



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2020		31	12	2020

Section A Reference and administration details

Charity name

HIGHER MILL MUSEUM TRUST

Other names charity is known by

Higher Mill Trust

Registered charity number (if any)

1179086

Charity's principal address

Holcombe Road

Helmshore

Rossendale

Lancashire

Postcode

BB4 4NP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bernard Rostron	Chairman		
2	Stephen James Parr	Hon. Secretary		
3	Ronald Howell	Hon. Treasurer		
4	Ian Alston Gibson	Hon. Curator		
5	Brian Walter Essex			
6	Peter Janczyk	Vice Chairman		
7	Beryl Wendy Rostron			
8	Denis Keith Wilson			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Collections	Heather Davis	Lancashire County Museums Service, Preston
Curatorial	Philip Butler	Lancashire County Museums Service, Preston
Day to Day Operations	Louise Jacobsson	Lancashire County Museums Service, Helmshore

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution Of Charitable Incorporated Organisation dated 4 July 2018
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trust Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees receive training and on-going advice on all aspects of managing and operating museums from LCC Museum Service senior managers. They also have access to short training sessions designed and presented by Museum Development North West.

The Museum is managed on a day-to-day basis on behalf of the Trust by the Lancashire County Museum Service under the terms of a formal lease.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The preservation and conservation of Higher Mill Helmshore and the associated land as a site of significant historical and architectural interest.
2. The advancement of education in the subject of textile industry by all or any of the following means:

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>I) The use of Higher Mill as a working museum of the Lancashire textile industry to promote textile heritage, education and public access.</p> <p>ii) The acquisition, preservation and interpretation of early textile machines and relevant collections for display to the public in Higher Mill or any other museum.</p> <p>iii) The promotion of the study of, and research into, the history of the textile industry and the publication of the results of such study and research.</p>	<p>Displays outlining the history of the woollen industry and its development through the ages.</p> <p>Active demonstrations of the mill water wheel originally built in 1849, showing how powerful water can be in generating energy to drive machinery throughout the mill.</p> <p>Also, how important the mill was in creating employment for the village of Helmshore and its residents, and the transition from cottage industry to factory manufacturing.</p> <p>School parties and Educational visits are included in the museum programme to support the local history elements of curriculum, and to illustrate how the development of the mill was an integral part of the Industrial Revolution (particularly textiles) that made Lancashire and England famous throughout the world in technological developments and finance.</p> <p>Showing children how hard their ancestors had to work to survive.</p> <p>The Trustees are mindful of and are dedicated to the support of the Charity Commission's guidance on what is public benefit.</p>
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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Following the Trust's successful transition from its original un-incorporated format (Charity Number 254660) to a new Charitable Incorporated Organisation (CIO) Charity No 1179086. All assets and liabilities were smoothly transferred to the new organisation.

In the previous year the Higher Mill Museum Trust, under the guidance of the Lancashire County Council Museum Service, submitted a formal application and all required documentation for re-assessment for Accreditation. As required, special meetings formally approved the submission documents, the relevant policy statements, and the Forward Plan. The process was partially successful, and we were granted Provisional Accreditation. This year a new application was drawn up and submitted for Full Accreditation and this was approved.

During 2019 and 2020 the National Trust has been working with the Higher Mill Museum Trust and Lancashire County Council to produce and propose various options to save and reopen the Helmshore site, including Higher Mill. We were pleased that our representative was appointed to the National Trust Lancashire Mills Working Group, based in Manchester.

The proposals drawn up continue to be updated and developed and were presented to the County Council Cabinet and full Council. Approval to proceed with in-depth negotiations was approved but due the Covid 19 crisis further progress has been impaired.

Until such time that these continuing discussions between the three partner organisations are concluded we are again prevented from making physical progress on the development of Higher Mill.

The restoration of the Lineshaft drive from the ancient waterwheel to operate additional ground floor finishing machinery has been surveyed and recommendations received.

The Alternative Energy generation Project centred around an Archimedes Screw positioned in the River Ogden and a rebuilt weir have also been surveyed by the Water Authority and others. Further meetings have taken place with the Local Planning Dept, Environment Agency, River and Waterways Authority in preparation for the day we can move forward with these projects.

Meetings have taken place with Railway Pathways Ltd to formalise access to the railway arches which border and interconnect with Higher Mill. Acceptable solutions have been reached but we still await the formal documents to be signed.

Contact with the LCC Heritage Learning Team regarding Science Clubs and STEM schemes for 2020, has been maintained. Sadly, the Government imposed Covid restrictions have prevented group sessions for the school children have not been possible.

Preventative Maintenance and Health & Safety Repair work has been undertaken by our LCC and Museum Service colleagues but it has been impossible due to restrictions to open to the public nor for trustees to meet.

It has been recently announced, that the local authority has allocated funding to reopen the museum, on a part time seasonal basis from May 2021 until March 2024.

Section E

Financial review

Brief statement of the charity's policy on reserves

Prudent management of funds by trustees and ensuring that any grants received are used in accordance with the terms of any grant approval.

Details of any funds materially in deficit

nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Grant applications

Upkeep of exhibits and premises.

Educational visits by schools under the direction of the Heritage Learning Programme, STEM Club activities and public access.
Research into history of the site and the Turner family who founded the Mill in 1789 and exploring its impact on the local community. The findings are in early draft form with a view to eventual publication.

Currently investigating the use of alternative energy power i.e. generating electrical energy by means of Archimedes Screw from river which powers the waterwheel. Also planning to extend the waterwheel drive shaft system to power additional textile machinery exhibits.

As the Lancashire County Council is in the continuing complex process of withdrawing funding from its own remaining Museums and from those it is contracted to manage, we are seeking a new partner organisation to manage the site.

Consequently, there needs to be a pause in fundraising until the future of the museum is clarified.

Section F

Other optional information

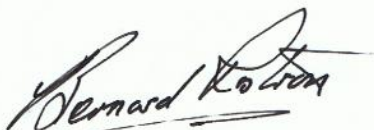
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Bernard Rostron

Ronald Howell

Position (eg Secretary, Chair, etc)

CHAIRMAN

Date

30th APRIL 2021

	A	B	C	D
1	Year	2020		2019
2	Balances B/F 1 January 2020:	f.p.		f.p.
3	NatWest Bank Current Account	16844.33		17820.23
4	Business Reserve Account	5.25		5.23
5	Skipton Building Society Charities Account (45 days notice)	17215.13		17035.79
6	Cash in Hand	0.00		0.00
7	Total Balances B/F	34064.71		34861.25
8	Receipts			
9	Bank Interest	0.01		0.02
10	Skipton Building Society Interest	78.27		179.34
11	Total Receipts	78.28		179.36
12	Payments			
13	<i>Payments relating to General Account expenditure:</i>			
14	BAFM Membership	60.00		60.00
15	BAFM Insurance	352.00		327.00
16	D & M Creative. - annual web site hosting fee - final payment - service cancelled	300.00		300.00
17	Trustees travel expenses re possible purchase of Trowbridge fulling machine	0.00		216.90
18	Training Course re Health & Safety - cost of refreshments	0.00		60.00
19	Retirement Gift - Suzanne Lord - Museum Staff - helped Trust for many years	35.00		0.00
20	Association of British Transport & Engineering - Membership	12.00		12.00
21	A.I.M. Membership Subscriptions	60.00		0.00
22	Postage Due on unstamped mail received	1.50		0.00
23	Total Payments re General Expenditure	820.50		975.90
24	<i>Payments relating to Cotton Industry War Memorial Trust Grant:</i>			
25	Stem Club Workshop- Lancashire County Council	750.00		0.00
26	Total Payments re Grant Expenditure	750.00		0.00
27				
28	TOTAL GENERAL AND GRANT EXPENDITURE	1570.50		975.90
29				
30	Surplus/Deficit - Receipts/Payments for the year	-1492.22		-796.54
31				
32	Total Assets as at 31 December 2020	32572.49		34064.71
33	Total Assets Represented by Funds held at Banks and Cash in hand:			
34	NatWest Bank Current Account	15273.83		16844.33
35	Business Reserve Account	5.26		5.25
36	Skipton Building Society Charities Account (45 days notice)	17293.40		17215.13
37	Cash in Hand	0.00		0.00
38	Total Assets	32572.49		34064.71
39	<i>Included in funds held are unspent Grant monies:</i>			
40	Cotton Industry War Memorial Trust	5902.65		6652.65
41	UCLAN Grant --- Balance transferred to General Account	0.00		517.10
42	Arts Council Grant ----- Balance transferred to General Account	0.00		1989.02
43	Total Grant Monies -unspent	5902.65		9158.77
44				
45	Accounts prepared by R. Howell (Hon Treasurer)			
46				
47	Audited and found correct:			
48	A. Marriott			
49				
50	Date : -			