



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Jan	Year 2020		Day 31	Month Dec	Year 2020

Section A Reference and administration details

Charity name ERWOOD PITSTOP TRUST

Other names charity is known by

Registered charity number (if any) 1179209

Charity's principal address BRYNAWELON

ERWOOD

BUILTH WELLS

Postcode

LD2 3PQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ALAN PRYCE	CHAIR		
2	PENNY ROBINSON	TREASURER		
3	SARAH BOWEN		1 January – 31 st July 2020	
4	MARGAET EVANS			
5	KAREN LAURIE-PARRY			
6	ARTHUR ROBINSON			
7	SARAH SHEWRING			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

(NOT APPLICABLE)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal and ethical advice on charitable status and operation	PAVO (Powys Association of Voluntary Organisations)	Unit 30 Ddole Road Industrial Estate Llandrindod Wells Powys LD1 6DF

Name of chief executive or names of senior staff members (Optional information) N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY EXISTING TRUSTEES, HAVING REGARD TO APPROPRIATE SKILLS, KNOWLEDGE AND EXPERIENCE

Additional governance issues (Optional information) N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is:

The provision of public amenities by providing and maintaining public conveniences in the Erwood geographical area for the public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All Trustees are aware of the guidance on public benefit issued by the Charity Commission, and we make every effort to abide by this in the conduct of our business. For updates on conduct of the charity and running of meetings and so forth we have sought guidance from Powys Association of Voluntary Organisations (PAVO) and/or erred on the side of caution. This has been particularly important in 2020 in relation to legal issues regarding operating during the Covid-19 pandemic.

Meetings are held regularly throughout the year to review the cleanliness and maintenance of the toilets in Erwood.

The toilets are open 365 days a year, 24/7. The toilets are free to use but there are donation boxes available.

The Toilets on the A470, the main North-South trunk road in Wales, is signed and as it has an integral bus shelter is visited by locals, tourists, and key workers such as members of the NHS and the 'blue-light' services.

Additional details of objectives and activities (Optional information) N/A

Summary of the main achievements of the charity during the year

Due to the Coronavirus pandemic the charity sought clarification from Powys County Council as to the policy regarding keeping toilets open during national lockdowns. The decision was taken to keep the toilets open at all time to serve the needs of NHS staff on shift-work, the 'blue-light' services and key workers in general.

As many of the volunteer cleaners are elderly, measures were taken to recruit younger volunteers such members of the Young Farmers' Club, and people who were on furlough from their usual work.

Consultations with Powys County Council as planning authority, and with Erwood Community Council were initiated concerning their views on the possible building of a toilet for the disabled with baby-changing facilities. They advised a wider community consultation which took place during August 2020. This new additional toilet building would require using part of the existing bus shelter.

Section E Financial review

Brief statement of the charity's policy on reserves

While we have no formal reserves policy, with the agreement of all Trustees, kept some money in reserve. Generally, the maintenance of a toilet by the local community is greatly appreciated but there has been occasional vandalism and reserves are necessary for these unexpected repairs. The charity hopes in 2021 to conduct a major capital project by building a new disabled toilet.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information) N/A

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Frank R J Banks	Alan Pryce
Full name(s)	Frank Reginal John Banks	Robert Alan Pryce
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	27 February 2021	

**RECEIPTS AND PAYMENTS ACCOUNTS FOR
ERWOOD PITSTOP TRUST, CHARITY NUMBER 1179209
FOR THE PERIOD 01/01/20-31/12/20**

RECEIPTS

	Unrestricted funds to the nearest £ (01/01/20 to 31/12/20)	Last year to the nearest £ (@ 31/12/19)
Grant – Welsh Government via Powys County Council	5000	5000
Capital Grant – Rural Development Fund Powys CC		996
Donations	1759	4390
Community Development Grant	1093	
Total receipts	7852	9776

PAYMENTS

Employee Costs	1040	1209
Premises Costs	637	1702
Repairs and Checks		554
Cleaning Materials + PPE	375	304
Administration – Legal and Professional	24	150
Capital Expenditure		3726
Miscellaneous	80	20
Bank Charges	40	
Total payments	2205	7665
Net of receipts/payments over the year	5647	2111

Cash funds last year end	16082	17777
Cash funds this year end	21729	16082
Cash in hand	121	232

SIGNED ON BEHALF OF ALL THE TRUSTEES:

Signature	Print name	Date of approval
Penny Robinson	Penny Robinson	10 March 2020
Frank R J Banks	Frank banks	10. 03. 20