



# Trustees' Annual Report for the period

		Period start date			Period end date		
	Day	Month	Year		Day	Month	Year
<b>From</b>	01	06	2020	<b>To</b>	31	05	2021

## Section A Reference and administration details

Charity name CAMBOURNE UNITED FOOTBALL CLUB

Other names charity is known by

Registered charity number (if any) 1179148

Charity's principal address 35 BULLRUSH LANE

GREAT CAMBOURNE

Postcode CB23 6BG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Williamson	Club Secretary		
2	Michael Crome			
3	Roy Parr	Chairman		
4	Jon Martingale			
5				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution) Charitable Incorporated Organisation (CIO)/Club Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

Elected by club membership at Annual General Meeting; or co-opted by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Cambourne United Football Club (the "Club") is affiliated to Cambridgeshire Football Association (FA).

Trustees who are also members of the Club Management Committee are required to also complete the FA Safeguarding for Committee Members online training module.

The Club has attained FA Charter Standard, the 'kitemark' for English football clubs. The FA Charter Standard is subject to an annual "health check" by Cambridgeshire FA.

All coaches or other club officials with contact with children must complete a Disclosure Barring Service (DBS) check. This must be renewed every three years.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- (i) To promote community participation in healthy recreation for all ages by providing facilities for playing amateur sport, predominantly association football ("facilities" meaning land, buildings, kit, equipment, the organization of sporting activities, and the provision of related training) in Cambridgeshire; and
- (ii) To advance the education and future employment prospects of children and young people.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Club provides dedicated and focussed opportunities to learn and play football for girls, boys, women and men of all ages in Cambourne and surrounding areas, regardless of gender, race, ability/disability, or sexual orientation.

In addition, the Club provides opportunities for members to complete courses in coaching and refereeing, and engage in activities which can contribute to the attainment of the Duke of Edinburgh Award.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In the period, all activities were provided, administered and governed by unpaid volunteers, apart from those acting as referees, who were paid expenses in line with FA standards.

**Summary of the main achievements of the charity during the year**

In the year to 31 May 2021, the Club continued to achieve its aim of increasing participation, in order to fulfil its Objects. Despite lockdown, we have had an excellent fourth season (2020/21) in which the club and its members have continued to increase throughout the year.

In total, we have had over 300 boys, girls, men and women playing football with Cambourne United. Of these, 237 were fully signed-on members, with the remainder attending the FA JustPlay sessions or Wildcats sessions throughout the season. This is 30% up on previous seasons, with the addition of one more girls' team and the growth of the Wildcats group.

One of our biggest successes this year has been the Wildcats Girls' group. We have been involved with the FA's Wildcats initiative since the scheme's inception, and are now in our fourth year. Wildcats is an initiative from the FA to inspire girls to be involved in the sport and to provide girls with regular opportunities to play football in organised sessions in a fun and engaging environment created exclusively for girls. We now regularly have over 50 girls aged 4 to 10 attending, and have had over 60 girls attend several times in the last few months.

Our strong partnership with the FA has been maintained as the club retained its Charter Standard accreditation and its status as an FA Just Play centre for both men's and women's football.

This season (2020/21), the club comprised 18 teams/groups playing regularly (up from 17 last season).

The Club continues to help the FA in bringing courses to Cambourne with logistical and administrative support. The Club's coaching staff has increased to support the increased uptake and the Club has had more new coaches complete the requisite FA coaching certificates. The Club continues to support any coaches who wish to improve their coaching skills, both paying for courses and through participation in the FA's Mentoring Scheme.

The Club continued working with the other football groups and clubs in Cambourne to create one united club in the town, as it is the Club's strong belief that one dedicated club would better serve the needs of children and adults alike. As at the date of the report, it was agreed by all parties to launch the new club to be called Cambourne Town FC for the start of the 2021/22 season, from 30<sup>th</sup> June 2022. A final Cambourne United FC AGM was held on 30th June 2022 and motions passed to form Cambourne Town FC.

As such, the charity will be renamed in line with this resolution to Cambourne Town FC and new trustees will be appointed to reflect the needs of the larger club.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

In principle, 5% of all income is held as a reserve against future years' expenditure, unless otherwise proposed by the Club Treasurer and agreed by the Club Management Committee.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding comes from membership fees paid by members.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)	Chris Williamson	Roy Parr
	Christopher Reginald Williamson	Roy Parr
Full name(s)	Christopher Reginald Williamson	Roy Parr
Position (eg Secretary, Chair, etc)	Club Secretary	Club Chairman
Date	30/06/2021	

**Cambourne United Football Club**  
**Season 2020 / 2021**

**Income & Expenditure Statement**

Description	Income (£)	Expenditure (£)	Remarks
<b>Income</b>			
Membership Fees	£27,797.16		
Grant Income	£1,025.00		
Sponsorship	£1,301.00		
Donations	£176.65		
Entertainment/Fund Raising - Income	£0.00		
Trophy Day - Income	£0.00		
Tournament - Income	£0.00		
Bank Interest	£0.00		
GiftAid	£0.00		
Miscellaneous	£434.15		
<b>Total Income for Period</b>	<b>£30,733.96</b>		
<b>Expenditure</b>			
Pitch Fees		£6,365.39	
FA Affiliation & Public Liability Insurance		£55.00	
League Affiliation Fees		£445.00	
Personal Accident Insurance		£317.61	
Coaching/Training Courses		£130.00	
Fines		£30.00	
CRB/DBS Checks		£160.00	
Referees Fees/Expenses		£240.00	
Entertainment/Fund Raising - Expenditure		£0.00	
Trophy Day - Expenditure		£0.00	
Trophies for Trophy Day		£0.00	
Tournament - Expenditure		£0.00	
External Coaching		£0.00	
Kits, other clothing/T-shirts/bags		£7,564.69	
Equipment		£5,166.30	
Bank Charges		£0.00	
Media & Promotional materials		£189.03	
Miscellaneous		£676.58	
<b>Total Expenditure for Period</b>		<b>£21,339.60</b>	

<b>BALANCE OF FUNDS</b>		
Opening cash balance brought forward		£16,521.02
Adjustments		£0.00
Total Income		£30,733.96
Sub-Total		£47,254.98
Expenditure		-£21,339.60
Closing cash balance carried forward		£25,915.38

<b>Surplus/(Deficit)</b>	<b>£9,394.36</b>
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Signed :  
Pio Szyjanowicz

Date :  
31/05/2021

Position in Club: Club Treasurer

*Charity number: 1179148, Registered: England and Wales*

# **Cambourne United Football Club**

## **Independent Examiner's Report**

For the year ended 31<sup>st</sup> May 2021

# ***Cambourne United Football Club***

*Independent Examiners Report for the year ended 31<sup>st</sup> May 2021*

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## **To the Trustees of Cambourne United Football Club**

We report on the accounts of the charitable trust, Cambourne United Football Club (reg. no.: 1179148) for the year ended 31<sup>st</sup> May 2021.

## **Respective responsibilities of Trustees and Examiner**

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for the year ended 31<sup>st</sup> May 2021 under section 144 of the Charities Act 2011 (the "Act"), and that an independent examination is needed.

It is our responsibility to:

- i) examine the accounts (under section 145 of the Act),
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- iii) to state whether particular matters have come to our attention

## **Basis of independent examiner's statement**

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In the course of our examination, no matter has come to our attention (other than that disclosed below):

- i) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - a. to keep proper accounting records in accordance with section 130 of the Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Date: 8 December 2022

## **Taylor Keeble LLP**

Chartered Accountants  
9 Caxton House  
Broad Street  
Cambourne  
Cams  
CB23 6JN