

WINCHESTER PREGNANCY CRISIS CENTRE

England & Wales · Charity number 1179212

Details

Status Registered

Legal form CIO

Registered 2018-07-17

Register [View on the Charity Commission register](#)

Contact

Address Bradbury House
Durngate Place
Winchester
SO23 8DX

Phone 01962813302

Email office@winchesterpregnancycrisis.com

Website www.winchesterpregnancycrisis.com

Activities

Objects: THE OBJECTS OF THE CIO ARE: 1. THE PRESERVATION AND PROTECTION OF WOMEN'S HEALTH BY THE PROVISION OF COUNSELLING AND ASSISTANCE TO WOMEN, THEIR PARTNERS AND FAMILIES WHO ARE SUFFERING FROM ANY PHYSICAL OR MENTAL ILLNESS, DISTRESS OR POVERTY DURING OR AS A RESULT OF UNPLANNED PREGNANCY OR FOLLOWING AN ABORTION, MISCARRIAGE, COT DEATH, STILL BIRTH OR LOSS OF A CHILD. 2. THE ADVANCEMENT OF EDUCATION IN THE SUBJECT OF PREGNANCY AND THE TERMINATION OF PREGNANCY AND INTO THE EFFECTS THEREOF UPON WOMEN AND THEIR PARTNERS WHETHER PHYSICAL, MEDICAL OR PSYCHOLOGICAL. 3. THE PROMOTION OF SUCH OTHER PURPOSES WHICH ARE DEEMED TO BE CHARITABLE WITHIN THE LAWS OF ENGLAND AND WALES WHICH MAY CONVENIENTLY BE CARRIED ON IN CONNECTION WITH THE ABOVE OBJECTS.

Activities: Winchester Pregnancy Crisis Centre provides free, non-directive counselling to women and their families who are facing an unplanned pregnancy or have experienced a miscarriage, stillbirth or abortion.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£20,208	£18,272	-	-
2024-04-05	£20,843	£17,868	-	-
2023-04-05	£27,403	£30,088	-	-
2022-04-05	£22,678	£27,357	-	-
2021-04-05	£31,277	£18,472	-	-

Trustees

Name	Role	Appointed
Catherine Redgrave	Chair	2014-03-17
Janet Crick		2019-04-04
Steven Chick		2020-06-06
Yvonne Mullen		2025-05-31

WINCHESTER PREGNANCY CRISIS CENTRE

England & Wales - Charity number 1179212

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2024	To	30	03	2025

Section A Reference and administration details

Charity name Winchester Pregnancy Crisis Centre

Other names charity is known by WPCC

Registered charity number (if any) 1179212

Charity's principal address

Bradbury House
Durngate Place
Winchester
Postcode SO23 8DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Redgrave	Chair		
2	Henrik Steinbrecher	Treasurer	01/04/24 – 20/07/24	
3	Janet Crick			
4	Steve Chick			
5				
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jo McGrath – Acting Centre Manager (01/06/23) and administrator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Interested parties can apply to be trustees, are interviewed and then are elected by the board of trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The centre administrator has continued in the role of acting centre manager and the trustees have been seeking a new centre manager. The role of counselling lead is currently vacant and trustees have decided not to recruit to this position for the time-being.

Roles undertaken by trustees include safeguarding, data protection and treasurer. We have secured an External Data Protection Officer.

The treasurer stepped down as a trustee from August 2024 but continues in the role and reports to the trustees.

There was an in-year surplus of £1,936.53 due to the 2 staff vacancies.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The preservation and protection of women's health by the provision of counselling and assistance to women, their partners and families who are suffering from any physical or mental illness, distress or poverty during or as a result of unplanned pregnancy or following an abortion, miscarriage, cot death, still birth or loss of a child.
2. The advancement of education in the subject of pregnancy and the termination of pregnancy and into the effects thereof upon women and their partners whether physical, medical or psychological.
3. The promotion of such other purposes which are deemed to be charitable within the laws of England and Wales which may conveniently be carried on in connection with the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Counselling: the charity provides free face to face and online counselling. There is no limit on the number of sessions a client can receive.

Pregnancy support: this may be provided for clients who request it, who have previously used the counselling service, when they are going through a new pregnancy and may be anxious due to their earlier experiences.

Information service: Email response and signposting for those requiring information or support but who are not in the local area.

The trustees referred to and considered the guidance document 'Public benefit: the public benefit requirement (PB1)' when reviewing the objects of the charity as part of the application for the change to a CIO.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Advisers are able to claim £30 per hour of face-to-face counselling. Some Advisers opt to do the counselling on a voluntary basis.

The Counselling Lead is able to carry a counselling caseload as required.

Volunteers carry out a range of roles for the charity including:

- Counselling
- Organisation of fundraising events
- Operational support and oversight
- Governance

There are also a number of supporters who:

- Donate money on a regular basis
- Attend fundraising events
- Undertake sponsored events to raise money
- Attend prayer meetings to support the work

Summary of the main achievements of the charity during the year

There has been a centre to support women facing crisis pregnancy, post abortion and pregnancy loss in Winchester since 1997.

During 2024/25 the reduction in the operational structure has continued due to key staff leaving the charity in 2023. (see section B).

The charity has continued to secure additional grants from external sources including:

- Winchester Round Table – £1000
- Big Give Kind2Mind – £1008 (match funding)

We have continued to benefit from generous monetary gifts and sponsored events over the year including:

- Sponsored Portsmouth half marathon – £1031
- Tandem sky dive – £982

Financial Year: 2024 – 2025

Income £20,208.29

Expenditure £18,271.76

Charity balance: £16,813.54

Annual expenditure has increased by £403.84 against 23/24 but is £13,914.60 below budget as a result of not appointing a centre manager.

Income is £634.23 lower than the previous year, which is due to a reduction in the number of grants received this year.

Advisers continue to see clients either face-to-face or in virtual counselling sessions.

The centre's objectives over the last 3 years (2022 – 2025) were:

1. Advice and counselling

To provide a free, face to face counselling service, that supports clients through times of pregnancy crisis.

2. Education

To provide appropriate, and up to date resources, both online and through other means, that enables clients to make informed decisions.

3. Financial

To scale and administer resources appropriately to achieve the vision of WPCC.

4. Training

Develop the skills of all personnel and advisers in line with the needs of clients

5. Digital and Data Transformation

Ensure consistency of operational resources, supporting reporting requirements and GDPR compliance.

Objectives 1, 3, 4 and 5 have been maintained over the last year. Objective 2 has not been possible in the absence of a centre manager or counselling lead.

Section D

Achievements and performance

We have received 19 new enquiries, of which 8 continued for at least 1 session of counselling. This is a reduction in the % seen from 58% in 23/24 to 42% in 24/25. The capacity for advisers to see new clients has been reduced recently due to changes in advisers' circumstances. However, we provided 139 hours of counselling, which is an increase of 33 hrs compared to last year and 147 hours of admin linked to counselling.

Over 2024/25, the majority of our clients were struggling following a miscarriage (6), but we also helped women facing unplanned pregnancies (2), post-abortion (3) and termination for medical reasons (1). We have seen a significant increase in the number of hours counselling given for miscarriage, up from 18 hrs in 23/24 to 90 hrs in 24/25, and a reduction in hours given for post-abortion clients, down from 71 hrs to 20 hrs.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have agreed that the minimum reserves that should be held covers 3 months of rent and staff payment (approx. £4200).

At the end of the 2024/25 financial year the charity's reserves were £16,813.54

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2024/25 financial year:
Regular supporters (monthly giving) - £795 x 12 = £9540
Total gifts in kind – £1670
Total gift aid recovered – £3089
Total grants received – £2008
Fundraising – £3900

We give regularly to Pregnancy Centres' Network – £100 per month

Money spent on:
Wages – £6240
Counselling and supervision – £5830 (including £1670 gift in kind)

While we have been operating with only one paid member of staff as the acting centre manager, our income exceeds our expenditure by approximately £2000.

The centre has strong reserves but is at capacity in terms of the number of clients that can be seen. A priority for the trustees is to secure additional volunteer advisors and provide the required training. This will enable us to provide support for all of the clients who contact us without placing an additional demand on our funds.

Section F

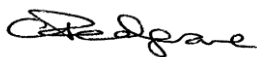
Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Redgrave	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	12/06/23	

WPCC end of year 2024/25 Accounts and Treasurer’s Report for Annual Impact meeting

General

The Charity continues to manage its finances in a responsible manner with annual budget setting and monthly review of cash flow and operating expenses. The Accounts and finances are managed within the guidelines of the Charity Commission.

The Charity has a single Treasurer bank account with Lloyds, with double signature and verification for all expenses.

Invoices are verified by 2 people (Centre Manager / Admin Manager and Chair of Trustees or Treasurer) before being paid.

The Charity continues to operate within a policy of having 3 months running costs in reserve and the Treasurer continues to flag up to the Trustees monthly when this reserve limit might be reached to enable them to make appropriate decisions about the service. The charity obtains most of its income from the generous donations and gifts from individuals and from 2 churches within Winchester. We are extremely thankful and grateful for the ongoing support that is regularly given.

This year has been a year where the centre has managed to work and provide the service required on a budget and income – expenditure sheet that is founded on faith in God. The inability to recruit to a Centre Manager post has still allowed the work to continue with the Admin. Manager stepping up to perform much of the function of the Centre Manager, supported by the Chair of Trustees and the other Trustees.

As a result of this and reduced client counselling costs in relation to budget the centre accounts have in reality made a small surplus in the balance sheet of £1936.53

The centre is also very grateful for one counsellor providing their counselling services as a ‘gift in kind’.

Income

yearly	monthly	MTH12	YTD	ACTUAL	
budget	budget				
24/25	24/25				
INCOME					
£ 6,000.00	£500.00	£2,008	-		Grant Funding
					Donations
					ongoing grant applications
					one off gift aided
					one off non gift aided

£	6,840.00	£570.00	£6,840.00	=	regular gift aided (Guarantee)
£	2,700.00	£225.00	£2,700.00	=	regular non gift aided (Guarantee) =
£	3,213.60	£267.80	£1,670.12	-	Gift in Kind Counselling (J Crick) (Guarantee)
£	1,742.40	£145.20	£3,900.78	+	Fund raising just giving / Individual events
£	1,680.00	£140.00	£3,089.39	+	Gift aid recovery (@25%) (Guarantee)
£	22,176.00	£1,848.00	£20,208.29	-	OVERALL INCOME -

Grants have been obtained from Winchester Council (£1000), and the BIG GIVE TRUST (£1,008)
 In addition Tesco bookstore raised £430. Overall the grant funding achieved this year has been below budget.
 We have been blessed to have a single fund raiser run for our charity and raise a substantial amount of money
 making our fund raising above budget and our gift aid recovery above budget.

Overall income has been below budget by £1967.71

Expenditure

EXPENSES				EXPENSES	
COUNSELLING				BUSINESS EXPENSES	
-£	569.04	-£47.42	-£488.90	-	insurance - PUBLIC LIABILITY
-£	260.08	-£21.67	-£260.08	=	insurance - EMPLOYER LIABILITY
-£	148.32	-£12.36	-£144.00	-	internet services
-£	40.00	-£3.33	-£35.00	-	ICO data prote
-£	375.21	-£31.27	-£36.14	-	office
-£	2,448.00	-£204.00	-£2,444.00	-	rent premises
-£	289.13	-£24.09	-£276.31	-	telephone
-£	100.00	-£8.33	£0.00	-	travel
-£	4,713.28	-£392.77	£0.00	-	Wages admin
-£	7,128.00	-£594.00	-£5,568.00	-	PAYE HMRC
-£	672.00	-£56.00	-£672.00	=	PAYE Cntre Mgr
-£	150.00	-£12.50	-£150.00	=	31:8 membership (previously CCPAS)
-£	10.00	-£0.83	-£10.00	=	community first
-£	107.00	-£8.92	-£90.30	-	Pastoral care UK
-£	169.50	-£14.13	-£169.50	=	Conferences
COUNSELLING				COUNSELLING	
-£	2,493.60	-£207.80	-£465.00	-	(A) A Keyte
-£	720.00	-£60.00	-£465.00	-	PAYE HMRC

-£ 3,213.60	-£267.80	-£1,650.00	-	(B) C Parkinson
-£ 3,213.60	-£267.80	-£1,670.12	-	(C) J Crick (IN KIND)
-£ 2,520.00	-£210.00	-£1,580.00	-	Supervision
-£ 600.00	-£50.00	£0.00	-	marketing
-£ 1,200.00	-£100.00	-£1,350.00	+	PCN
-£ 750.00	-£62.50	-£111.75	-	Training
-£ 296.00	-£24.67	-£252.41	-	
£ -	£0.00	-£383.25	+	
-£ 32,186.36	-£ 2,682.20	-£18,271.76	-	OVERALL EXPENSES

The majority of expenses have been below budget with the major expenditure costs being well below budget (Centre Manager, Counselling costs).

Rent premises changed during the year to be slightly increased.

Expenses for the year have been £13914.60 below budget.

The overall balance for the year is therefore +£1936.53

BANK BALANCE

The Centre began the year with £ 14,877.01 in the Bank and ended the year with £ 16,813.54 (+£1936.53)

GOING FORWARD

Recruitment to the Centre Manager post will mean a significant extra expense once in post, which will dwindle the healthy reserves quite rapidly without an associated increase in income from either extra grant funding, fund raising or new regular donors that will give significantly.

Trustees will have to decide on the financial viability of the work should this become the case.

Henrik Steinbrecher
Treasurer WPC
14 May 2025

WINCHESTER PREGNANCY CRISIS CENTRE

England & Wales - Charity number 1179212

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		30	03	2024

Section A Reference and administration details

Charity name Winchester Pregnancy Crisis Centre

Other names charity is known by WPCC

Registered charity number (if any) 1179212

Charity's principal address

Bradbury House	
Durngate Place	
Winchester	
Postcode	SO23 8DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Redgrave	Chair		
2	Hannah Scott		(01/04/23 – 29/06/23)	
3	Henrik Steinbrecher	Treasurer		
4	Janet Crick			
5	Steve Chick			
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mandy Cummings – Counselling Lead (left 30/04/23)
 Amy Paterson – Centre Manager (left 12/05/23)
 Jo McGrath – Acting Centre Manager (13/05/23) and Administrator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Interested parties can apply to be trustees, are interviewed and then are elected by the board of trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Following the departure of the counselling lead and the centre manager at the end of May 2023 the trustees decided to proceed with the administrator acting up with the support and oversight of the Chair of Trustees, while a decision was made about the leadership structure going forward. The advisers have collaborated to ensure clients are allocated appropriately, with support and oversight from their supervisor.

It has been decided that a centre manager was the priority appointment and Expressions of Interest are being sought.

Roles undertaken by trustees include safeguarding, data protection and treasurer. We have secured an External Data Protection Officer.

The treasurer is stepping down as a trustee from August 2024 and so additional trustees need to be sought.

There was an in-year surplus of £2,974.56 due to the 2 staff vacancies.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The preservation and protection of women's health by the provision of counselling and assistance to women, their partners and families who are suffering from any physical or mental illness, distress or poverty during or as a result of unplanned pregnancy or following an abortion, miscarriage, cot death, still birth or loss of a child.

2. The advancement of education in the subject of pregnancy and the termination of pregnancy and into the effects thereof upon women and their partners whether physical, medical or psychological.

3. The promotion of such other purposes which are deemed to be charitable within the laws of England and Wales which may conveniently be carried on in connection with the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Counselling: the charity provides free face to face counselling. There is no limit on the number of sessions a client can receive.

Pregnancy support: this may be provided for clients who request it, who have previously used the counselling service, when they are going through a new pregnancy and may be anxious due to their earlier experiences.

Information service: Email response and signposting for those requiring information or support but who are not in the local area.

The trustees referred to and considered the guidance document 'Public benefit: the public benefit requirement (PB1)' when reviewing the objects of the charity as part of the application for the change to a CIO.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Advisers are able to claim £30 per hour of face-to-face counselling. Some Advisers opt to do the counselling on a voluntary basis.

The Counselling Lead is able to carry a counselling caseload as required.

Volunteers carry out a range of roles for the charity including:

- Counselling
- Organisation of fundraising events
- Operational support and oversight
- Governance

There are also a number of supporters who:

- Donate money on a regular basis
- Attend fundraising events
- Undertake sponsored events to raise money
- Attend prayer meetings to support the work

Summary of the main achievements of the charity during the year

There has been a centre to support women facing crisis pregnancy, post abortion and pregnancy loss in Winchester since 1997.

During 2023/24 the operational structure was reduced due to key staff leaving the charity. (see section B).

The charity has continued to secure additional grants from external sources including:

- Winchester Round Table - £1000
- Hampshire County Council grant - £500
- Tesco - £375

Total: £1875

We have continued to benefit from generous monetary gifts and sponsored events over the year.

Financial Year: 2023 – 2024

Income £20,842.52

Expenditure £17,867.92

Charity balance: £14,877.01

Annual expenditure is lower than budgeted for; this is because the centre manager and counselling lead posts are still vacant.

Income is £4,192.52 higher than budgeted for, which is due primarily to a very generous gift over £4,300 from a client.

Advisors continue to see clients either face-to-face or in virtual counselling sessions.

The centre's objectives over the next year (2022 – 2025) are:

1. Advice and counselling

To provide a free, face to face counselling service, that supports clients through times of pregnancy crisis.

2. Education

To provide appropriate, and up to date resources, both online and through other means, that enables clients to make informed decisions.

3. Financial

To scale and administer resources appropriately to achieve the vision of WPCC.

4. Training

Develop the skills of all personnel and advisors in line with the needs of clients

5. Digital and Data Transformation

Ensure consistency of operational resources, supporting reporting requirements and GDPR compliance.

Objectives 1, 3, 4 and 5 have been maintained over the last year. Objective 2 has not been possible in the absence of a centre manager or counselling lead.

Section D

Achievements and performance

We have received 19 new enquiries, of which 11 continued for at least 1 session of counselling. We provided 106 hours of counselling and 111 hours of admin linked to counselling. This is a reduction in enquires and hours of counselling compared to 22/23 due to the counselling lead leaving and one of the advisors taking 6 months leave. This meant our capacity was reduced and therefore we didn't advertise widely for new clients. The majority of clients found us through our website.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have agreed that the minimum reserves that should be held covers 3 months of rent and staff payment (approx. £4200).

At the end of the 2023/24 financial year the charity's reserves were £14,877.01

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2023/24 financial year:
Regular supporters (monthly giving) - £795 x 12 = £9540
One off gift - £4379.25
Total gifts in kind - £1275
Total gift aid recovered – £1696
Total grants received – £1875
Fundraising and Just Giving – £1613

We give regularly to Pregnancy Centres' Network – £100 per month

Money spent on:
Wages – £7681
Counselling and supervision – £4419 (including £1275 gift in kind)

Whilst we are aware that the monthly giving does not cover our monthly expenditure, we have been successful in securing funds through gifts, grants and fundraising events over the last year. We have also benefitted from 'funds in kind'. We recognise that we need to increase our monthly income and look to reduce costs where possible, such as through the change of room used reducing our rent by £50 per month.

The centre is well placed to provide a service for an increasing number of clients and will continue to prioritise increasing the number of monthly supporters who give financially to the charity, the support of local churches, grant-funding and fundraising events, in order to maintain the centre's long-term sustainability.


Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Redgrave	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	20/07/24	

**WPCC Finance report for AIM.
April 2023 – end March 2024**

(H Steinbrecher , Treasurer, 6 June 2024)

GENERAL COMMENTS

The Charity has continued to manage its finances in a responsible manner with annual budget setting and monthly review of cash flow and operating expenses.

One of the Trustees (H Steinbrecher) takes on the responsibility of Treasurer.

The Charity Administrator (Jo McGrath) manages the day to day running of income and expenses under guidance of the centre manager and the Treasurer, although WPCC has been without a centre manager for much of the year.

Expenses and timesheets are checked and signed off by the appropriate line manager, and for much of the year this has been done by the Administrator and Treasurer who dual -sign them off online in the bank account before payment.

This year has been particularly challenging from a budgeting and operational perspective for the following reasons:

- The centre manager handed in their notice during the year and has to date not yet been replaced meaning the checking and signing off has been done by the Treasurer and / or the Chair of trustees
- The administrator has taken on much of the work of the centre manager aided by the Chair of trustees and one other of the trustees for certain activities (the latter mainly to do with counselling activity)
- Due to uncertainty about future direction and employment of personnel a new budget for the year 2425 was not put in place by the end of the financial year 2324. A provisional budget was put in place in June 2024.

The charity has continued to operate at a negative run monthly rate throughout some of the year despite not having to fund 2 salaries (but as a result increasing the salary of the administrator temporarily for the extra work done). The overall surplus for the year, however was £2974.56 due to significantly reduced staffing costs.

Trustees keep a constant eye on managing funds appropriately as well as drawing back on expenditure as required.

THANKFULNESS

The charity continues to obtain most of its income from the generous donations and gifts of individuals and from 2 churches within Winchester. We are extremely thankful and grateful for the ongoing support that is regularly given.

The charity also manages to secure a few grants obtained after competitive applications, the details can be seen below in the table.

A few fund raising activities also supplemented the income during year.

We continue to be grateful to one counsellor providing counselling as a Gift in Kind and funding much of their own ongoing training in a similar way.

CHALLENGES

The charity faces significant operational cost challenges should all personnel be in post and counsellors at capacity. Sustaining and increasing income during a time of persistent economic and political instability will be an ongoing difficulty.

The charity still faces an existential challenge with introducing the work to new generations of individuals and recruiting operational support.

SUMMARY

The work of WPCC continues to provide essential support according to its aims and vision. Costs of providing this support generally outstrip income although for much of the year this has been less due to a much reduced paid workforce.

The charity continues to operate with a significant element of Faith and trust in God that what is needed will be provided for.

My thanks goes to Jo McGrath who continues to administer much of the work relating to the accounts and to Catherine Redgrave who is Chairing the Trustees and Charity through a difficult period.

Henrik Steinbrecher
Trustee and Treasurer WPCC

FINANCIAL SUMMARY

CASH BROUGHT FORWARD	£11902.45
INCOME	£20842.52
EXPENSES	-£17867.96

(INCOME – EXPENSES £2974.56)

CASH CARRIED FORWARD	£14877.01
OTHER FINANCIAL ASSETS	0

OTHER ASSETS (non 'valued') = Office furniture, computers, sundries) = ESTIMATE £5000.00

INCOME

Grant Funding	ongoing grant applications	1954.25
	May 23 £1000 WTC Community	
	July 23 £500. HCC grant	
	Oct 23 £375. Ground work UK	
Donations		
	one off gift	0
	one off gifts non gift aided	4300.00
	regular gift aided (Guarantee)	6940.00
	regular non gift aided (Guarantee)	2700.00
Gift in Kind	Counselling	1275.00
Fund raising		1612.71
Gift aid	realised	1696.03
recovery	(@25%)	
Other		364.53
TOTAL		20842.52
INCOME		

EXPENSES

Business expenses

insurance -	PUBLIC LIABILITY tower gate ,	-455.24
insurance -	employer liability.	-244.55
internet		-144.00
services		
ICO	ICO DATA PROTECTION	-35.00
office		-364.28
rent	to Trinity Centre	-2400.00
	monthly line rental , TEAMS	-141.49
telephone	licence	

	travel	0
Wages		
	Admin	-6250.12
	Centre mgr	-847.50
	counsellingcounselling lead	0
	HMRCpaye	-583.30
	31:8 membership (previously CCPAS)	-145.00
	community first	-10.00
	Pastoral care UK	-107.00
	Charity Donations	0
	Conferences Annual PCN conference	0
Counselling		
	1(A)	-1050.00
	2(B)	-450.00
	3(C)	-244.00
		-1275.00
	4(D) (IN KIND)	
	Supervision	-1400.00
	Marketing	-72.68
	PCN	-1500.00
	Training ANNUAL TRAINING BUDGET =	-30.00
	mandatory training / yr	-118.80
	TOTAL EXPENSES	-17867.96

WINCHESTER PREGNANCY CRISIS CENTRE

England & Wales - Charity number 1179212

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2022	To	30	03	2023

Section A Reference and administration details

Charity name Winchester Pregnancy Crisis Centre

Other names charity is known by WPCC

Registered charity number (if any) 1179212

Charity's principal address Bradbury House

Durngate Place

Winchester

Postcode

SO23 8DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Redgrave	Chair		
2	Hannah Scott			
3	Henrik Steinbrecher	Treasurer		
4	Janet Crick			
5	Steve Chick			
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mandy Cummings – Counselling Lead (01/05/21)
Amy Paterson – Centre Manager (01/07/21)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Interested parties can apply to be trustees, are interviewed and then are elected by the board of trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The operational structure implemented in 2021 has been in operation for the last two years, with a new centre manager working for 10 hours per week and a counselling lead working for 1 hour per week with up to 5 hrs per week on a claims basis. This could include counselling as well as additional work as the counselling lead.

This structure has enabled the continued development of digital systems for counselling records and data collection, to comply with GDPR advice and policies (using SharePoint and TEAMS).

Roles undertaken by trustees include safeguarding, data protection and treasurer. We have secured an External Data Protection Officer.

A new organisational chart has been adopted to reflect the changes in staff and roles.

From the end of May 23 both counselling lead and centre manager roles are vacant and trustees have agreed that the centre administrator will undertake the majority of operational activities for the centre, with the support and oversight of the Chair of Trustees, and that the advisers would collaborate to ensure clients are allocated appropriately, with support and oversight from their supervisor.

The management structure of the centre and potential recruitment to vacant posts will be considered by the trustees and implemented over the next few months.

The in-year deficit will be mitigated by not replacing the 2 key leadership personnel for the initial few months of the next financial year.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The preservation and protection of women's health by the provision of counselling and assistance to women, their partners and families who are suffering from any physical or mental illness, distress or poverty during or as a result of unplanned pregnancy or following an abortion, miscarriage, cot death, still birth or loss of a child.

2. The advancement of education in the subject of pregnancy and the termination of pregnancy and into the effects thereof upon women and

<p>their partners whether physical, medical or psychological.</p> <p>3. The promotion of such other purposes which are deemed to be charitable within the laws of England and Wales which may conveniently be carried on in connection with the above objects.</p>
<p>Counselling: the charity provides free face to face counselling. There is no limit on the number of sessions a client can receive.</p> <p>Pregnancy support: this may be provided for clients who request it, who have previously used the counselling service, when they are going through a new pregnancy and may be anxious due to their earlier experiences.</p> <p>Information service: Email response and signposting for those requiring information or support but who are not in the local area.</p> <p>The trustees referred to and considered the guidance document 'Public benefit: the public benefit requirement (PB1)' when reviewing the objects of the charity as part of the application for the change to a CIO.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

<p>Advisers are able to claim £30 per hour of face-to-face counselling. Some Advisers opt to do the counselling on a voluntary basis.</p> <p>The Counselling Lead is able to carry a counselling caseload as required.</p> <p>Volunteers carry out a range of roles for the charity including:</p> <ul style="list-style-type: none"> • Counselling • Organisation of fundraising events • Operational support and oversight • Governance <p>There are also a number of supporters who:</p> <ul style="list-style-type: none"> • Donate money on a regular basis • Attend fundraising events • Undertake sponsored events to raise money • Attend prayer meetings to support the work

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

There has been a centre to support women facing crisis pregnancy, post abortion and pregnancy loss in Winchester since 1997.

During 2022/23 the operational structure instigated in 21/22 continued and has led to significant development of policies, systems and processes, specifically the digital record keeping of counselling notes (see section B).

The charity has continued to secure additional grants from external sources including:

- National Emergencies Trust - £3655
- Albert Hunt Trust - £1000
- Tesco Community Grants - £1125 (75% of grant)
- Winchester City Council - £990

Total: £6770

We have continued to benefit from generous monetary gifts and sponsored events over the year.

Financial Year: 2022 – 2023

Income £27,403.49

Expenditure £30,087.93

Charity balance: £11,902.45

Annual expenditure has increased by £2730.57. This is less than the budgeted increase of £10,488 which was the expected increase in staff wages reflecting the new staffing structure. The reduction in counselling lead hours from 6 per week to 1 per week is the reason for the difference in the actual increase against the budgeted increase.

Income is £4725.32 higher than the previous year, which is due primarily to the successful crowdfunding and match-funding event that totalled over £7000.

The match-funding was used to re-furbish the office and counselling space and provide additional IT equipment for the advisers to use.

Advisors continue to see clients either face-to-face or in virtual counselling sessions.

We have received 36 new enquiries, of which 25 continued for at least 1 session of counselling. We provided 196 hours of counselling and 202 hours of admin linked to counselling.

The centre's objectives over the next 3 years (2022 – 2025) are:

1. Advice and counselling

To provide a free, face to face counselling service, that supports clients through times of pregnancy crisis.

2. Education

To provide appropriate, and up to date resources, both online and through other means, that enables clients to make informed decisions.

3. Financial

To scale and administer resources appropriately to achieve the vision of WPCC.

Section D

Achievements and performance

4. Training

Develop the skills of all personnel and advisers in line with the needs of clients

5. Digital and Data Transformation

Ensure consistency of operational resources, supporting reporting requirements and GDPR compliance.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have agreed that the minimum reserves that should be held covers 3 months of rent and staff payment (approx. £4200).

At the end of the 2022/23 financial year the charity's reserves were £11,902

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2022/23 financial year:

Regular supporters (monthly giving) - £795 x 12 = £9540

Total donations – £3190

Total gifts in kind – £2600

Total gift aid recovered – £2428

Fundraising – £7944 (includes £3655 National Emergencies Trust match-funding)

Total grants – £6770

Other - £192

We give regularly to Pregnancy Centres' Network – £100 per month

Money spent on:

Wages – £12,129

Counselling and supervision – £6761 (including £2302 gift in kind)

Whilst we are aware that the monthly giving does not cover our monthly expenditure, we have been successful in securing funds through gifts, grants and fundraising events over the last year. We have also benefitted from 'funds in kind'. We recognise that we need to increase our monthly income and look to reduce costs where possible, such as through the change of room used reducing our rent by £50 per month.

The centre is well placed to provide a service for an increasing number of clients and will continue to prioritise increasing the number of monthly supporters who give financially to the charity, the support of local churches, grant-funding and fundraising events, in order to maintain the centre's long-term sustainability.

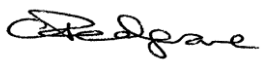
Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Redgrave	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	29/06/23	

WPCC AIM FINANCIAL REPORT 29 June 2023 (for financial year 2022/23)

GENERAL COMMENTS

The Charity continues to manage its finances in a responsible manner with annual budget setting and monthly review of cash flow and operating expenses.

One of the Trustees takes on the responsibility of Treasurer.

The Charity Administrator manages the day to day running of income and expenses under guidance of the centre manager and the Treasurer.

Expenses and timesheets are checked and signed off by the appropriate line manager

Expenses are dual signed off online in the bank account before payment.

The charity has continued to operate at a negative run monthly rate throughout the year and the trustees keep a constant eye on managing funds appropriately as well as drawing back on expenditure as required.

THANKFULNESS

The charity obtains most of its income from the generous donations and gifts from individuals and from 2 churches within Winchester. We are extremely thankful and grateful for the ongoing support that is regularly given.

The charity also manages to secure a few grants obtained after competitive applications.

A few fund raising activities also supplement the income every year.

We are grateful to one counsellor providing counselling as a Gift in Kind and funding their own ongoing training in a similar way.

We are also grateful for the Specific marketing costs of £1500 that were given as a Gift in Kind

Grants have been secured from a number of sources this year.

Fundraising income was healthy.

The Quiz Night raised £440

A Crowdfunding initiative raised £3700 from individual donors and this was matched to over £7000 this year.

CHALLENGES

The charity faces significant operational cost challenges when all personnel are in post and counsellors are at capacity. Sustaining and increasing income during a time of persistent economic instability and recession is an ongoing difficulty.

SUMMARY

The work of WPCC continues to provide essential support according to its aims and vision. Costs of providing this support outstrip income and the charity continues to operate with a significant element of Faith and trust in God that what is needed will be provided for.

My thanks goes to Jo McGrath who administers much of the work relating to the accounts.

Henrik Steinbrecher
Trustee and Treasurer WPCC

ACCOUNTS:

£

Cash at beginning of the year (April 2022) 14586.89

Cash at end of the year (March 2023) 11902.45

DEFICIT in YEAR 2684.44

INCOME:22/23

3115	Grant Funding	
	one off gift aided	
83.26	one off non gift aided	
6840	regular gift aided (Guarantee)	
2700	regular non gift aided (Guarantee) = Hope church, Vineyard church	
2302.5	Gift in Kind	Counselling
297.6	GIFT in kind	training
7943.93	Fund raising	
2428.75	Gift aid recovery	
1692.45	OTHER	
TOTAL	27403.49	

EXPENSES:22/23

	Business expenses	
-418.3	insurance - PUBLIC LIABILITY	
-230.28	insurance - EMPLOYER LIABILITY	
-490.8	internet services	
-144	website	
-2659.01	office	
-2650	rent premises	
-364.79	telephone	
0	travel	
-126.73	Marketing	
-1500	SPECIFIC Marketing (IN KIND)	
	Wages	
-4381.12	Admininstrator	
-6600	Centre manager	
-1148	counselling Lead	
-738.8	HMRC	
-10	Communities First Charity	
0	Conferences	
	Counselling	
-360	A	
-1710	B	
-844	C	
-2302.5	D (IN KIND)	
-1545	Supervision	
-1378	PCN	
-60	Training	
-129	"31:8	
-297.6	(IN KIND) training	
TOTAL	-30087.93	

H Steinbrecher 29 June 2023

Independent Examiner's Report to follow...

WINCHESTER PREGNANCY CRISIS CENTRE

England & Wales - Charity number 1179212

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	25	07	2020		17	07	2021

Section A Reference and administration details

Charity name Winchester Pregnancy Crisis Centre

Other names charity is known by WPCC

Registered charity number (if any) 1179212

Charity's principal address

Bradbury House
 Durngate Place
 Winchester
Postcode SO23 8DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Redgrave	Chair		
2	Hannah Scott			
3	Henrik Steinbrecher	Treasurer		
4	Janet Crick			
5	Steve Chick			
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mandy Cummings - Counselling Lead (01/05/21)
 Amy Paterson - Centre Manager (01/07/21)

Section B management

Structure, governance and

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Trust deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Interested parties can apply to be trustees, are interviewed and then are elected by the board of trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees have operated a temporary operational structure in the absence of a centre manager.

The structure had an operations manager overseeing the service leads responsible for:

- Counselling
- Communications and marketing
- Fundraising, grants and administration

A new structure has been agreed where the Centre Manager and Counselling lead have been disaggregated and hours per week increased.

Both roles have been appointed to and from 01/07/21 the new structure is operating. The Centre Manager is employed for 10 hrs per week and the Counselling Lead for 6 hrs per week. Two employees have been contracted to take on these roles, rather than one employee responsible for both in the past. This is an increase of 8 hrs in terms of hours working for the charity.

The centre administrator now has a specific responsibility to apply for grants and raise funds for the charity.

In 19/20 the role of treasurer was disaggregated from the book-keeper role in order to manage the potential risk caused by lack of funds. The treasurer role is now carried out by a trustee. The development of this role enables the board of trustees to anticipate the point at which a 3 month reserve will be reached and enable action to be taken. This model will continue despite the appointment of a new Centre Manager.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The preservation and protection of women's health by the provision of counselling and assistance to women, their partners and families who are suffering from any physical or mental

illness, distress or poverty during or as a result of unplanned pregnancy or following an abortion, miscarriage, cot death, still birth or loss of a child.

2. The advancement of education in the subject of pregnancy and the termination of pregnancy and into the effects thereof upon women and their partners whether physical, medical or psychological.

3. The promotion of such other purposes which are deemed to be charitable within the laws of England and Wales which may conveniently be carried on in connection with the above objects.

Counselling: the charity provides free face to face counselling. There is no limit on the number of sessions a client can receive.

Be-friending support: this is given to clients who request it, who have previously used the counselling service, when they are going through a new pregnancy and may be anxious due to their earlier experiences.

Information service: Email response and signposting for those requiring information or support but who are not in the local area.

The trustees referred to and considered the guidance document 'Public benefit: the public benefit requirement (PB1)' when reviewing the objects of the charity as part of the application for the change to a CIO.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Counsellors are able to claim £30 per hour of face-to-face counselling. Some counsellors opt to do the counselling on a voluntary basis.

The Counselling Lead is able to carry a counselling caseload as required.

Volunteers carry out a range of roles for the charity including:

- Counselling
- Organisation of fundraising events
- Operational support and oversight
- Governance

There are also a number of supporters who:

- Donate money on a regular basis
- Attend fundraising events
- Undertake sponsored events to raise money
- Attend prayer meetings to support the work

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

There has been a centre to support women facing crisis pregnancy, post abortion and pregnancy loss in Winchester since 1997.

During 2020/21 there has been a change in the operational management of the centre. We have appointed a Counselling Lead who took up post in May '21 and a Centre Manager who took up post in July 2021 (see section B).

Both posts are on a 1 year fixed term contract to ensure the charity is able to sustain the budgeted increase in wages of £854 per month.

The charity has continued to secure additional grants from external sources including:

- Rosa UK - £3000
 - County Councillor grant - £500
- Total: £3500

We have continued to benefit from generous monetary gifts and sponsored events over the year.

Financial Year - 2020 - 2021

Income £31,276.58

Expenditure £18,471.76

Charity balance: £19,266

Since the start of the Coronavirus pandemic in March '20 the counsellors have not been seeing clients face-to-face but have been carrying out virtual counselling sessions.

The centre is able to go back to face-to-face counselling in the office but this is governed by the client.

The centre's objectives over the next 3 years (2019 - 2022) are:

1. Advice and counselling

- a) To provide face to face counselling, and access to alternatives if necessary, to those facing unplanned pregnancy or intending to access termination
- b) To provide face to face counselling or befriending to those dealing with the emotional consequences of termination, miscarriage or baby loss.
- c) To create links with other services in order to direct clients or potential clients as appropriate (e.g. infertility clinics)
- d) To build a team of counsellors

2. Education

- a) To develop online resources related to our core work that support healthy lifestyle choices
- b) Evaluate marketing resources and their impact
- c) Create new marketing strategy to underpin the growth of service
- d) To provide online decision-making tools and advice (e.g. You Tube clips) for our client group

Section D

Achievements and performance

- e) To develop a presentation with information about our service for local agencies and organisations where women spend time (e.g. IBM, Gyms)

3. Training

- a) To develop a training programme to extend CCTS programme to provide specific skills to become a counsellor for our specific client group
b) To develop a competency framework for our counsellors

4. Financial

- a) To administer resources appropriately to achieve the mission of WPCC
b) To enable proficient oversight by trustees, particularly with regard to paid v. voluntary counsellors
c) To support all fundraising activities and explore further fundraising links, i.e. grants and regular giving

We have seen 22 clients in the last year and signposted an additional 4 clients. We provided 256.5 hours of counselling (July 2020 to 2021) and 271 hours of admin linked to counselling.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have agreed that the minimum reserves that should be held covers 3 months of rent and staff payment (approx. £4200).

At the end of the 2020/21 financial year the charity's reserves were £19,266

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2020/21 financial year:

Regular supporters (monthly giving) - £835 x 12 = £9700

Total donations - £8293

Total gifts in kind - £4713

Total gift aid recovered - £3710

Total grants received - £4200

Fundraising - £516

Other - £144

We give regularly to Pregnancy Centres' Network - and have increased our giving to £100 per month

Money spent on:

Wages - £7177

Counselling - £4845

Whilst we are aware that the monthly giving does not cover our monthly expenditure, we have been successful in securing significant funds through gifts, grants and fundraising events

over the last year. We have also benefitted from 'funds in kind' while we have not had a centre manager/counselling lead in post. As a result of all this our surplus balance has increased by more than £12,600.

The centre is well placed to provide a service for an increasing number of clients and will continue to prioritise increasing the number of monthly supporters who give financially to the charity, the support of local churches, grant-funding and fundraising events, in order to maintain the centre's long-term sustainability.


Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Redgrave	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	17/07/21	

YEARLY BUDGET 20/21	MONTHLY BUDGET 20/21	April '20	05/20	06/20	07/20	08/20	09/20	10/20	11/20	12/20	01/21	02/21	03/21
INCOME													
Grant Funding	2550	212.5	250	250	0	2500	1200	0	0	0	0	0	0
Donations	1800	150	0	0	0	8140	0	0	0	0	0	24.17	0
one off gift aided	300	25	0	0	0	50	39.05	0	0	0	0	0	40
one off non gift aided	4720	566	570	570	570	570	570	570	570	570	570	570	570
regular gift aided (Guarantee)	3140	261	265	265	265	225	225	225	225	265	225	225	225
regular non gift aided (Guarantee)													
Donations in kind	107.12	107.12	107.12	107.12	107.12	107.12	107.12	107.12	107.12	107.12	107.12	107.12	107.12
Counselling Lead (J Crick 2 hrs/wk)													
Counselling (J Crick)													
TRAINING (J Crick)													
Fund raising	3146	262	245.72	245.72	0	0	0	0	0	0	0	0	24.75
Gift aid recover (Guarantee)	2225	185	0	0	0	0	0	0	0	0	0	0	3710
other	0	0	0	0	0	0	0	0	36.9	107.12	0	0	0
TOTAL INCOME	19881	2169.74	1330.72	1330.72	835	3809.24	10709.23	1321.74	1393.29	1486.14	1461.36	1264.24	1258.41
EXPENSES													
Business expenses													
insurance - PUBLIC LIABILITY	-555	-46	-35.08	-35.08	-35.08	-35.08	-35.08	-35.08	-35.08	-35.08	-35.08	-35.08	-35.99
insurance - EMPLOYER LIABILITY	-204	-17	0	0	0	-81.51	-20.39	-20.39	-20.39	-20.39	-20.39	-20.39	0
internet services	-200	-17	0	0	0	0	0	0	-144	0	0	0	0
office	-100	-8	0	0	0	-39.99	0	-68.69	-154	0	0	0	0
rent premises	-8000	-560	-250	-250	-250	-250	-250	-250	-250	-250	-250	-250	-500
telephone	-372	-31	-49.71	-49.705	0	0	-97.92	0	0	-97.92	0	0	-97.92
travel	-100	-8	-25.7	-25.7	0	0	0	0	0	0	0	0	0
Wages	-9427	-87											
admin (J McGrath)		-357.07	-357.07	-357.07	-357.07	-357.07	-357.07	-357.07	-357.07	-357.07	-357.07	-357.07	0
communications mgr		-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	0
flexible communications work		-107.12	-107.12	0	0	0	0	0	0	0	0	0	0
ops mgr (H Scott)		-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12
counselling Lead (J Crick)		-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12	-107.12
CCRS	-120	-10	0	0	-129	0	0	0	0	0	0	0	0
Charity	-1395	-116.25	0	0	0	0	0	0	0	0	0	0	0
Conferences	-250	-20.83	0	0	0	0	0	0	0	0	0	0	0
Counselling													
1A Kaye	-3120	-260	-87.5	-87.5	-60	-30	0	0	-60	-80	-80	-30	0
2C Parkinson		-260	-60	-60	-90	-90	-120	0	-180	-180	-150	-150	0
J Crick		-260											
Supervision	-1000	-84	0	0	0	-249	-83	0	-166	0	0	-166	0
Marketing	-300	-25	0	0	0	0	0	0	0	0	0	0	0
PCUK	-96	-8	0	0	0	0	0	0	0	0	0	0	0
PCN	-1200	-100	-50	-50	-50	-50	-50	-50	-100	-100	-100	-100	-100
Training	-300	-25	0	0	-30	0	0	0	0	0	0	0	0
J Crick													
training update as lead counsellor													
TOTAL EXPENSES	24859	2331.63	1339.3	1021.175	1168.27	1681.51	1756.32	1386.4	1463.28	2164.24	1486.7	1379.36	894.64
INCOME - EXPENSES	-4978	-161.89	201.42	308.545	-273.27	2126.73	8913.31	25.34	-510.3	-668.6	-25.34	-315.52	563.87
Donations in kind cancelled out by Gifts in kind for H Scott and J Crick													
J Crick carrying out counselling as Gift in kind													
J Crick did update training "in kind" until training budget agreed at trustees meeting Nov20													

BANK STARTING BALANCE 1 APRIL 20

YEARLY BUDGET 20/21	TOTAL APRIL20-MARCH21 "YEAR OF COVID 19"	DESCRIPTORS	DESCRIPTORS
			position related to £6,461.27 budget
INCOME			
Grant Funding	2550	4200 over	Grant Funding
Donations	1800	8164.17 over	Donations
one off gift aided	300	129.05 under	one off non gift aided
one off non gift aided	4720	6840 to budget	regular gift aided (Guarantee)
regular gift aided (Guarantee)	3140	2860 under	regular non gift aided (Guarantee)
regular non gift aided (Guarantee)			
Donations in kind	107.12	964.08	Ops mgr (H Scott 2hrs/wk)
Counselling Lead (J Crick 2 hrs/wk)		964.08	Counselling Lead (J Crick 2 hrs/wk)
Counselling (J Crick)		25.80	Donations in kind
TRAINING (J Crick)		204.99	Donations in kind
Fund raising	3146	516.19 under	Fund raising
Gift aid recover (Guarantee)	2225	3710 over	Gift aid recovery (825%)
other	0	144.02 over	other
TOTAL INCOME	19881	31276.58 OVER	
EXPENSES			
Business expenses			Business expenses
insurance - PUBLIC LIABILITY	-555	-356.6 under	insurance - PUBLIC LIABILITY
insurance - EMPLOYER LIABILITY	-204	-203.85 to budget	insurance - EMPLOYER LIABILITY
internet services	-200	-144 under	internet services
office	-100	-262.68 over	office
rent premises	-8000	-3000 to budget	rent premises
telephone	-372	-393.175 over	telephone
travel	-100	-31.4 under	travel
Wages			Wages
admin (J McGrath)	-4284.84	-4284.84 to budget	admin (J McGrath)
communications mgr		-1285.44	communications mgr
flexible communications work		-107.12 under	flexible communications work
ops mgr (H Scott)		-1285.44	ops mgr (H Scott)
counselling Lead (J Crick)		-964.08	counselling Lead (J Crick)
CCRS	-120	-129 to budget	CCRS
Charity	-1395	0 under	Charity
Conferences	-250	0 under	Conferences
Counselling			Counselling
1A Kaye	-3120	-815 under	1A Kaye
2C Parkinson		-1350 under	2C Parkinson
J Crick		-290	J Crick
Supervision	-1000	-274 under	Supervision
Marketing	-300	0 under	Marketing
PCUK	-96	0 under	PCUK
PCN	-1200	-900 under	PCN
Training	-300	0 under	Training
J Crick		-204.99	J Crick training update
TOTAL EXPENSES	22187.72	1841.77 UNDER	
	-2406.72	12804.805	
BANK CLOSING BALANCE 31 MARCH 2021		19,266.08	tallies with Bank statement
YEARLY BUDGET 20/21	TOTAL APRIL20-MARCH21	DESCRIPTORS	DESCRIPTORS
Donations in kind cancelled out by Gifts in kind for H Scott and J Crick			Donations in kind cancelled out by Gifts in kind for H Scott and J Crick
J Crick carrying out counselling as Gift in kind			J Crick carrying out counselling as Gift in kind
J Crick did update training "in kind" until training budget agreed at trustees meeting Nov20			J Crick did update training "in kind" until training budget agreed at trustees meeting Nov20

BUDGET 2021/22

INCOME

Grant Funding
Donations

Gift in Kind

Fund raising
Gift aid recovery (@25%)
other

TOTAL INCOME

EXPENSES

Business expenses

Wages

CCPAS
Charity

Conferences
Counselling

1
2
3

Marketing
PCUK
PCN
Training

TOTAL EXPENSES

total income
total expenses
Income - Expense

INCOME

EXPENSES

the point at which we have 3 months reserve AS
3 month reserve Bank balance = 3 x monthly BU

one off gift aided
one off non gift aided
regular gift aided (Guarantee)
regular non gift aided (Guarant
Counselling (J Crick) (Guara

(Guarantee)

insurance - PUBLIC LIABILITY
insurance - EMPLOYER LIABILIT
internet services
office
rent premises
telephone
travel

admin (J McGrath)
Cntre mgr
counselling Lead

Donations

A Keyte
C Parkinson

J Crick (IN KIND)

Supervision

SUMMING GUARANTEED REGULA
BUDGETED expenses (£8328.21)

**YEARLY
BUDGET 20/21**

ongoing grant applications?	2550
	1800
	300
	6720
ee)	3140
ntee)	
? Individual activities ? Quiz ? Barn dance ? Tea / banquets etc	3146
	2225
	19881
	-555
employer liability renewed MAY, DDB over 10 months, compa	-204
includes £120 for squarespace website in Nov	-200
	-100
to Trinity Centre	-3000
telephone paid quarterly £96 in Feb/May/Aug/Nov	-372
	-100
admin (Jo) 8hrs / wk @ 10.30/hr for 52 weeks	-4285
new centre manager lead. £12.36 hr x 10 hrs/wk	-1286
new counselling lead £15/hr x 6 hrs /wk	-1286
CCPAS is £120 in June	-120
	-1395
Annual PCN conference is planned for JUNE 2021 - unsure if C	-250
budgetted at £15 / hr for 2 hrs per client / x 2 clients / wk.	-3120
budgetted at £15 / hr for 2 hrs per client / x 2 clients / wk.	-3120
budgetted at £15 / hr for 2 hrs per client / x 2 clients /	-3120

-1000
-300
-96
-1200
-300

ANNUAL TRAINING BUDGET = £100 / PERSON (3 counsellors,

-25409

19881
-25409
-5528

R INCOME STAYS THE SAME including gift aid recovery and gifts in kind =
- 3 x monthly GUARANTEED income (£3675) = 4653.21

**YEARLY
BUDGET 21/22**

**MONTHLY
BUDGET 21/22**

2550 **212**

X x
X x

6720 **560**

3180 **265**

3120 260

3000 **250**

1680 **140**

20250 1687

-555 **-47**

-204 **-17**

-200 **-17**

-100 **-8**

-3000 **-250**

-372 **-31**

-100 **-8**

-4285 **-357.07**

-6430 **-536**

-4680 **-390**

-120 **-10**

x x
-250 **-20**

-3120 **-260**

-3120 **-260**

-3120 -260

-1560
-300
0
-1200
-600

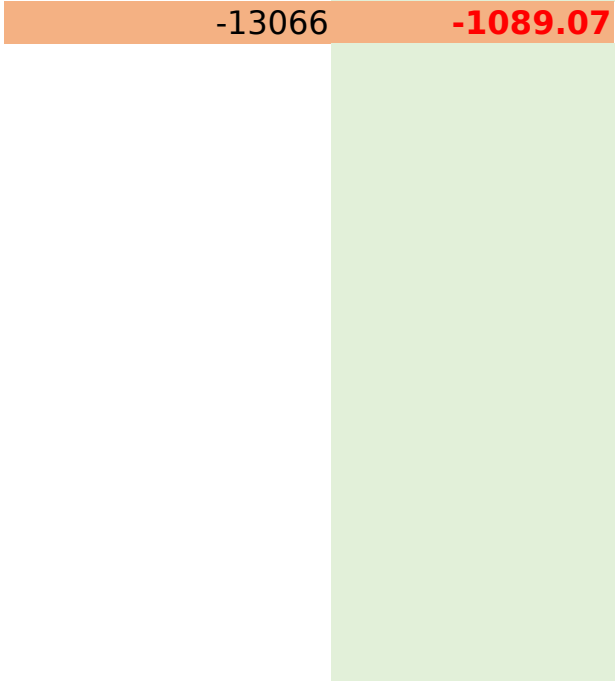
-130
-25
0
-100
-50

-33316 **-2776.07**

20250 **1687** total income

-33316 **-2776.07** total expenses

-13066 **-1089.07** Income - Expense



WPCC FINANCIAL REPORT 1 April 2020 - 31 March 2021

H Steinbrecher,
Trustee and Treasurer WPCC

GENERAL COMMENTS

As we all know this was the financial year in which the COVID 19 pandemic took over most if not all areas of life. The financial implications for WPCC on the income side included no fundraising, the potential reduction in regular giving as jobs / salaries and wages of regular donator were at risk. On the expenses side, implications included the potential for less counselling as face to face counselling was hindered and clients may not have wished to carry out online counselling.

As it was, we were truly blessed by a number of things:

- A one off **“Anonymous gift” of £8400**, gift aided
- A number of Grant applications that were successful

One Stop Community Fund - Groundwork UK GWUK £500, May 20

Winchester City Council Covid 19 Discretionary Fund £2,500 July 20

August 2020 - Rosa fund small grant 600 ;

August 2020 covid - 19 response fund 600

- Regular giving did not drop off. We are continually grateful to our ongoing supporters for all their financial help.
- Expenses were significantly reduced as 2 of the Trustees took on some of the roles of the centre manager and counselling lead as “gifts in kind”, due to Natalie, our centre manager, stepping down from her role, and a review of our personnel needs taking place over the year. Grateful thanks to them for this.
- In addition, one of the Trustees carried out counselling as “gift in kind”, also reducing expenses.

The result of these significant actions, the income was significantly over budget for the year and the expenses a good amount under budget, leading to a healthy end of year position of £ 19,266.08 in the bank account at the end of March 2021.

DETAILS (Spreadsheets attached and notes relating to these)

The attached spreadsheet has 2 elements to it.

The first is the summary of 1 April 20 - 31 March 21 for detailed monthly breakdowns (columns H to S) compared to yearly budget and monthly budget (Columns E to F) for anyone who might be interested in these, as well as an annual summary (Columns V to Z).

The second is a Budget for 1 April 2021-31 st March 2022 with associated breakdown of costs for each area. There will be significant on-going challenges to the Charity over the coming year and these are outlined below.

CHALLENGES FOR 2021-2022 and ongoing

Due to new personnel and re-organisation of activities, expenses for the coming year will increase significantly as we have engaged a new supervisor (with a slightly higher fee), employed a new counselling lead (meaning the "gift in kind" cost of this will become a real cost), and the anticipation of a new centre manager (meaning the "gift in kind" cost of this will become a real cost).

The budget has been "conservatively" set for income with nothing in the budget line for one off gifts, a lower than anticipated number for Grant income, and a modest income for fundraising which will hopefully become possible again.

The result of this is that the run rate per month comes out as a NEGATIVE £1089.07 (i.e. each month's expenses are £1089.07 greater than expected income).

We continue to trust that our needs will be met financially and continue to look to encourage an increase in our regular giving from new and existing supporters, and increase our income from grant applications and fund raising.

H Steinbrecher