactional Charges	1,089	-	-	1,089	279
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,089	55,092	-	56,181	101,769
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,089	55,092	-	56,181	101,769
Net of receipts/(payments)	14,641	4,578	-	19,219	8,034
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,802	33,553	-	57,355	49,321
Cash funds this year end	38,443	38,131	-	76,574	57,355

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		38,443	38,131	-
		-	-	-
		-	-	-
	Total cash funds	38,443	38,131	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Pembrokeshire Coast National Park Trust

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1179281

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

J. Heard

Date:

27th September
2023

Name:

MRS JANE HEARD

Relevant professional
qualification(s) or body
(if any):

FCCA – As a practising member of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <https://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>

Address:

Tregynon, Gwaun Valley

Fishguard

Pembrokeshire, SA65 9TU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.