

Charity registration number 1179099 (England and Wales)

**NATIONAL CIVILIAN WW2 MEMORIAL TRUST**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# NATIONAL CIVILIAN WW2 MEMORIAL TRUST

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## **NATIONAL CIVILIAN WW2 MEMORIAL TRUST**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2025**

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##### **Financial review**

This year we opened an additional bank account. The Treasurer wanted to be able to pay cash takings from stalls etc into the bank through the Post Office without having to travel to the bank in the city centre. We needed a bank card for this, and it was not possible to have one with the old bank account so we had to take out a new account. We therefore now have 2 accounts, the Virgin Money Account [the old account] and the Virgin Charity Choice Account [the new account]. Eventually we shall close the old account but currently members are still paying subscriptions via Standing Orders into the old account.

For ease of understanding the finances I've combined the funds in both accounts in the Detailed Statement of Financial Activities.

This year the Trust embarked on a new venture as publishers by producing a book about the experiences of Janet Barker, growing up on Beverley Road just before and during the Blitz on Hull. This is in line with our charitable objective to educate about the experience of civilians during World War 2. Janet wrote the main chapters and Trustees wrote the introduction and conclusion and prepared the layout for the printers. Janet has generously allowed the Trust to keep all the proceeds of sales. We had an outlay of £825 for printing 200 copies, but we have already sold 91 copies and with income from sales of £842 have more than covered production costs and all future sales will be profit.

Sales of donated items continue to be a useful source of income, especially at stalls held at the Avenues Yard Sales. We can now accept card payments.

Our annual vegetarian meal at Hitchcocks Restaurant is now established as a popular social activity and useful fund raiser thanks to the generous discount given by the restaurant.

Membership subscriptions and the donations given with them has declined a little, partly because ill health prevented the secretary from being able to send out reminders.

Talks are given mainly as an educational activity and any payments given are incidental; this year none of them attracted a payment.

Expenditure this year has included £900 paid out in legal fees. The original arrangement with the City Council was that the Trust would be offered a lease of the National Picture Theatre once work was finished and we were advised that we would need a solicitor's advice on the terms of the lease. In practice it is now likely that the Council will retain ownership and management of the site. The solicitors have therefore terminated the arrangement with us and charged a fee for the work carried out to date.

The balance at the year end was £7,448 [£6,389 in the old account and £1,059 in the new account ] an increase of £6 over last year's balance. £3,500 of the balance is held in reserve as half of the Trust's contribution towards the conservation of the NPT, as originally agreed with the Council. [The other half has already been paid].

Some aspects of the role of the Trust might change as work on site finishes [currently expected around November 2025.] Ill health among the Trustees is currently proving challenging for the work of the Trust and we are considering how best we can recruit extra help.

##### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

##### **Structure, governance and management**

The charity is controlled by the constitution of a Charitable Incorporated Organisation whose only voting members are its trustees dated 6 July 2018.

# NATIONAL CIVILIAN WW2 MEMORIAL TRUST

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF NATIONAL CIVILIAN WW2 MEMORIAL TRUST

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I report to the trustees on my examination of the financial statements of National Civilian WW2 Memorial Trust (the charity) for the year ended 31 March 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### **Trevor Rackham**

Rackham's Accountants Limited

3 Melton Enterprise Park

Redcliff Road

Melton

East Yorkshire

HU14 3RS

Date: .....

**NATIONAL CIVILIAN WW2 MEMORIAL TRUST****BALANCE SHEET****AS AT 31 MARCH 2025**

|                                 | Notes | 2025<br>£ | £     | 2024<br>£ | £     |
|---------------------------------|-------|-----------|-------|-----------|-------|
| <b>Current assets</b>           |       |           |       |           |       |
| Cash at bank and in hand        |       | 7,448     |       | 7,442     |       |
| <b>Net current assets</b>       |       |           | 7,448 |           | 7,442 |
| <b>The funds of the charity</b> |       |           |       |           |       |
| Unrestricted funds              | 12    |           | 7,448 |           | 7,442 |
|                                 |       |           | 7,448 |           | 7,442 |

The financial statements were approved by the trustees on .....

.....  
 Ms H Byers  
 Trustee

**NATIONAL CIVILIAN WW2 MEMORIAL TRUST****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****2 Income from donations and legacies**

|                     | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|---------------------|------------------------------------|------------------------------------|
| Donations and gifts | 143                                | 438                                |
| Membership fees     | 81                                 | 87                                 |
|                     | <u>224</u>                         | <u>525</u>                         |

**3 Income from charitable activities**

|                                      | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|--------------------------------------|------------------------------------|------------------------------------|
| <b>Charitable trading activities</b> |                                    |                                    |
| Book sales                           | 842                                | 20                                 |
| Bag sales                            | 20                                 | 95                                 |
| Amazon                               | 76                                 | 18                                 |
| T-Towel sales                        | 30                                 | 40                                 |
| Cutout model sales                   | -                                  | 1                                  |
| Workshop fees                        | -                                  | 20                                 |
|                                      | <u>968</u>                         | <u>194</u>                         |

**4 Income from other trading activities**

|                    | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|--------------------|------------------------------------|------------------------------------|
| Fundraising events | <u>1,375</u>                       | <u>1,389</u>                       |

**5 Expenditure on raising funds**

|                            | Unrestricted<br>funds<br>2025<br>£ | Unrestricted<br>funds<br>2024<br>£ |
|----------------------------|------------------------------------|------------------------------------|
| Fundraising and publicity  |                                    |                                    |
| Staging fundraising events | <u>600</u>                         | <u>760</u>                         |

**NATIONAL CIVILIAN WW2 MEMORIAL TRUST****NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2025****10 Employees**

The average monthly number of employees during the year was:

|       | 2025<br>Number | 2024<br>Number |
|-------|----------------|----------------|
| Total | -              | -              |

There were no employees whose annual remuneration was more than £60,000.

**11 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**12 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

|                       | At 1 April<br>2024<br>£          | Incoming<br>resources<br>£          | Resources<br>expended<br>£          | At 31 March<br>2025<br>£          |
|-----------------------|----------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| General funds         | 7,442                            | 2,567                               | (2,561)                             | 7,448                             |
|                       | <u>7,442</u>                     | <u>2,567</u>                        | <u>(2,561)</u>                      | <u>7,448</u>                      |
| <b>Previous year:</b> | <b>At 1 April<br/>2023<br/>£</b> | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>At 31 March<br/>2024<br/>£</b> |
| General funds         | 6,339                            | 2,108                               | (1,005)                             | 7,442                             |
|                       | <u>6,339</u>                     | <u>2,108</u>                        | <u>(1,005)</u>                      | <u>7,442</u>                      |

**13 Related party transactions**

There were no disclosable related party transactions during the year (2024 - none).