



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01 April 2024** To **31 March 2025**

Charity name: Cofton Village Hall CIO

Charity registration number: 1179279

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to further or benefit the residents of Cofton Hackett and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During the period from April 2024 through to the end of March 2025 the main activities of the hall were centred providing the local community with access to the village hall.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not currently applicable
Policy on social investment including program related investment	Para 1.38	Not currently applicable
Contribution made by volunteers	Para 1.38	Most of the contributions to the work of the charity were made by volunteers over this period.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity's main achievements have been to keep the Village Hall viable and fully open to the public.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The objectives of having a functional village hall up and running and financially viable have been met.
Performance of fundraising activities against objectives set	Para 1.41	Although there were no specific objectives set, income of £79,223 was generated via hiring income, bank interest and grants
Investment performance against objectives	Para 1.41	Not currently applicable.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period the charity had cash funds of £66,511
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At the end of the period the charity had a policy of holding reserves of £25,000. These reserves were held to cover contingencies.
Amount of reserves held	Para 1.22	£25,000
Reasons for holding zero reserves	Para 1.22	Not currently applicable.
Details of fund materially in deficit	Para 1.24	Not currently applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not currently applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not currently applicable.
A description of the principal risks facing the charity	Para 1.46	Fall off in hiring fees due to cost-of-living increases over the current financial year.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	Cofton Village Hall CIO
Other name the charity uses	Not applicable
Registered charity number	1179279
Charity's principal address	c/o 20 Cofton Church Lane, Cofton Hackett, Birmingham, B45 8PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shelagh O'Loughlin		01-Apr-24 to 19-Nov-24	
2	John Slack			
3	Keith Duncan			
4	Kathryn Stanczyszyn			
5	Roger Westbury	Treasurer		
6	Craig Naughton			
7	Mike Pattison	Secretary		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable



Other optional information

The Annual Report that the CIO presents to Cofton Hackett Parish Council is Appended to this Report

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN W SLARK	MICHAEL PATTISON
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	18-OCT-25	

Cofton Village Hall Annual Report for 2024-25

1. Introduction

Cofton Hackett Parish Council (CHPC) acquired Cofton Village Hall from St Modwen in 2019. CHPC signed the lease with Cofton Village Hall CIO (CVH) in October 2019. This report covers the running of the hall from April 2024 through to the end of March 2025, which was the financial year end for the CIO. The hall is managed by a local company and is overseen by the Trustees of CVH.

Currently CVH has 6 Trustees, Keith Duncan, Craig Naughton, Mike Pattison, John Slack, Kath Stanczyszyn and Roger Westbury. Shelagh O'Loughlin resigned as a Trustee in November 2024. The Trustees are currently looking to identify further individuals who would like to contribute to the management of the hall as Trustees. Please do not hesitate to contact Sam Chatterley, or any of the Trustees, via the website www.coftonvillagehall.org if you would be interested in joining us as Trustees.

In 2021 a Management Committee was setup with the dual goals of firstly, involving both hirers and users of the hall in facility management ideas and decisions, and secondly, to increase the involvement of the local community in using the hall for community events and encouraging volunteers to participate in activities associated with the hall. The Management Committee is chaired by Sam Chatterley, who would be pleased to hear from anyone who would be interested in learning more and potentially joining this committee.

2. Annual Meeting

The Annual Meeting of CVH for 2024-25 is scheduled to take place on 21st May 2025 at Cofton Village Hall at 6:30pm.

3. Financial Viability

CVH came through the financial year 2024-25 in a robust position. We managed to negotiate our utility contracts, on a yearly term, which finishes in February 2026.

We ended the year with a cash surplus of £2,484 and cash position of £66,511. A summary of the Draft Receipts and Payments accounts is presented on page 4.

The Trustees are still investigating the feasibility, and the pros and cons of installing solar panels and air-source heating in 2025. To this end they have budgeted £25,000 to contribute to the cost of the installation of appropriate equipment. The possibility of Grant Assistance is also being actively investigated.

4. Weekly Sessions Offered

Hire of the facility is available from 8am until 10pm Monday to Thursday and 8am until 9pm Friday to Sunday, sessions may occasionally be extended until 11pm for special events. Request for late night parties and weddings are no longer accepted.

All rooms can be hired for a minimum of 1-hour apart from party hire which is a minimum of 4 hours. All hire times must include set-up and clean-up time.

Discounts are offered for 4-hour slots and a further discount of £2.50 per hour for Cofton Hackett residents.

5. The percentage occupancy in the weekly sessions of residents of Cofton Hackett parish

Although CVH have not been collecting detailed data on the total number of users of the hall, we estimate that approximately 45,000 people visiting over the last 12 months. The table below indicates the number of times the hall has been hired by residents living in the Parish and those not. The data is for hires from April 2024 to March 2025 (inclusive).

Apr 24 - Mar 25	Number of hires	Percentage of hires
Cofton Residents	218	19%
Resides outside Cofton	958	81%
Total	1176	100%

The number of hirers from Cofton Hackett has increased from 17% to 19%, mainly driven by family parties.

6. The range of activities undertaken Adults

Yoga & Pilates - EAPP,
Dance & Fitness – Zumba & Zumba Gold
Weight Management – Slimming World,
Diabetes Management
Arts & Crafts – Sew Easy & Sew Together.
Education – French Class, Exam Revision Group

Children

Baby & Toddler Groups - Tots Play, The Little Baby Spa.
Dance/Drama – Star Project
Martial Arts – Matt Fiddes
Clubs – Brownies.

Family

Weekends are reserved for family/children's parties and one-off events.

7. An indicative summary of proposed future activities

Although we still retain some capacity in the afternoons. We have been able to add a regular booking for AGE UK, who are running an exercise class which is well attended. The hire cost of the facility is partly funded by Cofton Village Hall.

8. Details of how the Trust has publicised its activities

To appeal to a wide spectrum of our local community CVH Trustees have used a variety of forms of communication to publicise its activities.

- Cofton Village Hall Facebook page & other community Facebook pages
- The hall is included in the welcome pack provided by the local church to new residents, informing them of local services *etc.* that are available.
- Flyers delivered to every household to promote events or adverts in The Village magazine.
- Cofton Village Hall website which includes contact details of the Hall Manager.

Receipts and Payments Accounts for financial year 2024-2025

	2024-25	2023-24
Receipts		
Hall hires	78,399	83,831
Bank interest	824	417
Grants and donations	-	3,193
Total receipts	79,223	87,441
Payments		
Hall management services	47,780	44,790
Marketing and promotion	430	783
Utilities	7,539	6,086
Consumables	1,951	2,443
Insurance	996	924
General administration	2,003	2,028
Professional	540	540
Bank charges and financial	1,596	1,062
Property costs	11,993	7,931
Events	-	640
Sub-total	74,829	67,225
Asset purchases		
Building infrastructure	-	2,750
Equipment and furniture	1,910	3,237
Sub-total	1,910	5,987
Total payments	76,739	73,211
Net of receipts/(payments)	2,484	14,229
Cash funds last year end	64,027	49,798
Cash funds this year end	66,511	64,027
Net cashflow	2,484	14,229

Schedule 1 Tenant's Obligations

Obligations on the Trust:

- 1) To produce an annual report:
- 2) To hold an AGM, which is open to residents, to discuss the annual report. The report should include details of:
- 3) A statement of the Trust's financial viability
- 4) The number of weekly sessions offered.
- 5) The percentage occupancy in the weekly sessions of residents of Cofton Hackett parish (*target minimum: 25%*)
- 6) The range of activities undertaken in the previous year.
- 7) An indicative summary of proposed future activities.
- 8) Details of how the Trust has publicized its activities

If dissatisfied, residents would then have 60 days to register a vote of no confidence in the Trust. To do this a letter must be sent to the Parish Council with the names and addresses of the 50 signatories and outlining the reasons for the vote. The reasons for the vote must explicitly relate to the above obligations of the Trust.

If the Parish Council receives such a letter:

A committee is formed to remedy the issues, chaired by a Parish Councillor and involving Trust members.

The Trust is given six months to rectify the issues.

The committee reports to the Parish Council in writing after no longer than six months of the date of receipt of the letter triggering the vote of no confidence.

On receiving the report, the Parish Council determines whether the remedies are in place and decides whether there has been a breach of the lease.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Cotton Village Hall

On accounts for the year
ended

31 March 2025

Charity no
(if any)

1179279

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/03/2025

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/10/2025

Name:

DAVID SEELEY FCA

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT

Address:

40 BEAR HILL, ALVECHURCH B48 7JX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cofton Village Hall

1179279

Receipts and payments accounts

CC16a

For the period
from

01/04/2024

To

31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hires	78399	0	0	78399	83831
Other grants and donations	0	0	0	0	3193
Bank interest	824	0	0	824	417
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total(Gross income for AR)	79223	0	0	79223	87441
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	79223	0	0	79223	87441
A3 Payments					
Hall management services	47780	0	0	47780	44790
Marketing and promotion	430	0	0	430	783
Utilities	7539	0	0	7539	6086
Consumables	1951	0	0	1951	2443
Insurance	996	0	0	996	924
General administration	2003	0	0	2003	2026
Professional	540	0	0	540	540
Bank charges and financial	1596	0	0	1596	1062
Property costs	11994	0	0	11994	7931
Events	0	0	0	0	640
Sub total	74829	0	0	74829	67225
A4 Asset and investment purchases, (see table)					
Building infrastructure	0	0	0	0	2750
Equipment and furniture	1910	0	0	1910	3237
Sub total	1910	0	0	1910	5987
Total payments	76739	0	0	76739	73212
Net of receipts/(payments)	2484	0	0	2484	14229
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	64027	0	0	64027	49798
Cash funds this year end	66511	0	0	66511	64027

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	19993	0	0
	Deposit account	41240		
	Stripe	5278	0	0
		0	0	0
	Total cash funds	66511	0	0

(agree balances with receipts and paym

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B2 Other monetary assets

Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

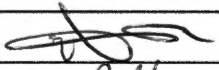
B4 Assets retained for the
charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Property costs	General	17,909	-
Equipment and furniture	General	36,555	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Examination fee	General	-	
Hall hire deposits	General	-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
 M. Pattison	ROGER WESTBURY Michael Pattison	06-Oct-25 04-Oct-25



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

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