

**Richmond Street Community Centre (Registered Charity  
Number 1179193) Minutes from AGM 11/07/24 1900  
hours**

**Agenda**

1. Present

Vimal Choski, Alan Fish, Jeanne Marks, Ken Marks, Lee Staniforth, Jane Rogers, Dominic Marks

2. Apologies

Phil Rogers

3. Last minutes from 20th July 2023

All in order.

4. Matters Arising

None.

5. Chair Report

See closing remarks.

6. Treasurer's Report

Good year made £4,000 in general terms. Got a grant for £1,500 from Forever Manchester that was passed onto regular users that equated to £5 a month and has only just ran out.

At the start of April 2023, the bank balances were: -

Current Account	£22,090.13
Deposit Account	£7,541.32
Total	£29,631.45

Of this, restricted funds totalled £7,749.95

Grants funding	£2,450.44
Defibrillator fund	£793.93
Place of Welcome	£4,505.58

At the end of March 2024, the bank balances were: -

Current Account	£26,221.21
Deposit Account	£7,629.14
Total	£33,850.35

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### **hours**

Of this, restricted funds totalled	£3,694.37
Grants	£2,900.44
Defibrillator fund	£793.93
Place of Welcome	£0.00

The main areas of income were:

- Hire of RSCC £15,028.75 less damage deposit refunds of £510.00 = £14,518.75
- Grants – Forever Manchester – cost of living - electric £1,500.00
- Action Together – thanks to volunteers £225.00

The main areas of expenditure were:

Electric	£2,313.77	Rent	£750.00
Water	£242.31	Insurance	£767.23
Maintenance	£1,991.79	Grants Out	£1,275.00
Place of Welcome	£8,236.58		

All the money that is for The Place of Welcome is now theirs, not in RSCC accounts.

Accounts are currently with adjudicator and await them back, will be signed at next meeting.

£17,618 Current account. £4,000 of which is restricted.

£400 given to the scouts for the 50<sup>th</sup> Anniversary camp.

Rough annual cost to run the centre is £8,000.

During the year we have had many groups and families booking the Centre for various uses.

We have had three groups that have hired the Centre for the whole year. These are the 12th Ashton Scout Group, the Church of the Good Shepherd and the Place of Welcome.

The other groups that have used the Centre include Boxercise, Emanyia Dance School, Ashton Ukuleles, Discocise, Councillor's Surgery, Greater Manchester East Scout County, Bloom Toddler Classes, Slimming World Class and Craft Fayre.

We have also had many family parties over the year, birthday, engagement, marriage and christening and communion.

We have also had bookings from organisations wanting to use the Centre for meetings, JJ Housing, AGE UK, Action Together, TGH Chaplin's Away Day, Local and National Elections.

### **Maintenance Report 2023 to 2024**

The Centre has been maintained throughout the year by a team of volunteers. The weekly cleaning team have done a great job keeping the Centre clean and welcoming for all the users. The grass and surrounding areas have been cut and cleared.

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In February we contacted the Community Payback Team and they agreed to decorate the Centre. We contacted WICKES of Oldham and were donated about £250.00 of paint, brushes and rollers for the decorating. Following a Fire Drill with the Place of Welcome group, we have improved the slope from the car park to the Centre. We have also completed the Fire Escape path from the Centre to the car park.

Towards the end of March, the Scouts in partnership with 3 Phone have installed Wi-Fi in the Centre. Several groups have used the system during their hiring of the Centre.

I would like to thank everyone who has helped maintain the Centre during the year.

Ramp at the front of the building and path at the back now finalised. This had to be completed to assist in the evacuation of RSCC in case of a fire.

Email from running club next door, questioning safety of fencing around the fire escape. Email was responded to addressing the fencing and fire door issues at the running club.

**7. Secretary's Report**

Nothing raised.

**8. Nominations of Officers**

- a. Chair - Vimal Choksi
- b. Secretary - Dominic Marks
- c. Treasurer - Ken Marks
- d. Members - Alan Fish, Jane Rogers, Lee Staniforth
- e. Other nominations

All agreed and seconded.

**9. Trustee Eligibility Declaration**

Please see final page.

**10. Any other business**

Next meeting on Thursday, 12<sup>th</sup> September 2024, 19:00 hours.

**11. Closing remarks by Chair**

Thanks to Jeanne and Ken for looking after the centre and the efforts they have put in. Thanks to the work put in by those involved, including the use of RSCC as a polling centre, it has really put the centre on the map.

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People now recognise it as a little gem of positivity in the centre of the community. This can only happen with the efforts of those in the background including applying for grants, cutting the grass and cleaning. The Place of Welcome is a positive place to come to and is really helping the community.



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustee Eligibility Declaration**

PLEASE COMPLETE USING BLOCK CAPITALS AND BLACK INK *(complete additional forms if you have more than 4 trustees)*

Organisation name (Your organisation name as it appears in your governing document)

**RICHMOND STREET COMMUNITY CENTRE CIO**

Total number of trustees your organisation has

**4**

Trustee 1	Trustee 2	Trustee 3	Trustee 4
Name <b>VIMAL CHOKSI</b>	Name <b>KEN MARKS</b>	Name <b>ALAN FISH</b>	Name <b>DOMINIC MARKS</b>
Signature: 	Signature: 	Signature: 	Signature: 
Date <b>11 07 2024</b>	Date <b>11 07 2024</b>	Date <b>11 07 2024</b>	Date <b>11 07 2024</b>

### **Working with vulnerable groups**

Tick this box if your organisation works with vulnerable people (including children) and you declare that you have:

- Read and understood the Charity Commission's safeguarding guidance
- Carried out all trustee eligibility checks the law requires and on the basis of those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity



### **Corporate Trusteeship**

Tick this box if your organisation has a corporate trustee (another organisation which acts as trustee such as a local authority) and its directors are making this declaration)



### **Personal benefit**

If your organisation pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the organisation's best interests
- be lawful and authorised
- help the organisation carry out its purposes (or be a necessary by-product of it carrying out its purposes)

### **Trustee eligibility and responsibility**

By completing and signing this form, you declare that you:

- are willing to act as a trustee of the organisation named above
- understand your organisation's purposes (objects) and rules set out in its governing document
- are not prevented from acting as a trustee because you:
  - have an unspent conviction for one or more of the offences listed here\*
  - have an IVA, debt relief order and/or a bankruptcy order
  - have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
  - have been removed from being in the management or control of any body in Scotland (under relevant legislation)
  - have been disqualified by the Charity Commission
  - are a disqualified company director
  - are a designated person for the purposes of anti-terrorism legislation
  - are on the sex offenders register
  - have been found in contempt of court for making (or causing to be made) a false statement
  - have been found guilty of disobedience to an order or direction of the Charity Commission

### **You also declare that:**

- the information you provide to the Charity Commission is true, complete and correct
- you understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information
- your organisation's funds are held (or will be held) in its name in a bank or building society account in England or Wales
- you will comply with your responsibilities as trustees - these are set out in the Charity Commission guidance 'The essential trustee (CC3)'
- (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change

\* [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/820804/Disqualification\\_Reasons\\_Table\\_v2.odt](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/820804/Disqualification_Reasons_Table_v2.odt)