



# Trustees' Annual Report for the period

		Period start date			Period end date			
From		Day1	Month	Year	To	Day	Month	Year
		1	Jan	2023			31	Dec

## Section A Reference and administration details

Charity name ERWOOD PITSTOP TRUST

Other names charity is known by

Registered charity number (if any) 1179209

Charity's principal address BRYNAWELON

ERWOOD

BUILTH WELLS

Postcode

LD2 3PQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ALAN PRYCE	CHAIR		
2	PENNY ROBINSON	TREASURER		
3	MARGAET EVANS			
4	MERYL LEWIS			
5	LAURA SHEWRING			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

(NOT APPLICABLE)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal and ethical advice on charitable status and operation	PAVO (Powys Association of Voluntary Organisations)	Unit 30 Ddole Road Industrial Estate Llandrindod Wells Powys LD1 6DF

Name of chief executive or names of senior staff members (Optional information) N/A

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY EXISTING TRUSTEES, HAVING REGARD TO APPROPRIATE SKILLS, KNOWLEDGE AND EXPERIENCE

Additional governance issues (Optional information) N/A

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The object of the CIO is:</p> <p>The provision of public amenities by providing and maintaining public conveniences in the Erwood geographical area for the public benefit.</p>
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>All Trustees are aware of the guidance on public benefit issued by the Charity Commission, and we make every effort to abide by this in the conduct of our business. For updates on conduct of the charity and running of meetings and so forth we have sought guidance from Powys Association of Voluntary Organisations (PAVO) and/or erred on the side of caution.</p> <p>Meetings are held regularly throughout the year to review the cleanliness and maintenance of the toilets in Erwood.</p> <p>The toilets are open 365 days a year, 24/7. The toilets are free to use but there are voluntary donation boxes available.</p> <p>The Toilets, on the A470, the main North-South trunk road in Wales, is signed and it has an integral bus shelter. It is visited by locals, tourists, and key workers such as members of the NHS and the 'blue light' emergency services.</p>

Additional details of objectives and activities (Optional information) N/A

**Summary of the main achievements of the charity during the year**

The toilets have had a major renovation during 2023. The toilets were closed for over three weeks, but signs directed people to alternative public conveniences in Powys. Work done included:

- Removing interior brick walls to enable the installation of new cubicles using Solid Grade Laminate and with new hand-grab rails.
- All walls covered with easy wipe-down Melamine Faced Chipboard.
- Lighting activated by a motion sensor.
- Under-Sink Hot Water heaters to all sinks with 'press down/pop-up' taps.
- Installation of a trap door to the roof space and laying of insulating fibre.

These improvements have improved the general cleaning of the toilets and provide a much better service for the elderly and infirm. This refurbishment cost £17 521. Donations to the 'honesty boxes' has significantly increased.

During 2024 there are plans to replace the old wooden seating in the bus shelter which suffers from some wood-worm with seating made from re-cycled plastic.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

While we have no formal reserves policy, with the agreement of all Trustees, even after the extensive 2023 renovation we will keep approximately £5000 in reserve. Generally, the maintenance of a toilet by the local community is greatly appreciated but there has been occasional vandalism and reserves are necessary for these unexpected repairs.

**Details of any funds materially in deficit**

N/A

Further financial review details (Optional information) N/A

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Frank R J Banks

Alan Pryce

**Full name(s)**

Frank Reginal John Banks

Robert Alan Pryce

**Position (eg Secretary, Chair, etc)**

Secretary

Chair

**Date**

28 February 2023

**RECEIPTS AND PAYMENTS ACCOUNTS FOR  
ERWOOD PITSTOP TRUST, CHARITY NUMBER 1179209  
FOR THE PERIOD 01/01/23-31/12/23**

**RECEIPTS**

	Unrestricted funds to the nearest £ (01/01/23to 31/12/2023)	Last year to the nearest £ (@ 31/12/22)
Grant – Welsh Government via Powys County Council	5000	10000
Donations	5572	3604
Community Development Grant		
Gift Aid	851	780
<b>Total receipts</b>	<b>11423</b>	<b>14384</b>

**PAYMENTS**

Employee Costs	1080	980
Premises Costs	1401	4751
Repairs and Checks	275	32
Cleaning Materials	744	611
Administration – inc. Legal and Professional		580
Capital Expenditure	17521	308
Miscellaneous		150
Hire of Hall for meetings	50	10
<b>Total payments</b>	<b>21071</b>	<b>7422</b>
<b>Net of receipts/payments over the year</b>	<b>9648</b>	<b>6962</b>

<b>Cash funds last year end</b>	<b>32132</b>	<b>23352</b>
<b>Cash funds this year end</b>	<b>22384</b>	<b>32132</b>

**SIGNED ON BEHALF OF ALL THE TRUSTEES:**

<b>Signature</b>	<b>Print name</b>	<b>Date of approval</b>
Penny Robinson	Penny Robinson	19.02. 2023
Frank R J Banks	Frank Banks	19.02. 2023