



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 01/06/2022 **Period start date To** 31/05/2023 **Period end date**

**Charity name:** CAMBOURNE TOWN FOOTBALL CLUB

**Charity registration number:** 1179148

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(i) To promote community participation in healthy recreation for all ages by providing facilities for playing amateur sport, predominantly association football ("facilities" meaning land, buildings, kit, equipment, the organization of sporting activities, and the provision of related training) in Cambridgeshire; and</p> <p>(ii) To advance the education and future employment prospects of children and young people.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cambourne Town Football Club (the "Club") provides dedicated and focussed opportunities to learn and play football for girls, boys, women and men of all ages in Cambourne and surrounding areas, regardless of gender, race, ability/disability, or sexual orientation.</p> <p>In addition, the Club provides opportunities for members to complete courses in coaching and refereeing, and engage in activities which can contribute to the attainment of the Duke of Edinburgh Award.</p> <p>The Club's clubhouse, The Dugout, is open to the local community in addition to club members and opposition club's.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Club's trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Club has not issued any grants.
Policy on social investment including program related investment	Para 1.38	The Club has not made any financial social investment.
Contribution made by volunteers	Para 1.38	In the period, all activities were provided, administered and governed by unsalaried volunteers. This involves committee meetings, other meetings related to club activities, day-to-day club operations, management and operating of the clubhouse (The Dugout) and other work related to committee roles, coaching/ managing the teams
Other		N/A

**Achievements and Performance**

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The club's second season has been an outstanding success in that the club has won both a national and regional award, namely the England Football Grassroots Club of the Year and also the Cambridgeshire FA Club of the Year. These awards reflect the dedication and hard work of the club's committee to build and improve the club, in addition to the contributions of the club's managers, coaches and players and the support of parents and spectators.</p> <p>The addition of the Dugout clubhouse has helped to bring a larger sense of community to the club and has become a great place for people to mix and forge closer ties within the club and the local community.</p> <ul style="list-style-type: none"> <li>• Player numbers remain healthy with over 750 players registered with the club on Pitchero (not including Walking Football)</li> <li>• This season we have the following provision in place: <ul style="list-style-type: none"> <li>◦ Soccer School &amp; Wildcats for pre-school</li> <li>◦ Goalkeeper School (training only) 2 sessions each week</li> <li>◦ 2 new Development Centres covering U7 through to U10 age groups where we cannot accommodate players into teams, thus supporting ongoing player development with a view to seeking opportunities for those players to move into age group teams if possible</li> <li>◦ 15 age group teams for Boys mini-league</li> <li>◦ 6 girls teams up to U11 age group</li> <li>◦ 13 Colts (Boys) age group teams</li> <li>◦ 4 girls teams between U12 and U16 age group</li> <li>◦ Adult age football we have Mens Saturday, Mens Sunday, Ladies, Ladies Development Squad (training only), Mens Just Play (training only), Mixed Gender Walking Football (training only), plus the Vets Sunday (training only)</li> </ul> </li> <li>• We established a partnership with HerGameToo, reaffirming our commitment as a club to female participation in football</li> <li>• Hosted the first ever Walking Football Tournament put on by Cambs FA, helping to continue to foster and build our relationship with them and giving competitive football opportunities to a number of people for the first time</li> <li>• Hosted Cambs FA CPD event for "Thriving on the Pitch" which included dedicated session for female coaches</li> <li>• Supported the regional Parability Talent Days and hosted those for Cambs FA this spring and summer</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The key objectives for the Club's Trustees and Management Committee were to build on our successful first season as Cambourne Town FC and introduce new initiatives and offerings to improve our accessibility and beneficial impact to our local community. The Club's recognition with a national and regional award reflects that achievements have exceeded expectations in only our second season.
Performance of fundraising activities against objectives set	Para 1.41	The Club has maintained healthy and growing membership numbers. In addition, other fundraising efforts have continued, in particular the Dugout which has been a great success and enabled additional investment in facilities and equipment, and events have been well supported and attended.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Club received income of £173,875.22 during the year, and incurred expenditure of £150,462.40, leading to a surplus of £23,412.82 for the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In principle, 5% of all income is held as a reserve against future years' expenditure, unless otherwise proposed by the Club Treasurer and agreed by the Club Management Committee.
Amount of reserves held	Para 1.22	£23,412.82 was held as reserves at period end.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Club's principal sources of funds is derived from membership fees paid by its members and income from the Dugout clubhouse.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Club has not made any financial investments.
A description of the principal risks facing the charity	Para 1.46	The principal financial risks facing the Club are inflationary pressures on kit and equipment replacement.
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Club Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the members of the Club at the Club's Annual General Meeting.  If necessary, due to resignations or a decision to appoint a new Trustee, new trustees can be appointed via the Management Committee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are trained in their responsibilities by existing trustees. All trustees participate in the process of accounts submission. All trustees review documentation prior to submission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Club is affiliated to Cambridgeshire Football Association (FA).  The Club is managed and operated by a Management Committee, which is responsible for decisions. Trustees are either current or past members of the Management Committee
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Cambourne Town Football Club
Other name the charity uses	N/A
Registered charity number	1179148
Charity's principal address	14 Spar Close Lower Cambourne Cambridgeshire CB23 6FG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Greg Thompson	Chair		
2	Piotr Szyjanowicz	Committee Support Member		
3	John Campbell Vickery	Vice-Chair		
4	Melanie Hadley	Club Co-Secretary / Sponsorship Officer / Events Officer / Treasurer Support	11 July 2023	
5	Jane Thompson		29 November 2023	
6	Sharon Greaves	Treasurer / Accreditation Officer	29 November 2023	
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### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	Greg Thompson	Melanie Hadley
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Full name(s)	Greg Thompson	Melanie Hadley
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Position (eg Secretary, Chair, etc)	Chair	Co-Secretary
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Date	31 March 2024
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Description	Income (£)	Expenditure (£)
<b>Income</b>		
Membership Fees	£101,543.29	
Grant Income	£3,500.00	
Sponsorship	£16,227.51	
Donations	£99.16	
Entertainment/Fund Raising - Income	£48,177.57	
Trophy Day - Income	£1,990.32	
Tournament - Income		
Holiday Camp Income	£1,340.31	
Development Centre Income	£335.00	
GiftAid	£0.00	
Miscellaneous	£662.06	
<b>Total Income for Period</b>	<b>£173,875.22</b>	
<b>Expenditure</b>		
Pitch Fees		£35,199.89
Affiliation & Insurance		£4,356.55
Coaching/Training Courses/DBS		£7,063.99
Fines		£1,604.00
Referees Fees/Expenses		£3,159.74
Entertainment/Fund Raising - Expenditure		£34,297.02
Trophy Day - Expenditure		£2,338.63
Trophies for Trophy Day		£4,698.55
Tournament - Expenditure		
Kits, other clothing/T-shirts/bags		£33,716.52
Equipment		£20,744.32
Media & Promotional materials		£1,296.45
Miscellaneous		£1,986.74
<b>Total Expenditure for Period</b>		<b>£150,462.40</b>

<b>BALANCE OF FUNDS</b>	
Opening cash balance brought forward	£56,551.13
Total Income	£173,875.22
<b>Sub-Total</b>	<b>£230,426.35</b>
<b>Expenditure</b>	<b>-£150,462.40</b>
<b>Closing cash balance carried forward</b>	<b>£79,963.95</b>

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<b>Surplus/(Deficit)</b>	<b>£23,412.82</b>
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*Charity number: 1179148, Registered: England and Wales*

# **Cambourne Town Football Club**

## **Independent Examiner's Report**

For the year ended 31<sup>st</sup> May 2023

# ***Cambourne Town Football Club***

*Independent Examiners Report for the year ended 31<sup>st</sup> May 2023*

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## **To the Trustees of Cambourne Town Football Club**

We report on the accounts of the charitable trust, Cambourne Town Football Club (reg. no.: 1179148) for the year ended 31<sup>st</sup> May 2023.

## **Respective responsibilities of Trustees and Examiner**

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for the year ended 31<sup>st</sup> May 2023 under section 144 of the Charities Act 2011 (the "Act"), and that an independent examination is needed.

It is our responsibility to:

- i) examine the accounts (under section 145 of the Act),
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- iii) to state whether particular matters have come to our attention

## **Basis of independent examiner's statement**

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In the course of our examination, no matter has come to our attention (other than that disclosed below):

- i) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep proper accounting records in accordance with section 130 of the Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 28 March 2024

## **Taylor Keeble LLP**

Chartered Accountants  
5 Caxton House  
Broad Street  
Cambourne  
Cambs  
CB23 6JN