



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 st January 2022	To	31 st December 2022

Section A

Reference and administration details

Charity name THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN, WALTHAMSTOW

Other names charity is known by St John's PCC, Walthamstow

Registered charity number (if any) 1179140

Charity's principal address 18 Brookscroft Road,

Walthamstow

Postcode

E17 4LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Kieran Bush	Chair		
2	Mrs Ann Nurcombe	Churchwarden		
3	Mr Stuart Christie	Churchwarden		
4	Mr Graham Belsham	PCC Secretary	Until 24 th April 2022	
5	Mr Anthony Lui	PCC Secretary		
6	Mrs Elaine Barnett-Page		From 24 th April 2022	
7	Miss Cori Bromfield		From 24 th April 2022	
8	Mr Tim Cole			
9	Ms Diane Collins			
10	Mr Orall Cornelius			
11	Mr James Doo		From 24 th April 2022	
12	Mr Jerome Ilenotuma	Treasurer		
13	Mr Rajesh Thanasingh			
14	Ms Sandra Wallace		From 24 th April 2022	

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	The method of appointment of PCC members is set out in the Church Representation Rules. All regular church attendees are encouraged to register on the Electoral Roll and we look to encourage those who share our aims (see below) to stand for election to the PCC.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are inducted and reminded of their duties each year in the first PCC meeting after the Annual Parochial Church Meeting.

Trustees receive information and training annually linked to Safeguarding, GDPR and conflicts of interest.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

St John's PCC has the responsibility of co-operating with the incumbent, the Revd Kieran Bush, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church buildings.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PCC's charitable objects ('Promoting in the ecclesiastical parish the whole mission of the Church') are primarily focused on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge and open to all. In addition, the PCC's activities have further public benefits; for example, teaching and taking assemblies offer advancement of education which is recognised as a charitable purpose having public benefit. Donations to other charities and our own projects provide public benefits in the relief of poverty and need, whether within or outside the ecclesiastical parish, often for minority groups with particular needs such as the elderly.

All trustees have received the guidance issued by the Charity Commission on public benefit and hereby declare that we have continued to focus on the public benefit that our charity provides.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The PCC does not have a formal grant making policy, nor does it have a business plan. It will bear in mind it's charitable purpose and those promoting a Bible-based evangelical faith when determining who will receive grants.

The PCC is very grateful to all those who give their time to volunteer in the life of the church. These volunteers undertake a variety of roles in line with the objectives and activities of the Charity.

Summary of the main achievements of the charity during the year

Achievements and performance

Church attendance

There are 94 parishioners on the Church Electoral Roll, 51 of whom are not resident within the parish. 12 names were added during the year and 17 were removed either because they moved away from the parish or no longer attended. The average weekly attendance, counted during October, was 83 (61 adults and 22 children). This number increased at festivals.

Review of the year

Over the last 2-3 years St John's has been impacted by significant global challenges, including Covid, the war in Ukraine and the cost of living crisis. However, 2022 was a year when St John's Church family started to re-emerge after Covid.

Looking back on the year there is so much to be thankful for:

- God has continued to teach us great things from His word – especially through Exodus, James, Zephaniah and Deuteronomy.
- God has steadily grown the number of people attending services in the building and brought several new families and individuals to join us.
- Many of our Children and Young People's ministries have restarted or been updated – including Creche, Messy Church (in 2 groups), Youth Group, The Ark (replacing All Stars), and Little Fishes.
- We were able to participate in the A Passion for Life mission along with a group of local churches in North East London.
- God sustained our whole church family during the vicar's sabbatical, and even brought about further growth as people stepped up to serve in new ways.
- God has continued to provide abundantly for us financially.
- From September, St John's PCC were able to employ Tim Cole as a Minister in Training. This appointment has enabled us to increase our offering to Children, Young people and local schools and to take back 'in house' The Ark.

The full PCC met 5 times during the year with an average level of attendance of 82 percent. The standing committee (comprising the Incumbent, Wardens, Cori Bromfield (Women and Families' Workers) and Tim Cole (Minister in Training)) met occasionally to discuss and implement day-to-day maintenance issues and administration, and also communicated via email and WhatsApp.

Once again, the church has been very ably served by our servant-hearted and very gifted Oak Hill students: Tom W (and his wife Rosie), James D and Tim G (and his wife Nichola). We have also been served by a number of visiting preachers.

In January 2023, the PCC agreed updated **priorities for 2023** as follows:

St John's Walthamstow 2023 Priorities:

We want to see North Walthamstow transformed by Jesus one life at a time

1) Discipleship – Growing disciples of all age: seeking numerical + spiritual growth

- i) Adult Bible teaching:
 - a. Sundays – Luke, Acts + Genesis
 - b. Midweek Bible Studies – grow numbers attending + leading + 1-2-1s
 - c. Gender, sex and relationship – teaching + contending
- ii) Youth/Children's Bible teaching:
 - a. recruiting new leaders
 - b. teaching faithfully including on identity
 - c. inviting to / advertising regular groups
- iii) Training: for service leaders, staff and all – Prayer Meetings, Training Ground ++
- iv) Culture: review our culture using 'Maidstone Commitments' and act on findings

- 2) **Evangelism – Making disciples of all nations: sharing Jesus with everyone everywhere**
- Gospel proclamation: Church – CE, Holiday Club, 'the Mark Drama,' Guest events
 - Gospel proclamation: Parish – new door-to door team + community event stall
 - Communication: rebranding – welcome packs, flyers, posters, social media
 - Schools – aim to invite every primary school child to visit St John's each year
 - Sports Club – restart Holiday Football Bible Club + guest event
- 3) **Growing true Gospel partnerships – globally, nationally, regionally + locally**
- Current Mission Partners – Adrian, Innes' Oak Hill – growing partnership – visits?
 - Global (GAFCON), National (ReNew, AMiE, CEEC, Church Society), Regional (ReNew Chelmsford, London Gospel Partnership), local ('A Passion for Life')
 - Use Parish share cut to financially support ReNew Chelmsford partner Churches
 - Publicise these partnerships on our website
- 4) **Stewarding our God-given resources well to further our vision over the long term**
- Investigate building flats on Church garden area
 - Upgrade our current buildings: chairs, sell furniture, plan major upgrade to our meeting space in 2024, quinquennial inspection
 - Praying for ongoing financial and practical provision + joyful and sacrificial giving
 - Wisely budget for 2023+beyond: new rental agreements, Parish share via EELGST

In 2022, four major areas of building work were completed:

- re-carpeting and redecorating the vicarage
- electrical improvements
- improving the sink area in the back toilets
- purchasing new chairs for our meeting spaces.

In addition, we continued removing old furniture (in line with the faculty granted in 2021)

The PCC has discussed and taken the following actions:

Employed a new Minister in Training and a new cleaner.

Agreed updated rental agreements

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

The last quinquennial inspection was held in August 2018.

The following Urgent repairs were identified. Items 1-3 (below) relate to the 2013 Quinquennial and were completed before 2018. Items 5-8 were dealt with before the end of 2019. Item 4 was investigated and completed in December 2020.

- 1 Ensure that former chancel eaves gutters have watertight west stop-ends.
- 2 Investigate and eliminate cause of sagging floor in women's lavatory.
- 3 Repair masonry and concrete floor at top of bell turret.
- 4 Engage a specialist to investigate the lagging in the south west corner of the former boiler. If asbestos is found it must be removed by a specialist.
- 5 Re-seal failing mastic joint to basins in ladies WC.
- 6 Emergency escape doors to the south – repoint areas of missing around door.
- 7 Check validity of Gas Engineer certificate with church Diocese and the church insurers.
- 8 Gate posts to south east corner in need of urgent rebuilding and stabilisation work. The pier is loose to the top and the wall panel is loose, both of which could fall and cause injury.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves policy states that:

The PCC aims to keep 3 months running costs (including salary costs) in cash reserves in case of a major problem (=£60,000).

The PCC was previously seeking to reduce our reserves (through building upgrades in 2019 and salary costs). Given planned building upgrades and possibly building flats, the PCC will seek to maintain reserves in the short term, but will review this policy in future.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The primary source of income is the giving of church members, together with Gift Aid & GASDS received on these donations. This is either through planned giving, church collections or other donations. Being a local church, we know our regular donors, and the giving of visitors is at a low level in relation to our overall income.

St John's receives income from renting parts of the Church building to local businesses and charities.

Fees in line with Church of England guidelines are charged for occasional services e.g. weddings and funerals.

From time to time we may apply for grants for maintenance of our building to English Heritage, the Listed Places of Worship Grant Scheme or some other heritage grant maker. We may also apply to the Diocese or other grant makers including London over the Border for support with other projects the PCC wishes to undertake in furtherance of its charitable objects.

Each year the PCC agrees a budget which is in line with the overall objectives as defined above and the specific priorities for the year ahead. This involves seeking to maintain in good condition the buildings and land the trustees are responsible for.

Financial update to the end of 2022.

Summary: God continues to provide abundantly for St John's. Our 2022 accounts show a surplus of £11k.

Income

Giving - The single most exciting line in our accounts is the increase in standing order gift-aided giving (to over £55k). Total giving rose by 19% in 2021 and another 28% in 2022 to over £70k. This will also increase how much we can reclaim via gift-aid in 2023.

Praise God!

Rental income - This increased significantly post-Covid. We received over £110k in 2022 up from £94k in 2021. Unless there are unexpected changes, further growth is likely in 2023. **Praise God!**

Other – we were awarded a grant of £7500 towards purchasing new chairs in 2022 and paid for them. However, both the grant and the chairs themselves will not be seen until 2023. We also received over £1300 from selling redundant church furniture.

Our total income is up significantly from 2021 - £195k compared to £162k. Praise God!

Expenditure

Parish share – This remains our single biggest outlay (£53k). The PCC decided to make donations to the Essex and East London Good Stewards Trust for our Parish Share. Practically, this has worked really well. **Praise God!** In 2023 a new parish share formula has been agreed meaning Parish share has reduced to just under £50k.

Building Upgrades – During 2022, £7k was spent re-carpeting and re-decorating the vicarage, £2.5k drawing up plans to upgrade the back toilets and £23k was spent upgrading church chairs. These are significant outlays, but it makes it even more encouraging that despite this outlay, our accounts were in surplus in 2022. **Praise God!**

Staff costs – the major difference was employing Tim Cole. We have spent £8.5k over 4 months in 2022. This will increase significantly in 2023.

Utilities – we were protected from major rises for much of 2022 due to our 1-year contract. However, our gas bills quadrupled and our electricity bills doubled from October 1st 2022. This is likely to lead to a significant increase in bills for 2023.

Other – as expected we spent less on Youth and Children's work (as Red Balloon stopped providing leadership for All Stars), Music and Worship. However, we spent more on Training (which we expect to increase further in 2023), Outreach and Evangelism, and Office running costs (largely due to one off IT purchases).

Our total expenditure jumped significantly - £184k compared to £155k. But this is still much less than the £212k forecast. Praise God!

Overall in 2022 our accounts show a surplus of over £11k. Given all we have spent, this is a massive encouragement. The major difference congregational giving. Praise God for His wonderful ongoing provision for our church family!

Reserves: This means that by the end of 2022, our reserves are close to £140k. This is a very healthy place to be. Praise God!

God-willing, this means we are well placed not only to carry out the expenditure we want to make in 2023, but also as we look ahead to 2024 and our hopes to upgrade our main meeting space.

St John's are able to continue functioning for the foreseeable future.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		BT
Full name(s)	Kieran Bush	Ann Nurcombe
Position (eg Secretary, Chair, etc)	Chair / Vicar	Church Warden
Date	14/5/2023	

Independent examiner's report to the
PAROCHIAL CHURCH COUNCIL (PCC) OF

THE ECCLESIASTICAL PARISH OF ST JOHN, WALTHAMSTOW

This report on the financial statements of the PCC for the year ended 31 December 2022, which are set out on pages 8 to 10 following, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145 (5) (b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC, and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Lourens du Plessis, ACA CA(SA)

56 Kinglake House, Denman Avenue, UB2 4GA



Charity Name	No (if any)
THE PCC OF THE ECCLESIASTICAL PARISH OF ST JOHN, WALTHAMSTOW	1179140

Receipts and payments accounts

CC16a

For the period from	01-Jan-22	To	31-Dec-22
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
a. Donations Gift Aid:					
DONATION GIFT AID PLATE COLLECTION	2,619	-	-	2,619	3,280
STANDING ORDER (GIFT	55,476	-	-	55,476	41,589
GIFT DAY (Gift Aided)	8,440	-	-	8,440	5,985
b. Donations Non Gift Aid:(DNGA)					
DNGA PLATE COLLECT	3,870	-	-	3,870	3,067
STANDING ORDER NGA	110	-	-	110	1,051
GIFT DAY (NON GIFT AIDED)	-	-	-	-	105
OTHER INCOME	1,386	-	-	1,386	1,945
c. Lettings:					
WALTHAMSTOW MONTESSORI SCHOOL (ST JOHN'S)	22,073	-	-	22,073	21,430
WALTHAMSTOW MONTESSORI SCHOOL (PENHRYN HALL)	50,023	-	-	50,023	55,812
VESTRY SCHOOL OF DANCE	34,419	-	-	34,419	15,997
CHURCH HALL LETTINGS	1,290	-	-	1,290	75
FOREST PHILHARMONICAL	-	-	-	-	-
WALTHAM FOREST ALLOTMENTS	-	-	-	-	-
RENT FROM NON CHURCH PROPERTY	-	-	-	-	-
CUB/SCOUTS	2,591	-	-	2,591	1,136
d. Other Sources					
GIFT AID RECOVERY	12,301	-	-	12,301	10,338
(GRANT) LONDON OVER BORDER(LOB) YOUTH PROJECT	-	-	-	-	-
(GRANT) LONDON OVER BORDERLOB WOMEN AND FAMILY WORKER	-	-	-	-	-
BANK INTEREST ON CCLA & CURRENT ACCOUNT	271	-	-	271	53
CHURCH FEES RECEIVED	504	-	-	504	806
	-	-	-	-	-
Sub total (Gross income for AR)	195,373	-	-	195,373	162,668
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	195,373	-	-	195,373	162,668

A3 Payments

a. Church Related

SHARE TO DIOCESE	53,163	-	-	53,163	53,025
FEES PAID TO DIOCESE	122	-	-	122	336
INSURANCE (MAIN)	4,049	-	-	4,049	3,864
UTILITIES	8,053	-	-	8,053	4,912
MUSIC AND WORSHIP	1,743	-	-	1,743	2,961
CLERGY EXPENSES	142	-	-	142	324
TRAINING	3,748	-	-	3,748	2,438
VICARAGE COSTS	7,048	-	-	7,048	-
OUTREACH & EVANGELISM	764	-	-	764	387
EQUIPMENT AND PLANT MAINTENANCE					
	7,235	-	-	7,235	5,290
CLEANING AND CONSUMABLES	7,501	-	-	7,501	7,791
PENHRYN HALL INSURANCE	1,245	-	-	1,245	1,156
PENHRYN HALL MAINTENANCE & UTILITIES					
	-	-	-	-	-
CHURCH WORKER	8,471	-	-	8,471	-
WOMEN AND FAMILIES' WORKER	38,508	-	-	38,508	36,149
RENT AND COUNCIL TAX	-	-	-	-	-
b. PARISH ADMIN					
OFFICE RUNNING COST	3,554			3,554	1,648
INDEPENDENT EXAMINER FEE	510	-	-	510	461
BANK CHARGES	297			297	285
c. AWAY GIVING CHURCH FUNDS					
LINK LINK	-			-	-
MISSIONARY GIVING	9,100			9,100	9,850
d. SPECIAL ACTIVITIES					
BUILDING MAINTENANCE	-			-	-
CAPITAL PROJECT	26,492	-	-	26,492	19,453
YOUTH PROJECT	2,595	-	-	2,595	4,662
Sub total	184,341	-	-	184,341	154,992

A4 Asset and investment purchases, (see table)

	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	184,341	-	-	184,341	154,992
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Net of receipts/(payments)	11,032	-	-	11,032	7,676
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A5 Transfers between funds

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A6 Cash funds last year end	132,132	-	-	132,132	124,456
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Cash funds this year end	143,164	-	-	143,164	132,132
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	1101: BARCLAYS PCC ACC	125,285	-	-
	COMMUN	92	-	-
	1102: PETTY CASH		-	-
	1103: CCLA DEPOSIT ACC	17,787	-	-
	Total cash funds	143,164	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	HMRC Gift Aid receivable for the FYE 2022	16,527	-	-
	estimated at		-	-
	LOB Grant Receivable for the 2023	7,500	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JEROME ILENOTUMA	14/5/2023
	ANN NURCOMBE	14/5/2023