

REGISTERED CHARITY NO: 1179124

Basingstoke Street Pastors

Annual Report for 2022

Peter Hay: Chair

# Trustees' Annual Report for the Period

From: 1<sup>st</sup> January to 31<sup>st</sup> December 2022

## Section A: Reference and administration details

**Charity Name:** Basingstoke Street Pastors

**Other names charity is known by:** BSP

**Registered Charity Number:** 1179124

**Charity's principal address:** United Reformed Church  
London Street  
Basingstoke  
Hampshire  
RG21 7NU

**Names of the Trustees who manage the charity:**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of Person (or body) entitled to appoint trustee (if any)
Peter Hay	Chairman		
Paul Gibbons	Treasurer		
Malcolm Murray	Trustee		
David Butler	Trustee	01/01/2022-22/11/2022	
Jonathan Pain	Trustee	27/09/2022-	
Paul Gross	Trustee	27/09/2022-	

**There are no custodians or other trustees other than as declared above.**

**Names and addresses of advisors:**

Barclays Bank      20-05-00

## Section B: Structure, governance and management

### Description of the charity's trusts

<b>Type of Governing Document</b>	Constitution
<b>How the Charity is constituted</b>	Charitable Incorporated Organisation (CIO Foundation) registered July 10 <sup>th</sup> 2018
<b>Trustee selection methods</b>	Trustee selection per criteria in written constitution. Appointed/elected by resolution at General Meetings, ratified at subsequent AGM.

### Additional governance issues

Basingstoke Street Pastors comprise a separately registered but licenced local initiative of the Ascension Trust (themselves a registered charity, No 1127204) and who set out high-level policies and guidance and provide advice and support of a general nature.

The Charity's management structure comprises a Management Group, with a team of Trustees supported by advisors (appointed to that role by the Trustees) who may themselves be serving street pastors and bring their operational street experiences into play to inform and advise the Trustees as required or necessary. Management structure and processes/policies are established via a suite of operational documentation, approved by the Trustees, which is reviewed regularly and updated as required. These local documents, together with the constitution, Licence agreement, local GDPR arrangements and other associated documents form the basis of Trustee orientation and training.

Financial risks are identified during each General Meeting, with mitigation measures discussed and put in place accordingly. Operational and night time risks pertinent to all street pastors are identified with the Advisors who form part of the Management Group, as well as various agencies (Police, CCTV operators, venue staff) via radio or directly and BSP team leaders identify appropriate actions to mitigate the risks associated with being part of the night-time economy. A risk register has been implemented and is updated and maintained.

## Section C: Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of Basingstoke Street Pastors is to contribute to the night-time economy by providing a service of practical care, listening and helping on the streets of Basingstoke during Friday and Saturday nights, by deploying teams of volunteer Street Pastors drawn from local churches.

## **Summary of the main activities undertaken for the public benefit in relation to these objects**

In preparing this report, the Trustees have taken due regard of the guidance issued by the Charity Commission on Public Benefit.

A summary of previous Street Pastor interventions and assistance to members of the public out and about in Basingstoke during the team hours is prepared for each general meeting and the outcomes discussed.

In achieving our aims week by week, BSP continues to care for, listen to and help anyone, of any faith or none, and irrespective of age, disability, gender reassignment, marriage and civil partnership, race, religion or belief, sex, pregnancy and maternity, and sexual orientation who has need on the Streets of Basingstoke. Our reputation continues to be very positive and, in particular, the Police continue to inform us that they are extremely grateful for our contribution to the night-time economy as they struggle with the impact of spending cuts and staff shortages. The provision of a Street Pastor service had also contributed to the town of Basingstoke being awarded the 'Purple Flag' for public safety.

The interventions and help can be summarised as follows:

1. Calming aggressive situations;
2. Supporting vulnerable people in a variety of circumstances;
3. Attending to minor injuries (First Aid Training is given) or, if needed, arranging for ambulance attendance);
4. Organising transport (taxis usually but, occasionally, in private cars) particularly for those deemed especially vulnerable;
5. Provision of practical advice and support where requested, and referral to relevant professional bodies; and
6. Enabling an appropriate response to the many varied situations that occur during the patrol hours on the streets of Basingstoke. For example, enabling the police to deal with the matters they need to, whilst still providing care and support to people as they enjoy their evenings out and find their way home.

Additionally, practical assistance is given to those in need of water, protective footwear (flip-flops in lieu of heels or bare feet) and foil blankets to those who become cold.

## **Additional information: Funds, investments and contributions by volunteers**

All funds except petty cash are held with the nominated bank.

Volunteers and those assisted on the street may make donations, but this is not required.

BSP make no general grants as part of their operation.

## Section D: Achievements and performance during the period being reported

2022 has seen a return to normality for Basingstoke Street Pastors in terms of both funding and operations. Night-time patrols are now back in place on four Saturdays and three Fridays every month. The following information represents a summary of the impact these patrols have had over the 12-month period.

### Consolidated statistics for January 1st – December 31st 2022

		Totals	January	February	March	April	May	June	July	August	September	October	November	December
<b>Evening details:</b>	Evenings	70	6	5	4	7	6	6	6	6	6	6	6	6
	Number of SPs	225	21	16	12	23	19	19	18	18	18	21	19	21
<b>Situations:</b>	Calming aggressive	73	5	4	4	4	8	6	9	4	0	8	9	12
	Support vulnerable	153	9	17	11	13	16	15	9	13	13	10	14	13
<b>Practical help:</b>	Flip-flops	197	15	15	11	18	15	19	29	18	16	21	8	12
	Water/hot drinks	221	17	21	13	6	15	21	36	33	18	18	15	8
	Wetwipes	161	2	14	10	12	24	20	16	23	23	4	10	3
	First aid	37	1	5	3	3	3	4	2	2	4	4	3	3
	Safety blanket	50	2	7	4	3	5	1	3	4	3	5	3	10
	Bottles/Glass	783	39	56	36	52	93	48	77	81	69	70	65	97
	Transport	13	0	1	4	2	0	2	0	1	2	0	1	0

## Section E: Financial review

### Charity Reserve Policy:

The Charity has a policy of maintaining a reserve that allows for approximately 6 months of operations, and that in turn equates to £2500 under current conditions.

### Funds materially in deficit:

None

### Further financial review details:

The Charity receives the majority of its funding from grant assistance, most notably during this reporting period from the Police and Crime Commissioner for Hampshire and the Isle of Wight who understands the valuable contribution made by BSP in lowering the level and “temperature” of (potential) issues and disputes so that the Police may themselves concentrate on the key or priority issues that arise. Funding is also available from the various churches involved across and around Basingstoke whose members are involved in BSP.

Members of the public occasionally make donations by way of thanks for assistance given to themselves or relatives and these donations are added to the general funds.

Expenditure primarily comprises items of uniform, plus flip-flops, water, foil blankets, etc., plus a Licence Fee to the Ascension Trust, a contribution to the running costs of utilising the United Reformed Church buildings as a focal and meeting point for the Charity to undertake its core role, and the payment of a part-time administrator.

None of the expenditure in the year has resulted in the acquisition of any items considered to have an asset value.

## Section F: Other optional information

Basingstoke Street Pastors (The Charity) acknowledge the fact that what has been and is being achieved would not be possible without the dedicated core of volunteers who undergo 40 hours training as part of their induction, and then give up around 7 hours every month to provide support and practical assistance to members of the public.

## Section G: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)



Full name(s)

Peter Hay

Paul Gibbons

Position

Chair

Treasurer

Date:

12 Sept 23

12 SEPTEMBER  
2023

**Examined accounts for the period follow on the next three pages.**

**Basingstoke Street Pastors**  
**Annual Accounts, Year ended 31st December 2022**

<b>Statement of income and expenditure</b>	<b>YTD 2022 £</b>	<b>Full year 2021 £</b>
<b>Income</b>		
Contributions		
Uniforms	-	-
Functions	-	-
Training	157.50	-
Grants	5,000.00	5,000.00
Donations	1,016.64	2,002.37
Interest	-	-
<b>Total Income</b>	<b>6,174.14</b>	<b>7,002.37</b>

**Expenditure**

Licence fee	(880.40)	(1,259.33)
Staff costs	(2,482.92)	(3,807.22)
Uniforms	0.00	0.00
Functions	0.00	0.00
Provisions	0.00	0.00
Street supplies	(767.25)	(95.89)
Use of premises	0.00	0.00
Insurance	(114.00)	(187.00)
Donations	0.00	0.00
Misc expenses	(476.24)	(168.26)
Training / conferences	(707.37)	(223.60)
<b>Total expenditure</b>	<b>(5,428.18)</b>	<b>(5,741.30)</b>
<b>Surplus / (deficit) for the year</b>	<b>745.96</b>	<b>1,261.07</b>

**Statement of reserves**

	<b>Cash £</b>	<b>Current account £</b>	<b>Deposit account £</b>	<b>Total £</b>
Opening balance	0.00	4,579.95	5,903.51	10,483.46
Surplus for the year	0.00	745.96	5.85	751.81
Transfer between accounts		0.00	0.00	0.00
Transfer between accounts				0.00
<b>Closing balance</b>	<b>-</b>	<b>5,325.91</b>	<b>5,909.36</b>	<b>11,235.27</b>
<b>As per cashbook</b>	<b>-</b>	<b>5,325.91</b>	<b>5,909.36</b>	<b>11,235.27</b>



## Independent examiner's report on the accounts

### Section A Independent Examiner's Report

Report to the trustees	BASINGSTOKE STREET PASTORS		
On accounts for the year ended	31 <sup>st</sup> DECEMBER 2022	Charity no (if any)	1179124
Set out on pages	1 and 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:	P F MURPHY	Date:	4 <sup>th</sup> AUGUST 2023
Name:	Patrick Murphy		
Relevant professional qualification(s) or body	Retired Chartered Accountant		



<b>Address:</b>	Holly Tree Cottage
	Cufaude Lane
	Bramley RG26 5DL

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

THERE ARE NO MATTERS OF CONCERN THAT REQUIRE REPORTING