

Plymouth City Brass

England & Wales · Charity number 1179197

Details

Other names	SOUNDHOUSE BRASS PLYMOUTH
Status	Registered
Legal form	CIO
Registered	2018-07-13
Register	View on the Charity Commission register

Contact

Address	59 Boringdon Hill Plymouth PL7 4DL
Phone	07949495809
Email	info@plymouthcitybrass.co.uk
Website	www.plymouthcitybrass.co.uk

Activities

Objects: 1) TO PROMOTE THE MUSICAL ARTS, IN PARTICULAR THE ART OF BRASS BAND PLAYING, TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION IN THE SAID ART, THROUGH PUBLIC PERFORMANCES, CONCERTS AND COMPETITIONS, FOR THE BENEFIT OF THE PUBLIC IN GENERAL, WITHIN THE PLYMOUTH AND SURROUNDING AREAS.2) TO ADVANCE EDUCATION IN THE MUSICAL ARTS, IN PARTICULAR THE ART OF BRASS BAND PLAYING, BY PROVIDING EDUCATIONAL AND TRAINING OPPORTUNITIES, FOR THE BENEFIT OF THE PUBLIC IN GENERAL, WITHIN THE PLYMOUTH AND SURROUNDING AREAS.

Activities: Plymouth City Brass, based in Plymouth, Devon provide members with the opportunity to receive education and training at the members desired level through the regular rehearsals, concerts and competitions they participate in, this also aids the promotion of the musical art of brass band music within the general public. Membership of the bands is open to any member of the general public

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

Geography

- Plymouth City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£10,100	£20,341	-	-
2023-10-31	£20,189	£15,311	-	-
2022-10-31	£10,100	£20,341	-	-
2021-10-31	£29,538	£15,422	-	-
2020-10-31	£12,432	£6,091	-	-

Trustees

Name	Role	Appointed
ALAN GEARS		2017-02-20
Gary Thompson		2026-04-23
Sarah Gray		2026-04-23
Simon Mortlock		2026-04-23

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/11/2023 Period start date To 31/10/2024 Period end date

Charity name: Plymouth City Brass

Charity registration number: 1179197

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1. To promote the musical arts, in particular the art of Brass Band playing, to further the development of public appreciation in the said art, through public performances, concerts and competitions, for the benefit of the public in general, within the Plymouth and surrounding areas. 2. To advance education in the musical arts, in particular the art of Brass Band playing, by providing educational and training opportunities, for the benefit of the public in general, within the Plymouth and surrounding areas".
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The organisation has continued to grow the membership within the three bands, in particular the Academy band, being led by Paul Norley (MD) MA, BA(Mus), LRSM, LDBBA, CNCB, MCGI , is encouraging all members to strive for further development at personal and group level, which is generating more interest from other people within the Plymouth area to join the band. The events/concerts and support for other associations (British Legion, Armed Services etc) continues to provide the promotion of the various musical genre performed.
Statement confirming whether the trustees have	Para 1.18	When planning our activities for the year the trustees and committee have taken due

had regard to the guidance issued by the Charity Commission on public benefit		regard to the importance of the charity commission's guidance related on public benefit at our trustee and committee meetings, this included the importance of rehearsing and performing in a safe environment.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable
Policy on social investment including program related investment	Para 1.38	Not Applicable
Contribution made by volunteers	Para 1.38	As a voluntary organisation, the success of the 'combined band' organisation is totally dependant on all of the volunteers who contribute their time and effort freely, to enable the ongoing year on year improvements. This includes the trustees, committee and members of the organisation. Thanks go out to all involved. The main activities are; administration, defining and managing processes and the general organisational running of the charity. Recognition should also be made to the friends and parents of the band members who provide their ongoing support.
Other		For 10 years the Musical Director Lee Clayson has been developing, improving and leading the senior band and supporting the organisation. Lee decided to stand down from this role. Due recognition was provided to Lee in his final concert with the band during May 2024. To appoint a new MD the band advertised the position, defined a small sub-committee to carry out the interview and auditions. Following the completion of this process the committee appointed Adam Glynn (a current playing band member) to succeed Lee Clayson.

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In support of the organisations objects the following information provides details of the main achievements and activities carried out: During November 2023, both senior and academy bands took part in the annual South West Brass Band Association Championships in Torquay. For some members, this was the first time to participate in the playing of music to a large audience and to experience listening to other participating bands. The combined bands also provided musical support for the Plympton Branch of the British Legion Remembrance Day at the local cenotaph in November 2023, with the principal cornet playing the last post. Many members of the local area attend along with various military affiliations, schools etc. December 2023 involved all three bands, (senior, academy and training bands) in the annual Christmas concert, held at the Plymouth Methodist Central Hall??. This annual event brings together all the friends and supporters of the organisation to share and participate in a festive celebration of the Christmas period, using appropriate brass band music. March 2024 saw the senior band take part in the West of England Brass Band Association Area Finals & National Brass Band Championships in Torquay. Having been successfully promoted back to the 1st section the band achieved a good result. Academy band ?? A Spring concert took place in a new venue at Ivybridge with the band carrying out a joint concert with the xxxxxx choir. During this concert it was formally announced that the MD Lee Clayson had decided to stand down, and appropriate recognition was given to Lee for his 10 years spent developing the band and organisation. In June the Academy band took part in the annual West of England Bandsmans Festival at Bugle. The Academy band also supported the annual Armed Forces Day on Plymouth Hoe during June 2024.
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		With a new Musical Director (Adam Glynn) appointed during July 2024, and rebranding concert took place at the Plymouth Central Hall in Plymouth in September 2024. This proved to be a very successful concert with funds for the concert being raised through the support of local businesses. The participation in these events provides learning opportunities for all band members of all levels, as they experience new and sometimes challenging music. Bringing music to audiences indoors and out, provides the local population with new experiences of brass banding and the various musical genres played.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Refer to the above activities. Following the impact of Covid-19, the organisation has been rebuilding each band during the last year. All bands are showing growth and increased performance levels. This has enabled the bands to provide performances which have been as individual bands and also as combined concerts e.g. Christmas concert.
Performance of fundraising activities against objectives set	Para 1.41	The organisation raised funds through concerts and events where each band participated. As usual a major funding contributor each year is the playing of Christmas music at local stores, schools, public houses, shopping centres etc, where funds are generated by either voluntary contributions from the public and/or payments received from some of these local companies.
Investment performance against objectives	Para 1.41	The organisation does not invest funds.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The finances for the organisation were positive at the end of the reporting period. £11,353 was available at the end of the financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The organisation in previous years has reviewed whether it is necessary to hold reserves. This is reviewed annually, and it was decided to put aside a £7,000 reserve for 2024/2025, to ensure the basic financial requirements of the organisation are maintained. This will continue to be reviewed at the end of each financial year.
Amount of reserves held	Para 1.22	Zero. But £7,000 planned for 2024/2025
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	There is no deficit of funds.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns. The aim is to continue to grow the organisation and encourage more people to learn and play musical instruments.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding comes from a number of sources: - Voluntary contributions provided by band members (monthly subscriptions). Also linked to this is the benefit of gift aid receipts. - Voluntary contributions from members of the public through performances as described above. - Concerts and other events where the public come to listen the bands perform. - Occasional small grants provided by local stores e.g. Asda, Tesco ??etc.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not Applicable.
A description of the principal risks facing the charity	Para 1.46	There are no significant risks affecting the organisation. The Trustees and Committee management keep in review the funding, health and safety, and safeguarding risks that could impact the organisation and ensure the processes are robust, to prevent any issues occurring.
Other		At an EGM held during June 2024, the decision was made by all members to

		change the name of the organisation from Soundhouse Brass Plymouth to Plymouth City Brass. It had been discussed for a number of years that a change should take place to a name that fitted with the Plymouth Geographical area to enable people to locate the band easier, especially when moving to the area. The proposal was provided to the Charity Commission who duly approved the name change. In September 2024 a 'Re-branding concert took place to celebrate the new name and also the new band 'colours'.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The organisation has a governing document/constitution which is the Association model for a CIO.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The organisation is a CIO.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the band committee and band members, usually at the AGM. The Trustees are all volunteers who have been appointed by the members of the organisation. Details can be found within the constitution document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Information is provided to trustees regarding trustee responsibilities; the governing document/constitution, the financial account statement and additional information related to the relevant bands.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The organisation works with the Plymouth Youth Music Service (PYMS) to encourage young people from the Plymouth area to learn musical brass instruments. PYMS also provide financial support for the training and academy band musical directors. The organisation is a member of the South-West Brass Band Association and also the West of England Brass Band Association. The organisation is also a member of the Brass Bands England network, that provides a wide range of networking advice and benefits e.g. safeguarding training.
Relationship with any related parties	Para 1.51	A close relationship exists between the charity and PYMS, with each providing any needed support required for each other. The remaining network contacts are available as required, with the charity providing input as required.
Other		The Band adopt and review policies as recommended by Brass Bands England which aid Trustees in their governance. These include Safeguarding, Equality and Diversity, Anti-bullying (a full list is included on our website).

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Reference and Administrative details

Charity name	Plymouth City Brass (formerly Soundhouse Brass Plymouth)
Other name the charity uses	NA
Registered charity number	1179197
Charity's principal address	The Soundhouse Miller Way Plymouth PL6 8UN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ayre	Chair of Trustees		Members of the band and band committee.
2	Sally Jeffery	Secretary		Members of the band and band committee.
3	Alan Gears	Trustee		Members of the band and band committee.
4	Maurice Craze	Trustee		Members of the band and band committee.
5	Roger Rowland	Inventory		Members of the band and band committee.
6	Gary Pumford	Trustee		Members of the band and band committee.

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not Applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not Applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Not Applicable	

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not Applicable

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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**Position (eg Secretary,
Chair, etc)**

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Date

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Plymouth City Brass (formally Snd'house Brass Ply'th)

No (if any)

1179197

Receipts and payments accounts

CC16a

For the period
from

Period start date

01.11.2022

To

Period end date

31.10.2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	2,000	-	-	2,000	920
Charitable donations	3,398	-	-	3,398	2,919
Non-Charitable donations	985	-	-	985	1,707
Band Engagements	10,982	-	-	10,982	3,750
Subscriptions	1,860	-	-	1,860	-
Inland Revenue	-	-	-	-	679
Bank interest	34	-	-	34	4
Insurance/ Instrument sales	930	-	-	930	121
Sub total (Gross income for AR)	20,189	-	-	20,189	10,100
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,189	-	-	20,189	10,100
A3 Payments					
Subs and Fees	639	-	-	639	766
Coach and other transport	2,478	-	-	2,478	238
Music and Sundry Purchases	990	-	-	990	788
Repairs and refurbishment	386	-	-	386	453
Insurance	673	-	-	673	766
Trophies and presentations	-	-	-	-	-
Uniforms	300	-	-	300	167
Postage, printing, website etc	178	-	-	178	313
Conductor and other fees	5,368	-	-	5,368	3,459
Donations DEC Ukraine)	-	-	-	-	499
Intrument purchase	2,700	-	-	2,700	11,977
Hall rental and venues	1,599	-	-	1,599	917
Sub total	15,311	-	-	15,311	20,341
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,311	-	-	15,311	20,341
Net of receipts/(payments)	4,878	-	-	4,878	- 10,241
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,821	-	-	16,821	27,062
Cash funds this year end	21,699	-	-	21,699	16,821

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash available	21,699	-	-
			-	-
		-	-	-
	Total cash funds	21,699	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Musical Instruments		-	98,000
	Music library and other assets		-	11,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

K.G. Ayee
Sally M Jeffery

KENNETH AYEE
SALLY JEFFERY

29/08/24
29/08/24

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/11/2022 Period start date To 31/10/2023 Period end date

Charity name: Plymouth City Brass

Charity registration number: 1179197

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1. To promote the musical arts, in particular the art of Brass Band playing, to further the development of public appreciation in the said art, through public performances, concerts and competitions, for the benefit of the public in general, within the Plymouth and surrounding areas. 2. To advance education in the musical arts, in particular the art of Brass Band playing, by providing educational and training opportunities, for the benefit of the public in general, within the Plymouth and surrounding areas".
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The organisation has continued to grow the membership within the three bands, in particular the Academy band, being led by Paul Norley (MD) MA, BA(Mus), LRSM, LDBBA, CNCB, MCGI , is encouraging all members to strive for further development at personal and group level, which is generating more interest from other people within the Plymouth area to join the band. The events/concerts and support for other associations (British Legion, Armed Services etc) continues to provide the promotion of the various musical genre performed. Funding for one of the Academy band members was provided by the organisation as well as additional external funding, to

		support a blind musician of the band to receive peripatetic music training for his cornet playing, to enable him to play with the academy band.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year the trustees and committee have taken due regard to the importance of the charity commission's guidance related on public benefit at our trustee and committee meetings, this included the importance of rehearsing and performing in a safe environment.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable
Policy on social investment including program related investment	Para 1.38	Not Applicable
Contribution made by volunteers	Para 1.38	As a voluntary organisation, the success of the 'combined band' organisation is totally dependant on all of the volunteers who contribute their time and effort freely, to enable the ongoing year on year improvements. This includes the trustees, committee and members of the organisation. Thanks go out to all involved. The main activities are; administration, defining and managing processes and the general organisational running of the charity. Recognition should also be made to the friends and parents of the band members who provide their ongoing support. During 2023, the organisation had to change bank accounts and 'transfer to online banking and accounting' this generated a significant amount of administration work, thank you to all those people involved to bring about this change.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In support of the organisations objects the following information provides details of the main achievements and activities carried out: During November 2022, both senior and academy bands took part in the annual South West Brass Band Association Championships in Torquay. For some members, this was the first time to participate in the playing of music to a large audience and to experience listening to other participating bands. The combined bands also provided musical support for the Plympton Branch of the British Legion Remembrance Day at the local cenotaph in November 2022, with the principal cornet playing the last post. Many members of the local area attend along with various military affiliations, schools etc. December 2022 involved all three bands, (senior, academy and training bands) in the annual Christmas concert, held at the Plymouth Methodist Central Hall. This annual event brings together all the friends and supporters of the organisation to share and participate in a festive celebration of the Christmas period, using appropriate brass band music. March 2023 saw the senior band take part in the West of England Brass Band Association Area Finals & National Brass Band Championships in Torquay. Playing in the 2nd section, the band was successful in winning 1st place. This enables the band to return to the 1st section in 2024 and provided the band with a place at the UK National final brass band contest held in Cheltenham during September 2023. The band was successful in taking 4th place against bands from across the UK. A Spring concert took place with all bands participating during May 2023. This was a well-attended event by the local Plymouth brass band and music loving people. The Academy band took part in the annual West of England Bandsman's Festival at Bugle, where they won first prize and the musicians were recognised for their contribution. The Academy band also supported the annual Armed Forces Day on Plymouth Hoe during June 2023.
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		Through the summer months, it was decided that members of the bands should conduct weekly music events at West Hoe Park to provide music to the local population and visitors alike. This was well received and provided a good opportunity for the band members to take part in an outdoor event. Thanks go to Paul Norley the Academy MD for bringing together suitable music. In September the senior band took part in the UK National Finals contest held in Cheltenham, winning an excellent 4th place. The participation in these events provides learning opportunities for all band members of all levels, as they experience new and sometimes challenging music. Bringing music to audiences indoors and out, provides the local population with new experiences of brass banding and the various musical genres played.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Refer to the above activities. Following the impact of Covid-19, the organisation has been rebuilding each band during the last year. All bands are showing growth and increased performance levels. This has enabled the bands to provide performances which have been as individual bands and also as combined concerts e.g. Christmas concert.
Performance of fundraising activities against objectives set	Para 1.41	The organisation raised funds through concerts and events where each band participated. As usual a major funding contributor each year is the playing of Christmas music at local stores, schools, public houses, shopping centres etc, where funds are generated by either voluntary contributions from the public and/or payments received from some of these local companies.
Investment performance against objectives	Para 1.41	The organisation does not invest funds.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The finances for the organisation were positive at the end of the reporting period. There are no concerns regarding the organisations financial position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The organisation in previous years has reviewed whether it is necessary to hold reserves. This is reviewed annually, and it has been decided that at present it is not necessary, however related to the Covid-19 restrictions it will remain a topic for ongoing review in future years
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	The organisations funding is sufficient to maintain the ongoing activities for the coming 12 months, therefore zero reserves are planned. It is likely this will change in 2024.
Details of fund materially in deficit	Para 1.24	There is no deficit of funds.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns. The aim is to continue to grow the organisation and encourage more people to learn and play musical instruments.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding comes from a number of sources: ▪ Voluntary contributions provided by band members (monthly subscriptions). Also linked to this is the benefit of gift aid receipts. ▪ Voluntary contributions from members of the public through performances as described above. ▪ Concerts and other events where the public come to listen the bands perform. ▪ Occasional small grants provided by local stores e.g. Asda, Tesco etc.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not Applicable.
A description of the principal risks facing the charity	Para 1.46	There are no significant risks affecting the organisation. The Trustees and Committee management keep in review the funding, health and safety, and safeguarding risks that could impact the organisation and ensure the processes are robust, to prevent any issues occurring.

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The organisation has a governing document/constitution which is the Association model for a CIO.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The organisation is a CIO.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the band committee and band members, usually at the AGM. The Trustees are all volunteers who have been appointed by the members of the organisation. Details can be found within the constitution document.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Information is provided to trustees regarding trustee responsibilities, the governing document/constitution, the account statement and additional information relevant related to the relevant bands.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The organisation works with the Plymouth Youth Music Service (PYMS) to encourage young people from the Plymouth area to learn musical brass instruments. PYMS also provide financial support for the training and academy band musical directors. The organisation is a member of the South-West Brass Band Association and also the West of England Brass Band Association. The organisation is also a member of the Brass Bands England network, that provides a wide range of networking advice and benefits e.g. safeguarding training.
Relationship with any related parties	Para 1.51	A close relationship exists between the charity and PYMS, with each providing any needed support required for each other. The remaining network contacts are available as required, with the charity providing input as required.
Other		The Band adopt and review policies as recommended by Brass Bands England which aid Trustees in their governance. These include Safeguarding, Equality and Diversity, Anti-bullying (a full list is included on our website).

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Reference and Administrative details

Charity name	Plymouth City Brass (formerly Soundhouse Brass Plymouth)
Other name the charity uses	NA
Registered charity number	1179197
Charity's principal address	The Soundhouse Miller Way Plymouth PL6 8UN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ayre	Chair of Trustees		Members of the band and band committee.
2	Sally Jeffery	Secretary		Members of the band and band committee.
3	Alan Gears	Trustee		Members of the band and band committee.
4	Maurice Craze	Trustee		Members of the band and band committee.
5	Roger Rowland	Inventory		Members of the band and band committee.
6	Gary Pumford	Trustee		Members of the band and band committee.

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not Applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not Applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Not Applicable	

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not Applicable

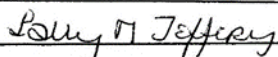
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KENNETH GRAHAM	SALLY M JEFFERY
Position (eg Secretary, Chair, etc)	CLARITY ORGANISER	SECRETARY
Date	29/08/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Plymouth City Brass (formally Snd'house Brass Ply'th)

No (if any)

1179197

Receipts and payments accounts

CC16a

For the period
from

Period start date

01.11.2022

To

Period end date

31.10.2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	2,000	-	-	2,000	920
Charitable donations	3,398	-	-	3,398	2,919
Non-Charitable donations	985	-	-	985	1,707
Band Engagements	10,982	-	-	10,982	3,750
Subscriptions	1,860	-	-	1,860	-
Inland Revenue	-	-	-	-	679
Bank interest	34	-	-	34	4
Insurance/ Instrument sales	930	-	-	930	121
Sub total (Gross income for AR)	20,189	-	-	20,189	10,100
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,189	-	-	20,189	10,100
A3 Payments					
Subs and Fees	639	-	-	639	766
Coach and other transport	2,478	-	-	2,478	238
Music and Sundry Purchases	990	-	-	990	788
Repairs and refurbishment	386	-	-	386	453
Insurance	673	-	-	673	766
Trophies and presentations	-	-	-	-	-
Uniforms	300	-	-	300	167
Postage, printing, website etc	178	-	-	178	313
Conductor and other fees	5,368	-	-	5,368	3,459
Donations DEC Ukraine)	-	-	-	-	499
Intrument purchase	2,700	-	-	2,700	11,977
Hall rental and venues	1,599	-	-	1,599	917
Sub total	15,311	-	-	15,311	20,341
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,311	-	-	15,311	20,341
Net of receipts/(payments)	4,878	-	-	4,878	- 10,241
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,821	-	-	16,821	27,062
Cash funds this year end	21,699	-	-	21,699	16,821

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash available	21,699	-	-
			-	-
		-	-	-
	Total cash funds	21,699	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Musical Instruments		-	98,000
	Music library and other assets		-	11,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

K.G. Ayee
Sally M Jeffery

KENNETH AYEE
SALLY JEFFERY

29/08/24
29/08/24

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	11	2021		31	10	2022

Section A

Reference and administration details

Charity name Soundhouse Brass Plymouth

Other names charity is known by Not applicable

Registered charity number (if any) 1179197

Charity's principal address The Soundhouse

Miller Way

Plymouth.

Postcode

PL6 8UN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ayre	Chair of Trustees		Members of the band and band committee
2	Alan Gears	Treasurer		Members of the band and band committee
3	Sally Jeffery	Secretary		Members of the band and band committee
4	Maurice Craze	Trustee		Members of the band and band committee
5	Adam Glynn	Trustee		Members of the band and band committee
6	Roger Rowland	Trustee	Appointed 24/01/2022	Members of the band and band committee
7	Gary Pumford	Trustee	Appointed 24/01/2022	Members of the band and band committee
8				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted 10 th July 2018
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are selected/appointed annually at the Annual General Meeting by members of the band and band committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Due to the ongoing Covid-19 restrictions, the Annual General Meeting (AGM) for the reporting period took place on Monday 17th January 2022.

Prior to the AGM, the organisation advertised for two additional Trustees to join the Trustees board, we therefore, sought to engage with two people within the local Plymouth area, who believed they could bring their experience to the band organisation. Roger Rowlands and Gary Pumford were voted onto the Trustees board by the members attending the AGM.

Information was provided to the new trustees regarding Trustee responsibilities, the governing document, the account statement, and additional information related to the band(s).

One of the planned activities related to the bands overall development was to review the committee size, based on the roles needed. This formed a part of the agenda at the AGM, with the outcome of newly appointed committee members and agreed roles and responsibilities.

An Extraordinary General Meeting took place on 4th April 2022 to discuss the re-organisation of the committee and the roles needed. This resulted in a new committee being appointed. At the same meeting recognition was made to two longer serving band members, committee, and trustees. Bob Yates was appointed President and Alan Gears was appointed as a Vice-President and thanked for their ongoing continuous support to Soundhouse Brass over many decades of service.

The bands continue to work closely with Plymouth Youth Music Service (PYMS) and thank them for their ongoing support.

One of the key aims is to improve the band(s) funding. 2021 was a very successful year in gaining grants, further fundraising is planned for 2022.

The main risk affecting the band(s) during this reporting period was Covid-19. Risk assessments were defined with advice from Brass Band England when the band(s) were able to continue to rehearse and perform, albeit in reduced numbers, in line with Covid-19 restrictions. To avoid risks of overcrowding, a larger venue was used for the 2021 Christmas Carol Concert, enabling all three bands to perform safely and allowing members of the public to sit within their own family groups, safely distanced.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Objects:

1. To promote the musical arts, in particular the art of Brass Band playing, to further the development of public appreciation in the said art, through public performances, concerts and competitions, for the benefit of the public in general, within the Plymouth and surrounding areas.
2. To advance education in the musical arts, in particular the art of Brass Band playing, by providing educational and training opportunities, for the benefit of the public in general, within the Plymouth and surrounding areas".

When planning our activities for the year, the trustees and committee have had due regard to the importance of the Charity Commission's guidance on public benefit at our Trustee meetings, this included the importance of rehearsing and performing in a Safe, Covid-19 environment.

The main activities are as follows:

Detailed activities

The first concert 'post-Covid' was the 2021 Christmas Carol Concert, this was held at a larger venue (Plymouth Central Methodist Hall) on 4th December 2021 and enabled all three bands (Training, Academy and Senior) to perform to the local public in a safe environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



This was the first concert to be held since the Academy band had been re-formed and now under the Musical Directorship of Adam Glynn.

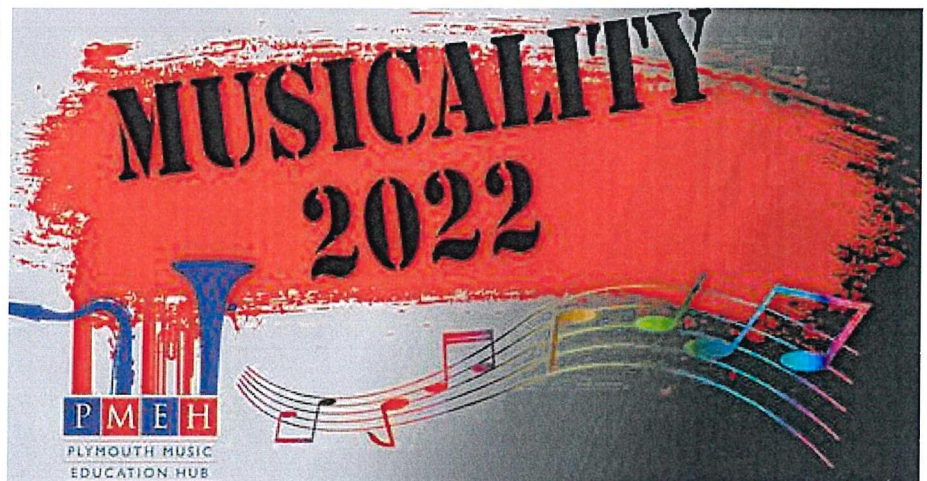
Also, in December 2021, we were able to resume playing Christmas carols to the general public in various locations around the city of Plymouth, e.g., local supermarkets, the band was also asked to play at other venues e.g. The Box (Plymouth's new gallery and museum complex which opened in 2020), Tavistock Golf Club and numerous other venues. This enabled the bands to gain funds given by members of the public in their appreciation of the music provided.



The Training and Academy bands planned to participate in a Plymouth Musicality event on 2nd April 2022. This was an event that would involve many other youth musicians and organisations taking part in a day of music making, organised by PYMS. Unfortunately, the date clashed with the re-scheduled WEBBA contest in Torquay (originally cancelled in March due to the venue being used for Covid Inoculations).

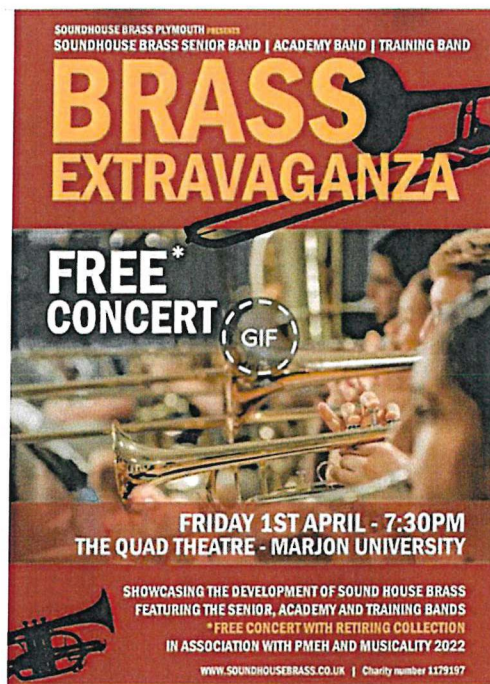
The trustees and committee members decided that we must attend the planned and committed Plymouth event, therefore the senior band did not attend the contest, resulting in being relegated to the 2nd section. Despite making an appeal to the organisers who re-scheduled the contest, we were still relegated.

Post 2023 note: we were successful in winning the March 2023 contest and have been promoted back to the 1st section.





The band did carry out a concert on 1st April 2022 and raised £420 that was provided to the DEC Ukraine fund.





May saw the visit to Plymouth of the world-famous Cory Brass band, with assistance provided by members of the SHB band.



Plymouth Armed Forces Day on 11th June 2022, was once again supported by the Academy Band.

Our Training band competed in the Training band section at the West of England Bandsmen's Festival at Bugle on 18th June 2022, winning first place, with one of our young cornet players being awarded Best Cornet player. Well done to Gary and the training band.

The senior band provided a 'Stage and Screen' concert which took place at Whitleigh Salvation Army on 8th July 2022, it was good to see many 'band' supporters from the local area in attendance. It was also a good opportunity for new members of the band to participate and in some cases provide solo items during the concert.



In September 2022, we planned to have a Proms concert. Unfortunately, due to the Queens passing, out of respect this concert had to be cancelled.

We were also unable to play music on the Plymouth Barbican area during the summer months, due to building works taking place.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

It is important to recognise those members who were active in defining the risk assessments needed related to Covid-19 and those providing practical support to enable the bands to rehearse when permitted.

Trustees, Committee members, Band members, Volunteers, Helpers and Parents.

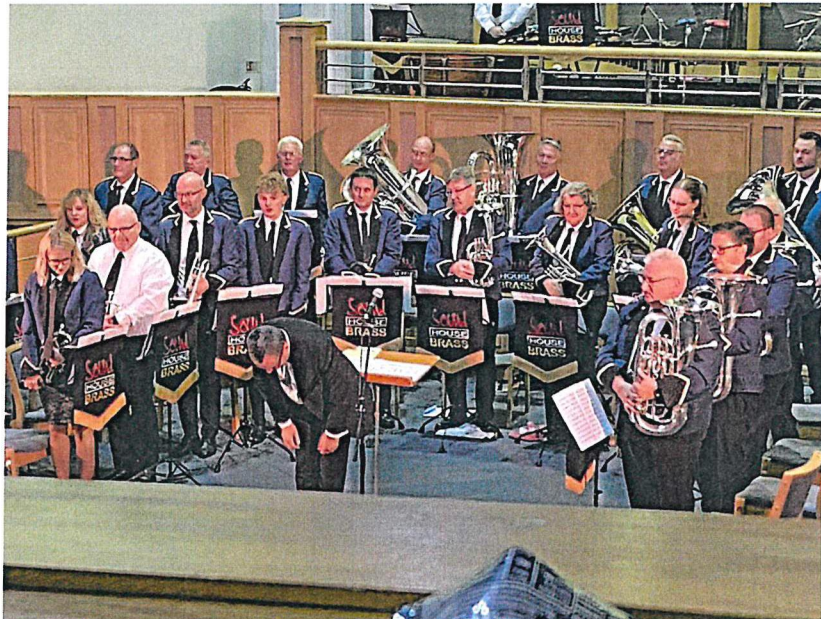
As a voluntary organisation, the success of the 'combined bands' is delivered by the time provided by everyone involved. It is important to remind ourselves of this point and at this time I would like to provide a '**personal thank you**' for your continued commitment to supporting Soundhouse Brass.

Of course, we are always looking to 'recruit' new Trustees, Committee members, Officers and helpers and would welcome any help you can provide.

We are grateful to all band members, helpers, and supporters (all volunteers) for the ongoing commitment, time and energy.

Summary of the main achievements of the charity during the year

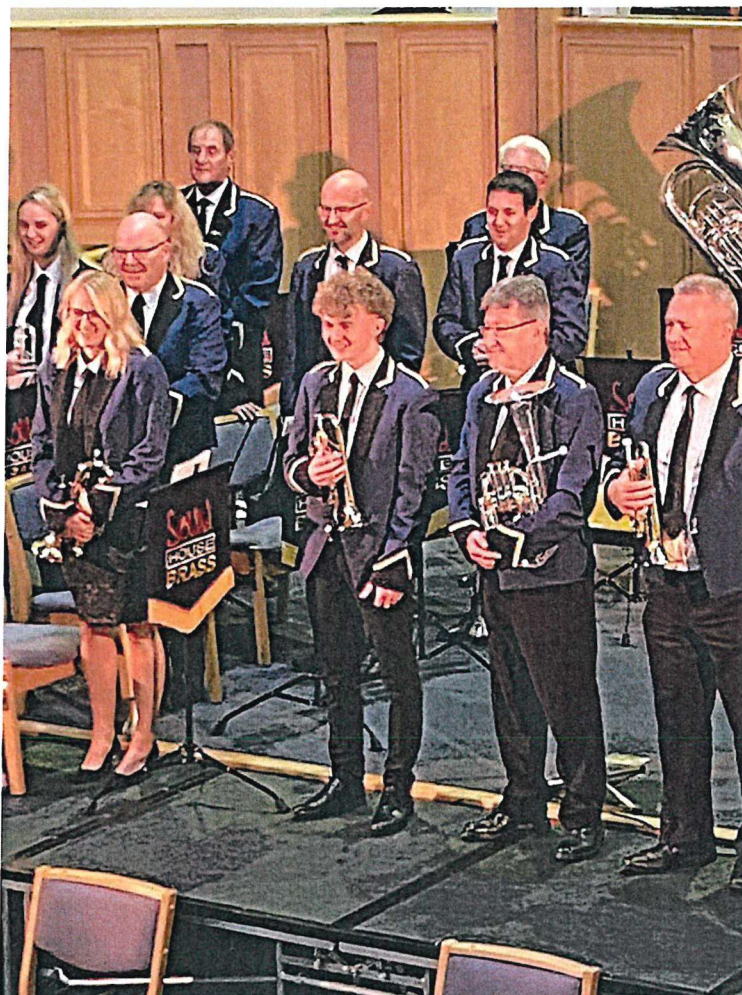
The 2021 Christmas Concert took place on 4th December 2021 with all three bands participating. Photograph below of the senior band 'on stage'.



Band members were able to socially distance at the Barbican in Plymouth for Christmas carol playing during December 2021.

Fundraising:

The photograph below shows band members with some of the new instruments (cornets, tenor horn and baritone) purchased with the grant received from the Post Code Lottery. Other equipment purchased with the grant were percussion instruments, new music stands and refurbished instruments. This was a significant benefit. Thanks go to Postcode Lottery for their support.



Other forms of funding:

Public donations from outdoor performances during the Christmas period.

Subscriptions from members: members of the band provide the subscriptions voluntarily.

We are very grateful to all donation and grant providers, who have provided the bands with the opportunity to purchase additional equipment that will support the bands growth strategy, enabling interested members of the public to join the bands, regardless of musical level.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds available on 31/10/2021 were £16,823.

We do not have a policy on reserves; currently there is no requirement to do so. The trustees will review this situation if the need arises.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding of the band(s) has been severely affected by Covid-19 during this year, where the band(s) have been unable to generate funds from concerts until the Christmas concert in December 2021.

An amount of donated funding was achieved through the Christmas carolling period, even though a reduced number of bandmembers were able to participate due to Covid-19 restrictions.

Additional sources of funding this year have been band member subscriptions and grants (Plymouth Music Education Hub).

The income supports the main activities of the band(s), with the main costs including purchasing and refurbishing musical instruments (this enables new members to join the band(s) if they do not have their own musical instrument) the purchase of new music and transport costs, however, there has been little expenditure made during the year due to Covid-19 restrictions.

One of the main objectives of the band is to generate sources of funds through fundraising and grant applications. The band was successful in receiving a grant for £19,974 from The Postcode Lottery to be used for the purchase of new instruments, repair of older instruments and the purchase of additional music and music stands.

Section F

Other optional information

Future plans

In the coming year, we are expecting the bands to re-convene their normal activities, there will be a period of rebuilding required in order to continue the development of each band and the members involved. Special focus will be given to the Academy band who were in the development mode as Covid-19 hit in early 2020.

Fundraising is a key requirement to the ongoing progress of each band and its members, therefore a fundraising strategy will be developed, to support the work of the band(s).

Through these two key aims, this will enable the charity to provide further education, training, participation, and community based musical performances to enhance the art of brass band music.

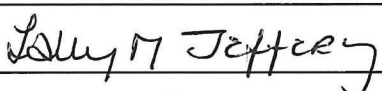
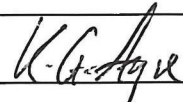
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)	Sally Jeffery	Kenneth Ayre
Position (eg Secretary, Chair, etc)	Band Secretary and Trustee.	Chair of Trustees

Date 6th July 2023.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Soundhouse Brass Plymouth

No (if any)
1179197

Receipts and payments accounts

CC16a

For the period from	Period start date 01.11.2021	To	Period end date 31.10.2022
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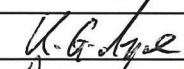
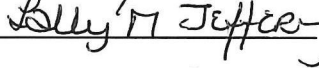
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	920	-	-	920	21,974
Charitable donations	2,919	-	-	2,919	2,759
Non-Charitable donations	1,707	-	-	1,707	1,000
Band Engagements	3,750	-	-	3,750	821
Subscriptions	-	-	-	-	-
Inland Revenue	679	-	-	679	763
Bank interest	4	-	-	4	-
Insurance/ Instrument sales	121	-	-	121	2,195
Sub total (Gross income for AR)	10,100	-	-	10,100	29,512
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,100	-	-	10,100	29,512
A3 Payments					
Subs and Fees	766	-	-	766	156
Coach and other transport	238	-	-	238	-
Music and Sundry Purchases	788	-	-	788	638
Repairs and refurbishment	453	-	-	453	12,095
Insurance	766	-	-	766	553
Trophies and presentations	-	-	-	-	-
Uniforms	167	-	-	167	640
Postage, printing, website etc	313	-	-	313	190
Conductor and other fees	3,459	-	-	3,459	1,150
Donations DEC Ukraine)	499	-	-	499	-
Instrument purchase	11,977	-	-	11,977	-
Hall rental and venues	917	-	-	917	-
Sub total	20,341	-	-	20,341	15,422
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,341	-	-	20,341	15,422
Net of receipts/(payments)	- 10,241	-	-	- 10,241	14,090
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,062	-	-	27,062	12,946
Cash funds this year end	16,821	-	-	16,821	27,036

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash available	16,821	-	-
			-	-
		-	-	-
	Total cash funds	16,821	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Musical Instruments		-	98,000
	Music library and other assets		-	11,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	KENNETH AYRE	6-07-23
	SALLY JEFFERY	6-07-23

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	11	2020	31	10	2021

Section A Reference and administration details

Charity name Soundhouse Brass Plymouth

Other names charity is known by Not applicable

Registered charity number (if any) 1179197

Charity's principal address The Soundhouse

Miller Way

Plymouth.

Postcode

PL6 8UN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ayre	Chair of Trustees		Members of the band and band committee
2	Alan Gears	Treasurer		Members of the band and band committee
3	Sally Jeffery	Secretary		Members of the band and band committee
4	Maurice Craze	Trustee	15 th February 2021	Members of the band and band committee
5	Adam Glynn	Trustee	15 th February 2021	Members of the band and band committee
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted 10 th July 2018
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are selected/appointed annually at the Annual General Meeting by members of the band and band committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Due to Covid-19 the Annual General Meeting (AGM) for the reporting period took place on 14th February 2021.

It was announced at the AGM that one current Trustee would stand down in accordance with the requirements of the governing document. We would like to thank Robert Yates for his time as a Trustee and the invaluable experience and input provided.

Two additional trustees were voted onto the Trustees board by the members attending the AGM.

Information was provided to the new trustees regarding Trustee responsibilities, the governing document, the account statement, and additional information related to the band(s).

One of the aims is to improve the band(s) funding. During 2020 a meeting took place to gain advice from other brass band organisations how to fund raise and gain grants. During 2021 the bands were very successful in achieving grants, this is covered later in the report.

The main risk affecting the band(s) during this reporting period was Covid-19. Risk assessments were defined with advice from Brass Band England when the band(s) were able to continue to rehearse and perform, albeit in reduced numbers, in line with Covid-19 restrictions.

There was concern related to the bands continuing use of the Soundhouse facilities, this was initiated following discussions involving the fees required to use the Soundhouse facilities for all three bands. During October 2021 an agreement was made, which will see the bands remaining at their 'home' at least until September 2022 (when the fees will be due for review). Alternative facilities will be subject to ongoing review in case the Soundhouse facility becomes unavailable to the bands. The bands are committed to the use of the Soundhouse and wish to provide support where possible to the ongoing viability of the facilities.

We would like to thank the Plymouth Youth Music Service for their continued support.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Objects:

1. To promote the musical arts, in particular the art of Brass Band playing, to further the development of public appreciation in the said art, through public performances, concerts and competitions, for the benefit of the public in general, within the Plymouth and surrounding areas.
2. To advance education in the musical arts, in particular the art of Brass Band playing, by providing educational and training opportunities, for the benefit of the public in general, within the Plymouth and surrounding areas".

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

When planning our activities for the year, the trustees have had due regard to the importance of the Charity Commission's guidance on public benefit at our Trustee meetings.

The main activities are as follows:

Detailed activities

Our fundraising opportunities have been curtailed throughout this year. However, approaching Christmas, members expressed a wish to 'spread some Christmas cheer' if safe and practicable, acknowledging that fundraising opportunities would be limited, and player numbers restricted to small socially distanced groups.

The Committee approached Sutton Harbour Holdings – owners of the Plymouth Barbican Area with whom we have established a good working relationship through outdoor events in Summer 2019 – and were able to negotiate two outdoor socially-distanced carolling sessions in December 2020.

The Committee also approached Plymouth City Council and were permitted to perform in Plymouth City Centre on one evening and one daytime carolling session.

Contact was also made with The Box, Plymouth's new gallery and museum complex which opened in 2020. Soundhouse Brass were welcomed into the outdoor atrium to perform Christmas Carols for the public.

These opportunities demonstrate the ability of Soundhouse Brass, despite the restrictions of the pandemic this year, to engage with the community and to forge relationships with organisations we hope to be able to work with in the future. They were also very positively welcomed by band members as an opportunity to enjoy the valued experience of playing carols together, plus the appreciative response of members of the public made braving the cold, wind, and rain worthwhile.

As we head towards the Christmas 2021 period, plans are in place to extend the carolling to the public at a variety of supermarkets in the Plymouth area, whilst still remaining Covid-19 safe.

Due to Covid-19 restrictions, the Annual Christmas Concert in December 2020 was unable to go ahead. For December 2021, this is planned for 4th December.

During the summer months, the senior band was again able to perform music on the Plymouth barbican. One of the evenings raised funds that were provided to the tragic shooting that took place in the Keyham area of Plymouth.

September 2021 also saw the re-formation of the Academy band under the leadership of the newly appointed Musical Director, Adam Glynn. The post of Academy Band MD was advertised, the two applicants underwent a selection process involving an interview and a 'live'

rehearsal.

September 2021 saw the three bands able to re-commence rehearsals, it was good to see new players joining with each band.

Fundraising

The bands fund raising sub-committee was very successful during 2021, with a major grant being provided by the Postcode Lottery, for the purchase of new instruments, music standards and the repair and refurbishment of older instruments.

Additional grants were achieved through both Groundwork and Asda supermarket.

All three bands are now back rehearsing and preparing for their first concert, to be held at Christmas 2021.

Committee re-organisation

One of the activities related to the bands overall development is the updating of the committee. It has been voiced that the committee had grown to quite a large size in recent years, therefore a proposal was made to the Trustees and to the current committee for review, with a view to re-aligning the roles and responsibilities with a reduced size committee. This will be discussed prior to the next AGM.

Additional details of objectives and activities (Optional information)

We are grateful to all band members, helpers, and supporters (all volunteers) for the ongoing commitment, time and energy.

It is important to recognise those members who were active in defining the risk assessments needed related to Covid-19 and those providing practical support to enable the bands to rehearse when permitted.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Band members were able to socially distance at the Barbican in Plymouth for Christmas carol playing during December 2020.



Bandmembers socially distanced at Plymouth's 'The Box', December 2020.



A small group of bandmembers who were able to play Christmas music on Plymouth's barbican in December 2020. Socially distanced of course!

Fundraising:

Fundraising was severely hampered during 2020, however the band(s) have continued to fund raise through several routes, the main ones being:

Public donations from outdoor performances during the Christmas period.

Subscriptions from members: members of the band provide the subscriptions voluntarily.

A donation of £1,000 was made to the training band from the estate of a former bandmember, who played during the 1960/1970's.

Grants were awarded to Soundhouse Brass as detailed below:

1. Postcode Lottery. A grant of £19,974 was awarded towards the costs of new instruments, the repair and refurbishment of

instruments and the purchase of music and music stands.

2. Groundwork. An award of £1,000 was made towards the purchase of second-hand instruments and music.
3. Asda. An award of £1,500 was made towards the cost of outdoor jackets, music, and music stands.

We are very grateful to all donation and grant providers, who have provided the bands with the opportunity to purchase additional equipment that will support the bands growth strategy, enabling interested members of the public to join the bands, regardless of musical level.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds available on 31/10/2021 were £27,062.

We do not have a policy on reserves; currently there is no requirement to do so. The trustees will review this situation if there is a need to reserve funds for the payment of rental fees for the Soundhouse building.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding of the band(s) has been severely affected by Covid-19 during this year, where the band(s) have been restricted in generating funds from concerts and outdoor engagements.

An amount of donated funding was achieved through the Christmas carolling period, even though a reduced number of bandmembers were able to participate due to Covid-19 restrictions.

Additional sources of funding this year have been band member subscriptions and grants (Plymouth Youth Music Service).

The income supports the main activities of the band(s), with the main costs including purchasing and refurbishing musical instruments (this enables new members to join the band(s) if they do not have their own musical instrument) the purchase of new music and transport costs, however, there has been little expenditure made during the year due to Covid-19 restrictions.

One of the main objectives of the band is to generate sources of funds through fundraising and grant applications. The band was successful in receiving a grant for £19,974 from The Postcode Lottery to be used for the purchase of new instruments, repair of older instruments and the purchase of additional music and music stands.

Section F

Other optional information

Future plans

In the coming year (2021/2022), Covid-19 permitting, it will be a year of building on the success already achieved for the three bands. It is an exciting time with new players joining each band, especially in the training and academy bands where the young players are showing their ability to grow in confidence and improve in their musical abilities, it is good to see. Hopefully, in 2022, we will be able to resume a 'normal' agenda of events within the Plymouth area.

Fundraising is a key requirement to the ongoing progress of each band and it's members, therefore further fundraising ideas will be generated.

With three bands developing well, the Trustees want to ensure there is an effective committee in operating to support the ongoing development of the organisation. This will be a key topic of discussion during the first quarter of 2022.

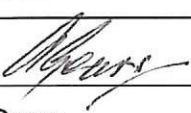
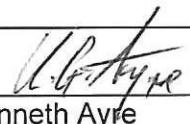
Through these main plans, this will enable the charity to provide further education, training, participation, and community based musical performances to enhance the art of brass band music.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alan Gears	Kenneth Ayre
Position (eg Secretary, Chair, etc)	Treasurer	Chair of Trustees

Date

22-08-2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Soundhouse Brass Plymouth

Receipts and payments accounts

CC16a

For the period
from

01.11.20

To

31.10.21

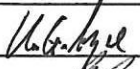
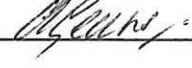
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £ 1.11.17/31.10.18
A1 Receipts					
Grants	21,974	-	-	21,974	
Charitable Donations	2,759	-	-	2,759	3,097
Non-charitable Donations	1,000	-	-	1,000	
Band Engagements	821	-	-	821	5,897
Subscriptions		-	-		295
Inland Revenue	763	-	-	763	3,026
Bank Interest		-	-		3
Insurance Claim	2,195	-	-	2,195	-
	29,512	-	-	29,512	12,318
A2 Asset and investment sales, (see table).					
Sale of instrument		-	-	-	50
	-	-	-	-	-
Sub total	29,512	-	-	-	50
Total receipts	29,512	-	-	29,512	12,368
A3 Payments					
Subs and Fees	156	-	-	156	673
Coach and other transport		-	-		640
Music and Sundry Purchases	638	-	-	638	465
Repairs and Refurbishment	12,095	-	-	12,095	650
Insurance	553	-	-	553	579
Trophies and Presentations		-	-		693
Uniforms	640	-	-	640	54
Postage, printing etc.	190	-	-	190	307
Conductor and other fees	1,150	-	-	1,150	2,030
Sub total	15,422	-	-	15,422	6,091
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	15,422	-	-	15,422	6,091
Net of receipts/(payments)	14,090	-	-	14,090	6,277
A5 Transfers between funds					
Cash funds this year end	12,946	-	-	12,946	-
Cash funds this year end	27,036	-	-	27,036	6,277

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		27,036	-	-
		-	-	-
		-	-	-
	Total cash funds	27,036	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Musical Instruments		-	82,500
	Music Library and other equipment		-	10,500
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KENNETH AYRE	21.02.2022
	ALAN GEARS	21.02.2022

YEAR ENDING 31.10.2021.

BALANCE FWD.	8415 22
ADD INCOME	27102 69
	35517 91
LESS PAYMENTS.	15422 02
	20095 89

BANK STATEMENT	
A 31.10.21	20451 29
LESS CHQ'S O/S.	
354	✓ 3495 -
352	✓ 839 90
349	✓ 2020 50
	20095 89

H M WILLIAMS
CHARTERED CERTIFIED ACCOUNTANTS
AND TAX ADVISERS
5 SANDY COURT
ASHLEIGH WAY
PLYMPTON, PLYMOUTH
PL7 5JX
TEL: 01752 334950 FAX: 334951
EMAIL: mail@hmwilliams.co.uk

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	11	2019	31	10	2020

From

To

Section A

Reference and administration details

Charity name Soundhouse Brass Plymouth

Other names charity is known by Not applicable

Registered charity number (if any) 1179197

Charity's principal address The Soundhouse

Miller Way

Plymouth.

Postcode

PL6 8UN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Yates	Chair		Members of the band and band committee
2	Alan Gears	Treasurer		Members of the band and band committee
3	Sally Jeffery	Secretary		Members of the band and band committee
4	Kenneth Ayre	Chair of Trustees		Members of the band and band committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted 10 th July 2018
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are selected/appointed annually at the Annual General Meeting by members of the band and band committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Due to Covid-19 the Annual General Meeting (AGM) for the reporting period took place on 14th February 2021.

It was announced at the AGM that one current Trustee would stand down in accordance with the requirements of the governing document.

Two additional trustees were voted onto the Trustees board by the members attending the AGM.

Information was provided to the new trustees regarding Trustee responsibilities, the governing document, the account statement, and additional information related to the band(s).

One of the aims is to improve the band(s) funding. During 2020 a meeting took place to gain advice from another brass band organisation how to fund raise and gain grants.

The main risk affecting the band(s) during this reporting period was Covid-19. Risk assessments were defined with advice from Brass Band England when the band(s) were able to continue to rehearse and also perform, albeit in reduced numbers, in line with Covid-19 restrictions.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Objects:

1. To promote the musical arts, in particular the art of Brass Band playing, to further the development of public appreciation in the said art, through public performances, concerts and competitions, for the benefit of the public in general, within the Plymouth and surrounding areas.
2. To advance education in the musical arts, in particular the art of Brass Band playing, by providing educational and training opportunities, for the benefit of the public in general, within the Plymouth and surrounding areas".

When planning our activities for the year, the trustees have had due regard to the importance of the Charity Commission's guidance on public benefit at our Trustee meetings.

The main activities are as follows:

Detailed activities

3.11.2019 South West Brass Band Championships at Riviera Centre, Torquay.

Soundhouse Brass had three bands competing for the first time, nine weeks after the Academy Band were formed.

- Senior Band in Open Section
- Academy Band in Ungraded/Fourth Section
- Training Band in Training Band Section – their sixth consecutive win in this class.

10.11.2019 Soundhouse Brass take part in the Royal British Legion Remembrance Parade in Plympton, Plymouth.

December 2019

Various events within the Plymouth area (also Tavistock) providing Christmas music to those attending the functions.

Christmas carolling throughout the month at numerous local Plymouth supermarkets, to provide Christmas music and also to collect funds for the coming year.

14.12.2019 Christmas Concert at The Soundhouse.

The three bands each contribute to a varied programme – band members aged from 7 years to 90+. Plymouth's Deputy Mayor attended.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



15.3.2020 National Brass Band Championships (West of England) at Riviera Centre, Torquay.

Soundhouse Brass performed Gilbert Vinter, Symphony of Marches in the First Section.

20.3.2019 All Band activity stopped due to Covid-19 pandemic lockdown.

June 2020 Three key adults involved in online Safeguarding Training through Brass Bands England.

A total of five adults have now completed this, highlighting the band's commitment to prioritising safeguarding in the organisation.

1.6.2020 Soundhouse Brass Committee Online Activity.

The first 'virtual' Committee meeting via Zoom was held on 1.6.2019.

- The Committee have continued to meet via Zoom holding further meetings on 10.8.2020, 8.9.2020, 21.9.2020 and utilising Messenger apps and email.
- Trustees Meetings were held in August and December 2020 under Covid-19 restrictions.
- The Committee have maintained contact with Band members via social media to communicate health and safety information regarding risks and risk reduction to brass banding and musicians in general, and regarding risk assessing a limited return to the Band Room in October.
- The Committee have used the Band's Facebook pages and WhatsApp to maintain contact with band members, and quiz sessions

have been organised to encourage social interaction.

- Our MD and experienced players have produced online videos to provide practice tips and to offer motivation to players.
- A number of players have also taken part in online projects such as those organised by Brassfest: encouraging players nationally and internationally to take part in virtual performances.
- We have continued to promote the band via our public Facebook page, and through our website: with public notification of our commitment to following national and local pandemic guidelines; plans for our Covid-19 Safe Rehearsals; mark of Remembrance in November 2020; and publishing details of our socially-distanced carolling efforts.

25.6.2020 Q & A Session with Philip Cobb, through Zoom.

The Band were invited to join with Philip Cobb – principal trumpet with the London Symphony Orchestra for 10yrs, and now with the BBC Symphonic Orchestra. Questions focussed on his experiences as a professional musician and motivational and practice tips for players.

June 2020 Mark Wilkinson, Fodens Brass Band.

Online meeting with Committee members to learn about management of grant applications and funding strategies applicable to brass bands, and the importance of developing community links.

August 2020 Re-organisation of Library and Storage Space.

As Covid-19 restrictions were eased over the Summer, Committee members were able to access our Band Room and whilst maintaining social-distancing and were able to relocate our library and storage area at the Soundhouse.

October 2020 Return to Rehearsal.

After careful consideration of information from Government, issued through DCMS and DfE, and following advice from Brass Bands England, our Committee drew up Risk Assessments to enable those players from the Senior and Academy bands, who expressed a wish, to return to some limited rehearsals under Covid-19 restrictions. An attendance rota was drawn up to enable participation of all players who wished to take part.

Four sessions were held: 8th October; 15th October; 22nd October and 29th October 2020.

Our rehearsal venue enabled us to accommodate 22 players at each session (socially distanced at 2m) plus MD, for a rehearsal of one-hour duration. Volunteers ensured that we complied with guidance on 'test and trace', social-distancing and hygiene measures for attendees and

their instruments and music.

These sessions ceased again after increasing Covid-19 rates led to further national and local restrictions.

These opportunities demonstrate the ability of Soundhouse Brass, despite the restrictions of the pandemic during 2020, to engage with the community and to forge relationships with organisations we hope to be able to work with in the future

Additional details of objectives and activities (Optional information)

We are grateful to all band members, helpers and supporters (all volunteers) for the ongoing commitment, time and energy.

It is important to recognise those members who were active in defining the risk assessments needed related to Covid-19 and those providing practical support to enable the bands to rehearse when permitted.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Despite Covid-19 and the government restrictions, members of the bands were able to meet and play in rehearsals and also in public locations before the second lockdown came into effect.

With careful planning and detailed risk assessments playing was resumed albeit for a short period of time.



Senior and Academy band members suitably distanced during October 2020 rehearsals that were able to take place.

Fundraising:

Fundraising was severely hampered during 2020, however the band(s) have continued to fund raise through several routes, the main ones being:

Public donations from outdoor performances during the Christmas period in December 2019.

The 2019 Christmas concert event.

Subscriptions from members: members of the band provide the subscriptions voluntarily.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds available on 31/10/2020 were £12,817.

We do not have a policy on reserves; currently there is no requirement to do so. The trustees will review this situation if the need arises.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding of the band(s) has been severely affected by Covid-19 during this year, where the band(s) have been unable to generate funds from concerts.

An amount of donated funding was achieved through the December 2019 Christmas carolling period.

Additional sources of funding this year have been band member subscriptions and grants (Plymouth Music Education Hub).

The income supports the main activities of the band(s), with the main costs including purchasing and refurbishing musical instruments (this enables new members to join the band(s) if they do not have their own musical instrument) the purchase of new music and transport costs, however, there has been little expenditure made during the year due to Covid-19 restrictions.

Section F

Other optional information

Future plans

In the coming year, providing Covid-19 permits the bands to re-convene their normal activities, there will be a period of rebuilding required in order to continue the development of each band and the members involved. Special focus will be given to the Academy band who were in the development mode as Covid-19 hit in early 2020.

Fundraising is a key requirement to the ongoing progress of each band and it's members, therefore a fundraising strategy will be developed, to support the work of the band(s).

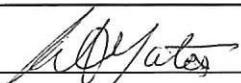
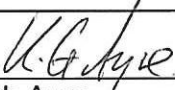
Through these two key aims, this will enable the charity to provide further education, training, participation, and community based musical performances to enhance the art of brass band music.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Yates	Kenneth Ayre
Position (eg Secretary, Chair, etc)	Chair	Chair of Trustees

Date

20 - 05 - 21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Soundhouse Brass Plymouth

No (if any)
1179197

CC16a

Receipts and payments accounts

For the period from	Period start date 01.11.2019	To	Period end date 31.10.2020
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	59	-	-	59	885
Charitable Donations	3,042	-	-	3,042	13,045
Non-charitable Dnations	400	-	-	400	752
Band Engagements	5,902	-	-	5,902	9,516
Subscriptions	-	-	-	-	679
Prize Monies	-	-	-	-	100
Bank Interest	3	-	-	3	1
Inland Revenue	3,026	-	-	3,026	-
Sub total (Gross income for AR)	12,432	-	-	12,432	24,978
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,432	-	-	12,432	24,978
A3 Payments					
Subs and Fees	673	-	-	673	1,414
Coach abd other transport	640	-	-	640	1,560
Music and Sundry Purchases	776	-	-	776	1,333
Repairs and Refrybishment	650	-	-	650	12,828
Insurance	579	-	-	579	1,103
Trophies and Presentations	-	-	-	-	525
Uniforms	750	-	-	750	628
Postage, printing etc.	693	-	-	693	1,435
Conductor and other fees	1,330	-	-	1,330	3,635
Sub total	6,091	-	-	6,091	24,461
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,091	-	-	6,091	24,461
Net of receipts/(payments)	6,341	-	-	6,341	517
A5 Transfers between funds					
31.11.19	6,476	-	-	6,476	6,476
Cash funds this year end	12,817	-	-	12,817	6,993

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
		12,817	-	-
		-	-	-
		-	-	-
	Total cash funds	12,817	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

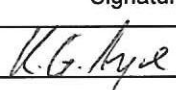
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
	Musical Instruments		-	82,500
	Music Library and other equipment		-	10,500
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KENNETH AYRE	19-4-2021