



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 January 2021 To 31 December 2021

Charity name: Holyport Community Trust

Charity registration number: 1179097

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's object is to provide or assist in providing for the inhabitants of Holyport (and its immediate vicinity) facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the charity include hiring out the village hall to various local residents and groups at subsidised rates they can afford and running an annual fair on Holyport Village Green. The Hall is also rented at commercial rates to individuals and to organisations outside the area, which further supports its activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has provided hall hire for various local residents and groups at subsidised rates they can afford. The Hall was also rented at commercial rates to individuals and to organisations outside the area.</p> <p>The charity's activities have naturally been severely affected by the Covid-19 pandemic which left the Hall unusable for a large part of the year. The annual village fair also had to be cancelled.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity generated income of £52,827 during the period and incurred expenses of £109,861.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds sufficient reserves to ensure main operations can continue for 6 months. For 2021 this was £23,000 for operational costs and £5,000 for general maintenance. The trustees review the required levels on an annual basis.
Amount of reserves held	Para 1.22	The charity held £115,322 of cash reserves at the period end. The charity has two designated funds, a Major Projects fund and a Tennis Court fund. The proceeds of the annual Fair, minus expenses are designated to the Major Projects fund and the proceeds from the hire of the Tennis Court are designated to the Tennis Court Fund. At the end of the period the charity held cash reserves of £115,322 which included £Nil Major Projects Fund, £13,912 Tennis Court Fund.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

## Structure, Governance and Management

Description of charity's trusts:		Foundation CIO
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the AGM. There must be a minimum of 7 and no more than 28 - 14 elected members, 9 Representative members (appointed by named local organisations) and not more than 5 co-opted members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive the Trustee Roles and Responsibilities document.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Holyport Community Trust
Other name the charity uses	
Registered charity number	1179097
Charity's principal address	Money Row Green Holyport Maidenhead SL6 2NA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anette Abrahamsen	Treasurer		
2	Mike Dyde	Chairman		
3	Marilyn Coppinger			
4	Gill Hudson			
5	Karen Kelly			
6	Efimia Marinos			
7	Marysia Stone			
8	Derek Wilson			
9	Melanie Campbell	Secretary	Appointed 23/04/2021	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Warner Wilde	4 Marigold Drive, Bisley, GU24 9SF

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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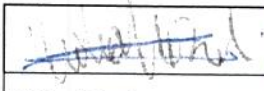
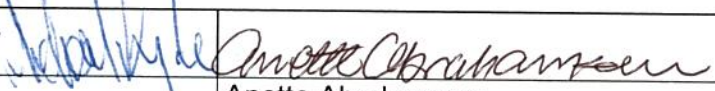
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	 
Full name(s)	Mike Dyde Anette Abrahamsen
Position (eg Secretary, Chair, etc)	Chair Treasurer
Date	3/4/2022



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Holyport Community Trust

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

1179097

Set out on pages

1 -2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Frances Wilde*

Date:

5 April 2022

Name:

Frances Wilde

Relevant professional  
qualification(s) or body  
(if any):

FCCA DChA

Address:

14 Marigold Drive

Bisley

GU24 9SF





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Holyport Community Trust**

no (if any)  
1179997

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2021

To

31/12/2021



### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hall Lettings	15,835	-	-	15,835	12,154
Tennis Court Hire	1,541	-	-	1,541	1,685
Interest Received	15	-	-	15	202
Donations	3,848	26,656	-	30,504	3,682
Bank Compensation	-	-	-	-	-
Sales	402	-	-	402	2,046
Fair Income	330	-	-	330	1,880
Grant (COVID 19)	-	-	-	-	10,000
Damage Deposits Received	4,200	-	-	4,200	3,000
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,171</b>	<b>26,656</b>	<b>-</b>	<b>52,827</b>	<b>34,649</b>
<b>A2 Asset and investment sales, (see table).</b>					
Building Refurbishment 2021	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,171</b>	<b>26,656</b>	<b>-</b>	<b>52,827</b>	<b>34,649</b>
<b>A3 Payments</b>					
General & Water Rates	857	-	-	857	726
Gas & Electricity	4,877	-	-	4,877	4,017
Refuse collection	4,027	-	-	4,027	2,140
Cleaning	5,262	-	-	5,262	4,701
General Maintenance	1,437	-	-	1,437	8,918
Grounds Maintenance	3,685	-	-	3,685	3,105
Insurance	2,841	-	-	2,841	2,741
Telephone	578	-	-	578	656
Administrative Expenses	2,773	-	-	2,773	3,660
Advertising	377	-	-	377	995
Donations	-	-	-	-	256
New Hall Expenditure	-	-	-	-	674
Website & I.T.	1,935	-	-	1,935	314
Accounts Prep and Independent Examination	612	-	-	612	1,200
Damage Deposits Refunded	3,750	-	-	3,750	3,500
Events	358	-	-	358	-
Subscriptions & Licences	1,935	-	-	1,935	1,433
Building refurbishment project	58,239	11,236	-	69,475	-
	-	-	-	-	-
<b>Sub total</b>	<b>93,542</b>	<b>11,236</b>	<b>-</b>	<b>104,778</b>	<b>39,036</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Fixtures and Fittings	5,083	-	-	5,083	2,000
Office Equipment	-	-	-	-	-
<b>Sub total</b>	<b>5,083</b>	<b>-</b>	<b>-</b>	<b>5,083</b>	<b>2,000</b>
<b>Total payments</b>	<b>98,625</b>	<b>11,236</b>	<b>-</b>	<b>109,861</b>	<b>41,036</b>
<b>Net of receipts/(payments)</b>	<b>- 72,455</b>	<b>15,420</b>	<b>-</b>	<b>- 57,034</b>	<b>- 6,387</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>171,156</b>	<b>1,200</b>	<b>-</b>	<b>172,356</b>	<b>178,743</b>
<b>Cash funds this year end</b>	<b>98,701</b>	<b>16,620</b>	<b>-</b>	<b>115,322</b>	<b>172,356</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Current Account	629	-	-
	Lloyds Bookings Account	1,760	-	-
	Lloyds Savings Account	3,915	16,620	-
	Lloyds Refurb Account	49,673	-	-
	Float	150	-	-
	Lloyds Tennis Court funds	13,019	-	-
		-	-	-
	Lloyds Bookings Savings Account	-	-	-
	COIF Savings	25,696	-	-
	Fair Account	3,587	-	-
	Petty Cash	272	-	-
	<b>Total cash funds</b>	<b>98,701</b>	<b>16,620</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Pavillion		13,340	-
	Hall buildings and Grounds		57,820	-
			-	-
	Hall Chairs		3,459	865
	Cinema Equipment		3,242	811
	Range Cooker		1,019	764
	60 Chairs		4,664	3,498
	Tables		1,400	1,050
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mike Dyde	03/04/2022
	Anette Abrahamsen	03/04/2022