



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Jan	2022		31	Dec	2022

## Section A Reference and administration details

Charity name ERWOOD PITSTOP TRUST

Other names charity is known by

Registered charity number (if any) 1179209

Charity's principal address BRYNAWELON

ERWOOD

BUILTH WELLS

Postcode

LD2 3PQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ALAN PRYCE	CHAIR		
2	PENNY ROBINSON	TREASURER		
3	MARGAET EVANS			
4	KAREN LAURIE-PARRY			
5	SARAH SHEWRING			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

(NOT APPLICABLE)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal and ethical advice on charitable status and operation	PAVO (Powys Association of Voluntary Organisations)	Unit 30 Ddole Road Industrial Estate Llandrindod Wells Powys LD1 6DF

### Name of chief executive or names of senior staff members (Optional information) N/A

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY EXISTING TRUSTEES, HAVING REGARD TO APPROPRIATE SKILLS, KNOWLEDGE AND EXPERIENCE

Additional governance issues (Optional information) N/A

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is:

The provision of public amenities by providing and maintaining public conveniences in the Erwood geographical area for the public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

All Trustees are aware of the guidance on public benefit issued by the Charity Commission, and we make every effort to abide by this in the conduct of our business. For updates on conduct of the charity and running of meetings and so forth we have sought guidance from Powys Association of Voluntary Organisations (PAVO) and/or erred on the side of caution. This has been particularly important in 2021/22 in relation to legal issues regarding operating during the final stages of the Covid-19 pandemic.

Meetings are held regularly throughout the year to review the cleanliness and maintenance of the toilets in Erwood.

The toilets are open 365 days a year, 24/7. The toilets are free to use but there are voluntary donation boxes available.

The Toilets on the A470, the main North-South trunk road in Wales, is signed and as it has an integral bus shelter. It is visited by locals, tourists, and key workers such as members of the NHS and the 'blue-light' emergency services.

Additional details of objectives and activities (Optional information) N/A

**Summary of the main achievements of the charity during the year**

The decision was taken to upgrade the toilets including the provision 'grab rails' to all toilet stalls. Both the Gents and Ladies toilets will be supplied with hot water. The 1960s interior with brick walls between toilets will be replaced with easy wipe-down composite walls and similar laminate will be used to line the walls.

These improvements will improve the general cleaning of the toilets and provide a much better service for the elderly and infirm. This will cost approximately £16,000.

## Section E Financial review

### Brief statement of the charity's policy on reserves

While we have no formal reserves policy, with the agreement of all Trustees, even after the extensive renovation planned for 2023 we will keep approximately £5000 in reserve. Generally, the maintenance of a toilet by the local community is greatly appreciated but there has been occasional vandalism and reserves are necessary for these unexpected repairs.

### Details of any funds materially in deficit

N/A

Further financial review details (Optional information) N/A

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Frank R J Banks	Alan Pryce
Full name(s)	Frank Reginal John Banks	Robert Alan Pryce
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	22 March 2023	

**RECEIPTS AND PAYMENTS ACCOUNTS FOR  
ERWOOD PITSTOP TRUST, CHARITY NUMBER 1179209  
FOR THE PERIOD 01/01/22-31/12/22**

**RECEIPTS**

	Unrestricted funds to the nearest £ (01/01/22to 31/12/2022)	Last year to the nearest £ (@ 31/12/21)
Grant – Welsh Government via Powys County Council	10000	
Donations	3604	3121
Community Development Grant		641
Gift Aid	780	
<b>Total receipts</b>	<b>14384</b>	<b>3762</b>

**PAYMENTS**

Employee Costs	980	720
Premises Costs	4751	895
Repairs and Checks	32	124
Cleaning Materials	611	421
Administration – inc. Legal and Professional	580	
Capital Expenditure	308	
Miscellaneous	150	120
Hire of Hall for meetings	10	
<b>Total payments</b>	<b>7422</b>	<b>2280</b>
<b>Net of receipts/payments over the year</b>	<b>6962</b>	<b>1482</b>

<b>Cash funds last year end</b>	<b>25631</b>	
<b>Cash funds this year end</b>	<b>31944</b>	
Cash in hand	187	

**SIGNED ON BEHALF OF ALL THE TRUSTEES:**

Signature	Print name	Date of approval
Penny Robinson	Penny Robinson	07.03. 2022
Frank R J Banks	Frank Banks	07.03.2022