



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	April	2020	To	31	March	2021

Section A Reference and administration details

Charity name

The Charles Lewis Foundation

Other names charity is known by

Registered charity number (if any)

1179185

Charity's principal address

Unit 4, Diamond Business Centre,

Holland Road,

Oxted, Surrey

Postcode

RH8 9BQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Della Skeates			Della Skeates/Geoff Lewis
2	Geoff Lewis			Della Skeates/Geoff Lewis
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Should additional trustees be required they will be appointed by the existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of such purpose or purposes as are exclusively charitable according to the laws of England and Wales as the charity may from time to time decide.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Full account has been taken of the Charity Commission's general guidance on public benefit.

The Charles Lewis Foundation particularly favours smaller charities where funding is required for a specific project and where small grants can have a big impact. TCLF especially supports charities which make good use of volunteers. The trustees look to support ongoing and new projects.

Funding has been given to organisations which demonstrate charitable purpose and most funding has been directed to registered charities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

There are no staff employed to keep operating costs to a minimum

Summary of the main achievements of the charity during the year

The charity has made 40 grants this year of between £225.00 and £15,000.00 across the following categories:

Children & Young People

Outdoor play equipment for a new women's refuge
 10 treadmills for children with physical disabilities
 Various Christmas gifts for 64 local children
 2 mitts for children who have lost a limb
 A purpose designed dingy for disabled people
 Funding for 4 disadvantaged young people to attend a specialist course
 125 pairs of school shoes for families in poverty
 Counselling for 10 bereaved young people
 10 weeks funding Food for Fuel project
 A sensory ball pool for a residential specialist children's home. Also food vouchers donated for the school staff
 Funded a further year's school fees for 2 vulnerable children to attend mainstream boarding school

Local Community

A donation towards a new Day Centre and Workshop
 A grant towards individual well being Christmas boxes for people living alone, particularly the elderly
 Trauma counselling

Health

A donation towards research into the effects of Covid-19 on children
 Materials needed for activities in the day services provided by a hospice
 4 days care for 1 patient in a hospice
 Bereavement counselling volunteer training and a laptop

Other - Covid-19 emergency funding

300 face masks for a hospice
 Material for 96 sets of scrubs for a local hospital
 Internet access for 5 homeless families living in temporary hostels
 Sanitising equipment for hostels housing homeless people
 Additional equipment for a sailing charity for disadvantaged young people
 2 new laptops for remote working for specialist bereavement counsellors for young people
 10 grants of between £225 and £1000 to individuals in crisis not eligible for any government funding
 Grants were also given to 6 previous beneficiaries to help with additional expenses

Section E Financial review

Brief statement of the charity's policy on reserves

There is not a reserves policy

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funding comes annually by means of a donation from Mrs A Koppel, the sister of the late Charles Lewis.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Della Skeates	Geoff Lewis
7 August 2021	

The Charles Lewis Foundation

Charity Registration No. 1179185

Report and Unaudited Financial Statements
Year ended 31 March 2021

The Charles Lewis Foundation

Status: Charity registration no.: 1179185
The Trust's governing document is its Trust deed

Registered Office: Unit 4 Diamond Business Centre
Holland Road
Oxted , Surrey
RH8 9BQ

Trustees: Della Skeates
Geoffrey Charles Lewis

Bankers: National Westminster Bank PLC
Southampton
SO15 2AQ

**Independent
examiner:** Shruti Soni FCCA FCIE
Shruti Soni Ltd
Chartered Certified Accountants
117A St. John's Hill
Sevenoaks TN13 3PE

The Charles Lewis Foundation

Trustees' Report
for the year ended
31 March 2021

The Trustees have pleasure in presenting their Annual Report and Financial Statements for the year ended 31 March 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charles Lewis Foundation is a charity, registered in England and governed by a Trust Deed dated 13th July 2018.

In accordance with the governing document, there shall be not less than two Trustees at any time. Trustees are appointed by the Appointing Trustee, having regard to the skills, knowledge and experience needed for the effective administration of the Charity. There are no staff employed to keep operating costs to a minimum.

STATEMENT ON PUBLIC BENEFIT

The objectives and activities, and achievement and performance sections of this report clearly set out the activities which the charity undertakes for the public benefit. The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the charity.

RISK MANAGEMENT

The Trustees have reviewed the major and financial risks that impact on the work of the charity. The systems that have been established enable the Trustees to review and take necessary steps to lessen these risks.

OBJECTIVES AND ACTIVITIES

The promotion of such purpose or purposes as are exclusively charitable according to the laws of England and Wales as the charity may from time to time decide

The Charles Lewis Foundation particularly favours smaller charities where funding is required for a specific project and where small grants can have a big impact. TCLF especially supports charities which make good use of volunteers. The trustees look to support ongoing and new projects.

Funding has been given to organisations which demonstrate charitable purpose and most funding has been directed to registered charities.

The Charles Lewis Foundation

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for the year ended
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The Charles Lewis Foundation

Trustees' Report
for the year ended
31 March 2021

FINANCIAL REVIEW

The trustees of the foundation do not feel the need for a reserves policy currently as the main activity is grant making and no commitments as made unless funds are available first.
Funding comes annually by means of a donation from Mrs A Koppel, the sister of the late Charles Lewis.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on...14th September 2021..... and signed on their behalf by:

Signed *Della Skeates* (Trustee)
Name Della Skeates

Independent Examiner's Report to the Trustees of The Charles Lewis Foundation

I report on the financial statements of the Trust for the year ended 31 March 2021 as set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shruti Soni

Shruti Soni FCCA FCIE

Shruti Soni Ltd ● Chartered Certified Accountants
117A St. John's Hill, Sevenoaks TN13 3PE

Date: 15 September 2021

The Charles Lewis Foundation

Statement of financial activities

For the year ended 31 March 2021

	Note	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Income from:							
Donations and legacies	2	150,015	–	150,015	100,000	–	100,000
Total income		150,015	–	150,015	100,000	–	100,000
Expenditure on:							
Charitable activities							
Grant Making	3	93,133	–	93,133	85,399	–	85,399
Total expenditure		93,133	–	93,133	85,399	–	85,399
Net income for the year		56,882	–	56,882	14,601	–	14,601
Net movement in funds	9	56,882	–	56,882	14,601	–	14,601
Reconciliation of funds:							
Total funds brought forward		48,257	–	48,257	33,656	–	33,656
Total funds carried forward		105,139	–	105,139	48,257	–	48,257

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 9 to the financial statements.

The Charles Lewis Foundation

Balance sheet

As at 31 March 2021

	Note	£	2021 £	£	2020 £
Current assets:					
Cash at bank and in hand		105,997		49,097	
		105,997		49,097	
Liabilities:					
Creditors: amounts falling due within one year	7	858		840	
Net current assets			105,139		48,257
Total net assets			105,139		48,257
The funds of the charity:	9				
Unrestricted income funds:					
General funds		105,139		48,257	
Total unrestricted funds			105,139		48,257
Total charity funds			105,139		48,257

The financial statements were approved and authorised for issue by the Board on14.September.2021.

Signed on behalf of the board of trustees

Della Skeates

Signature

Della Skeates

Name

Trustee

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The charity is a Foundation registered with the Charity Commission. The registered office address is given in the charity information page.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public benefit entity

The Foundation meets the definition of a public benefit entity under FRS 102.

c) Going concern

The Trustees consider that there are no material uncertainties about the Foundation's ability to continue as a going concern.

Key judgements that the Trust has made which have a significant effect on the accounts include estimating accrued income for gift aid claim.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

e) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

For the year ended 31 March 2021

1 Accounting policies (continued)

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the Foundation in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of Grant Making undertaken to further the purposes of the charity and their associated support costs. Grants payable are recognised in the SOFA when they are approved by the Trustees and recipient has been informed.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising currently the cost of independent examination, is apportioned to Grant Making activity in full.

h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Income from donations and legacies

	Unrestricted £	Restricted £	2021 total Total £	2020 Total £
Donation receivable	100,000	–	100,000	100,000
Gift aid receivable	50,000	–	50,000	–
Interest receivable	15	–	15	–
	<u>150,015</u>	<u>–</u>	<u>150,015</u>	<u>100,000</u>

For the year ended 31 March 2021

3 Analysis of expenditure

	Cost of raising funds £	Charitable activity Grant making £	Support costs £	2021 Total £	2020 Total £
Grants payable	–	92,137	–	92,137	84,559
Donations	–	–	–	–	–
Independent examination	–	–	876	876	840
Sundry expense	–	–	120	120	–
	–	92,137	996	93,133	85,399
Support costs	–	996	(996)	–	–
Total expenditure 2021	–	93,133	–	93,133	85,399
Total expenditure 2020		85,399	–	85,399	

All expenditure in 2020 and 2021 was unrestricted.

For the year ended 31 March 2021

4 Grant making

	Grants to institutions £	Grants to individuals £	2021 £
Action Medical Research	500	–	500
Buttle Uk	10,000	–	10,000
Covid support grants	–	5,350	
Crawley Open House	5,000	–	5,000
Crisis at Christmas	1,500	–	1,500
Cruse	4,135	–	4,135
Doorstep	4,000	–	4,000
Dorset Children's Foundation	2,300	–	2,300
Douglas Bader	2,000	–	2,000
Ellenor	2,668	–	2,668
Get Set Girls	2,950	–	2,950
Hope's Place	4,000	–	4,000
Horizons's Plymouth	1,324	–	1,324
Hospice in the Weald	2,000	–	2,000
Jigsaw South East	2,810	–	2,810
Missing People	1,000	–	1,000
Mosaic	3,500	–	3,500
Oxted School	1,351	–	1,351
Pastens Children's Home	2,724	–	2,724
Reigate & Banstead Women's Aid	8,000	–	8,000
Richard House	1,500	–	1,500
Sal's Shoes	1,000	–	1,000
Stripey Stork	2,500	–	2,500
Sue Ryder	525	–	525
The Disabled Sailors Assoc	15,000	–	15,000
The Hygiene Bank	1,500	–	1,500
The Southmead Project	1,000	–	1,000
Time to Talk Befriending	2,000	–	2,000
At the end of the year	86,787	5,350	86,787

Action Medical Research – Donation towards Covid-19 Children's Research Appeal

Buttle Uk – 2nd year funding 2 vulnerable children's boarding school places – £5,000 each

Covid support grants were made to 10 individuals hardest hit by Covid-19 who were not eligible for government support.

Crawley Open House – Donation towards a new Day Centre and Workshop fund

Crisis at Christmas – Unrestricted grant

Cruse – Volunteer training and a laptop

Doorstep – £1,500 for Internet access contracts for 5 families for 12 months + £2,500 to purchase foot pedal operated sanitisers, sanitiser gel, surface disinfecting spray, face masks etc for when they reopen

Dorset Children's Foundation – 10 x treadmills for children with physical disabilities

Douglas Bader – 2 Mitts for children who have lost an arm

Ellenor – To fund the costs of 4 days care for one patient on their inpatient ward

Get Set Girls – To fund 10 weeks of 'Food for Fuel' project

Hope's Place – 2 x girls and 2 x boys courses for disadvantaged young people (10–18) to raise their self esteem, resilience, aspirations and achievement

For the year ended 31 March 2021

4 Grant making (continued)

Horizons's Plymouth – Funding for additional equipment needed to operate in a Covid secure mode.
Hospice in the Weald – To purchase materials used in their Hospice Day Services activities
Jigsaw South East – Unrestricted donation during coronavirus pandemic – previous beneficiary and 2 x new laptops for remote working
Missing People, Richard House, Stripey Stork – Unrestricted grant (previous beneficiary)
Mosaic – Individual counselling for 10 bereaved young people
Oxted School – Materials needed to make 96 sets of scrubs for Croydon University Hospital
Pastens – A sensory ball pool for a residential specialist children's home. Also food vouchers donated for the school staff with Cook Trading donating a free pudding with every voucher spent
Sal's Shoes – To purchase new school shoes for families in poverty
Sue Ryder – To purchase face masks
Reigate & Banstead Women's Aid – Outdoor play equipment for a new refuge and items needed for families with babies
The Disabled Sailors Assoc – To fund (and name) a purpose-designed dingy
The Hygiene Bank – Unrestricted donation during coronavirus pandemic
The Southmead Project – An unrestricted grant for trauma counselling
Time to Talk Befriending – Grant towards Christmas care package campaign

	Grants to institutions	Grants to individuals	2020
	£	£	£
Band	1,500	–	1,500
Buttle	10,000	–	10,000
Chantry Primary Academy	4,000	–	4,000
Crisis at Christmas	1,444	–	1,444
The Douglas Bader Foundation	1,500	–	1,500
Family Holiday Association	1,000	–	1,000
Hartsdown Acadmey	5,500	–	5,500
Jigsaw South East	1,800	–	1,800
Missing People	10,000	–	10,000
Missing People	2,000	–	2,000
Richard House	2,000	–	2,000
Jigsaw South East	1,500	–	1,500
Team Domenica	5,760	–	5,760
Stripey Storks	1,000	–	1,000
Designability	4,850	–	4,850
Taylor Made Dreams	15,000	–	15,000
The Meath Epilepsy Charity	3,206	–	3,206
Kids Count	10,000	–	10,000
Winston's Wishes	2,500	–	2,500
At the end of the year	84,559	–	84,559

For the year ended 31 March 2021

4 Grant making (continued)

Band – 5 free children's inclusive Aerial workshops supporting disabled and non-disabled children to build confidence and self-esteem through drama and storytelling
Buttle – Towards 2 vulnerable children's boarding school places – £5,000 each
Chantry Primary Academy – To part fund a new reading scheme being introduced at this school
Hartsdown Academy – Fridges, freezers and racking for new food bank
Jigsaw South East – Unrestricted donation to support children who have lost a close relative or friend
Missing People – Contribution to help children, young people and adults in crisis who are missing, and their loved ones who are desperately waiting for news
Moor House School – Donation for new interactive playground and sensory garden
Missing People – Contribution to help children, young people and adults in crises who are missing and their loved ones who are desperately waiting for news
Moor House School – Donation for new interactive playground and sensory garden
Richard House – Donation for equipment and maintenance of their sensory garden
Jigsaw South East – To fund summer BBQ for families who attend the preparing for Loss group and grief projects
Team Domenica – Sponsor 5 candidates to access 250 hours of enrichment services
Stripey Storks – To purchase 10 x pushchairs and 20 x stair gates
Designability – Funding for 1 new Wizzbug (a fun powered wheelchair designed specifically for disabled children under 5 years)
Taylor Made Dreams – Purchase of a wheelchair access vehicle for charitable purpose
Kids Count – Unrestricted donation

5 Related party transactions

There are no related party transactions to disclose for 2021.

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

Key management personnel are the Trustees of the charity. The Charity does not employ any staff. The trustees take part in the day to day running and management of the Charity.

The charity trustees were not paid or received any other benefits from employment with the charity in the year. No charity trustee received payment for professional or other services supplied to the charity. No charity trustee received payment or reimbursement of travel and subsistence costs incurred by members relating to attendance at meetings of the trustees.

6 Taxation

The Trust is exempt from corporation tax as all its income is charitable and is applied for charitable

For the year ended 31 March 2021

7 Creditors: amounts falling due within one year

	2021	2020 £
Accruals	858	840
	858	840

8 Analysis of net assets between funds

	2021		2020	
	General unrestricted £	Total funds £	General unrestricted £	Total funds £
Net current assets	105,139	105,139	48,257	48,257
Net assets at the end of the year	105,139	105,139	48,257	48,257

9 Movements in funds

	At 1 April 2020 £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At 31 March 2021 £
Unrestricted funds:					
General funds	48,257	150,015	(93,133)	–	105,139
Total unrestricted funds	48,257	150,015	(93,133)	–	105,139
Total funds	48,257	150,015	(93,133)	–	105,139

Gift Aid from HMRC received for 2019–20 and 2020–21 during the year with interest.

9a Movements in funds

	At 1 April 2019 £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At 31 March 2020 £
Unrestricted funds:					
General funds	33,656	100,000	(85,399)	–	48,257
Total unrestricted funds	33,656	100,000	(85,399)	–	48,257
Total funds	33,656	100,000	(85,399)	–	48,257

The Charles Lewis Foundation

Charity Registration No. 1179185

Report and Unaudited Financial Statements
Year ended 31 March 2021

The Charles Lewis Foundation

Status: Charity registration no.: 1179185
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Trustees: Della Skeates
Geoffrey Charles Lewis

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**Independent
examiner:** Shruti Soni FCCA FCIE
Shruti Soni Ltd
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- Trauma counselling

Health

A donation towards research into the effects of Covid-19 on children

Materials needed for activities in the day services provided by a hospice

4 days care for 1 patient in a hospice

Bereavement counselling volunteer training and a laptop

Other – Covid-19 emergency funding

Sanitising equipment for hostels housing homeless people

Additional equipment for a sailing charity for disadvantaged young people

2 new laptops for remote working for specialist bereavement counsellors for young people

Grants were also given to 6 previous beneficiaries to help with additional expenses

The Charles Lewis Foundation

Trustees' Report
for the year ended
31 March 2021

FINANCIAL REVIEW

The trustees of the foundation do not feel the need for a reserves policy currently as the main activity is grant making and no commitments as made unless funds are available first.
Funding comes annually by means of a donation from Mrs A Koppel, the sister of the late Charles Lewis.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In preparing these financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgments and accounting estimates that are reasonable and prudent;
- d) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on...14th September 2021..... and signed on their behalf by:

Signed Della Skeates (Trustee)
Name Della Skeates

Independent Examiner's Report to the Trustees of The Charles Lewis Foundation

I report on the financial statements of the Trust for the year ended 31 March 2021 as set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shruti Soni

Shruti Soni FCCA FCIE

Shruti Soni Ltd ● Chartered Certified Accountants
117A St. John's Hill, Sevenoaks TN13 3PE

Date: 15 September 2021

The Charles Lewis Foundation

Statement of financial activities

For the year ended 31 March 2021

	Note	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Income from:							
Donations and legacies	2	150,015	–	150,015	100,000	–	100,000
Total income		150,015	–	150,015	100,000	–	100,000
Expenditure on:							
Charitable activities							
Grant Making	3	93,133	–	93,133	85,399	–	85,399
Total expenditure		93,133	–	93,133	85,399	–	85,399
Net income for the year		56,882	–	56,882	14,601	–	14,601
Net movement in funds	9	56,882	–	56,882	14,601	–	14,601
Reconciliation of funds:							
Total funds brought forward		48,257	–	48,257	33,656	–	33,656
Total funds carried forward		105,139	–	105,139	48,257	–	48,257

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 9 to the financial statements.

The Charles Lewis Foundation

Balance sheet

As at 31 March 2021

	Note	£	2021 £	£	2020 £
Current assets:					
Cash at bank and in hand		105,997		49,097	
		105,997		49,097	
Liabilities:					
Creditors: amounts falling due within one year	7	858		840	
Net current assets			105,139		48,257
Total net assets			105,139		48,257
The funds of the charity:	9				
Unrestricted income funds:					
General funds		105,139		48,257	
Total unrestricted funds			105,139		48,257
Total charity funds			105,139		48,257

The financial statements were approved and authorised for issue by the Board on14.September.2021.

Signed on behalf of the board of trustees

Della Skeates

Signature

Della Skeates

Name

Trustee

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The charity is a Foundation registered with the Charity Commission. The registered office address is given in the charity information page.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public benefit entity

The Foundation meets the definition of a public benefit entity under FRS 102.

c) Going concern

The Trustees consider that there are no material uncertainties about the Foundation's ability to continue as a going concern.

Key judgements that the Trust has made which have a significant effect on the accounts include estimating accrued income for gift aid claim.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

e) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

For the year ended 31 March 2021

1 Accounting policies (continued)

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the Foundation in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of Grant Making undertaken to further the purposes of the charity and their associated support costs. Grants payable are recognised in the SOFA when they are approved by the Trustees and recipient has been informed.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising currently the cost of independent examination, is apportioned to Grant Making activity in full.

h) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

j) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Income from donations and legacies

	Unrestricted £	Restricted £	2021 total Total £	2020 Total £
Donation receivable	100,000	–	100,000	100,000
Gift aid receivable	50,000	–	50,000	–
Interest receivable	15	–	15	–
	<u>150,015</u>	<u>–</u>	<u>150,015</u>	<u>100,000</u>

For the year ended 31 March 2021

3 Analysis of expenditure

	Cost of raising funds £	Charitable activity Grant making £	Support costs £	2021 Total £	2020 Total £
Grants payable	–	92,137	–	92,137	84,559
Donations	–	–	–	–	–
Independent examination	–	–	876	876	840
Sundry expense	–	–	120	120	–
	–	92,137	996	93,133	85,399
Support costs	–	996	(996)	–	–
Total expenditure 2021	–	93,133	–	93,133	85,399
Total expenditure 2020		85,399	–	85,399	

All expenditure in 2020 and 2021 was unrestricted.

For the year ended 31 March 2021

4 Grant making

	Grants to institutions £	Grants to individuals £	2021 £
Action Medical Research	500	–	500
Buttle Uk	10,000	–	10,000
Covid support grants	–	5,350	
Crawley Open House	5,000	–	5,000
Crisis at Christmas	1,500	–	1,500
Cruse	4,135	–	4,135
Doorstep	4,000	–	4,000
Dorset Children's Foundation	2,300	–	2,300
Douglas Bader	2,000	–	2,000
Ellenor	2,668	–	2,668
Get Set Girls	2,950	–	2,950
Hope's Place	4,000	–	4,000
Horizons's Plymouth	1,324	–	1,324
Hospice in the Weald	2,000	–	2,000
Jigsaw South East	2,810	–	2,810
Missing People	1,000	–	1,000
Mosaic	3,500	–	3,500
Oxted School	1,351	–	1,351
Pastens Children's Home	2,724	–	2,724
Reigate & Banstead Women's Aid	8,000	–	8,000
Richard House	1,500	–	1,500
Sal's Shoes	1,000	–	1,000
Stripey Stork	2,500	–	2,500
Sue Ryder	525	–	525
The Disabled Sailors Assoc	15,000	–	15,000
The Hygiene Bank	1,500	–	1,500
The Southmead Project	1,000	–	1,000
Time to Talk Befriending	2,000	–	2,000
At the end of the year	86,787	5,350	86,787

Action Medical Research – Donation towards Covid-19 Children's Research Appeal

Buttle Uk – 2nd year funding 2 vulnerable children's boarding school places – £5,000 each

Covid support grants were made to 10 individuals hardest hit by Covid-19 who were not eligible for government support.

Crawley Open House – Donation towards a new Day Centre and Workshop fund

Crisis at Christmas – Unrestricted grant

Cruse – Volunteer training and a laptop

Doorstep – £1,500 for Internet access contracts for 5 families for 12 months + £2,500 to purchase foot pedal operated sanitisers, sanitiser gel, surface disinfecting spray, face masks etc for when they reopen

Dorset Children's Foundation – 10 x treadmills for children with physical disabilities

Douglas Bader – 2 Mitts for children who have lost an arm

Ellenor – To fund the costs of 4 days care for one patient on their inpatient ward

Get Set Girls – To fund 10 weeks of 'Food for Fuel' project

Hope's Place – 2 x girls and 2 x boys courses for disadvantaged young people (10-18) to raise their self esteem, resilience, aspirations and achievement

For the year ended 31 March 2021

4 Grant making (continued)

Horizons's Plymouth – Funding for additional equipment needed to operate in a Covid secure mode.
Hospice in the Weald – To purchase materials used in their Hospice Day Services activities
Jigsaw South East – Unrestricted donation during coronavirus pandemic – previous beneficiary and 2 x new laptops for remote working
Missing People, Richard House, Stripey Stork – Unrestricted grant (previous beneficiary)
Mosaic – Individual counselling for 10 bereaved young people
Oxted School – Materials needed to make 96 sets of scrubs for Croydon University Hospital
Pastens – A sensory ball pool for a residential specialist children's home. Also food vouchers donated for the school staff with Cook Trading donating a free pudding with every voucher spent
Sal's Shoes – To purchase new school shoes for families in poverty
Sue Ryder – To purchase face masks
Reigate & Banstead Women's Aid – Outdoor play equipment for a new refuge and items needed for families with babies
The Disabled Sailors Assoc – To fund (and name) a purpose-designed dingy
The Hygiene Bank – Unrestricted donation during coronavirus pandemic
The Southmead Project – An unrestricted grant for trauma counselling
Time to Talk Befriending – Grant towards Christmas care package campaign

	Grants to institutions	Grants to individuals	2020
	£	£	£
Band	1,500	–	1,500
Buttle	10,000	–	10,000
Chantry Primary Academy	4,000	–	4,000
Crisis at Christmas	1,444	–	1,444
The Douglas Bader Foundation	1,500	–	1,500
Family Holiday Association	1,000	–	1,000
Hartsdown Acadmey	5,500	–	5,500
Jigsaw South East	1,800	–	1,800
Missing People	10,000	–	10,000
Missing People	2,000	–	2,000
Richard House	2,000	–	2,000
Jigsaw South East	1,500	–	1,500
Team Domenica	5,760	–	5,760
Stripey Storks	1,000	–	1,000
Designability	4,850	–	4,850
Taylor Made Dreams	15,000	–	15,000
The Meath Epilepsy Charity	3,206	–	3,206
Kids Count	10,000	–	10,000
Winston's Wishes	2,500	–	2,500
At the end of the year	84,559	–	84,559

For the year ended 31 March 2021

4 Grant making (continued)

Band – 5 free children's inclusive Aerial workshops supporting disabled and non-disabled children to build confidence and self-esteem through drama and storytelling
Buttle – Towards 2 vulnerable children's boarding school places – £5,000 each
Chantry Primary Academy – To part fund a new reading scheme being introduced at this school
Hartsdown Academy – Fridges, freezers and racking for new food bank
Jigsaw South East – Unrestricted donation to support children who have lost a close relative or friend
Missing People – Contribution to help children, young people and adults in crisis who are missing, and their loved ones who are desperately waiting for news
Moor House School – Donation for new interactive playground and sensory garden
Missing People – Contribution to help children, young people and adults in crises who are missing and their loved ones who are desperately waiting for news
Moor House School – Donation for new interactive playground and sensory garden
Richard House – Donation for equipment and maintenance of their sensory garden
Jigsaw South East – To fund summer BBQ for families who attend the preparing for Loss group and grief projects
Team Domenica – Sponsor 5 candidates to access 250 hours of enrichment services
Stripey Storks – To purchase 10 x pushchairs and 20 x stair gates
Designability – Funding for 1 new Wizzbug (a fun powered wheelchair designed specifically for disabled children under 5 years)
Taylor Made Dreams – Purchase of a wheelchair access vehicle for charitable purpose
Kids Count – Unrestricted donation

5 Related party transactions

There are no related party transactions to disclose for 2021.

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

Key management personnel are the Trustees of the charity. The Charity does not employ any staff. The trustees take part in the day to day running and management of the Charity.

The charity trustees were not paid or received any other benefits from employment with the charity in the year. No charity trustee received payment for professional or other services supplied to the charity. No charity trustee received payment or reimbursement of travel and subsistence costs incurred by members relating to attendance at meetings of the trustees.

6 Taxation

The Trust is exempt from corporation tax as all its income is charitable and is applied for charitable

For the year ended 31 March 2021

7 Creditors: amounts falling due within one year

	2021	2020 £
Accruals	858	840
	858	840

8 Analysis of net assets between funds

	2021		2020	
	General unrestricted £	Total funds £	General unrestricted £	Total funds £
Net current assets	105,139	105,139	48,257	48,257
Net assets at the end of the year	105,139	105,139	48,257	48,257

9 Movements in funds

	At 1 April 2020 £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At 31 March 2021 £
Unrestricted funds:					
General funds	48,257	150,015	(93,133)	–	105,139
Total unrestricted funds	48,257	150,015	(93,133)	–	105,139
Total funds	48,257	150,015	(93,133)	–	105,139

Gift Aid from HMRC received for 2019–20 and 2020–21 during the year with interest.

9a Movements in funds

	At 1 April 2019 £	Incoming resources & gains £	Outgoing resources & losses £	Transfers £	At 31 March 2020 £
Unrestricted funds:					
General funds	33,656	100,000	(85,399)	–	48,257
Total unrestricted funds	33,656	100,000	(85,399)	–	48,257
Total funds	33,656	100,000	(85,399)	–	48,257