

**Richmond Street Community Centre (Registered Charity Number
1179193)**

Minutes from AGM 20/07/23 1900 hours

Present:

- | | |
|----------------|------------------|
| • Vimal Choksi | • Tom Lowther |
| • Alan Fish | • Lee Staniforth |
| • Ken Marks | • Dave Howarth |
| • Jeanne Marks | • Sangeta Patel |
| • Dom Marks | • Phil Rogers |

1) Apologies:

Jane Rogers

2) Last AGM Minutes:

All in order

3) Matters Arising:

Nothing raised

4) Chair Report:

Mr Choksi thanked all those who attended this AGM. He emphasised how important they all are to make this community centre effective. Special thanks and mentions to Alan, Jeanne and Ken who give up a lot of their personal time for the centre, including the great work that is being done with the Place of Welcome. Specifically, Alan and Ken for the maintenance of the building, with the lighting, flooring and painting, etc. Also, great thanks to Jane for assisting with the banking and finances of the centre. Mr Choksi is looking forward to the year ahead and what the centre can achieve.

5) Treasurers Report:

This year we have maintained our income from Hiring the Centre to the Groups that use the Centre. We have had a massive increase of Grants to the Centre for the Building and Place of Welcome. The grants have increased from £601.75 to £9,820.00. This is made up mainly of £8,383.00 from Jigsaw Housing for the Place of Welcome activities, £992.00 from Autotrader for the LED lighting.

We have ringfenced money for the Place of Welcome and the Defibrillator totalling about £9,000.00.

Our closing balances on 31st March 2023 was £22,090.13 in the Current Account and £7,541.32 in the Deposit Account.

The Groups using the Centre during the year have continued to have a core that included The Good Shepherd Church, Place of Welcome and the 12th Ashton Scout Group. We said goodbye to the Dance Group and the Boxercise and said hello to the Active Tameside, Discocise, Ashton Ukes and will be welcoming the Tameside Bloom Toddler Classes from September 2023. We are hosting the local councillor for his weekly surgeries.

We have also had several private birthday, engagement and wedding receptions during the year.

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This year the Richmond Street Community Centre has continued to serve the local people of Ashton and especially the Crowhill Area. We have maintained and improved the Centre to enhance the activities of the various groups that use the Centre.

The building has had a new floor and covering in the corridor outside the kitchen and meeting room renewed. The Scout storeroom has had the floor reinforced, and the shelving remade. The Meeting room has been decorated and the walls lined to protect them. We have now replaced all the light fitting with LED units.

In the near future, we plan to redecorate the Main Hall. We are in the process of cleaning and polishing the floors throughout the building.

I would like to mention here the Place of Welcome Group that meet here every Thursday (10.00am to 1.00pm). Over the year they have grown from a group of about 40 to a regular 55 to 60 people attending each week. They have had weekly activities including Tai Chi, Quizzes, Bingo, Meals, and refreshments, visiting speakers and raising nearly £3,500 for 4 charities, Daisy Nook House (£520), Parkinson (£706), Breast Cancer (£900) and Macmillan (£1373). The group have a gang of volunteers who help week in and week out, the include Jackie, Joy, Linda, Jeanne, John and Dave and anyone else, who I have missed. Thanks to everyone who makes it enjoyable and rewarding.

I would like to thank everyone who has helped in anyway during the year to ensure that the Richmond Street Community Centre continues to be relevant to the local community. From those who help maintain the Centre, cleaning (Jeanne, Joy and Irene), Electrical (Alan), Decorating (Great gang too many to mention by name) to cutting the grass (Dominic).

Please see Appendix A for more detailed breakdown for Statement of Accounts and Scrutineer's Report

6) Secretaries Report

Nothing to report.

7) Nomination of Officers

- | | |
|---------------------|----------------|
| • Chair | Vimal Choksi |
| • Secretary | Dominic Marks |
| • Treasurer | Ken Marks |
| • Committee Members | Alan Fish |
| | Jane Rogers |
| | Lee Staniforth |
| • Other Nominations | None |

8) Trustee Eligibility Declaration

Please see Appendix B for signed Trustee Eligibility document

9) Any other business

Matter raised by Mr Fish – Looking at getting the internet installed through the company 3. This would be free for two years, with free equipment. This was agreed by the committee.

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Another matter raised was Neighbourhood Watch and Bee Loop which could be introduced to the committee through the centre. The 24th July there was a “bike marking” event taking place. All committee agreed this would be a good idea to introduce.

10) Closing Remarks

Mr Choksi reiterated his thanks and high hopes for the year ahead

Date of next meeting to be confirmed

Yours faithfully

Dom Marks

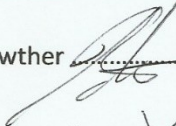
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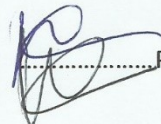
Appendix A - Statement of Accounts and Scrutineer's Report

Statement of Accounts for Richmond Street Community Centre 04/04/2022 to 02/04/2023

Income		Outgoings	
Hire of RSCC	£9,277.95	Return of Damage Deposits	£150.00
Place of Welcome Activities	£4,259.50	Place of Welcome Activities	£5,365.51
		Rent to TMBC	£750.00
		Electric Supply	£1,444.79
		Water Supply	£542.26
		Insurance	£739.25
		Maintenance	£5,245.73
Charity			
Defibrillator	£623.09	Defibrillator	£807.00
Daisy Nook House	£520.00	Daisy Nook House	£520.00
Macmillan	£1,373.00	Macmillan	£1,373.00
Against Breast Cancer	£900.00	Against Breast Cancer	£900.00
Parkinson UK	£706.51	Parkinson UK	£706.51
Grants/Donation	£9,820.00		
Craft Fayre	£225.00		
Other	£85.96		
Bank Interest	£9.89		
	£27,800.90		£18,544.05
Bank Balance at 02/04/2022		Bank Balance at 02/04/2023	
Current Account	£12,843.17	Current Account	£22,090.13
Deposit account	£7,531.43	Deposit Account	£7,541.32
	£48,175.50		£48,175.50

Signed Tom Lowther  Position Scrutineer Date.....20/7/23

Signed Vimal Choksi  Position Chair Date20/07/23

Signed Ken Marks  Position Treasurer Date20/7/23

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Scrutineer's Report to Richmond Street Community Centre Trustees

I report on the accounts of the above for the year ending 31st March 2023

Basis of Scrutineer's Statement

In accordance with the directions given to me I have scrutinised the records and the accounts set out.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me.

Name Tom Lowther

Signature 

Date 17th May 2023

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Appendix B - Signed Trustee Eligibility document.**



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustee Eligibility Declaration

PLEASE COMPLETE USING BLOCK CAPITALS AND BLACK INK (complete additional forms if you have more than 4 trustees)

Organisation name (Your organisation name as it appears in your governing document)

RICHMOND STREET COMMUNITY CENTRE CIO

Total number of trustees your organisation has

Trustee 1	Trustee 2	Trustee 3	Trustee 4
Name VIMAL CHOKSI	Name KEN MARKS	Name DOMINIC MARKS	Name ALAN FISH
Signature:	Signature:	Signature:	Signature:
Date 20 07 2023	Date 20 07 2023	Date 20 07 2023	Date 20 07 2022

Working with vulnerable groups

Tick this box if your organisation works with vulnerable people (including children) and you declare that you have:



- Read and understood the Charity Commission's safeguarding guidance
- Carried out all trustee eligibility checks the law requires and on the basis of those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity

Corporate Trusteeship

Tick this box if your organisation has a corporate trustee (another organisation which acts as trustee such as a local authority) and its directors are making this declaration)



Personal benefit

If your organisation pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the organisation's best interests
- be lawful and authorised
- help the organisation carry out its purposes (or be a necessary by-product of it carrying out its purposes)

Trustee eligibility and responsibility

By completing and signing this form, you declare that you:

- are willing to act as a trustee of the organisation named above
- understand your organisation's purposes (objects) and rules set out in its governing document
- are not prevented from acting as a trustee because you:
 - have an unspent conviction for one or more of the offences listed here*
 - have an IVA, debt relief order and/or a bankruptcy order
 - have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
 - have been removed from being in the management or control of any body in Scotland (under relevant legislation)
 - have been disqualified by the Charity Commission
 - are a disqualified company director
 - are a designated person for the purposes of anti-terrorism legislation
 - are on the sex offenders register
 - have been found in contempt of court for making (or causing to be made) a false statement
 - have been found guilty of disobedience to an order or direction of the Charity Commission

You also declare that:

- the information you provide to the Charity Commission is true, complete and correct
- you understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information
- your organisation's funds are held (or will be held) in its name in a bank or building society account in England or Wales
- you will comply with your responsibilities as trustees - these are set out in the Charity Commission guidance 'The essential trustee (CC3)'
- (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change

* https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/820804/Disqualification_Reasons_Table_v2.odt