



Blaze Arts

Trustees' Annual Report and Financial Statements

For the year to 31st July 2020

Blaze Arts' Registered Office:

Colony
5 Piccadilly Place
Manchester
M1 3BR

Blaze Arts is a Charitable Incorporated Organisation

Registered Charity Number 1179235



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Company Information

Incorporation

The charitable incorporated organisation was registered on 17th July 2018.

Trustees

Derri Burdon (Co Chair)
Lydia Hesketh (Co Chair) (Appointed 18/05/2020)
Rebecca Bruneel (Resigned 18/5/2020)
Guy Christiansen
Joe Clegg
Sara Domville
Adem Holness (Resigned 18/5/2020)
Jasleen Kaur
Charles Morrison
Azraa Motala
Russell Tennant

Executive Management Team

Director	Matthew Wilde
Interim Director & Programme Producer	Hannah Whitlow

Independent Examiners

Mitchell Charlesworth LLP
3rd Floor
44 Peter Street
Manchester
M2 5GP

Bankers

CAF Bank Limited
25 Kings Hill Avenue,
Kings Hill, West Malling,
Kent MA19 4JQ

Solicitors

Counterculture Partnership LLP
Unit 115, Ducie House,
Ducie Street,
Manchester M1 2JW



Co-Chair's Statement

I was very excited to join Derri Burdon in May this year as the first under 30 Co-Chair of Blaze Arts – a CIO created for young people and led by young people. This year saw generation defining events sweep the world that will impact young people for years to come. Never before has youth leadership been more important.

As Covid-19 confined us to our homes, closing schools, galleries and public spaces, we saw first-hand the effect it had on the cultural sector, but more importantly young people. We quickly adapted to online delivery, with a focus on acknowledging and learning how to filter new anxieties through creative avenues and offering a sense of hope for the future.

In May, we saw the traumatic murder of George Floyd that shook the world to its core. Our mission has always been to help young people of all backgrounds access leadership opportunities in the arts and this year we committed to taking concrete action to help end systematic racism. We've been listening to the voices of young black people, to properly represent the black experience in arts and increase the number of black and ethnic minority trustees and young producers within Blaze Arts and beyond.

This year, our Director Matt Wilde, began his prestigious Clore fellowship, and although Covid-19 had the potential to dampen his experience, we were amazed by his energy, motivation and positive attitude that allowed him to not only adapt, but excel. Matt returned to Blaze earlier this year with a wealth of skills, experience and an invigorated strategic vision that will drive Blaze Arts forward in this new world.

At the start of the year we welcomed Hannah Whitlow to the team as interim Director. Hannah exceeded all expectations, and brought to Blaze Arts dedication, ingenuity and deep understanding of young producers that pushed Blaze Arts through this tough year. Hannah truly saw the silver lining of the pandemic – the potential to bring young people together no matter their geography and using this connectedness to inspire young producers. Hannah paved the way in supporting the Black Lives Matter movement, interrogating how Blaze Arts can be more inclusive and taking continuous, concrete steps to make change.

Founding Director Matt Wilde has given notice to leave Blaze Arts on 31st March 2021 and the Trustees have led a recruitment process that has led to the appointment of a new Director, Helen Thackray, who took up the role from 22nd March 2021.

The Trustees very much look forward to working together with both Helen and Hannah and seeing their diverse skillset come together. The next year is certainly not going to be easy, but with their leadership and passion we are excited to see Blaze Arts grow and thrive.



We thank Adem Holness and Rebecca Bruneel for their contributions to Blaze Arts as Trustees and we wish them all the best in their future.

Lydia Hesketh

Co-Chair of the Board of Trustees



Trustees' Annual Report

Blaze's purpose and activities

Blaze's vision has remained the same since our inception as a London 2012 Olympic and Paralympic Games legacy project. Blaze actively supports the next generation of cultural producers by supporting young people from across Lancashire to align passion with opportunity through arts, culture and digital technology.

Aims of the Charity

- To advance the education of children and young people aged primarily between 12 and 25 in the arts by fostering and promoting, understanding and appreciation of the arts, including but not exclusively by the provision of classes, seminars, workshops, performance opportunities and training.
- To promote public appreciation of the arts by staging public events, including performances and exhibitions of work of artistic merit

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. Our main beneficiaries are young people and those working with them. Blaze Arts relies on grants and income from fees and charges for services to cover its operating costs. Affordability and access to our programmes is important to us and remains a key consideration when we are planning our activity. Wherever possible, we provide places on our training programmes and workshops at low or no cost to participants using the grants we receive as subsidy.

This has been a year of unforeseen events. We delivered our largest commission to date, Hope Streets, whilst also pivoting to produce content and projects that can be accessed remotely due to Covid-19.

At the beginning of our 2019/20 financial year, Matt Wilde undertook the Clore Fellowship after a rigorous and highly competitive selection process. The experience has allowed Matt to create new experiences and opportunities, experiment with and challenge existing ideas and structures, and explore creative ways to drive change within cultural institutions, the wider cultural sector and the creativity of society as a whole.

During the year, Blaze appointed Programme Producer, Hannah Whitlow, to provide project coordination, facilitation, delivery, evaluation, marketing and fundraising support. This growth in the Blaze team has created additional capacity and will enable Blaze to continue to develop programmes to empower young people.



Overview of achievements and performance in 2019/20

Blaze is truly youth-led and supports young people to take the lead at all levels of the CIO. We're proud to be the first charity in the UK to have a youth-led board with 50% of our Trustees being aged 30 and under. We aim to increase this weighting over the next year.



This year, Blaze has worked with **714** young people, in **564** hours of training and workshops.

Blaze collaborated with **20** arts organisations, sustaining current and developing new supportive partnerships

Blaze reached **51,144** audience members in our events and content online.

In 2019/20 Blaze Arts delivered:

Festival of Hope

An ambitious programme in collaboration with Curious Minds to produce five youth-led festivals as part of the wider 'Hope Streets' programme. It is a celebration and exploration of hope and heritage led by young people working in collaboration with museums around the North West. Over five years (2018-2023), five museum partners (The Atkinson, Southport; Bolton Museum; Lancashire Museums; Tullie House Museum and Art Gallery, Carlisle; and West Cheshire Museums) are transforming the ways in which they are working with young people.





Despite the impacts of Covid-19, the result is a full-scale festival of over 30 varied and creative events, led by 50 young producers. They are engaging hundreds more young people as participants and audiences, ranging from online gigs and performances, to shop front exhibitions, ghost walks, films and Q&A's. The full festival content can be viewed at festivalofhope.co.uk



Sally, 23, said "Taking part in the Festival of Hope as a young producer has allowed me to stay creative, motivated and "switched on" during lockdown. As I have recently completed my university studies, the thought of job-searching during the pandemic has been pretty daunting, however through our various projects I have continued to develop my skills as a creative producer which means the future is sparking

excitement in me rather than panic! I'm so glad we have been able to adapt our approach and host successful and productive workshops & meetings online."

Harris Young Producers

The Harris Young Producers project continued this year, building on the successes of last year's programme. This programme exists to support the Harris Museum to share decision-making with young people to influence its programming of events and exhibitions. Young people have the opportunity to collaborate with practicing artists, programme their own masterclasses, run events and curate their own exhibitions.



Blaze has also supported the Harris to develop a Youth Board who input into the strategic development of 'Re-Imagining the Harris' - a capital development project supported by the National Lottery Heritage Fund. Blaze has facilitated workshops with staff and offered advice on best practice on sharing decision making with young people.



"I took on a leading role, and problem solved, I talked to the artists and HYP made me confident enough to do that"

"Being commissioned by the Harris, was really cool, it's what I want to do in the future, and getting to work with a client was a really good experience for me"

"I have learnt more from my time with HYP than I have in four years of university"

Generation Change



Following a successful pilot phase, Generation Change aims to support young people aged 16-25 living in Burnley to become young producers and gain training in leadership skills and explore activism, activism and local issues such as mental health, lack of prospects and civic pride. In partnership with Thompson Park, Burnley Council, Super Slow Way and Burnley Leisure Trust young people commission and work alongside professional artists to create installation art with social messages.

Erasmus+

Blaze was invited to join an Erasmus+ youth forum called "Successful Project Designs for Youth" in Cantabria, Spain, in partnership with Permacultura Cantabria. Blaze Programme Producer and five young producers spent ten days in Spain, connecting with other young people from across Europe to take part in a training programme called Dragon dreaming methodology.

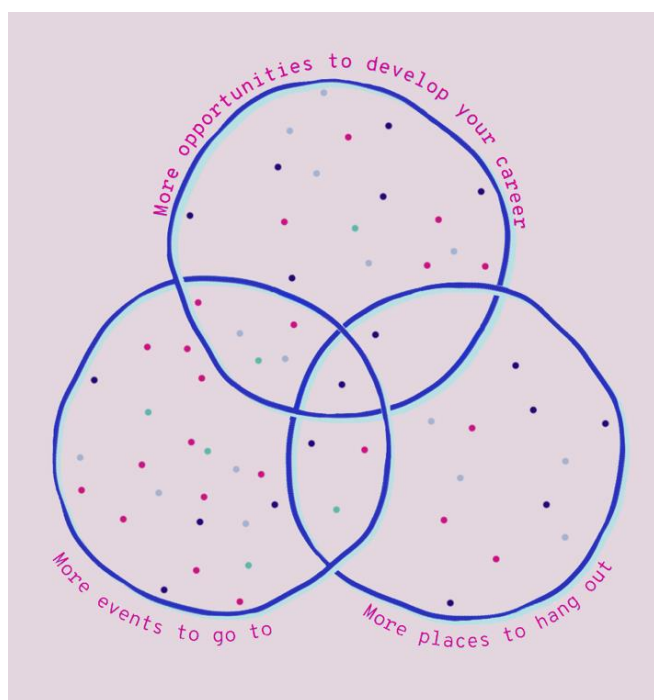




The young producers gained entrepreneurial tools and skills for designing their projects successfully. They gained other soft skills such as teamwork, alternative organisational and economic modalities, and other instruments to boost the quality of their future projects.

They also explored and visited local independent businesses and organisations. The trip also consisted of inspirational visits to Santander and Bilbao. Blaze and the young producers developed lasting international connections which have informed our work for the future.

Edie, 21 - *"It was a brilliant experience because we were able to see what was important to people from different walks of life and learn new ways of developing ideas and projects"*



Lancashire 2025 City of Culture

Lancashire 2025 is a programme bringing together the whole of Lancashire as one county to champion a new vision, a new identity and make a new culture for a sustainable future.

Blaze was commissioned to conduct youth consultation in order to gather the hopes and opinions of young people aged 16-25 about Lancashire's UK City of Culture vision.

Key focus questions included:

- What would make you choose Lancashire as a place to live and work in the future?
- What kind of arts events would you like to take part in, in the future?
- What would make Lancashire an inspiring place to live?
- What would a 'Future Perfect' Lancashire look like in 10 years' time and how do you think young people could become influencers in realising this vision?

We look forward to creating a report, informed by key messages from young people across the county, to influence the Lancashire 2025 City of Culture bid.



Amplify

We are 2 years into delivering Amplify, a "music council" which ensures young people's voices are heard and have influence at a strategic level within Lancashire Music Education Hub, generating ideas for new musical opportunities.

This year, the project focussed on collecting opinions and stories from other young people across Lancashire about their experience of music education, with over 400 responses to their online questionnaire.

The project was awarded the Elevate award which will now enable the Amplify group to share the results of this survey and put together a high profile event which will inspire conversation and debate with a wide range of stakeholders.



Head of Lancashire Music Service, Tim Rogers, said: *"This project is all about listening so we can work together to co-create exciting and effective new ways of engaging young people, making musical opportunities accessible and building relevant progression routes and opportunities."*

Blaze Arts response to Covid-19

Blaze Programmes Producer, Hannah Whitlow, reflects on how Blaze adapted and responded to Covid-19: "When lockdown began it would have been easy, expected even, to postpone or cancel. The young people's normal lives were already suspended by lockdown, they were missing out on work, study, social connection and the rites of passage of finishing school or college. The museums had closed and most had furloughed staff. The young people had already poured months of time and heart into their plans with Blaze.

Keeping the young people's wellbeing above all, we gently explored what could feasibly continue. Using the mantra 'follow their momentum' we took a collective decision to shift group sessions online, and produce something together, even if it had to be small and different. It was clear that continuing would provide ongoing structure, connection, celebration and hope. For most museums, this was the only project that continued throughout lockdown.



As online sessions continued, the young people's ambitions grew exponentially. The young people adapted their ideas and generated new ones, constantly responding to the unprecedented situation they found themselves in. Many used it to make sense of the pandemic and to preserve and express this moment in time from a young people's perspective."

The future

In a much quoted article for the Financial Times, Indian writer Arundhati Roy encourages us to think of the opportunities for society beyond Covid-19:

"Historically, pandemics have forced humans to break with the past and imagine their world anew. This one is no different. It is a portal, a gateway between one world and the next. We can choose to walk through it, dragging the carcasses of our prejudice and hatred, our avarice, our data banks and dead ideas, our rivers and smoky skies behind us. Or we can walk through lightly, with little luggage, ready to imagine a mother world."

Today we're faced with large questions such as how might the world operate and how can we refine Blaze Arts' ambitions to shed light on the world we want to see. Policy shifts around the globe suggest radical change is not as impossible as we suspected. Whilst the pandemic has brought challenges for people and society, we've been humbled by the wave of inspiring new ideas young people at Blaze Arts have developed in response. Innovation and collaboration are more important now than ever before. From neighbourly acts of kindness to rapid social change, the last few weeks and months have shone a light on the power of creativity and community.

We are focused on refining the development of our programmes to support the next generation of creative producers. We are working on a new theory of change to inform a refreshed strategic plan and identifying new opportunities, having conversations about our USP and gathering research and evidence to add depth to our model. We'll create a fundraising strategy that takes into account the new risks and opportunities that the Covid pandemic has created and nurture the relationships that will aid our growth. Above all else, we're connecting with young people to understand their needs and adapt so that Blaze Arts can best respond and support them to fulfil creative lives.

In the next financial year we will be working hard to make the biggest difference by creating more funded opportunities for young people to get creative work experience; developing training for young people to be equipped to navigate careers in the arts and cultural sector; and developing our network into an ecosystem of opportunities. We will work through the following activities:

1. Projects – bespoke programmes of work that respond to our core mission and provide opportunities for young people to take the lead and create their own culture, for example Young Producers' Programme that supports young people putting on their own activities and



realising ideas. Generation Change is about young people using art for socially-engaged activities across issues such as mental health and the environment.

2. Training – For young people, we'll provide sessions and resources covering a range of topics from how to run great events, to marketing, to practicalities such as how to do an invoice. For organisations, we'll provide bespoke training and support packages around embedding journeys with young people and young people as trustees. These would involve sharing different experts and experiences and potentially reach much further than Lancashire.

3. Blaze Community – We'll harness the enthusiasm for connecting online and launch new digital platforms for our alumni where young people can stay in touch, share opportunities and support each other. We'll also take a lead role in ensuring that young people are involved in the planning of Lancashire's ambitious bid for City of Culture 2025 which will build and cultivate an active and empowered creative community to drive culture led regeneration throughout Lancashire.

Going into this year, we must ensure our offer is bold and clear enough to cut through all the noise of other offerings and events. Blaze Arts has 10 years' experience, we co-design methodologies and co-learning that is easily accessible. We prioritise lived experience of issues and build connectivity, responsiveness and flexibility. We create the space for our outcomes and impact.

We will take a leap of imagination and lead the way in the post-Covid world by continuing to do things differently, rather than trying to 'get back to normal.'



Financial Review

Financial Results

The principal funding sources during the year were derived from restricted grants, with a total of £19,500 funds carried forward at the year end to meet future activity plans. In addition, the sum of £954, as a result of earned income, has been carried forward in unrestricted reserved.

Core funding

The Curious Minds 2018 Partnership Investment (PI) grant of £60,000 supported the charity to develop and deliver similar youth led projects with the aim of becoming internationally known for its development of young people's leadership skills and cultural practice.

Curious Minds agreed to issue a 2020 Partnership Investment (PI) grant of £33,000 for Blaze to continue the trajectory of international growth.

Our projections show that this core funding will cover costs until January 2022.

Covid-19

Despite the impact of Covid-19 resulting in a number of cancelled projects, by accessing a combination of additional core funding, ACE emergency funding and the Government job retention scheme, our current financial position provides the opportunity to continue recovery and growth into the next financial year. We are reviewing and reshaping our fundraising plans and prospects. This includes working with an external fundraising consultant to increase submission of grant applications.

Financial Risk Management

Within the wider risk management process, the Board of Trustees monitors and assesses financial risks to which Blaze Arts may be exposed and assesses their potential impact on the Charity. The events of 2020 impacted on a number of funding proposals in course, some which were partially approved, but which have been cancelled or placed on hold by funders in reacting to the pandemic. This has affected longer term planning and we remain astutely aware of the challenge to ensure financial stability into 2022, closely monitoring the financial position.

Reserves policy

The Trustees review the amount of reserves that are required to ensure they are adequate to fulfil the charity's continuing obligations at their board meetings. A formal policy will be created and implemented as and when agreed by the board.



Investment policy

The charity does not currently hold any investments.

Financial control and examination

The organisation's finances are overseen by the Director with the commissioned support of Curious Minds' Finance and Operations Team. They use Sage 50 Accounts for financial processing and adhere to finance systems which were developed in partnership with Auditors and reviewed annually. Relevant staff receive appropriate training for day-to-day financial systems and consistently process financial information in an accurate and timely manner.

To ensure effective financial management within the organisation, management accounts are produced directly from the Sage system on a monthly basis for the Director. They are presented to the Board of Trustees quarterly alongside a written report. Budget meetings are held between the Director and Curious Minds' Senior Finance and Operations Officer monthly to ensure that all transactions are posted accurately and according to the principles of accruals-based accounting.

The Board of Trustees undertakes duties associated with financial policies and procedures, including the consideration of our accounting policies and ensuring compliance with statutory requirements, risk management and financial planning.



Structure, governance & management

Governing Document

The Charity is a Charitable Incorporated Organisation and is governed by its Constitution, formally registered on 17th July 2018 with the Charity Commission.

Trustee recruitment

Blaze began with 5 founding Trustees who played a pivotal role in establishing Blaze Arts as a CIO. The founding Trustees were invited to join based on their strengths, skills, experience and passion for Blaze Arts.

The Chair then worked closely with the Director to create and promote an open call out for additional Trustees. The recruitment criteria reflected Blaze Arts' ethos to attract young and culturally diverse board members. Two Trustees resigned in 2020 due to other commitments however the board has increased to nine members which includes the newly recruited Co-Chair.

Related Parties and links with other organisations

None of our Trustees receive remuneration or other benefit from their work with the charity. Trustees and members of the Blaze Arts paid staff team are required to declare any interest - when considering what interests to declare, the principal rule is that if members of the general public could reasonably conclude that the interests might have an influence on an approach taken by Blaze Arts to an application or contract awarded, to funding received by Blaze Arts, or general organisational decisions taken by Blaze Arts, then they must declare them.

Due to Blaze Arts recruitment of experienced sector leaders, it is inevitable that Trustees and Executive Management will have declared interests arising from either executive or non-executive appointments with Public, Cultural and Education Sector organisations. Where Blaze Arts engages with a partner organisation in which a declaration has been made, the interested party must be excluded from the decision-making processes. It is considered that these transactions do not represent 'related party transactions' for reporting purposes.

Decision making

The Board of Trustees have delegated the day-to-day management and decision making of Blaze Arts to the Director. Significant decisions that impact on, for example, staff employment, business planning, financial stability and the sustainability of the organisation, are brought to the Board for approval prior to action taking place.



Risk management

The Trustees have a duty to identify and review the risks to which Blaze Arts is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Blaze Arts has a thorough risk management procedure wherein risks to which the organisation may be exposed are monitored and assessed as to their potential impact and likelihood. Appropriate controls are then identified and put in place to provide reasonable assurance against their occurrence.

The major risks identified include:

Major Risk	Mitigation
Loss of key member of staff	Employed a second member of staff to diversify knowledge of the CIO
Loss of all or part of funding	Maintain dialogue with funders. Keep on top of policy changes. Ensure reports are submitted in a timely fashion and that all KPIs are met. Ensure free reserves are maintained and reviewed by the board regularly
Significant changes in government policy have negative impact on drivers for arts, culture and creative learning	Stay on top of political landscape and changes Keep Blaze Arts' mission under review and take changes into consideration

The Director monitors the risks associated with the organisation regularly and the updated risk register is presented to the Board of Trustees annually for discussion and approval.

Internal policies

Blaze Arts have a range of internal policies that have been written in consultation with appropriate professionals and that are reviewed annually and amended more frequently according to new legislation as appropriate. These include (but are not limited to) the following areas:

- Employment (including wellbeing)
- Finance
- Health & Safety
- Safeguarding
- Environmental sustainability
- Creative case: equality & diversity.



Statement of Trustees' responsibilities

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

At the time of approving the financial statements and having due regard to the impact of Covid-19, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the Charities (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure of information to Examiners

In so far as the Trustees are aware at the time of approving the Trustees' annual report:

- there is no relevant information, being information needed by the Examiner in connection with preparing their report, of which the charity's Examiners are unaware, and
- the Trustees have each taken all the steps that they are obliged to have taken as a Director in order to make themselves aware of any relevant information and to establish that the charity's Examiners are aware of that information.

On behalf of the Board of Trustees:

Derri Burdon

CO- Chair of Trustees

Date: 19th May 2021

Lydia Hesketh

CO- Chair of Trustees



Independent Examiner's Report to the Trustees of Blaze Arts

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st July 2020 which are set out on pages 19 to 29.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alison Buckley 19/05/2021

Alison Buckley FCA

Independent Examiner
Mitchell Charlesworth LLP
44 Peter Street
Manchester
M2 5GP



Statement of Financial Activities for the Year to 31st July 2020 (including income & expenditure account)

		2019/20		2018/19		2019/20	2018/19
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Note	£	£	£	£	£	£
INCOME							
Incoming resources from charitable activities	2	954	48,754	-	91,916	49,708	91,916
TOTAL INCOME		954	48,754	-	91,916	49,708	91,916
EXPENDITURE							
Expenditure on charitable activities	3	10,538	51,714	12,791	46,127	62,252	58,918
TOTAL EXPENDITURE		10,538	51,714	12,791	46,127	62,252	58,918
NET INCOMING / (OUTGOING) RESOURCES FOR THE YEAR BEFORE TRANSFERS	5	(9,584)	(2,960)	(12,791)	45,789	(12,544)	32,998
TRANSFERS BETWEEN FUNDS	9	10,538	(10,538)	12,791	(12,791)	-	-
NET INCOMING/ (OUTGOING) RESOURCES FOR THE YEAR AFTER TRANSFERS		954	(13,498)	-	32,998	(12,544)	32,998
RECONCILIATION OF FUNDS	9						
BALANCES BROUGHT FORWARD		-	32,998	-	-	32,998	-
BALANCES CARRIED FORWARD		954	19,500	-	32,998	20,454	32,998

The notes on pages 22 to 29 form part of these accounts.



Balance Sheet as at 31st July 2020

	Note	2020 £	2020 £	2019 £	2019 £
CURRENT ASSETS					
Debtors	6	6,716		7,860	
Cash at bank and in hand		<u>34,875</u>		<u>54,982</u>	
		41,591		62,842	
CREDITORS					
Amounts falling due in one year	7	<u>21,137</u>		<u>29,844</u>	
NET CURRENT ASSETS			20,454		32,998
TOTAL NET ASSETS			<u>20,454</u>		<u>32,998</u>
FUNDS					
Unrestricted	9		954		-
Restricted	9		<u>19,500</u>		<u>32,998</u>
TOTAL FUNDS			<u>20,454</u>		<u>32,998</u>

The notes on pages 22 to 29 form part of these accounts.

Approved by the Board of Trustees and authorised for issue on 19th May 2021
and signed on their behalf by

Derri Burdon
Co-Chair of the Board of Trustees

Lydia Hesketh
Co-Chair of the Board of Trustees



Statement of Cash Flow for the year to 31st July 2020

	Note	2020 £	2019 £
Cash used in operating activities			
Net movement in funds		(12,544)	32,998
Decrease / (increase) in debtors	6	1,144	(7,860)
Increase / (decrease) in creditors	7	(8,707)	29,844
Net cash flow from / (to) operating activities		<u>(20,107)</u>	<u>54,982</u>
Increase / (decrease) in cash and cash equivalents in the year		(20,107)	54,982
Cash and cash equivalents at the beginning of the year		54,982	-
Total cash and cash equivalents at the end of the year		<u><u>34,875</u></u>	<u><u>54,982</u></u>

Analysis of changes in net debt

The charity did not hold any overdraft or loan facilities nor finance lease obligations at the start or during the period covered by these accounts.



Notes to the Financial Statements for the year to 31st July 2020

1. Accounting Policies

Blaze Arts is a charitable incorporated company, registered in the England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are described in the Trustees Report.

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 March 2018) and the Charities SORP (FRS 102).

Blaze Arts meets the definition of a public benefit entity under FRS 102, assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

These accounts are prepared on the going concern basis. At the time of approving the financial statements and having due regard to the impact of Covid-19, the trustees have some uncertainty that the charity has sufficient resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the going concern basis of accounting in preparing the financial statements and monitor closely the financial position.

Incoming resources

Income is recognised in the accounting period in which it is receivable, except in the following circumstances, when the income is deferred and included in creditors:

- The income is unrestricted core funding for a specified future period.
- A sales invoice has been raised ahead of work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions for the receipt of the grant instalment have been met
- The project has been completed and the grant conditions are such that unspent grant must be refunded

Income includes grants in respect of revenue and capital items.



Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs have been allocated between the cost centres: salaries; travel, subsistence, entertaining; learning, development and recruitment; marketing and publicity; office and sundry costs.

Central costs are charged to unrestricted funds with contributions to overheads levied to individual programmes as appropriate. Contributions to overheads are charged to programme funds, as agreed with funders and where funds are restricted, these are shown within fund transfers along with relevant permissible recharges for specific programme work.

Taxation

The Charity is exempt from corporation tax on its charitable activities.

The Charity is not registered for VAT and therefore all its input VAT is irrecoverable.

Expenditure is analysed inclusive of VAT where this has been incurred.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in this note to the financial statements.

Restricted Funds

- **ACE Emergency Fund**
Covid 19 emergency business continuity support – 6 months contribution to salary and overheads. Includes £2,000 towards the Zine project which commences in August 2020.
- **Lancashire Music Service - Amplify**
A continuation of the collaboration with young people to produce research projects about music education.
- **Curious Minds PI**
Curious Minds Partnership Investment was awarded to Blaze Arts to help achieve Blaze Arts' vision of 'A world where all young people have the opportunity to produce their own culture'. Although formally restricted funding, its purpose is to cover general running and development costs of the new charity. A second round of Curious Minds Partnership Investment was awarded in July 2020 to contribute to core costs from August.



- **Harris Youth Board**
Funding from Preston City Council to support the development of a youth board at the Harris to encourage the voices of younger people to share decision making within the museum.
- **National Lottery Awards for All**
National Lottery funding for the Generation Change project in partnership with Super Slow Way and Thompson Park.
- **NHLF Kick the Dust - Hope Streets**
Production of the 'Festival of Hope' involving youth led teams through five museums across the North West as part of the Hope Streets five-year programme, funded by National Heritage Lottery Fund (NHLF). Additional funding has been secured to extend the project beyond the Covid 19 period to ensure completion of festivals following the pandemic enforced interruption.
- **PCC - Harris Young Producers**
Funding via Preston City Council from Arts Council England (ACE) and National Heritage Lottery Fund (NHLF) engages young people in shaping the delivery of services at the Harris Museum. Phase 3 was due to commence in May however due to the pandemic an amount of funding was agreed by PCC to cover Blaze salary overheads to keep young producers engaged during the interruption, prior to phase 3 commencing in August.
- **The Radcliffe Trust**
Combined funding with Harris Young Producers, as agreed with the Trust to enable the young project leaders to show there is 'More T' North' by hosting an event and series of workshops to prove that Northerners aren't living in the shadow of our former textile and weaving past, but instead using our heritage to shape our future



2. Income

Incoming Resources from Charitable Activities:

Restricted Income	2019/20	2018/19
Grants:	£	£
Arts Council England (ACE) Emergency Fund	6,274	-
Curious Minds PI	-	60,000
National Lottery Awards for All	7,248	2,717
The Radcliffe Trust	4,000	-
	<u>17,522</u>	<u>62,717</u>
Commissions:		
Blackpool Teaching School Alliance	-	500
Preston City Council - Harris Young Producers	10,278	10,847
Harris Youth Board	785	1,570
NHLF Kick the Dust - Hope Streets	18,983	2,482
Lancashire Music Service - Amplify	1,186	3,800
Thompson Park - Super Slow Way	-	10,000
	<u>31,232</u>	<u>29,199</u>
Other Income - Facilitation Fees	<u>954</u>	<u>-</u>
Total	<u>49,708</u>	<u>91,916</u>

3. Expenditure on Charitable Activities

Analysis of expenditure on charitable activities

Charitable expenditure is allocated between unrestricted and restricted funds, direct, support and governance costs as follows:

	2019/20		2018/19		2019/20	2018/19
	Unrestricted	Restricted	Unrestricted	Restricted	Total	Total
	£	£	£	£	£	£
Direct Costs	-	40,593	-	27,189	40,593	27,189
	<u>-</u>	<u>40,593</u>	<u>-</u>	<u>27,189</u>	<u>40,593</u>	<u>27,189</u>
Support Costs						
Staff costs & expenses	695	11,121	1,240	18,938	11,816	20,178
External support & advice	6,000	-	8,903	-	6,000	8,903
General office costs	2,801	-	1,028	-	2,801	1,028
	<u>9,496</u>	<u>11,121</u>	<u>11,171</u>	<u>18,938</u>	<u>20,617</u>	<u>30,109</u>
Governance						
Independent examiners fees	930	-	900	-	930	900
Trustees expenses	52	-	105	-	52	105
Board meeting & development costs	60	-	615	-	60	615
	<u>1,042</u>	<u>-</u>	<u>1,620</u>	<u>-</u>	<u>1,042</u>	<u>1,620</u>
Total	<u>10,538</u>	<u>51,714</u>	<u>12,791</u>	<u>46,127</u>	<u>62,252</u>	<u>58,918</u>



4. Staff Costs

The salary related costs of the charity were as follows:

	2019/20	2018/19
	£	£
Wages & salaries	30,577	23,393
Social Security costs	4,775	2,324
Pension costs	2,704	1,403
Total Staff costs	38,056	27,120

No employee had earnings (excluding employer pension costs) over £60,000 during the year:

The remuneration costs during the year of the Director and Programme Producer (inclusive of pension costs), charged to Blaze Arts under a secondment agreement with Curious Minds, was £38,056 (2018/19: £27,120).

	2019/20	2018/19
The average monthly number of employees was:	2	1

5. Net incoming resources before transfer

This is stated after charging:

	2019/20	2018/19
	£	£
Independent Examiners fees	930	900
Trustees expenses	52	13
	982	913

Number of trustees claiming expenses:	1	2
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6. Debtors

	2019/20	2018/19
	£	£
Prepayments & Accrued Income	2,740	1,290
Grant and other income receivable	3,976	6,570
	6,716	7,860

7. Creditors falling due within one year

	2019/20	2018/19
	£	£
Contract commitments due and accrued	-	9,391
Accruals	3,033	1,534
Grants and income in advance	18,104	18,919
	21,137	29,844

Blaze Arts pays all suppliers within 30 days of receipt of invoices due for payment.

Accruals include £1,859 (2018/19: £443), being the cost of staff annual leave due but not taken and carried forward at year end.



8. Deferred income

	2019/20	2018/19
	£	£
ACE Emergency Fund	6,476	-
Lancashire Music Service - Amplify	3,644	-
National Lottery Awards For All	-	7,248
Christal Foundation	3,000	-
Curious Minds LCEP Arts Award	500	-
Harris Young Producers	-	4,153
NHLF Kick the Dust - Hope Streets	2,984	3,518
Lancashire 2025	1,500	-
The Radcliffe Trust	-	4,000
	<u>18,104</u>	<u>18,919</u>
Movement in deferred income		
Balance as at 31 July 2019 / 17 July 2018	18,919	-
Amount released to income in year	(18,919)	-
Amount deferred in year	<u>18,104</u>	<u>18,919</u>
Balance as at 31 July	<u>18,104</u>	<u>18,919</u>



9. Statement of funds

	Balance 17/07/2018	Income	Expenditure	Fund Transfers	Balance 31/07/2019	Income	Expenditure	Fund Transfers	Balance 31/07/2020
	£	£	£	£	£	£	£	£	£
Unrestricted Funds									
General Fund	-	-	(12,791)	12,791	-	954	(10,538)	10,538	954
	-	-	(12,791)	12,791	-	954	(10,538)	10,538	954
Restricted Funds									
ACE Emergency Fund	-	-	-	-	-	6,274	(5,384)	(890)	-
National Lottery Awards for All	-	2,717	(1,727)	(990)	-	7,248	(6,252)	(996)	-
Blackpool Teaching School Alliance	-	500	(500)	-	-	-	-	-	-
Curious Minds PI	-	60,000	(18,938)	(8,064)	32,998	-	(11,121)	(2,377)	19,500
Harris Youth Board	-	1,570	(1,256)	(314)	-	785	-	(785)	-
NHLF Kick the Dust - Hope Streets	-	2,482	(1,857)	(625)	-	18,983	(16,523)	(2,460)	-
Lancashire Music Service - Amplify	-	3,800	(3,420)	(380)	-	1,186	(956)	(230)	-
PCC - Harris Young Producers	-	10,847	(9,429)	(1,418)	-	10,278	(9,478)	(800)	-
Thompson Park - Super Slow Way	-	10,000	(9,000)	(1,000)	-	-	-	-	-
The Radcliffe Trust	-	-	-	-	-	4,000	(2,000)	(2,000)	-
	-	91,916	(46,127)	(12,791)	32,998	48,754	(51,714)	(10,538)	19,500
Total Funds	-	91,916	(58,918)	-	32,998	49,708	(62,252)	-	20,454

Fund Transfers include contributions to overheads charged to programmes within individual funds, as agreed with funders, along with relevant permissible recharges for specific programme work in accordance with the use of those funds.

The net transfer of £10,538 (2018/19: £12,791) between restricted and unrestricted funds during the year is in respect of agreed programme contributions to overheads.

The balance of restricted funds represents expenditure not due at the Balance Sheet date from grant funding received.



10. Analysis of net assets between funds

	2019/20		2018/19		2019/20	2018/19
	General Funds	Restricted Funds	General Funds	Restricted Funds	Total	Total
	£	£	£	£	£	£
Net current assets	954	19,500	-	32,998	20,454	32,998
	<u>954</u>	<u>19,500</u>	<u>-</u>	<u>32,998</u>	<u>20,454</u>	<u>32,998</u>

11. Corporation tax

The company is a registered charity and is entitled to claim annual exemption from UK corporation tax.

12. Related Party Transactions

Derri Burdon is Co-Chair of Trustees of Blaze Arts and is also Chief Executive Officer of Curious Minds who awarded a Partnership Investment grant of £60,000 in 2018/19 and a further £33,000 in July 2020. The Hope Streets commission to Blaze Arts of £24,000 until November 2020 is via a National Heritage Lottery project through Curious Minds and has been extended until March 2021 with additional funding of £3,000 from the National Heritage Lottery Youth Accelerator Fund. Curious Minds have also commissioned the Blaze Programme Producer for an LCEP Arts Award project from August to December 2020. Blaze Arts also reimbursed Curious Minds for salary costs of £38,056 (2018/19: £16,092) for its Director and Programme Producer under a secondment agreement and £6,000 (2018/19: £7,000) for back office support under a service level agreement.