



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022 To 31 December 2022

Charity name: Holyport Community Trust

Charity registration number: 1179097

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's object is to provide or assist in providing for the inhabitants of Holyport (and its immediate vicinity) facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the charity include hiring out the village hall to various local residents and groups at subsidised rates they can afford and running an annual fair on Holyport Village Green. The Hall is also rented at commercial rates to individuals and to organisations outside the area, which further supports its activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has provided hall hire for various local residents and groups at subsidised rates they can afford. The Hall was also rented at commercial rates to individuals and to organisations outside the area.</p> <p>The annual village fair returned on a reduced scale to limit costs and to avoid clashing with other Platinum Parties taking place</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity generated income of £47,998, and received £108,590 in restricted donations during the period and incurred expenses of £118,303. The extensive costs were due to refurbishment of the playground (from restricted funds).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds sufficient reserves to ensure main operations can continue for 6 months, which for 2022 was £23,000, and to cover general maintenance, unexpected repairs and increasing overhead costs. The trustees review the required levels on an annual basis.
Amount of reserves held	Para 1.22	The charity held £150,806 of cash reserves at the period end. The charity has two designated funds, a Major Projects fund and a Tennis Court fund. The proceeds of the annual Fair, minus expenses are designated to the Major Projects fund and the proceeds from the hire of the Tennis Court are designated to the Tennis Court Fund. At the end of the period the charity held cash reserves of £150,806 which included £Nil Major Projects Fund, £14,470 Tennis Court Fund.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Structure, Governance and Management

Description of charity's trusts:		Foundation CIO
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the AGM. There must be a minimum of 7 and no more than 28 - 14 elected members, 9 Representative members (appointed by named local organisations) and not more than 5 co-opted members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive the Trustee Roles and Responsibilities document.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Holyport Community Trust
Other name the charity uses	
Registered charity number	1179097
Charity's principal address	Money Row Green Holyport Maidenhead SL6 2NA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandy Slattery	Treasurer	19/5/2022 – 28/2/2023	
2	Mike Dyde	Chairman		
3	Marilyn Coppinger			
4	Gill Hudson			
5	Karen Kelly			
6	Efimia Marinos	Secretary	Appointed 1/1/2023	
7	Marysia Stone			
8	Derek Wilson			
9	Melanie Campbell	Secretary	Stepped down as secretary 30/11/2022	
10	David Coppinger	Treasurer	Appointed 16/2/2023 taking over 1/3/2023	
11	Jay Flynn		Joined 21/7/2022	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Warner Wilde	4 Marigold Drive, Bisley, GU24 9SF

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div>DocuSigned by: <i>Michael Dyde</i> CC177FD3CB9131F...</div>	<div>DocuSigned by: <i>David Coppinger</i> CEB0C3707B5447B...</div>
Full name(s)	Mike Dyde	David Coppinger
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	7/14/2023	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Holyport Community Trust

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1179097

Set out on pages

1 -2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18 July 2023

Name:

Frances Wilde

**Relevant professional
qualification(s) or body
(if any):**

FCCA DChA

Address:

14 Marigold Drive

Bisley

GU24 9SF



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Holyport Community Trust

No (if any)

1179097

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Lettings	25,821	-	-	25,821	15,835
Tennis Court Hire	1,444	-	-	1,444	1,541
Interest Received	304	-	-	304	15
Donations and grants	15,701	108,590	-	124,291	30,504
Sales	36	-	-	36	402
Fair Income	- 330	-	-	- 330	330
Damage Deposits Received	5,022	-	-	5,022	4,200
Sub total (Gross income for AR)	47,998	108,590	-	156,588	52,827
A2 Asset and investment sales, (see table).					
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	47,998	108,590	-	156,588	52,827
A3 Payments					
General & Water Rates	384	-	-	384	857
Gas & Electricity	4,678	-	-	4,678	4,877
Refuse collection	4,351			4,351	4,027
Cleaning	7,515			7,515	5,262
General Maintenance	5,832			5,832	1,437
Grounds Maintenance	1,757			1,757	3,685
Insurance	2,929	-	-	2,929	2,841
Telephone	652			652	578
Administrative Expenses	4,797			4,797	2,773
Advertising	3,041	-	-	3,041	377
Donations	50	-	-	50	-
New Hall Expenditure	618	-	-	618	-
Website & I.T.	798	-	-	798	1,935
Accounts Prep and Independent Examination	642	-	-	642	612
Damage Deposits Refunded	4,872	-	-	4,872	3,750
Events	1,046	-	-	1,046	358
Subscriptions & Licences	1,736	-	-	1,736	1,935
Playground refurbishment project		55,446		55,446	-
Building refurbishment project	11,626	5,533	-	17,159	69,475
Sub total	57,324	60,979	-	118,303	104,778
A4 Asset and investment purchases, (see table)					
Fixtures & fittings	2,185	-	-	2,185	5,083
Office Equipment	616	-	-	616	
Sub total	2,801	-	-	2,801	5,083
Total payments	60,125	60,979	-	121,104	109,861
Net of receipts/(payments)	- 12,127	47,611	-	35,484	- 57,034
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	98,701	16,620	-	115,322	172,356
Cash funds this year end	86,574	64,231	-	150,806	115,322

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B1 Cash funds	Lloyds Current Account	5,011	-	-	
	Lloyds Bookings Account	2,018			
	Lloyds Savings Account	13,044	64,231		
	Lloyds Refurb Account	23,172	-		
	Float	345			
	Lloyds Tennis Court Funds	14,470			
	COIF Savings	25,946			
	Fair Account	2,231			
	Petty Cash	337			
		-	-	-	
	Total cash funds		86,574	64,231	-
	(agree balances with receipts and payments account(s))		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B2 Other monetary assets		-	-	-	
		Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets			-	-	
		Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use	Pavillion		13,340	-	
	Hall buildings and Grounds		57,820	-	
	Hall Chairs		3,459		
	Cinema Equipment		3,242	-	
	Range Cooker		1,019	509	
	60 Chairs		4,664	2,332	
	Tables		1,400	700	
	Meeting room chairs		262	196	
	Storage cupboards		1,384	1,038	
	Fridge		539	404	
	Optoma Projector		616	462	
			-	-	
			Fund to which liability relates	Amount due (optional)	When due (optional)
	B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval	
<div>DocuSigned by: Michael Dyde CC177FD3CB9141F...</div>			Mike Dyde	7/14/2023	
<div>DocuSigned by: David Coppinger CEB0C370CB447B...</div>			David Coppinger	7/14/2023	