



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	04	To	31	03
		2021			2022

Section A Reference and administration details

Charity name Pembrokeeshire Coast National Park Trust

Other names charity is known by Ynndiriedolaeth Parc Cenedlaethol Arfordir Penfro

Registered charity number (if any) 1179281

Charity's principal address

Llanion Park

Pembroke Dock

Pembrokeshire

Postcode SA72 6DY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ELSA DAVIES LVO, MA	Chair	19/11/18 - present	
2	Cllr NORMAN PAUL HARRIES			
3	DUNCAN JOHN LLOYD FITZWILLIAMS M.A.			
4	GWYNETH M HAYWARD			
5	PETER JOHN WALKER			
6	Dr Madeleine Sara Catherine Havard			
7	LOUIS VICTORY	chair	18/7/18- 19/11/18	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jessica Morgan

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution Foundation 20/7/18
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Current policies

- Complaints policy and procedure
- Conflict of interest policy
- Data protection policy
- Equality policy
- Health and safety policy
- Environmental policy
- Safeguarding policy
- Reserves policy
- Privacy notice & statement
- Welsh language statement
- Trustee code of conduct

The Trust was established by the Pembrokeshire Coast National Park Authority but is entirely independent. A Memorandum of Understanding (MoU) sets out how the Trust and Authority will work together during the Trust's first five-years.

Summary of the objects of the charity set out in its governing document

A)TO PROMOTE THE CONSERVATION, PROTECTION AND ENHANCEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE PEMBROKESHIRE COAST NATIONAL PARK AND SURROUNDING AREA, INCLUDING WILDLIFE WITHIN THE NATIONAL PARK;
(B)ADVANCING THE EDUCATION OF THE GENERAL PUBLIC ABOUT THE IMPORTANCE OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE NATIONAL PARK, THE WILDLIFE WITHIN THE NATIONAL PARK AND NATURAL LANDSCAPES GENERALLY;
(C)ADVANCING THE PHYSICAL AND MENTAL HEALTH OF THE GENERAL PUBLIC, INCLUDING BUT NOT EXCLUSIVELY BY ENCOURAGING PEOPLE TO WALK AND TAKE EXERCISE WITHIN THE NATIONAL PARK AND THROUGH THE PROVISION OF EDUCATION AND PRACTICAL ADVICE ON THE BENEFITS OF TAKING REGULAR EXERCISE; AND
(D)TO PROMOTE, FOR THE BENEFIT OF THE PEOPLE WHO LIVE AND WORK IN THE NATIONAL PARK AND THE SURROUNDING AREA, THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF SAID PEOPLE.

Throughout the year the Pembrokeshire Coast National Park Trust continued raising awareness of the importance of meadows, pollinators and woodlands and delivered education programmes through our existing initiatives.

Highlights of the year include:
Projects Supported: 8
Income Raised - £109,804
6000 trees planted at 9 sites
604 young people engaged in outdoor learning
12 Community groups delivering Nature Projects
34 sites improved for nature across the National Park
132 hectares of meadow supported
32 schools supported

Please see our 2021/22 impact report for activities undertaken during this year. [Our work and impact - Pembrokeshire Coast Trust](#)

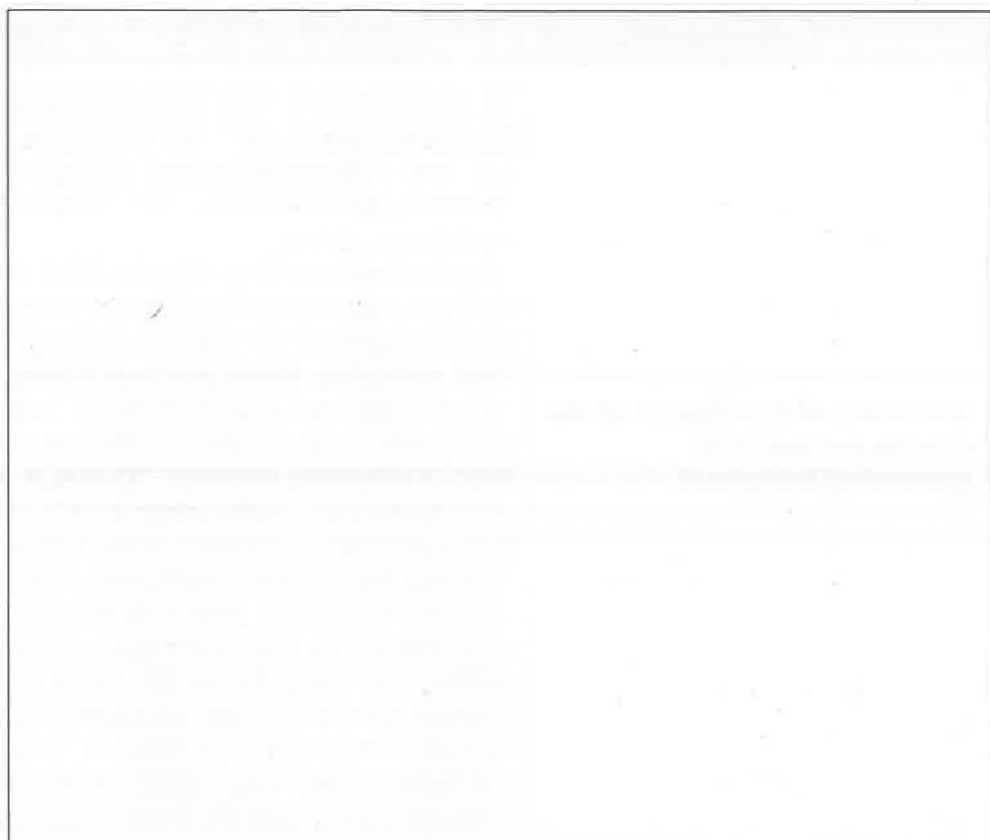
The Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity was able to meet its charitable aims by raising awareness of conservation, community and cultural heritage in the Pembrokeshire Coast National Park and funding projects that deliver against these objects.

Over the last 12 months the Pembrokeshire Coast National Park Trust has supported and funded the delivery of the following projects:-

First 1000 Days

Wild About Woodlands

Force for Nature mini grants

Discover the Beach Roadshow

Gwrieddiau Roots education programme

Make More Meadows

Pembrokeshire Outdoor Schools

People, Paths & Pollinators

Income generation continues to be focussed on supporting projects listed in our project portfolio.

These projects are aligned with our charitable objectives and the Pembrokeshire Coast National Park Management Plan.

Please see additional Impact Report for further details on charitable impact for 2021.22.

Communications and marketing have continued to increase across multiple platform over the last year; including, social media, local press coverage, website and quarterly newsletters. The purpose of which is to engage more people in the work of the charity and the importance of safeguarding the natural environment.

We have continued to grow our network of supporters and partners and strengthen previously established partnerships.

Trustees have continued to meet regularly and oversee the running of the Trust, in line with Charity Commission guidelines and good practice.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Pembrokeshire Coast National Park Trust will work towards building free unrestricted reserves to a level of 6 months and develop unrestricted income in-line with running costs for the Trust.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trust was established by the Pembrokeshire Coast National Park Authority but is entirely independent. A Memorandum of Understanding (MoU) sets out how the Trust and Authority will work together. The Pembrokeshire Coast National Park Authority is kindly supporting the Charity's operating costs.

Section F

Other optional information

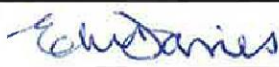
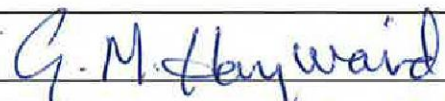
The charity is registered with the Fundraising Regulator and is compliant with the standards and Code of Fundraising Practice, as applied by the Fundraising Regulator, which is the only regulatory body of fundraising in England, Wales and Northern Ireland.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ELSA MYFANNY DAVIES	GWYNETH MARY HAYWARD
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	28.09.2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Pembrokeshire Coast National Park Trust

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Trust and Foundations			-	-	
Major Donors		-	-	-	
Individuals		-	-	-	
Legacy		-	-	-	
Campaigns			-	-	
Corporate			-	-	
Total Projects	15,111	94,693	-	109,803	61,547
Prior year adj	-		-	-	-
Sub total (Gross income for AR)	15,111	94,693	-	109,803	61,547
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15,111	94,693	-	109,803	61,547
A3 Payments					
Projects	-	101,490	-	101,490	33,069
Financial & transaction Charges	279		-	279	331
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	279	101,490	-	101,769	33,400
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	279	101,490	-	101,769	33,400
Net of receipts/(payments)	14,832	- 6,798	-	8,034	28,147
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,970	40,351	-	49,321	21,174
Cash funds this year end	23,803	33,553	-	57,355	49,321

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		23,803	33,553	-
			-	-
			-	-
	Total cash funds	23,803	33,553	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-


	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



ELSA MYFANWY JAVIES

28.09.22



Jane Heard Associates

CHARTERED CERTIFIED ACCOUNTANTS &
REGISTERED AUDITORS

Jane Heard FCCA, BA (Hons)
Gemma James FCCA, BSc (Hons)

ACCA

Tregynon, Gwaun Valley, Fishguard,
Pembrokeshire, SA65 9TU

Telephone & fax: 01239 820808
e-mail: jha@ACCA-accountants.co.uk
VAT No. 208 7128 14

Pembrokeshire Coast
National Park Authority

- 4 AUG 2022

Awdurdod Parc Cenedlaethol
Arfordir Penfro

The Trustees
Pembrokeshire Coast National Park Trust
Llanion Park
Pembroke Dock
Pembrokeshire
SA72 6DY

3rd August 2022

Dear trustees

I am writing to advise that I have conducted my independent examination of the charity's accounts for the year ended 31st March 2022 and can confirm that I have been able to give an unqualified report in that no material matters have come to my attention in connection with the examination that need to be separately disclosed.

I should like to thank Mrs Jessica Morgan for the help and assistance she provided during my examination, always ready and willing to provide additional documentation and answers to all my queries promptly and fully. I was very pleased to note that the recommendations I made last year have been put into practice in the year, which I was examining.

There were a couple of further matters that I observed while examining the records, where procedures could be altered in order to achieve best practice, as follows:

1. **All** income and expenditure transactions should be recorded gross rather than some netted against each other.
2. Where gift aid has been claimed for specific donations, where possible that gift aid should be identified as 'restricted' or 'general' and treated in the same way as the recording of the donations themselves.

I have discussed these matters with Mrs Morgan and I understand that they will be implemented without delay.

If you have any queries about my report please do not hesitate to contact me. In the meantime may I wish the charity every success for the forthcoming year.

Yours sincerely

MRS JANE HEARD, FCCA



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Pembrokeshire Coast National Park Trust

**On accounts for the year
ended**

31st March 2022

**Charity no
(if any)**

1179281

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

3rd August 2022

Name:

MRS JANE HEARD

**Relevant professional
qualification(s) or body
(if any):**

FCCA – As a practising member of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <https://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>

Address:

Tregynon, Gwaun Valley

Fishguard

Pembrokeshire, SA65 9TU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

YMDDIRIEDOLAETH
ARFORDIR PENFRO



PEMBROKESHIRE COAST
CHARITABLE TRUST

Financial Report for the period ended

March

2022

	Actual YTD	Budget YTD	variance	Annual Budget
Income				
Individuals	4,673	3,036	1,638	3,036
Campaigns	1,119	942	178	942
Trust and Foundations	72,800	61,000	11,800	61,000
Corporate	16,414	15,526	888	15,526
Legacy	0	747	-747	747
Net High Worth	13,000	15,000	-2,000	15,000
Events	1,797	2,623	-825	2,623
Total	109,803	98,872	10,931	98,872
Expenditure				
Outdoor Schools	3500	5,000		5,000
Pollinators	12000	5,000	7,000	5,000
Roots Project	10000	10,000	0	10,000
Make More Meadows	17,000	10,000	7,000	10,000
Coast Path Improvements		5,000		5,000
First 1,000 Days	17,500	17,500	0	17,500
Wild About Woodlands	23,000	18,000	5,000	18,000
Nature Grant	4,984		4,984	
Beach roadshow	2,618			
Communications and Marketing	10,888		10,888	
Financial & transaction Charges	279	216	63	216
Total	101,769	75,248	30,404	75,248
Total Net Income (- Expenditure)	8,034	23,624	-19,472	23,624

reconciliation

Actual bank balance 31st March

2021

49,321.29

Balance c/fwd 31/3/22

57355.4

8,034.11

