



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 January 2024 To 31 December 2024**

Charity name: Holyport Community Trust

Charity registration number: 1179097

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's objective is to provide or assist in providing facilities for recreation and other leisure-time occupation for the inhabitants of Holyport (and its immediate vicinity) in the interests of social welfare with the object of improving the welfare for said inhabitants and reducing social isolation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the charity include hiring out the village hall to various local residents and groups at subsidised rates , managing a children's playground, hiring out the tennis court and running an annual fair on Holyport Village Green. The Hall is also rented at commercial rates to individuals and to organisations outside the area, which further supports its activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has provided hall hire for various local residents and groups at subsidised affordable rates. The Hall was also rented at commercial rates to individuals and to organisations outside the area.</p> <p>The tennis court was refurbished and dual-marked for pickleball and hired out.</p> <p>The annual Village Fair returned to the village green and was a great success. This year's Fair ended with a profit of over £21K.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity generated income of £87,315 during the period and incurred expenses of £80,788. A large portion of the cost was as a result of a significant increase in heating and electricity costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds sufficient reserves to ensure main operations can continue for 6 months, subject to heating requirements. For 2024 this was £23,000 for operational costs and £5,000 for general maintenance. The trustees review the required levels on an annual basis.
Amount of reserves held	Para 1.22	The charity held £111,183 of cash reserves at the period end. The charity has two designated funds, a Major Projects fund and a Tennis Court fund. The proceeds of the annual Fair, minus expenses are designated to the Major Projects fund and the proceeds from the hire of the Tennis Court are designated to the Tennis Court Fund. At the end of the period the charity held cash reserves of £111,183 which included £Nil Major Projects Fund, £1,290 Tennis Court Fund.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Structure, Governance and Management

Description of charity's trusts:		Foundation CIO
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the AGM. There must be a minimum of 7 and no more than 28 - 14 elected members, 9 Representative members (appointed by named local organisations) and not more than 5 co-opted members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive the Trustee Roles and Responsibilities document.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Holyport Community Trust
Other name the charity uses	
Registered charity number	1179097
Charity's principal address	Money Row Green Holyport Maidenhead SL6 2NA

Names of the charity trustees who manage the charity

	Trustee name*	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Coppinger	Treasurer	1/1/2024 – 16/5/2024	
2	Mike Dyde	Chairman	1/1/2024 – 16/5/2024	
3	Marilyn Coppinger			
4	Gill Hudson			
5	Karen Kelly		1/1/2024 – 16/5/2024	
6	Efimia Marinos	Secretary		
7	Marysia Stone		1/1/2024 – 17/12/2024	
8	Derek Wilson			Bray Parish Council
9	Melanie Campbell	Chairman	Appointed 16/5/2024	
10	Kelly Willcox	Treasurer	Appointed 16/5/2024	
11	Louvaine Keen		Appointed 16/5/2024	
12	James Camplin		Appointed 16/5/2024	
13	Louise Braddick		Appointed 16/5/2024	
14	Chris Day		Appointed 16/5/2024	
15	Gill Peckham		Appointed 16/5/2024	
16	David Coppinger*			
17				
18				
19				
20				

*David Coppinger resigned as treasurer on 16 May 2024, but remained as trustee

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Warner Wilde	4 Marigold Drive, Bisley, GU24 9SF

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M Campbell.</i>	<i>Kelly Willcox.</i>
Full name(s)	Melanie Campbell	Kelly Willcox
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date *26/3/25*



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Holyport Community Trust

On accounts for the year
ended

31 December 2024

Charity no
(if any)

1179097

Set out on pages

1 -2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Linda Dunford

Date:

10/04/2025

Name:

Linda Dunford

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

14 Marigold Drive

Bisley

GU24 9SF



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Holyport Community Trust

No (if any)
1179097

Receipts and payments accounts

CC16a

For the period from	For the period to	To	For the period to
	01/01/2024		31/12/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Lettings	37,412	-	-	37,412	34,966
Tennis Court Hire	1,721	-	-	1,721	825
Interest Received	2,027	-	-	2,027	1,710
Donations and Grants	10,410	7,500	-	17,910	26,032
Sales	45	-	-	45	312
Fair Income	30,910	-	-	30,910	7,164
Damage Deposits Received	250	-	-	250	7,564
Short term loan	1,000	-	-	1,000	-
Other Income	237	-	-	237	-
Sub total (Gross income for AR)	84,012	7,500	-	91,512	78,573
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	84,012	7,500	-	91,512	78,573
A3 Payments					
General & Water Rates	205	-	-	205	320
Gas & Electricity	11,859	8,021	-	19,880	18,516
Refuse collection	4,486	-	-	4,486	4,365
Cleaning	6,971	-	-	8,971	6,397
General Maintenance	5,510	-	-	5,510	3,535
Grounds Maintenance	5,012	-	-	5,012	17,216
Insurance	3,631	-	-	3,631	3,047
Telephone	693	-	-	693	591
Administrative Expenses	7,737	-	-	7,737	6,248
Advertising	2,012	-	-	2,012	2,655
Donations	-	-	-	-	-
New Hall Expenditure	500	-	-	500	330
Website & I.T.	648	-	-	648	953
Legal and Professional fees	4,460	-	-	4,480	-
Accounts Prep and Independent Examination	720	-	-	720	690
Damage Deposits Refunded	-	-	-	-	7,764
Events	8,523	-	-	8,523	1,563
Subscriptions & Licenses	3,242	-	-	3,242	964
Playground refurbishment project	-	6,897	-	8,897	53,767
Building refurbishment project	-	-	-	-	-
Other Expenditure	340	-	-	340	-
Sub total	65,869	14,918	-	80,787	128,921
A4 Asset and investment purchases, (see table)					
Fixtures & Fittings	-	-	-	-	-
Office Equipment	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	65,869	14,918	-	80,787	128,921
Net of receipts/(payments)	18,143	- 7,418	-	10,725	- 50,348
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	83,215	17,243	-	100,458	150,806
Cash funds this year end	101,358	9,825	-	111,183	100,458

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Current Account	822	-	-
	Lloyds Bookings Account	460	-	-
	Lloyds Savings Account	4,984	-	-
	Lloyds Refurb Account	27,894	9,825	-
	Float	269	-	-
	Lloyds Tennis Court Funds	1,290	-	-
	COIF Savings	28,471	-	-
	Fair Account	30,854	-	-
	Unity Bookings	5,514	-	-
	Unity Current	50	-	-
	Unity Fair	750	-	-
	Total cash funds	101,358	9,825	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Pavilion		13,340	-
	Hall Buildings and Grounds		57,820	-
	Hall Chairs		3,459	-
	Cinema Equipment		3,242	-
	Range Cooker		1,019	-
	60 Chairs		4,664	-
	Tables		1,400	-
	Meeting room chairs		262	65
	Storage cupboards		1,384	346
	Fridge		539	135
	Optoma Projector		616	154
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M Campbell.	Melanie Campbell	08/04/25	
	Kelly Willcox	Kelly Willcox	08/04/25	