



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	06	2021		31	05	2022

Section A Reference and administration details

Charity name Llandeilo Lit Fest

Other names charity is known by Hwyl Llandeilo Lit Fest

Registered charity number (if any) 1179120

Charity's principal address c/o Gurrey Manor,

Gurrey Banc

Llandeilo

Postcode SA19 6AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christoph Fischer	Chair		
2	Ryan Cheal	Treasurer		
3	Seonaid Francis	Secretary		
4	Heddyr Gregory	Programming		
5	Cenwyn Edwards	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution) CIO	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are advance art, culture and heritage for the public benefit, in particular, but not exclusively, by holding an annual literature festival in Llandeilo, and other minor literary events in Llandeilo and surrounding areas within Carmarthenshire. to promote Welsh and local authors, Welsh and English language poetry and writing, literature in all its shapes and forms.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The festival was held in a hybrid version – Half of the 22 events were streamed live, but all were held live also. Over £3000 was obtained from the generosity of Local Businesses, Literature Wales and Llandeilo Town Council. Ticket sales reached £1800. We saved considerably by reducing costs in the online version, doing the filming ourselves. We had generous sponsorship for accommodation and food for our authors, so expenses and author fees were uncharacteristic low
The sessions were busier than during our peak festival in 2019. Having less sessions and more breaks helped, using Hengwrt as one venue worked well, introducing the venue to town and allowing people time to explore the town during the breaks all worked well. Trustees have had regard to the guidance issued by the Charity Commission on public benefit
The feedback forms gave us improved marks on the running and the content of the festival.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The festival was held live and online. Over £3000 was obtained from the generosity of Local Businesses, Llandeilo Town Council and Literature Wales. Ticket sales reached £1800, up from previous years and attendance per session was up also. the new venue worked well and our partnership with the local businesses was remarkable.

Feedback forms were overwhelmingly positive, with all rating categories going up.

Section E

Financial review

Brief statement of the charity's policy on reserves

No reserves were used

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Christoph Fischer	
Full name(s)	Christoph Florian Fischer	
Position (eg Secretary, Chair, etc)	Chair	
	23/05/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Llandeilo Lit Fest

No (if any)
1179120

Receipts and payments accounts

For the period from	Period start date 6/1/2021	To	Period end date 5/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Birds Hill Rural renewables	500	-	-	500
Llandeilo Town Council	350	-	-	350
Other business sponsors	1,375	-	-	1,375
Literature wales	775	-	-	775
Ticket sales	1,816	-	-	1,816
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	4,816	-	-	4,816
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	4,816	-	-	4,816
A3 Payments				
Insurance	177	-	-	177
Baseline Posters and Signs	865.2	-	-	865
Author expenses	198	-	-	198
Postdatum	850.52	-	-	851
Relms	396.56	-	-	397
Eventbrite refunds 18.72	24.7	-	-	25
Marketing (Sizzle 2022)	550	-	-	550
Sound Hire Wales / Fresh Productions	630	-	-	630
Hengwrt	300	-	-	300
Eventbrite fees	198.23	-	-	198
Total	4190.21	-	-	4,190
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	4,190	-	-	4,190
Net of receipts/(payments)	626	-	-	626
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	626	-	-	626

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank balance	2,874	-
		-	-
		-	-
	Total cash funds	2,874	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
Christoph Fischer	Christoph Fischer
Ryan Chreal	Ryan Chreal

#

CC16a



Last year

to the nearest £

500
350
950
1,700
-
-
-
3,500

-
-

3,500

-
-
-
250
2,500
-
-
2,750

-

2,750

750
-
-
750



**Endowment
funds**

to nearest £

2,966
-
-
2,966

Agreement Error

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

5/23/2022
5/23/2022