

Wenvoe Playgroup CIO – Chairman-RI Annual Report

Background

For those of you who do not know me, I am Russell Godfrey. I have lived in the Wenvoe Area for over 26 years.

I was invited to take on the Chairman/RI role in January of this year, which I accepted, at what has been anything but a normal time in our lives, due to Covid.

To their credit, Sandra and her team have ensured that the Playgroup has remained open throughout this period.

I cannot praise Sandra and the team enough, from my time spent in the Playgroup as RI, as required by Care inspectorate Wales. It is clear to see the amount of preparation that takes place, to ensure that there is a structure in place for the time the children are in playgroup. The happy smiling faces of the children, clearly shows how much they enjoy their time in playgroup.

Management Team

We also have an excellent Management team/committee, that are there to support Sandra and the team. We are very fortunate that at present we have a group of people who have varied skill sets. This year we have also had both Helen and Robyn come on board as members of the team.

Future Committee Fundraising

I am pleased to announce that we have now been able to start arranging raising events again. The first being The Dickensian Fayre, which will be followed by a Christmas raffle in playgroup and also a Santa's Fun Run. If you or a family member are able to help on the day of either the Dickensian Fayre or the Fun Run, please let us know.

At present we are raising funds for a new playing surface and shelter for the play area at the rear of the building.

Finance

I am pleased to be able to confirm, that even in these difficult times, at the end of our financial year, we have ended up with a small surplus amount of money (please see separate report).

Summary

The playgroup is always looking for new members for both the Management team /Committee and also to help with fundraising and help to organize events. If you are interested, please let us know.

Wenvoe Playgroup - Year ending 31 August 2021

SUMMARY CASHBOOK 2020-21

	TOTAL	Insurance	Salaries	Rent	Milk	NIC/TAX	Equipment	Telephone	Stationery	Staff Training	MISC	Smart Pensions	Petty Cash
	Expenditure												
Autumn	25,990.26		20,208.56	3,068.00	166.86	244.32	60.90	46.90	60.50	275.00	398.58	760.64	700
Spring	20,907.50	528.84	15,672.04	2,360.00	281.88	219.05	225.08	51.42	196.57	-	137.80	684.82	550
Summer	36,090.29		28,353.57	3,126.40	248.67	612.49	-	154.10	-	20.00	290.00	2,585.06	700
Total 2020-21	82,988.05	528.84	64,234.17	8,554.40	697.41	1,075.86	285.98	252.42	257.07	295.00	826.38	4,030.52	1,950.00
Total 2019-20	74,268.92	762.48	58,595.30	6,512.00	626.94	1,811.42	817.39	190.93	94.72	45.00	1,115.38	2,747.38	950.00

	TOTAL	Voucher	30 Hours	Milk					
	Income	Fees	JRS	Free Funded	Grants	Donation	Rebates	MISC	Fundraising
Autumn	25,805.50	12,375.75		12,453.75		149.50	232.47		594.03
Spring	24,585.23	6,183.50		17,617.50			138.51		645.72
Summer	33,062.97	9,667.50		22,848.75		51.65	326.43		168.64
Total 2020-21	83,453.70	28,226.75	-00	52,920.00	-00	201.15	697.41	-00	1,408.39
Total 2019-20	78,128.42	20,842.50	6,469.68	48,681.00	719.00	-00	626.94	151.00	638.30

Voucher & cash fees

Vale of Glamorgan

RL *CA* *RI/CHAIRPERSON*

Wenvoe Playgroup - Year ending 31 August 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WENVOE PLAYGROUP

My examination was carried out in accordance with general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in any material respect the requirements:

* to keep accounting records in accordance with section 130 of the 2011 Act; and


* to prepare accounts which accord with the accounting records and comply with the accounting requirements of 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED



Tanya Drew
INDEPENDENT EXAMINER

 RL / CHAIRPERSON

Wenvoe Playgroup - Year ending 31 August 2021

Notes

1. Income this year is again over the £25K threshold and therefore the Charities Commission require that, within 10 months of the charity's financial year end, the Trustees of the playgroup send them a set of accounts when you file your annual return.

The accounts must include:

- (i) A formal statement of accounts
- (ii) Trustee's Annual Report
- (iii) Independent examination report

Details of what is needed, deadlines and how to submit can be found on the Charities Commission website.

2. The income level at around £83K per annum which is sufficient to cover the ongoing costs of around £74K per annum. The profit £465.65 this annum is due to an decrease in numbers and closures (COVID). Please note the profit includes a grant from the Vale of Glamorgan of £269 to be spent on a shed. The bank balance is £14K as at the end of August 2021.

Wenvoe Playgroup - Year ending 31 August 2021

INCOME AND EXPENDITURE ACCOUNT

EXPENDITURE			INCOME	
		£		£
Salaries		64,234.17	Fee Income	28,226.75
NIC/Tax		1,075.86	Vale of Glamorgan	52,920.00
Rent		8,554.40	Grants	-
Milk	Cost	697.41	JRS	-
	Rebate	<u>697.41</u>	Fundraising	1,408.39
		-00	Misc	-
			Donations	201.15
Equipment		285.98		
Telephone		252.42		
Stationery		257.07		
Training		295.00		
Insurance		528.84		
Miscellaneous		826.38		
Pensions		4,030.52		
Cash		1,950.00		
			Loss expenditure over income	-465.65
Total		<u>82,290.64</u>		<u>82,290.64</u>

MOVEMENT IN CASH OVER THE YEAR

Opening bank statements as at 01.09 2020	£	£
		14,177.98
Less: costs in cashbook 2019-20 but clearing bank 2020-21		
Cash outflow 2020-21 per cash book (Income over expenditure)		
Plus: Costs through cashbook 2019-20 but still to clear the bank		465.65
Cheque:		
Cash Fees uncleared as at 31.08.21		
Closing bank statement as at 31.08.21	Bank account balance	<u>14,643.63</u>

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Wenvoe Playgroup - Year ending 31 August 2021

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