



Trustees' Annual Report for the period						
Period start date				Period end date		
From	01	04	2020	To	31	03 2021

Section A Reference and administration details

Charity name	Pemberton Free Grace Church, Wigan		
Other names charity is known by			
Registered charity number (if any)	1179175		
Charity's principal address	Jireh Chapel, Chapel Street, Orrell Road, Orrell, Wigan		
Postcode	WN5 0AG		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Gray	Pastor & Elder		General Members' Meeting
2	Richard Waller	Deacon & Church Secretary		General Members' Meeting
3	Raymond Trainer	Overseeing Elder	13-01-21 to 31-03-21	General Members' Meeting
4	Trevor Condy	Overseeing Elder	13-01-21 to 31-03-21	General Members' Meeting
5	Robert Hunter	Overseeing Elder	13-01-21 to 31-03-21	General Members' Meeting
6	Frank Woolley	Deacon	01-04-20 to 14-01-21	General Members' Meeting

Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by General Members' Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There have been no major incidents or accidents during the period covered by this report.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith in accordance with our Basis of Faith primarily within Pemberton, Wigan and the surrounding area.
This also can include other charitable purposes as shall, in the opinion of the members of the Church, put into practice the Christian faith including the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This year has been one where the corona virus pandemic struck the UK, with many resulting restrictions on normal activities. Despite this, and in response to this the church continued its operations, to the best of our ability and resources, seeking to operate wisely within the law and guidance issued by the government and authorities. When it was not permitted for us to hold physical meetings in April, May and June 2020, we offered a live streaming Sunday service on the internet, which our pastor conducted, broadcast from a church in Southport. As soon as it was permitted for places of worship to open, from July 2020 we did so, holding services of worship on Sunday mornings, and Wednesday evenings every week at Rehoboth Chapel, Wardley Street, Pemberton, Wigan, WN5 8BU. We used this chapel regularly because its greater size meant more could be accommodated in the building, whilst maintaining social distancing in line with government guidance. To facilitate the opening for worship, we introduced many measures such as seating allocation and marking, ventilation, hand sanitiser, one ways systems, limits on capacity, providing face masks at the door on the way in. We also implemented a more rigorous cleaning schedule between all meetings, and a couple of days delay between meetings to 'quarantine' the building. We have also advertised our worship to the general public via our website, as well as using social media, notice boards on the outside of the buildings, leaflets, fliers, and word of mouth. The only interruption to these regular Sunday and Wednesday meetings was for a few weeks in November 2020 due to lockdown restrictions, when we conducted services online via Zoom. But as soon as we were able to open again in December 2020 we did so and remained open physically for worship every week since then, in order to provide the much needed benefit of providing a place of worship and spiritual instruction in our locality. The Church advances Christian religion by the preaching of the Gospel, and dissemination of literature and word of mouth conversations, as well as information on our website and social media. In order to keep within the government guidelines, other regular activities such as Oasis coffee, craft and toddlers mornings, an English club for those who want to improve their spoken and written English, and after school groups for primary school aged children, as well as holding services in a local care home for the elderly, were suspended for the whole year. The church has continued to provide pastoral support to persons and practical help to those with whom it has come into contact who are in need. Much of this was done on the telephone rather than by face to face contact, although funerals were still conducted by the pastor on our church premises. The church has financially supported the work of Christian organisations that work in the UK and overseas. When planning and carrying out our activities, the trustees confirm that they have considered the Commission's guidance on public benefit, and in particular the guidance for charities which are primarily concerned with the advancement of religion.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our activities are carried out by both those who are paid employees, and those within the church who (when they are able) act as volunteers. Our church in its covenant of membership encourages the involvement of members in the active support of the church in its aims and objectives, not just by giving financially but by their active personal involvement as volunteers. Those who are volunteers, where it is appropriate, will have had the necessary DBS checks and suitability for their roles is assessed, according to role descriptions in our Safeguarding policy.

Summary of the main achievements of the charity during the year

The church has provided:

- A Covid-Safe place of worship, operating within government guidelines, for persons in our locality to physically attend, in every week when it was legal for persons to do so during the pandemic.
- Weekly Christian worship services and teaching meetings which are also open to the public.
- Services of worship on both Sunday mornings, and Wednesday evenings, for all who wished to attend, held at Rehoboth chapel.
- An extra service was held at Jireh chapel at Christmas
- A baptismal service was held at Jireh chapel in October 2020.
- Information in the form of a letter, along with a Christian tract, distributed to over 1,900 homes in the local area in the weeks leading up to Christmas, 2020.
- Information in the form of a letter, along with Christian tract, distributed to over 2,400 homes in the local area in the week before Easter 2021.
- For those not able to attend our regular services, we made audio recordings of our services and distributed them either via CD in the local area to those who wanted them.
- We also made audio recordings of our weekly Sunday services, and uploaded audio recordings of our services each week to our church website, which is available to the general public.
- Additional posts and videos were made available to the general public, such as children's talks on our Facebook page.

Performance:

- Attendance at our worship services has been maintained at good levels despite the pandemic. On occasions it was at about half the pre-pandemic levels, but for much of the time we have seen the majority of those attending pre-pandemic attending our regular Sunday services.
- At our services of worship, members of the public who are not currently members of the church have been regularly present. This we believe is important in the continuance of our work.
- An architect drew up plans for the extension of one of the buildings.
- The financial position of the charity is one where our expenditure exceeded our income, this deficit was met from our reserves. We note that the reserves, though sufficient to meet this deficit currently, are being reduced, and this will need to be addressed in the future.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our aim as a charity is to look to keep at least six months' income in our reserves. At present, the level of our reserves is higher than this, but this is reasonable because the church is currently operating at a deficit, and they are required for planning in the medium term.

Details of any funds materially in deficit

N / A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M. T Gray	R. M. Waller
Full name(s)	Matthew Tarus Gray	Richard Melvyn Waller
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	21 st July 2021	

Pemberton Free Grace Church
Receipts and Payments Accounts
April 1st 2020 - March 31st 2021

A1 RECEIPTS

	Unrestricted Funds to the nearest £	Restricted Funds to the nearest £	Total to the nearest £	Last year to the nearest £
<i>General Offering</i>	19,606		19,606	22,255
<i>Donations</i>	2,505		2,505	23,319
<i>Legacy</i>				
<i>Bank Interest</i>	66		66	185
<i>Gift Aid Claim (for 2019-20)</i>	4,887		4,887	3,751
<i>Youth Work</i>	0		0	349
Donations to Fellowship Fund				547
GBM mission box contents		13		164
Building Fund		100		140
Harvest Offering		300		201
Gifts for support of Joe Kirby				3,817
Gifts for Beirut disaster		235		
Income given for the use of LRBF				100
<i>Total Earmarked Income</i>		648	648	4,969
<i>Total receipts</i>	27,064	648	27,712	54,828

A3 PAYMENTS

	Unrestricted Funds to the nearest £	Restricted Funds to the nearest £	Total to the nearest £	Last year to the nearest £
Salaries& pension	26,165			24,608
Office Expenses	480			450
Travelling Expenses	487			599
Conference Fees	40			492
Other preachers				1,540
Miscellaneous expenses	51			18
<i>Total Ministry</i>	27,224		27,224	27,707
Utilities	2,039			1,992
Repairs and Maintenance	502			680
<i>Total Jireh Building</i>	2,541		2,541	2,672
Utilities	1,254			1,757
Repairs and Maintenance	570			2,186
<i>Total Rehoboth Building</i>	1,825		1,825	3,943
<i>Building Supplies</i>	82		82	75
<i>Buildings Project</i>	2,662		2,662	
<i>Evangelism</i>	304		304	1,525
Insurance	2,575			2,400
Printing & Photocopying	172			307
Other	1,517			1,261
<i>Total Other Expenses</i>	4,264		4,264	3,968
<i>Childrens Work</i>				886
<i>Payments on behalf of LRBF</i>				106
<i>Gifts to Missions</i>	3,000		3,000	2,550
Harvest gift		300		201
Gift to MERF for Beirut		235		
Fellowship Fund		200		210
GBM		114		64
Payments to Young Life for support of Joe Kirby		2,502		5,501
<i>Total Earmarked Expenditure</i>		3,351	3,351	5,976
<i>Total Payments</i>	41,902	3,351	45,253	49,408
<i>Net of receipts/(payments)</i>	-14,838	-2,703	-17,541	5,420
A6 Fund balances last year end	56,984	3,605	60,589	55,169
<i>Cash funds this year end</i>	42,146	902	43,047	60,589

Pemberton Free Grace Church
Statement of Assets and Liabilities at the end of the period

B1 Cash Funds	Unrestricted Funds to the nearest £	Restricted Funds to the nearest £
General Fund	42,146	0
Joe Kirby Fund	0	0
Fellowship Fund	0	295
Building Fund	0	240
GBM	0	0
LRBF holding Fund(Formerly WLRBF)	0	366
Total Cash Funds	42,146	901

B4 Assets retained for the charities own use

	Fund to which asset belongs
Fixtures and fittings	General
Office equipment	General
Kitchen equipment	General
Hymn books and bibles	General

The Church is the beneficial owner (subject to relevant trusts) of the following properties,
the legal title to which is held by the Church's custodian trustee -

Grace Baptist Trust Corporation (1) and The Trustees of Rehoboth Chapel, Pemberton (2).

Jireh Chapel	£	65,000	on 18/06/18
Rehoboth Chapel	£	120,000	on 29/10/18

The above valuations represent market value as assessed by Parkinson Real Estate on the dates shown

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M. T Gray	Matthew Tarus Gray	8th April 2021
R. M Waller	Richard Melvyn Waller	8th April 2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PEMBERTON FREE GRACE CHURCH, WIGAN

**On accounts for the year
ended**

31 MARCH 2021

**Charity no
(if any)**

1179175

Set out on pages

1 -2

(Examiners: to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021. DD/MM/YYYY.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: William A Harrison

Date: 3 AUGUST 2021

Name: WILLIAM ARCHIE HARRISON

**Relevant professional
qualification(s) or body
(if any):**

Address:

APARTMENT 37 BRUNLEES COURT
19-23 CAMBRIDGE ROAD
SOUTHPORT MERSEYSIDE PR9 9DH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.