

**Richmond Street Community Centre (Registered Charity  
Number 1179193)**

**Minutes for Annual General Meeting 17/06/21 1930  
hours**

**Present:** Vimal Choski, Alan Fish, Ken Marks, Jeanne Marks, Dom Marks, Bernadette Walton

**1) Apologies:**

Phil Rogers,

**2) Last Minutes from AGM 30<sup>th</sup> November 2020:**

All in order barring a spelling of Alan raised by Mr Fish.

**3) Matters Arising:**

Covid risk assessment is still down to 30 people due to COVID regulations still being place through extension period.

**4) Chair Report:**

Mr Choski wanted to pass his thanks to Alan Fish and Ken Marks for being the main part of the community centre. The new community centre at Christ Church site will be opening soon and Mr Choski hopes that the two centres can work collaboratively together to benefit the community and from each other. The issues around COVID were recognised but the positives around what the centre gained in financial grants and work carried out were highlighted by Mr Choski.

**5) Treasurers Report:**

**As presented to the AGM by Ken Marks**

This year has been an exceedingly difficult time for the Centre due to the Pandemic. We had to shut the Centre for all activities on 23<sup>rd</sup> March 2020. This required the cancellation of Best of Both Childcare, the beavers, Cubs and Scouts, Emayna Dance Group, the Place of Welcome and the Church of the Good Shepherd, as well as many other bookings.

We restarted the Emayna Dance Group and Places of Welcome in July. But we had to shut again after three weeks due to Covid 19.

We reopened at the beginning of September with limited booking Best of Both Childcare, Emayna Dancers and Place of Welcome restarted. The Church started in mid-September. The Dancers were only able to open for two weeks before they had to stop due to Covid 19 tier 4 restrictions.

All seemed to be going well when Covid 19 reappeared at the start of November, which required all activities to stop again. In December we were able to restart the Best of Both Childcare and Place of Welcome.

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After the Christmas holidays only Best of Both Childcare was able to restart but at much reduced hours.

Following the Easter break the Best of Both Childcare reopened, as did the Emayna Dance Group, the Church Group, along with the Place of Welcome.

This has meant that the income from Hiring out the Centre was severely depleted. We did apply for the Covid Grant from TMBC for the loss of income. We were successful with this and received £7,619. We also applied for grants for the Place of Welcome and received £1,000 from Auto Trader and £3,230.58 from New Charter Housing (Jigsaw Homes).

As can be seen from the balance sheet we have survived well financially this year.

During the time that the Centre was closed, we took advantage of the time to do improvements to the building. Work completed includes: - completely repainting rooms of the Centre, deep cleaning throughout, having the floor repaired and the floors professionally cleaned and repolished. We have also resealed the guttering. We also maintained the ground by keeping the grass cut, tidy and some of the dips taken out.

I would like to thank all those who have helped during the year in any way, from decorating, cleaning, mending, mowing the grass and all the other jobs that needed doing while the Centre was closed.

At Easter we took the time to get the builders in and had an accessible toilet installed in the Centre. Many thanks to Andy Smith and his team of workers for the great job they did. They also modified the existing toilets.

Following this work, we have set ourselves targets to achieve for this year, this includes cladding the existing toilets to match the new accessible toilet, fitting new worktops and tiles in the kitchen, repairing the wall in the meeting room, complete the repairs to the flooring throughout the building.

Since reopening after Easter, we have been in demand, as can be seen from the attached Booking Calendar, we not only have retained the original groups but have also increased our users with a Boxersize Class on Monday's and Thursday's. Hopefully, the Beavers, Cubs and Scouts will return by September.

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I wish to present this report to the AGM with grateful thanks to all who helped and supported the Centre during this difficult year. Thanks to Jim Ross for auditing the accounts.

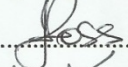
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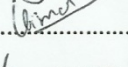
**Statement of Accounts for Richmond Street Community Centre CIO  
01/04/2020 to 04/04/2021**

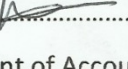
Registered Charity Number 1179193 Company Number CEO14634

<b>INCOME</b>	<b>2020/21</b>	<b>2019/20</b>
Balance at Co-op Bank 01/04/2020 Current	£8,001.84	£8,056.09
Balance at Co-op Bank 01/04/2020 Deposit	£7,506.33	n/a
Bank Interest	£23.63	in hiring's
Hiring's	£3,586.10	£8,525.01
Covid Grant payments	£7,619.00	n/a
Grant Auto Trader – Places of Welcome	£1,000.00	£5,501.82
Grant New Charter- Places of Welcome	£3,230.58	
<b>Total Income</b>	<b>£30,967.74</b>	<b>£22,082.92</b>

<b>OUTGOING</b>		
Electric	£1,096.26	£1,014.62
Rent	£750.00	£750.00
Water	£204.52	£237.94
Insurance	£601.44	£601.41
Maintenance	£1,943.35	£893.09
Grants	£899.39	£3,265.19
Current at 28/02/2021	£17,942.56	£8,001.84
Deposit at 28/02/2021	£7,530.22	£7506.33
<b>Total Outgoings</b>	<b>£30,967.74</b>	<b>£22,082.92</b>

Signed  Name **Jim Ross.** Position **Auditor** Date **11.6.21**

Signed  Name **Vimal Choksi** Position **Chair** Date **17-6-21**

Signed  Name **Ken Marks** Position **Treasurer** Date **17/06/21**

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**7) Nominations of Officers**

- a) Chair** - Vimal Choski
- b) Secretary** - Dominic Marks
- c) Treasurer** - Ken Marks
- d) Members** - Alan Fish, John McGlynn, Philip Rogers
- e) Other Nominations**

All nominations were agreed. As John McGlynn and Philip Rogers were not present they will be asked after the meeting if they wish to continue as members.

**8) Trustee Eligibility Declaration**

Signed by trustees present.

**9) Any other business**

- a)** Raised by Alan Fish was the need to address some wording in the risk assessment. A sub- committee was put forward of Alan Fish and Dominic Marks to update the hire agreement to ensure that risk assessments and safe guarding issues remain with the hirer rather than the executive.
- b)** An agreement was made to end all introductory prices for the current users of the hall. This would mean raising all rates for the building to their agreed hiring prices (£15 per hour for main hall, £10 per hour for meeting room, £20 per hour for whole building) with affect from the 1<sup>st</sup> August 2021. There is space for review if queries are raised by the groups using the building and they will be addressed by the committee.
- c)** Congratulations and well wishes passed to Mr Choski that he has been awarded an MBE for his services to the community.

**Date of next meeting Thursday 9<sup>th</sup> September 2021 at 1930 hours.**

Yours faithfully

Dom Marks

Contact details:

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07825135197



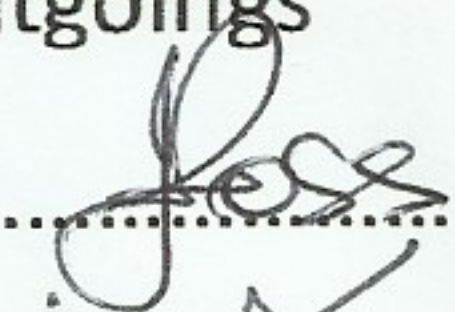
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