

**Richmond Street Community Centre (Registered Charity Number 1179193)**

**Minutes for Annual General Meeting 07/07/22 1900 hours**

**Present:** Ken Marks, Dom Marks, Jane Rogers, Vimal Choksi, Jeanne Marks, Lee Staniforth, John Bale, Val Howard, Lesley Smith, Linda Simpson

**1) Apologies:**

Phil Rogers, Alan Fish

**2) Last Minutes:**

All in order

**3) Matters Arising:**

Nothing raised

**4) Chair Report:**

Mr Choksi stated is very impressed with the running of the centre and is pleased with the centres progress. He also expressed his thanks to all the volunteers who give their time to the centre.

**5) Treasurers Report:**

This year has been one of rebuilding and renewing. As can be seen by looking around the building. You will notice the new Accessible Toilet, the restructuring of the toilets and the new lighting.

Looking at the Statement of Accounts you will see income from Hiring and interest has more than doubled, unfortunately the amount of grants we were able to obtain has dropped by £8,000.00. Led by the Place of Welcome group we have been able to raise £777.84 towards the cost of a Defibrillator for the Centre. (Since the beginning of this financial year they have now raised enough to purchase a Defibrillator and have enough money to service the machine for 5 years.)

From the outgoing section you can see a great increase costs in servicing and improving the Centre. Electric, Water and Insurance have all increased by at least 25%. The maintenance costs of £9,033.27 can be broken down to new toilets - £7,604.21, Tables and trolley - £357.65, Floor repair - £552.50, with the balance of £518.91 made up of consumables (toilet rolls, cleaning materials, printing etc).

Overall, I feel we are solvent and can look forward to a busy time with the Centre becoming more used.

Over the year we have had a busy time for bookings and activities. Here are some of the key dates:

6th April - work started on the new toilets.

19th April - bookings restarted, Best of Both Care, Boxersize, Place of Welcome and Church of the Good Shepherd.

23rd July - Scouts restart, Best of Both Care left.

5th August - Place of Welcome extended their hours by 50% to 3 hours.

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30th September – Place of Welcome held a Macmillan Day and raised £672.00

14th October – Place of Welcome – Dementia talk.

We have also held several workdays on the Centre including floor repair, Work on roof, clean and replacing gutters, cutting the grass and especially to the weekly cleaners Joy, Jeanne and Ken.

Since the new financial year we have had some great activities including Dedication of the Defibrillator by the Mayor, Jubilee Tea, Visit to RHS Bridgewater, The new lights fitted.

We are looking forward to our Macmillan Day on Thursday 29th September 2022.

Jobs we will be looking to complete this year include replacing the flooring (subject to grant funding), redecorating and up-dating the meeting room, repairing/replacing front door.

I would like to thank everyone who has help and supported the Centre during the year. Without their enthusiasm and encouragement, we would not have achieved as much or had so much fun.

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**Statement of Accounts for Richmond Street Community Centre CIO 01/04/2021 to 03/04/2022**

Registered Charity Number 1179193 Company Number CEO 14634

<b>INCOME</b>	<b>2021/2022</b>	<b>2020/2021</b>
Co-op Bank Current 04/04/2021	£17,942.56	£8,001.84
Co-op Bank Deposit 04/04/2021	£7,530.22	£7,506.33
Hire and Interest	£9,293.02	£3,609.73
Covid Grant payments		£7,619.00
Grants	£601.75	£8,619.00
Defibrillator	£777.84	
<b>Total Income</b>	<b>£36,145.39</b>	<b>£30,967.74</b>

<b>OUTGOING</b>	<b>2021/2022</b>	<b>2020/2021</b>
Electric	£1,243.56	£1,096.26
Rent	£750.00	£750.00
Water	£467.28	£204.52
Insurance	£729.51	£601.44
Maintenance	£9,033.27	£1,943.35
Grants	£3,547.17	£899.39
Current Account 01/04/2022	£12,843.17	£17,942.56
Deposit Account 01/04/2022	£7,531.43	£7,530.22
<b>Total Outgoings</b>	<b>£36,145.39</b>	<b>£30,967.74</b>

Signed  **Tom Lowther** Position **Scrutineer** Date **18/5/22**

Signed  **Vimal Choksi** Position **Chair** Date **07/07/22**

Signed  **Ken Marks** Position **Treasurer** Date **7/7/22**

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**Scrutineer's Report to Richmond Street Community Centre  
Ashton under Lyne**

I report on the accounts of the above for the year ending 31st March 2022

**Basis of Scrutineer's Statement**

In accordance with the directions given to me I have scrutinised the records and the accounts set out.

**Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me.

Name Tom Lowther

Signature 

Date 18<sup>th</sup> May 2022

Jane Rogers agreed to be signatory on the account, this was agreed by all present.

**6) Secretaries Report**

Nothing to report.

**7) Nominations of officers**


- a) Chair - Vimal Choksi
- b) Secretary - Dominic Marks
- c) Treasurer - Ken Marks
- d) Members - Established member Alan Fish. New members Jeanne Marks and Lee Staniforth. Philip Rogers replaced by Jane Rogers.

**8) Trustee Eligibility Declaration**

Signed by trustees present, see below:

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## Minutes for Annual General Meeting 07/07/22 1900 hours

 **CHARITY COMMISSION FOR ENGLAND AND WALES** Trustee Eligibility Declaration





PLEASE COMPLETE USING BLOCK CAPITALS AND BLACK INK (complete additional forms if you have more than 4 trustees)

Organisation name (Your organisation name as it appears in your governing document)

Richmond Street Community Centre CIO

Total number of trustees your organisation has

4

Trustee 1	Trustee 2	Trustee 3	Trustee 4
Name: Vimal Choksi	Name: Ken Marks	Name: Dominic Marks	Name: Alan Fish
Signature: 	Signature: 	Signature: 	Signature: 
Date: 07/07/2022	Date: 07/07/2022	Date: 07/07/2022	Date: 07/07/2022

**Working with vulnerable groups** ☐  
Tick this box if your organisation works with vulnerable people (including children) and you declare that you have:

- Read and understood the Charity Commission's safeguarding guidance
- Carried out all trustee eligibility checks the law requires and on the basis of those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity

**Trustee eligibility and responsibility**  
By completing and signing this form, you declare that you:

- are willing to act as a trustee of the organisation named above
- understand your organisation's purposes (objects) and rules set out in its governing document
- are not prevented from acting as a trustee because you:
  - have an unspent conviction for one or more of the offences listed here\*
  - have an IVA, debt relief order and/or a bankruptcy order
  - have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
  - have been removed from being in the management or control of any body in Scotland (under relevant legislation)
  - have been disqualified by the Charity Commission
  - are a disqualified company director
  - are a designated person for the purposes of anti-terrorism legislation
  - are on the sex offenders register
  - have been found in contempt of court for making (or causing to be made) a false statement
  - have been found guilty of disobedience to an order or direction of the Charity Commission

**Corporate Trusteeship** ☐  
Tick this box if your organisation has a corporate trustee (another organisation which acts as trustee such as a local authority) and its directors are making this declaration)

**Personal benefit**  
If your organisation pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the organisation's best interests
- be lawful and authorised
- help the organisation carry out its purposes (or be a necessary by-product of it carrying out its purposes)

**You also declare that:**

- the information you provide to the Charity Commission is true, complete and correct
- you understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information
- your organisation's funds are held (or will be held) in its name in a bank or building society account in England or Wales
- you will comply with your responsibilities as trustees - these are set out in the Charity Commission guidance 'The essential trustee (CC3)'
- (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change

\* [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/820804/Disqualification\\_Reasons\\_Table\\_v2.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/820804/Disqualification_Reasons_Table_v2.pdf)

### 9) Any other business

The current activities being at held at the centre were discussed and further bookings welcomed.

Jane Rogers gave an overview of the improvements that have occurred within their Scout group and how the numbers have grown. They have now been running the group for 5 years at the centre.

### 10) Closing remarks by Chair

Mr Choksi is pleased with the financially stable position that the centre finds itself in through the hard work of the volunteers. He encouraged everyone present to use the centre as much as they can as it is our community and our centre. Mr Choksi asked everyone to keep doing what they are doing as the centre is performing well.

**Date of next meeting to be confirmed.**

Yours faithfully

Dom Marks  
Secretary RSCC