



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 01/06/2021 **Period start date** **To** 31/05/2022 **Period end date**

**Charity name:** CAMBOURNE TOWN FOOTBALL CLUB

**Charity registration number:** 1179148

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(i) To promote community participation in healthy recreation for all ages by providing facilities for playing amateur sport, predominantly association football ("facilities" meaning land, buildings, kit, equipment, the organization of sporting activities, and the provision of related training) in Cambridgeshire; and  (ii) To advance the education and future employment prospects of children and young people.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Cambourne Town Football Club (the "Club") provides dedicated and focussed opportunities to learn and play football for girls, boys, women and men of all ages in Cambourne and surrounding areas, regardless of gender, race, ability/disability, or sexual orientation.  In addition, the Club provides opportunities for members to complete courses in coaching and refereeing, and engage in activities which can contribute to the attainment of the Duke of Edinburgh Award.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Club's trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Club has not issued any grants.
Policy on social investment including program related investment	Para 1.38	The Club has not made any financial social investment.
Contribution made by volunteers	Para 1.38	In the period, all activities were provided, administered and governed by unsalaried volunteers, apart from those acting as referees, who were paid expenses in line with FA standards and pay schedule.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Club, amalgamated from several existing clubs within Cambourne, including Cambourne United Football Club, was officially re-launched as Cambourne Town in the summer of 2021 with a summer tournament which was attended by over 100 teams from clubs across Cambridgeshire and beyond.</p> <p>The success of our first season is a reflection of the effort and commitment that the Club's Management Committee has shown over the last year to operate the club. New volunteers joined the Committee during the season who have contributed greatly to our success.</p> <p>The current size of the club comprises over 40 teams, with 720 registered players and 112 coaches. The Club has also have successfully continued Soccer School, Wildcats and Goalkeeping coaching provision; and set up a new disability football session.</p> <p>The 3G now caters for all CTFC training sessions.</p> <p>Through grant funding and money provided by the club, new roll-on goals have been purchased to enable us to offer 3 colts pitches and therefore increase our capacity to 18 pitches across grass and 3G.</p> <p>New access has been made to enable easier access from the grass pitches to the sports pavilion and changing rooms/toilets.</p>

		<p>The Club has grown its online presence. The Club's Facebook posts have been seen 40,603 times with 3,682 visitors to our Facebook page, whereas there have been 11,000 users of Club website during the year.</p> <p>The Club attracted 12 new partners/sponsors during the year. The Club now has its own merchandise which first went on sale at the Club's annual Trophy Day.</p> <p>Two of the club's key volunteers were recognised at the Cambridgeshire FA Grassroots Football Awards in being awarded the Spirit of Football Award.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The key objectives for the Club's Trustees and Management Committee were to manage the successful amalgamation of the constituent former clubs whilst retaining its current teams and members, and adding more teams and members where possible. As described above, these objectives were met and far exceeded.
Performance of fundraising activities against objectives set	Para 1.41	The Club has maintained healthy and growing membership numbers. In addition, its other fundraising efforts and events have been well supported and attended.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Club received income of £127,068.50 during the year, and incurred expenditure of £93,412.63, leading to a surplus of £33,655.87 for the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In principle, 5% of all income is held as a reserve against future years' expenditure, unless otherwise proposed by the Club Treasurer and agreed by the Club Management Committee.
Amount of reserves held	Para 1.22	£17,900.41 was held as reserves at period end.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Club's principal sources of funds is derived from membership fees paid by its members.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Club has not made any financial investments.
A description of the principal risks facing the charity	Para 1.46	The principal financial risks facing the Club are inflationary pressures on kit and equipment replacement.
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Club Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by the members of the Club at the Club's Annual General Meeting.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are trained in their responsibilities by existing trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Club is affiliated to Cambridgeshire Football Association (FA).</p> <p>Trustees who are also members of the Club Management Committee are required to also complete the FA Safeguarding for Committee Members online training module.</p> <p>The Club has attained England Football Accredited status as a 2* club (previously known as the FA Charter Standard), the 'kitemark' for English football clubs. The Accreditation is subject to an annual "health check" by Cambridgeshire FA.</p> <p>All coaches or other club officials with contact with children must complete a Disclosure Barring Service (DBS) check. This must be renewed every three years.</p>
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	Cambourne Town Football Club
Other name the charity uses	N/A
Registered charity number	1179148
Charity's principal address	35 Bullrush Lane Great Cambourne Cambridge CB23 6BG

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Williamson	Girls' & Women's Secretary		
2	Piotr Szyjanowicz	Treasurer	27 July 2021 -	
3	John Campbell Vickery	Vice-Chair	27 July 2021 -	
4	Richard Brown	Club Secretary	27 July 2021 -	
5	Greg Thompson	Chair	27 July 2021 -	
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Chris Williamson	Greg Thompson
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<b>Full name(s)</b>	Christopher Williamson	Greg Thompson
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<b>Position (eg Secretary, Chair, etc)</b>	Girls' & Women's Secretary	Chair
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<b>Date</b>	31 March 2023
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**Cambourne Town Football Club**  
**Season 2021 / 2022**

**Income & Expenditure Statement**

Description	Income (£)	Expenditure (£)	
<b>Income</b>			
Membership Fees	£82,946.88		
Grant Income	£1,958.33		
Sponsorship	£12,653.57		
Donations	£19,473.58		
Entertainment/Fund Raising - Income	£4,368.96		
Trophy Day - Income	£0.00		
Tournament - Income	£5,667.18		
GiftAid	£0.00		
Miscellaneous	£0.00		
<b>Total Income for Period</b>	<b>£127,068.50</b>		
<b>Expenditure</b>			
Pitch Fees		£29,048.19	
Affiliation & Insurance		£2,397.70	
Coaching/Training Courses/DBS		£4,117.00	
Fines		£1,442.00	
Referees Fees/Expenses		£1,707.75	
Entertainment/Fund Raising - Expenditure		£3,333.17	
Trophy Day - Expenditure		£0.00	
Trophies for Trophy Day		£4,425.65	
Tournament - Expenditure		£3,598.27	
External Coaching		£90.00	
Kits, other clothing/T-shirts/bags		£32,780.65	
Equipment		£8,588.48	
Bank Charges		£0.00	
Media & Promotional materials		£1,099.15	
Miscellaneous		£784.62	
<b>Total Expenditure for Period</b>		<b>£93,412.63</b>	

<b>BALANCE OF FUNDS</b>		
Opening cash balance brought forward		£25,915.38
Adjustments		£0.00
Total Income		<u>£127,068.50</u>
<b>Sub-Total</b>		<b>£152,983.88</b>
<b>Expenditure</b>		<b>-£93,412.63</b>
<b>Closing cash balance carried forward</b>		<u><b>£59,571.25</b></u>
Cash at Bank		£58,993.29
Cash at PayPal		£34.56
Petty Cash		<u>£543.40</u>
Total cash carried forward		<u><b>£59,571.25</b></u>
<b>Surplus/(Deficit)</b>		<u><b>£33,655.87</b></u>

**Signed :**  
Pio Szyjanowicz  
Position in Club: Club Treasurer

**Date :**  
1st June 2022

*Charity number: 1179148, Registered: England and Wales*

# **Cambourne Town Football Club**

## **Independent Examiner's Report**

For the year ended 31<sup>st</sup> May 2022

# ***Cambourne Town Football Club***

*Independent Examiners Report for the year ended 31<sup>st</sup> May 2022*

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## **To the Trustees of Cambourne Town Football Club**

We report on the accounts of the charitable trust, Cambourne Town Football Club (reg. no.: 1179148) for the year ended 31<sup>st</sup> May 2022.

## **Respective responsibilities of Trustees and Examiner**

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for the year ended 31<sup>st</sup> May 2022 under section 144 of the Charities Act 2011 (the "Act"), and that an independent examination is needed.

It is our responsibility to:

- i) examine the accounts (under section 145 of the Act),
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- iii) to state whether particular matters have come to our attention

## **Basis of independent examiner's statement**

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In the course of our examination, no matter has come to our attention (other than that disclosed below):

- i) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep proper accounting records in accordance with section 130 of the Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 1 June 2023

## **Taylor Keeble LLP**

Chartered Accountants  
5 Caxton House  
Broad Street  
Cambourne  
Cambs  
CB23 6JN