



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	11	2021		31	10	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ayre	Chair of Trustees		Members of the band and band committee
2	Alan Gears	Treasurer		Members of the band and band committee
3	Sally Jeffery	Secretary		Members of the band and band committee
4	Maurice Craze	Trustee		Members of the band and band committee
5	Adam Glynn	Trustee		Members of the band and band committee
6	Roger Rowland	Trustee	Appointed 24/01/2022	Members of the band and band committee
7	Gary Pumford	Trustee	Appointed 24/01/2022	Members of the band and band committee
8				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted 10 th July 2018
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are selected/appointed annually at the Annual General Meeting by members of the band and band committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Due to the ongoing Covid-19 restrictions, the Annual General Meeting (AGM) for the reporting period took place on Monday 17th January 2022.

Prior to the AGM, the organisation advertised for two additional Trustees to join the Trustees board, we therefore, sought to engage with two people within the local Plymouth area, who believed they could bring their experience to the band organisation. Roger Rowlands and Gary Pumford were voted onto the Trustees board by the members attending the AGM.

Information was provided to the new trustees regarding Trustee responsibilities, the governing document, the account statement, and additional information related to the band(s).

One of the planned activities related to the bands overall development was to review the committee size, based on the roles needed. This formed a part of the agenda at the AGM, with the outcome of newly appointed committee members and agreed roles and responsibilities.

An Extraordinary General Meeting took place on 4th April 2022 to discuss the re-organisation of the committee and the roles needed. This resulted in a new committee being appointed. At the same meeting recognition was made to two longer serving band members, committee, and trustees. Bob Yates was appointed President and Alan Gears was appointed as a Vice-President and thanked for their ongoing continuous support to Soundhouse Brass over many decades of service.

The bands continue to work closely with Plymouth Youth Music Service (PYMS) and thank them for their ongoing support.

One of the key aims is to improve the band(s) funding. 2021 was a very successful year in gaining grants, further fundraising is planned for 2022.

The main risk affecting the band(s) during this reporting period was Covid-19. Risk assessments were defined with advice from Brass Band England when the band(s) were able to continue to rehearse and perform, albeit in reduced numbers, in line with Covid-19 restrictions. To avoid risks of overcrowding, a larger venue was used for the 2021 Christmas Carol Concert, enabling all three bands to perform safely and allowing members of the public to sit within their own family groups, safely distanced.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Objects:

1. To promote the musical arts, in particular the art of Brass Band playing, to further the development of public appreciation in the said art, through public performances, concerts and competitions, for the benefit of the public in general, within the Plymouth and surrounding areas.
2. To advance education in the musical arts, in particular the art of Brass Band playing, by providing educational and training opportunities, for the benefit of the public in general, within the Plymouth and surrounding areas".

When planning our activities for the year, the trustees and committee have had due regard to the importance of the Charity Commission's guidance on public benefit at our Trustee meetings, this included the importance of rehearsing and performing in a Safe, Covid-19 environment.

The main activities are as follows:

Detailed activities

The first concert 'post-Covid' was the 2021 Christmas Carol Concert, this was held at a larger venue (Plymouth Central Methodist Hall) on 4th December 2021 and enabled all three bands (Training, Academy and Senior) to perform to the local public in a safe environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



This was the first concert to be held since the Academy band had been re-formed and now under the Musical Directorship of Adam Glynn.

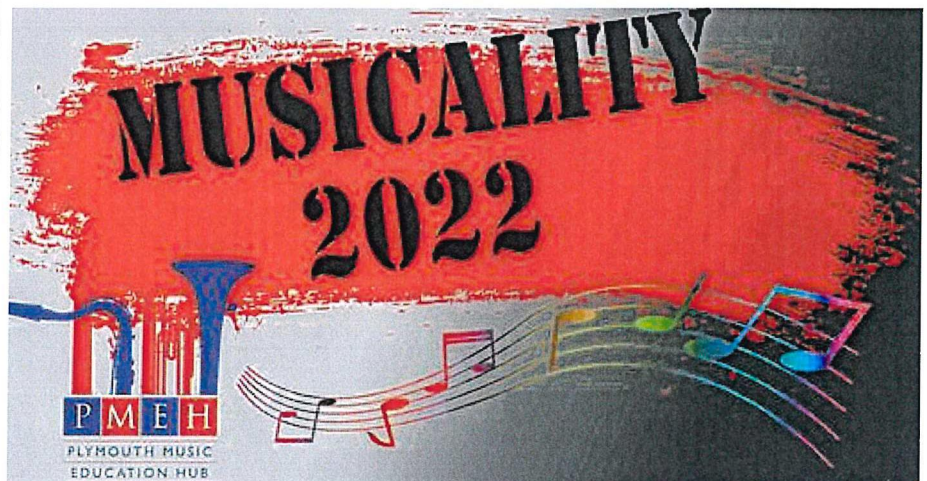
Also, in December 2021, we were able to resume playing Christmas carols to the general public in various locations around the city of Plymouth, e.g., local supermarkets, the band was also asked to play at other venues e.g. The Box (Plymouth's new gallery and museum complex which opened in 2020), Tavistock Golf Club and numerous other venues. This enabled the bands to gain funds given by members of the public in their appreciation of the music provided.



The Training and Academy bands planned to participate in a Plymouth Musicality event on 2nd April 2022. This was an event that would involve many other youth musicians and organisations taking part in a day of music making, organised by PYMS. Unfortunately, the date clashed with the re-scheduled WEBBA contest in Torquay (originally cancelled in March due to the venue being used for Covid Inoculations).

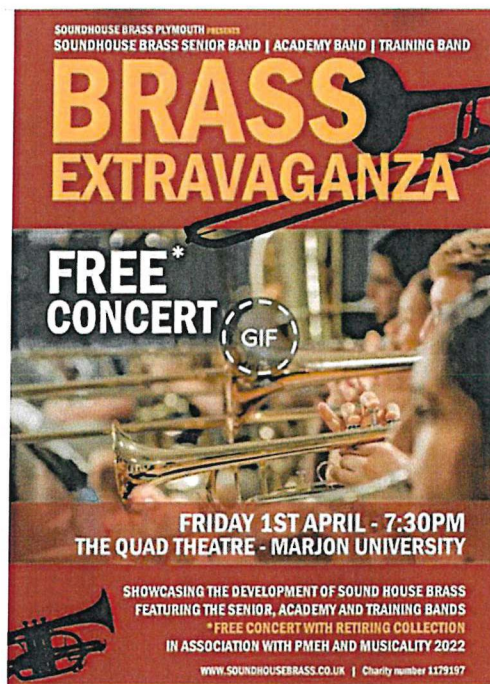
The trustees and committee members decided that we must attend the planned and committed Plymouth event, therefore the senior band did not attend the contest, resulting in being relegated to the 2nd section. Despite making an appeal to the organisers who re-scheduled the contest, we were still relegated.

Post 2023 note: we were successful in winning the March 2023 contest and have been promoted back to the 1st section.





The band did carry out a concert on 1st April 2022 and raised £420 that was provided to the DEC Ukraine fund.





May saw the visit to Plymouth of the world-famous Cory Brass band, with assistance provided by members of the SHB band.



Plymouth Armed Forces Day on 11th June 2022, was once again supported by the Academy Band.

Our Training band competed in the Training band section at the West of England Bandsmen's Festival at Bugle on 18th June 2022, winning first place, with one of our young cornet players being awarded Best Cornet player. Well done to Gary and the training band.

The senior band provided a 'Stage and Screen' concert which took place at Whitleigh Salvation Army on 8th July 2022, it was good to see many 'band' supporters from the local area in attendance. It was also a good opportunity for new members of the band to participate and in some cases provide solo items during the concert.



In September 2022, we planned to have a Proms concert. Unfortunately, due to the Queens passing, out of respect this concert had to be cancelled.

We were also unable to play music on the Plymouth Barbican area during the summer months, due to building works taking place.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

It is important to recognise those members who were active in defining the risk assessments needed related to Covid-19 and those providing practical support to enable the bands to rehearse when permitted.

Trustees, Committee members, Band members, Volunteers, Helpers and Parents.

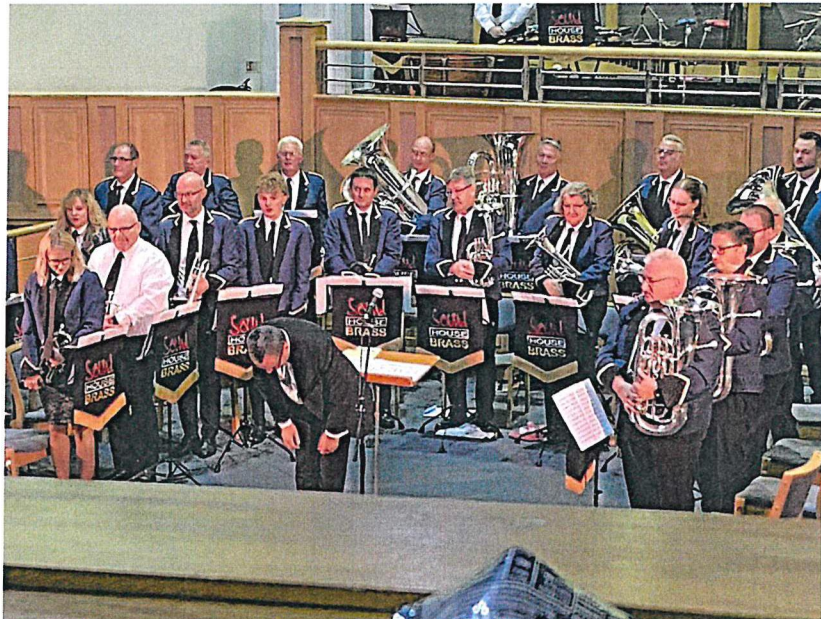
As a voluntary organisation, the success of the 'combined bands' is delivered by the time provided by everyone involved. It is important to remind ourselves of this point and at this time I would like to provide a '**personal thank you**' for your continued commitment to supporting Soundhouse Brass.

Of course, we are always looking to 'recruit' new Trustees, Committee members, Officers and helpers and would welcome any help you can provide.

We are grateful to all band members, helpers, and supporters (all volunteers) for the ongoing commitment, time and energy.

Summary of the main achievements of the charity during the year

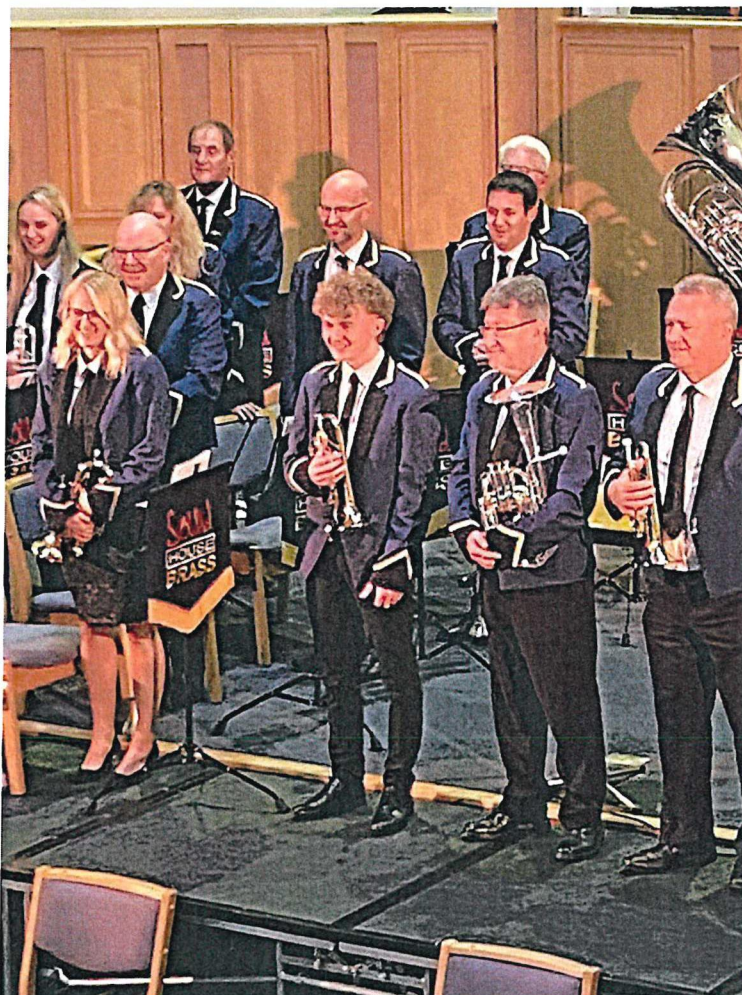
The 2021 Christmas Concert took place on 4th December 2021 with all three bands participating. Photograph below of the senior band 'on stage'.



Band members were able to socially distance at the Barbican in Plymouth for Christmas carol playing during December 2021.

Fundraising:

The photograph below shows band members with some of the new instruments (cornets, tenor horn and baritone) purchased with the grant received from the Post Code Lottery. Other equipment purchased with the grant were percussion instruments, new music stands and refurbished instruments. This was a significant benefit. Thanks go to Postcode Lottery for their support.



Other forms of funding:

Public donations from outdoor performances during the Christmas period.

Subscriptions from members: members of the band provide the subscriptions voluntarily.

We are very grateful to all donation and grant providers, who have provided the bands with the opportunity to purchase additional equipment that will support the bands growth strategy, enabling interested members of the public to join the bands, regardless of musical level.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds available on 31/10/2021 were £16,823.

We do not have a policy on reserves; currently there is no requirement to do so. The trustees will review this situation if the need arises.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding of the band(s) has been severely affected by Covid-19 during this year, where the band(s) have been unable to generate funds from concerts until the Christmas concert in December 2021.

An amount of donated funding was achieved through the Christmas carolling period, even though a reduced number of bandmembers were able to participate due to Covid-19 restrictions.

Additional sources of funding this year have been band member subscriptions and grants (Plymouth Music Education Hub).

The income supports the main activities of the band(s), with the main costs including purchasing and refurbishing musical instruments (this enables new members to join the band(s) if they do not have their own musical instrument) the purchase of new music and transport costs, however, there has been little expenditure made during the year due to Covid-19 restrictions.

One of the main objectives of the band is to generate sources of funds through fundraising and grant applications. The band was successful in receiving a grant for £19,974 from The Postcode Lottery to be used for the purchase of new instruments, repair of older instruments and the purchase of additional music and music stands.

Section F

Other optional information

Future plans

In the coming year, we are expecting the bands to re-convene their normal activities, there will be a period of rebuilding required in order to continue the development of each band and the members involved. Special focus will be given to the Academy band who were in the development mode as Covid-19 hit in early 2020.

Fundraising is a key requirement to the ongoing progress of each band and its members, therefore a fundraising strategy will be developed, to support the work of the band(s).

Through these two key aims, this will enable the charity to provide further education, training, participation, and community based musical performances to enhance the art of brass band music.

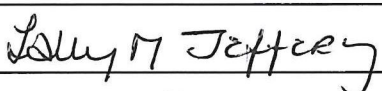
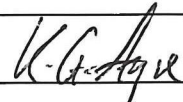
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Sally Jeffery	Kenneth Ayre
Position (eg Secretary, Chair, etc)	Band Secretary and Trustee.	Chair of Trustees

Date 6th July 2023.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Soundhouse Brass Plymouth

No (if any)
1179197

Receipts and payments accounts

CC16a

For the period from	Period start date 01.11.2021	To	Period end date 31.10.2022
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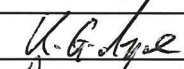
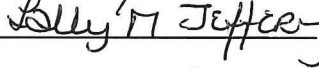
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	920	-	-	920	21,974
Charitable donations	2,919	-	-	2,919	2,759
Non-Charitable donations	1,707	-	-	1,707	1,000
Band Engagements	3,750	-	-	3,750	821
Subscriptions	-	-	-	-	-
Inland Revenue	679	-	-	679	763
Bank interest	4	-	-	4	-
Insurance/ Instrument sales	121	-	-	121	2,195
Sub total (Gross income for AR)	10,100	-	-	10,100	29,512
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,100	-	-	10,100	29,512
A3 Payments					
Subs and Fees	766	-	-	766	156
Coach and other transport	238	-	-	238	-
Music and Sundry Purchases	788	-	-	788	638
Repairs and refurbishment	453	-	-	453	12,095
Insurance	766	-	-	766	553
Trophies and presentations	-	-	-	-	-
Uniforms	167	-	-	167	640
Postage, printing, website etc	313	-	-	313	190
Conductor and other fees	3,459	-	-	3,459	1,150
Donations DEC Ukraine)	499	-	-	499	-
Instrument purchase	11,977	-	-	11,977	-
Hall rental and venues	917	-	-	917	-
Sub total	20,341	-	-	20,341	15,422
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,341	-	-	20,341	15,422
Net of receipts/(payments)	- 10,241	-	-	- 10,241	14,090
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,062	-	-	27,062	12,946
Cash funds this year end	16,821	-	-	16,821	27,036

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash available	16,821	-	-
			-	-
		-	-	-
	Total cash funds	16,821	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Musical Instruments		-	98,000
	Music library and other assets		-	11,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	KENNETH AYRE	6-07-23
	SALLY JEFFERY	6-07-23