



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2020		31	December	2021

Section A Reference and administration details

Charity name

Living Stones Educational Trust Manchester

Other names charity is known by

None

Registered charity number (if any)

1179181

Charity's principal address

Heathfield Church

Millwright Street

Newton Heath, MANCHESTER

Postcode M40 2JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mary Butt			LSET Trustees
2	Gordon Flear	Treasurer		LSET Trustees
3	Peter Morgan	Chair		LSET Trustees
4	Derek Purnell			LSET Trustees
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Project Co-ordinator	Hannah Batchelor	9, Oak Bank Avenue, Moston, Manchester, M9 4EX
General partner advisor	Scripture Union	Trinity House, Opal Court, Opal Drive, Fox Milne, Milton Keynes, MK15 0DF
General partner advisor	Bible Society	Stonehill Green, Westlea, Swindon, SN5 7DG
General partner advisor	Transforming Lives for Good (TLG)	National Support Centre, Hope Park, Bradford, BD5 8HH

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	trust
Trustee selection methods (eg. appointed by, elected by)	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The following policies have been adopted by the Trustees and are relevant to the Trustees and any volunteer who works for Living Stones Educational Trust Manchester in its various programmes.

- ❖ Code of Behaviour
- ❖ Constitution
- ❖ Complaints Procedure
- ❖ Conflict of Interest
- ❖ Disciplinary Procedure
- ❖ Equality
- ❖ Financial Control
- ❖ GDPR Consent Form
- ❖ GDPR Privacy Statement
- ❖ Grievance Procedure
- ❖ Health and Safety
- ❖ Parent Homework Club Agreement
- ❖ Safeguarding
- ❖ SEN Policy: children, young people and vulnerable adults
- ❖ Volunteer Agreement

All the above are available to view on our website
www.lsetmanchester.co.uk

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- ❖ To advance the Christian religion in particular, but without limitation, amongst young people of school age in Newton Heath and the surrounding areas.
- ❖ To act as a resource for young people, up to the age of 16, living in Newton Heath and the surrounding areas, by providing advice and assistance and organising programmes of educational, physical and other activities as a means of:
 - advancing in life and helping young people to develop their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - advancing education;
 - providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- ❖ Homework Club
 - Providing educational and social support to children and their families.
 - Non-term time activity/visit e.g. canoeing, museum.
 - Linking families with an annual Scripture Union holiday camp.
- ❖ Church Support
 - Helping with community events generated by Heathfield Church: 'Experience Christmas', 'Experience Easter', Messy Church.
- ❖ TLG
 - One-to-one support with children in local schools.
- ❖ Open the Book
 - Assembly presentation in a local school based on Bible events.
- ❖ Diary of a Disciple
 - Workshop delivery in a local school.
 - Gospel of Luke in a modern diary format similar to The Diary of Adrian Mole' series by Sue Townsend.
 - Summarised version of the 'Diary' distributed, free, to all pupils.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- ❖ **Volunteers**
 - All activities are carried out by volunteers under the direction of a Project Manager.
 - Volunteer policies are available to view on the LSET website.
 - All volunteers are subject to enhanced and up-to-date DBS checks.
- ❖ **Funding**
 - Funding is secured by grant application and donations
 - Funding is used for the continuing resourcing of LSET activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

❖ **Homework Club**

The usual time at our church base has not been possible. The Project Co-ordinator has kept contact with the families by putting together boxes of activities and 'treats' and carefully distributing these to homes as well as electronic contact. Feedback from the families showed much appreciation. At the time of writing, the Project Co-ordinator has linked with a water activity group (canal at South Troydale Estate, Newton Heath) and it is possible, under NYA and UK Gov guidelines to have some form of outdoor activity for the Homework Club. This will be risk assessed and covid secure managed.

❖ **Church Support**

This has not been possible except by way of Zoom. Rooted has gone Zoom. The Games Club and Messy Church have been halted. Hopefully, these activities and the rest of LSET church support will be back to normal by the time the LSET AGM takes place.

❖ **TLG**

The Project Co-ordinator has continued the contact with school electronically. A frustrating time indeed. She is in the process of recruiting coaches and making links with other schools.

❖ **Open the Book**

The Team have produced sessions by submitting videos of their roles to Hannah who then edits and compiles into a final video that is sent to school. This is 'broadcast' to the children in assembly. Not ideal but the work continues under these devastating but necessary restrictions.

❖ **Diary of a Disciple**

Temporarily suspended due to covid restrictions.

❖ **Volunteers**

Again, covid restrictions have meant that contact with volunteers has been and continues to be, at the time of writing, curtailed. The project Co-ordinator keeps in touch with the volunteers, electronically, where possible. The maxims from the last report (see below) will still stand when we return to 'near normal'.

- All activities are carried out by volunteers under the direction of a Project Manager.
- Volunteer policies are available to view on the LSET website.
- All volunteers are subject to enhanced and up-to-date DBS checks.

Section E

Financial review

Brief statement of the charity's policy on reserves

The essential work of the charity could be broken down into its constituent activities and the management resources required to make this happen. These are:

- Homework Club
- TLG coaching
- Open the book and Diary of a Disciple educational activities
- Transition Club activities (Y6 – Y7 support in schools).
- £500 be secured as a reserves.

Details of any funds materially in deficit

NIL

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of Funds

All donations: various bids to funding bodies, a school; local churches; Waites; GMP Police.

Expenditure

Materials for Homework Club; subscription to TLG for support to students; insurance costs.

Investment

LSET has no investments.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)	Chair	
Date	01.07.21	

Living Stones Educational Trust MANCHESTER
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31st December 2020

BY FUNDS

	£	£	
Opening			
Unrestricted Fund b/fwd	142.34	£196.76	t/f from Designated
Designated Fund	0.00	£196.76	t/f to Unrestricted
Restricted Fund b/fwd	2113.64		
Total b/fwd		2255.98	
RECEIPTS for the year			
Unrestricted Fund	1546.12		
Designated Fund	500.00		
Restricted Fund	2633.95		
Total Receipts		4680.07	
PAYMENTS For the year			
Unrestricted Funds	1261.48		
Designated Funds	0.00		
Restricted Funds	3561.01	4822.49	
Closing			
Unrestricted Fund c/fwd	376.98	t/f 50 to designated (Reserves)	
Designated Fund c/fwd	550.00	t/f 50 x Unrestricted (Reserves)	
Restricted Fund c/fwd	1186.58	2113.56	Bank balance 31.12.21
Total c/fwd		2113.56	
		0	

BY TYPE

Opening	£	
		£1280 t/f to Education- Transition , £67.37 Games club and £69.99 to Education to
General	20.80	balance
Homework	203.80	
TLG	751.38	

		£67.37 x	
		General to	
Games Club	0.00	balance	
		£1280 t/f x	
		General -	
		transition ,	
		£69.99 to	
Education	1280.00	balance	
Coronavirus	0.00		
		2255.98	
INCOME			
General	2080.07		
Homework	166.67		
TLG	1083.33		
Games Club	0.00		
Education	100.00		
Coronavirus	1250.00		
		4680.07	
expenditure			
General	744.80		
Homework	489.19		
TLG	1088.94		
Games Club	11.29		
Education	1118.87		
Coronavirus	1369.40	4822.49	
Closing			
General	396.17		
Homework	38.85		
TLG	791.66		
Games Club	0.00		
Education	336.88		
Coronavirus	0.00		
Reserves	550.00		
Carried forward total	2113.56		