

# Tunbridge Wells Presbyterian Church

England & Wales - Charity number 1179073

## Details

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**Other names** EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS

**Status** Registered

**Legal form** CIO

**Registered** 2018-07-05

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 7 Roundhill Road  
Tunbridge Wells  
Kent  
TN2 5HH

**Phone** 01892325361

**Email** [hello@tunbridgewellspres.org](mailto:hello@tunbridgewellspres.org)

**Website** [www.tunbridgewellspresbyterian.co.uk](http://www.tunbridgewellspresbyterian.co.uk)

## Activities

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**Objects:** THE PURPOSES OF THE CIO ARE:1. THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, PRIMARILY, BUT NOT EXCLUSIVELY, WITHIN TUNBRIDGE WELLS AND THE SURROUNDING NEIGHBOURHOOD; AND2. SUCH OTHER CHARITABLE PURPOSES AS SHALL, IN THE OPINION OF THE CHARITY TRUSTEES, PUT INTO PRACTICE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, INCLUDING BUT NOT LIMITED TO: THE PREVENTION AND RELIEF OF NEED, HARDSHIP AND SICKNESS; THE ADVANCEMENT OF EDUCATION; AND THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE;PROVIDED THAT THE ADVANCEMENT OF SUCH PURPOSES MUST BE UNDERTAKEN IN A MANNER THAT IS CONSISTENT WITH THE DOCTRINAL DISTINCTIVES AND ETHICAL STATEMENTS AS MAY BE ADOPTED AND AMENDED BY THE CIO FROM TIME TO TIME.

**Activities:** Emmanuel Anglican Church conducts public worship in the Number One Community Trust (Number One) on the Showfields Estate in Tunbridge Wells. It organises community groups and provides pastoral and material support for members and those in the surrounding area who seek such support.

## Classification

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- **How:** Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Kent

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-06-30	£91,034	£97,603	-	-
2024-06-30	£106,250	£73,031	-	-
2023-06-30	£71,698	£68,038	-	-
2022-06-30	£65,660	£63,031	-	-
2021-06-30	£82,485	£75,809	-	-

## Trustees

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Name	Role	Appointed
Rev PETER THOMAS SANLON	Chair	2018-07-05
Ivan Carson		2024-07-10
Robert Mole		2023-01-12

**Tunbridge Wells Presbyterian Church**

England & Wales - Charity number 1179073

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# Accounts

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# Tunbridge Wells Presbyterian Church

Report and Accounts  
Year ended 30 June 2025

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 JUNE 2025**

ADDRESS FOR CORRESPONDENCE	7 Roundhill Road Tunbridge Wells Kent TN2 5HH
GOVERNING DOCUMENT	CIO Constitution Registered 5th July 2018
CHARITY REGISTRATION NUMBER	1179073
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev. Dr. Peter T. Sanlon (Chairman) Mr. David G. Gazzard (Resigned 10th July 2024) Mr. Robert Mole Mr. Andrew John Tyler (Resigned 31st January 2025) Mr Ivan Carson(Appointed 10th July 2024)
INDEPENDENT EXAMINER	Lisa Darby FCA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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## TUNBRIDGE WELLS PRESBYTERIAN CHURCH

### REPORT OF THE TRUSTEES

#### FOR THE YEAR ENDED 30 JUNE 2025

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30th June 2025.

#### **Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) to advance the Christian faith, primarily but not exclusively, within the Tunbridge Wells and the surrounding neighbourhood
- b) Other charitable purposes as shall, in the opinion of the trustees, put into practice the Christian faith including, but not limited to, the relief of need, hardship, sickness and the provision of Education and social welfare.

The trustees note that the Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people come into this experience of knowing Jesus as their Lord, Saviour and friend.

#### **Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Throughout the year the church has met in the buildings of the Number One Community Trust (Number One) on the Showfields Estate in Tunbridge Wells, under a Hiring Agreement between Number One and EAC dated 8th March 2018 and amended on 1st May 2022. This agreement also covered the Café/Lounge area and the Main Hall if needed. Children enjoy age appropriate Sunday school classes during the year, most Sundays of the year. Our congregation comprises people of all ages, from infants to senior citizens.

Mid week home groups for further teaching and support have been running, led by volunteers. The fortnightly youth group has been appreciated by the teenagers and has included meals, outings and Bible studies.

Since December 2023, at the request of Tunbridge Wells Borough Council and Kent County Council, TWPC has been looking after Number One Community Centre.

The Church has overseen significant building works and repairs to the Centre and has provided both financial support and practical refurbishment work through the use of volunteers.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

The Trustees are deeply conscious that the establishment of TWPC has been a Spiritual journey and we continue in our prayers in faith that the Lord will continue to bless us in the future.

The trustees had been exploring membership of EPCEW to understand the benefits to our ministry of joining that Presbyterian organisation. Following a proposed merger of EPCEW with IPC, trustees decided not to progress EPCEW membership until the implications of the proposed merger can be understood.

**Financial review**

The income for the year was £91,034 with Gift Aid provisions. This was a decrease of £15,216 compared to the previous year (£106,250). The main reason for such a large decrease in income was due to the timings of gift aid claims from previous years. In 2024 we made gift aid claims for 2022 and 2023

The expenditure for the year, at £97,603 was an increase of £24,572 on the previous year (£73,031). the main reason for the increase in expenditure was due to building improvement works on the Number One Community Trust Building to enable us to better serve our community. These building costs totalled £24,314. This included a grant of £13,000 towards VAT costs incurred by the Number One Community Trust. This has resulted in a deficit of £6,569 for the year and decreased funds held to £109,129 as at 30th June 2025 of which £106,668 is unrestricted and can be used for any charitable purpose.

**Reserves policy**

The Trustees are conscious of the need to maintain budgetary control and regular reports are considered. Finances are considered to be satisfactory for the church’s needs and many thanks are due to all in the congregation who have committed to regular giving. In addition, various items of equipment and furnishings have been given to the church which has relieved the costs.

**Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New, suitably qualified, trustees are recruited and appointed by the existing trustees by a majority vote. The day to day management of the church is the responsibility of the trustees who support the minister, and are in regard to their pastoral spiritual roles known as the elders.

**Risk Statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

*P. Sanlon*  
[P. Sanlon \(Dec 8, 2025 22:48:17 GMT\)](#)  
.....  
Rev. Dr. Peter Sanlon

Date: Dec 8, 2025

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**

I report to the trustees on my examination of the accounts of Tunbridge Wells Presbyterian Church ('the charity') for the year ended 30th June 2025 on pages 5 to 8 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Lisa Darby (Dec 9, 2025 13:58:26 GMT)

**Lisa Darby FCA**

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Dec 9, 2025

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 JUNE 2025**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2025 £	2024 £
<b>Income receipts</b>						
Donations, legacies		71,280	-	-	71,280	74,433
Grants		-	-	6,545	6,545	-
Gift aid receipts		12,822	-	-	12,822	31,587
Bank Interest			387	-	387	230
<b>Total receipts</b>		<u>84,102</u>	<u>387</u>	<u>6,545</u>	<u>91,034</u>	<u>106,250</u>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	73,289	5,040	6,274	84,603	73,031
Grants paid in relation to charitable activities undertaken by others	3		13,000	-	13,000	-
<b>Total payments</b>		<u>73,289</u>	<u>18,040</u>	<u>6,274</u>	<u>97,603</u>	<u>73,031</u>
Net of receipts / (payments) before		10,813	(17,653)	271	(6,569)	33,219
Transfers between funds		(7,453)	7,453	-	-	-
<b>Net movement in funds</b>		<u>3,360</u>	<u>(10,200)</u>	<u>271</u>	<u>(6,569)</u>	<u>33,219</u>
Cash funds as at last year end		103,308	10,200	2,190	115,698	82,479
<b>Cash funds at this year end</b>	A	<u>106,668</u>	<u>-</u>	<u>2,461</u>	<u>109,129</u>	<u>115,698</u>

The notes on pages 7 -8 form part of these accounts.

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 JUNE 2025**

	Unrestricted funds £	Restricted funds £	2025 £	2024 £
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>A Cash funds</b>				
Cash at bank with immediate access	93,095	2,461	95,556	102,508
Notice deposits	13,573	-	13,573	13,190
	<u><b>106,668</b></u>	<u><b>2,461</b></u>	<u><b>109,129</b></u>	<u><b>115,698</b></u>
		-		
<b>B Other monetary assets</b>				
Gift aid due to charity	2,394	-	2,394	3,778
	<u><b>2,394</b></u>	<u><b>-</b></u>	<u><b>2,394</b></u>	<u><b>3,778</b></u>
<b>C Liabilities</b>				
Fee for Independent Examination	1,320	-	1,320	1,110
Accruals	-	-	-	349
Payroll liabilities	1,950	-	-	-
	<u><b>3,269</b></u>	<u><b>-</b></u>	<u><b>1,320</b></u>	<u><b>1,458.48</b></u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Valuation £
Church Equipment	General Fund	6,808

Church Equipment has been included at its current value as estimated by the trustees.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by P. Sanlon date Dec 8, 2025  
P. Sanlon (Dec 8, 2025 22:48:17 GMT)  
 -----  
 Rev. Dr. Peter Sanlon

The notes on pages 7 -8 form part of these accounts.

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2025**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	2025 £	Total 2024 £
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Employment costs	57,358	-	57,358	57,218
Property costs	4,680	-	4,680	4,610
Equipment	1,499	-	1,499	-
Ministry Expenses	3,074	-	3,074	2,326
Insurance	482	-	482	405
Legal & Professional Fees	1,332	-	1,332	2,046
Weekend Away	110	-	110	-
Building Costs	5,040	6,274	11,314	3,045
Pastoral support	-	-	-	250
Administration	1,627	-	1,627	1,722
Travel	3,128	-	3,128	1,410
	<u>78,329</u>	<u>6,274</u>	<u>84,603</u>	<u>73,031</u>

**3 Grants paid in relation to charitable activities undertaken by others**

Number One Community Trust	UK	13,000	-	13,000	-
		<u>13,000</u>	<u>-</u>	<u>13,000</u>	<u>-</u>

**4 Transactions with related parties**

Rev. Dr. Peter Sanlon served as the church leader and was paid £36,488 inclusive of pension (2024: £36,813) for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £17,400 (2024: £17,400) for rent and £3,469 (2024: £3,005) for water & council tax in respect of the provision of accommodation (which is customary for ministers) to Rev Dr. Peter Sanlon who is the church leader so that he could better perform his duties. This rent payment was made under a leaseback arrangement with Rev. Dr. Peter Sanlon as is permitted in the governing document under section 6.5.

Since December 2023 the church has been responsible for the running of the Number One Community Trust (a separate charity). The church rents a space in the Number One Community Trust building. The rent paid during this period was £4,680 (2024 £4,610). The church spent £24,313.93 over the year on improvements to the building these comprised of £5,040 for Architect drawings, a grant of £13,000 (2024 £0) towards VAT costs of the Number One Community Trust and £6,273.93 on the refurbishment of the youth room. The refurbishment of the building served the objects of both charities and the trustees felt they could contribute to the costs to better serve their community. The refurbishment of the youth room was funded through two grants which the church received for this purpose, see youth room restricted fund. Rev Dr. Peter Sanlon, Ivan Carson and Robert Mole are also trustees of the Number One Community Trust, although they are run as separate entities.

There were no other transactions with trustees or related parties during the year.

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2025**

**5 Movement of funds**

	Balance at 1 July 2024	Receipts £	Payments £	Transfers £	Balance at 30 Jun 2025 £
<b>General funds</b>	103,308	84,102	(73,289)	(7,453)	106,668
<b>Designated funds</b>					
Building Fund	10,200	387	(18,040)	7,453	0
	<u>113,508</u>	<u>84,489</u>	<u>(91,329)</u>	<u>-</u>	<u>106,668</u>
<b>Restricted funds</b>					
Pastoral Support Fund	675	-	-	-	675
Minister Training Fund	1,515	-	-	-	1,515
Youth Room Fund	-	6,545	(6,274)	-	271
	<u>2,190</u>	<u>6,545</u>	<u>(6,274)</u>	<u>-</u>	<u>2,461</u>
<b>Total funds</b>	<u>115,698</u>	<u>91,034</u>	<u>(97,603)</u>	<u>-</u>	<u>109,129</u>

**Restricted Funds**

Pastoral Support Fund is to be used for pastoral support work.

Minister Training Fund is to be used for the training expenses of Ministers

Youth Room Fund is to be used for renovating the Youth Room

**Tunbridge Wells Presbyterian Church**

England & Wales - Charity number 1179073

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# Accounts

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# Tunbridge Wells Presbyterian Church

(Previously known as: Emmanuel Anglican Church - Tunbridge Wells)

Report and Accounts  
Year ended 30 June 2024

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 JUNE 2024**

ADDRESS FOR CORRESPONDENCE	7 Roundhill Road Tunbridge Wells Kent TN2 5HH
GOVERNING DOCUMENT	CIO Constitution Registered 5th July 2018
CHARITY REGISTRATION NUMBER	1179073
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev. Dr. Peter T. Sanlon (Chairman) Mr. David G. Gazzard (Resigned 10th July 2024) Mr. Robert Mole Mr. Andrew John Tyler (Resigned 31st January 2025) Mr Ivan Carson(Appointed 10th July 2024)
INDEPENDENT EXAMINER	Lisa Darby FCA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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## TUNBRIDGE WELLS PRESBYTERIAN CHURCH

### REPORT OF THE TRUSTEES

#### FOR THE YEAR ENDED 30 JUNE 2024

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30th June 2024.

#### **Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) to advance the Christian faith, primarily but not exclusively, within the Tunbridge Wells and the surrounding neighbourhood
- b) Other charitable purposes as shall, in the opinion of the trustees, put into practice the Christian faith including, but not limited to, the relief of need, hardship, sickness and the provision of Education and social welfare.

The trustees note that the Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. Our trustees, officers and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people come into this experience of knowing Jesus as their Lord, Saviour and friend. Emanuel Anglican Church Tunbridge Wells changed its name to Tunbridge Wells Presbyterian Church on 23rd May 2024. The Minister and trustees had come to see the name change as necessary to promote the objects of the charity – another church in the town has taken the same name as us which causes confusion, and the proposed new name reflects our current outlook as a church and has an outward looking concern for the town we serve.

#### **Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Throughout the year the church has met in the buildings of the Number One Community Trust (Number One) on the Showfields Estate in Tunbridge Wells, under a Hiring Agreement between Number One and EAC dated 8th March 2018 and amended on 1st May 2022. This agreement also covered the Café/Lounge area and the Main Hall if needed. Children enjoy age appropriate Sunday school classes during the year, most Sundays of the year. Our congregation comprises people of all ages, from infants to senior citizens.

The Church supported the community work organised by Number One by providing activities for young people on the estate at fun days; volunteering in the community cafe and helping provide food for the food bank.

Mid week home groups for further teaching and support have been running, led by volunteers. The fortnightly youth group has been appreciated by the teenagers and has included meals, outings and Bible studies.

In December 2023 the church was asked by Tunbridge Wells Borough Council and Kent County Council to take over the running of Number One which was facing financial difficulties. This was agreed to by the church as it underpinned our tenancy and broadened opportunities for our outreach and support to the local community.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

The Trustees are deeply conscious that the establishment of EAC has been a Spiritual journey and we continue in our prayers in faith that the Lord will continue to bless us in the future.

With this in mind the trustees began a dialogue during the year with EPCEW to explore the benefits to our ministry of becoming a Presbyterian church. These discussions are ongoing.

### Financial review

The income for the year was £106,250. This was an increase of £34,552 compared to the previous year (£71,698).

The expenditure for the year, at £73,031, was an increase of £4,993 on the previous year (£68,038). This has resulted in a surplus of £33,219 for the year and increased funds held to £115,698 as at 30th June 2024 of which £113,508 is unrestricted and can be used for any charitable purpose.

### Reserves policy

The Trustees are conscious of the need to maintain budgetary control and regular reports are considered. Finances are considered to be satisfactory for the church's needs and many thanks are due to all in the congregation who have committed to regular giving. In addition, various items of equipment and furnishings have been given to the church which has greatly relieved the costs.

The trustees have determined that the charity should aim to hold adequate amounts of unrestricted cash so that the charity could continue to operate should income and / or expenditure vary adversely. The trustees believe it is prudent to hold at least 6 months running costs in reserves at all times which would equate to approximately £37,000. At the year end, the charity held unrestricted cash of £113,508 and the trustees have assessed this to be adequate.

### Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New, suitably qualified, trustees are recruited and appointed by the existing trustees by a majority vote. The day to day management of the church is the responsibility of the trustees who support the minister, and are in regard to their pastoral spiritual roles known as the elders.

### Risk Statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks. □

### Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### Approval

This report was approved by the trustees and signed on their behalf by:



[P. Sanlon \(Mar 25, 2025 10:53 GMT\)](#)

Rev. Dr. Peter Sanlon

Date: Mar 25, 2025

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**

I report to the trustees on my examination of the accounts of Emmanuel Anglican Church - Tunbridge Wells ('the charity') for the year ended 30th June 2024 on pages 5 to 8 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Lisa Darby**

**Lisa Darby FCA**

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Mar 26, 2025

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

	Unrestricted Funds	Restricted Funds	2024	2023
Notes	£	£	£	£
<b><i>Income receipts</i></b>				
Donations, legacies and grants	73,933	500	74,433	67,738
Gift aid receipts	31,462	125	31,587	-
Income from charitable activities	-	-	-	3,960
Bank Interest	230	-	230	-
<b><i>Total receipts</i></b>	<b><u>105,625</u></b>	<b><u>625</u></b>	<b><u>106,250</u></b>	<b><u>71,698</u></b>
<b><i>Payments</i></b>				
Payments in relation to charitable activities undertaken directly	2 72,781	250	73,031	68,038
<b><i>Total payments</i></b>	<b><u>72,781</u></b>	<b><u>250</u></b>	<b><u>73,031</u></b>	<b><u>68,038</u></b>
Net of receipts / (payments) before	32,844	375	33,219	3,660
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	<b><u>32,844</u></b>	<b><u>375</u></b>	<b><u>33,219</u></b>	<b><u>3,660</u></b>
Cash funds as at last year end	80,664	1,815	82,479	78,819
<b>Cash funds at this year end</b>	<b>A <u>113,508</u></b>	<b><u>2,190</u></b>	<b><u>115,698</u></b>	<b><u>82,479</u></b>

The notes on pages 7 -8 form part of these accounts.

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 JUNE 2024**

	Unrestricted funds £	Restricted funds £	2024 £	2023 £
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>A Cash funds</b>				
Cash at bank with immediate access	100,318	2,190	102,508	82,479
Notice deposits	13,190	-	13,190	-
	<u><b>113,508</b></u>	<u><b>2,190</b></u>	<u><b>115,698</b></u>	<u><b>82,479</b></u>
		-		
<b>B Other monetary assets</b>				
Gift aid due to charity	3,778	-	3,778	19,739
	<u><b>3,778</b></u>	<u>-</u>	<u><b>3,778</b></u>	<u><b>19,739</b></u>
<b>C Liabilities</b>				
Fee for Independent Examination	1,110	-	1,110	1,980
Accruals	349	-	349	-
Payroll liabilities	-	-	-	2,895
	<u><b>1,458</b></u>	<u>-</u>	<u><b>1,458</b></u>	<u><b>4,874</b></u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Valuation £
	<u></u>	<u>£</u>
Church Equipment	General Fund	8,853

Church Equipment has been included at its current value as estimated by the trustees.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by P. Sanlon date Mar 25, 2025  
P. Sanlon (Mar 25, 2025 10:53 GMT)  
 -----  
 Rev. Dr. Peter Sanlon

The notes on pages 7 -8 form part of these accounts.

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2024**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	2024 £	Total 2023 £
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Employment costs	57,218	-	57,218	51,952
Property costs	4,610	-	4,610	7,125
Ministry Expenses	2,326	-	2,326	2,462
Insurance	405	-	405	390
Legal & Professional Fees	2,046	-	2,046	138
Weekend Away	-	-	-	4,543
Building Costs	3,045	-	3,045	-
Pastoral support	-	250	250	500
	1,722	-	1,722	1,428
Travel	1,410	-	1,410	-
	<u>72,781</u>	<u>250</u>	<u>73,031</u>	<u>68,038</u>

**3 Transactions with related parties**

Rev. Dr. Peter Sanlon served as the church leader and was paid £36,813 inclusive of pension (2023: £31,323) for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £17,400 (2023: £17,400) for rent and £3,005 (2023: £3,230) for water & council tax in respect of the provision of accommodation (which is customary for ministers) to Rev Dr. Peter Sanlon who is the church leader so that he could better perform his duties. This rent payment was made under a leaseback arrangement with Rev. Dr. Peter Sanlon as is permitted in the governing document under section 6.5.

During the year Tunbridge Wells Presbyterian Church was asked to take over responsibility for running the Number One Community Trust. The church rents a space in the Number One Community Trust building. The rent paid during this period was £4,610 (2023 £7,125) Rev Dr. Peter Sanlon, Ivan Carson and Robert Mole are also trustees of the Number One Community Trust, although they are run as separate entities.

There were no other transactions with trustees or related parties during the year.

**TUNBRIDGE WELLS PRESBYTERIAN CHURCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2024**

**4 Movement of funds**

	Balance at 1 July 2023	Receipts £	Payments £	Transfers £	Balance at 30 Jun 2024 £
<b>General funds</b>	67,649	105,395	(69,736)	-	103,308
<b>Designated funds</b>					
Building Fund	13,015	230	(3,045)	-	10,200
	<u>80,664</u>	<u>105,625</u>	<u>(72,781)</u>	<u>-</u>	<u>113,508</u>
<b>Restricted funds</b>					
Pastoral Support Fund	300	625	(250)	-	675
Minister Training Fund	1,515	-	-	-	1,515
	<u>1,815</u>	<u>625</u>	<u>(250)</u>	<u>-</u>	<u>2,190</u>
Total funds	<u>82,479</u>	<u>106,250</u>	<u>(73,031)</u>	<u>-</u>	<u>115,698</u>

**Restricted Funds**

Pastoral Support Fund is to be used for pastoral support work.

Minister Training Fund is to be used for the training expenses of Ministers

**Tunbridge Wells Presbyterian Church**

England & Wales - Charity number 1179073

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# Accounts

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# Emmanuel Anglican Church - Tunbridge Wells

Report and Accounts  
Year ended 30 June 2023

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 JUNE 2023**

ADDRESS FOR CORRESPONDENCE 41 Broadmead  
Tunbridge Wells  
TN2 5NE

GOVERNING DOCUMENT CIO Constitution Registered 5th July 2018

CHARITY REGISTRATION NUMBER 1179073

TRUSTEES RESPONSIBLE FOR  
MANAGING THE CHARITY Rev. Dr. Peter T. Sanlon (Chairman)  
Mr. David G. Gazzard  
Mr. Robert Mole Appointed 12/01/2023  
Mr. Andrew John Tyler

INDEPENDENT EXAMINER Lisa Darby FCA  
Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

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Pages 7-8	Notes to the Accounts

## **EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 30 JUNE 2023**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30th June 2023.

#### **Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) to advance the Christian faith, primarily but not exclusively, within the Tunbridge Wells and the surrounding neighbourhood
- b) Other charitable purposes as shall, in the opinion of the trustees, put into practice the Christian faith including, but not limited to, the relief of need, hardship, sickness and the provision of Education and social welfare.

The trustees note that the Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. The Emanuel Anglican Church Tunbridge Wells; its trustees, officers and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people come into this experience of knowing Jesus as their Lord, Saviour and friend.

#### **Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Throughout the year the church has met in the buildings of the Number One Community Trust (Number One) on the Showfields Estate in Tunbridge Wells, under a Hiring Agreement between Number One and EAC dated 8th March 2018 and amended on 1st May 2022. This agreement also covered the Café/Lounge area and the Main Hall if needed. Children enjoy age appropriate Sunday school classes during the year, most Sundays of the year. Our congregation comprises people of all ages, from infants to senior citizens.

The Church supported the community work organised by Number One by providing activities for young people on the estate at fun days; volunteering in the community cafe and helping provide food for the food bank.

Mid week home groups for further teaching and support have been running, led by volunteers. The fortnightly youth group has been appreciated by the teenagers and has included meals, outings and Bible studies.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

The Trustees are deeply conscious that the establishment of EAC has been a Spiritual journey and we continue in our prayers in faith that the Lord will continue to bless us in the future.

**Financial review**

The income for the year was £71,698 and includes £3,960 designated funds for the Weekend Away. This was an increase of £6,037 compared to the previous year (£65,660).

The expenditure for the year, at £68,038, was an increase of £5,007 on the previous year (£63,031) mainly due to Weekend Away costs and late invoicing of previous year's NOCT rentals. This has resulted in a surplus of £3,660 for the year and increased funds held to £82,479 as at 30th June 2023 of which £80,664 is unrestricted and can be used for any charitable purpose.

**Reserves policy**

The Trustees are conscious of the need to maintain budgetary control and regular reports are considered. Finances are considered to be satisfactory for the church's needs and many thanks are due to all in the congregation who have committed to regular giving. In addition, various items of equipment and furnishings have been given to the church which has greatly relieved the costs.

The trustees have determined that the charity should aim to hold adequate amounts of unrestricted cash so that the charity could continue to operate should income and / or expenditure vary adversely. The trustees believe it is prudent to hold at least 6 months running costs in reserves at all times which would equate to approximately £34,000. At the year end, the charity held unrestricted cash of £80,664 and the trustees have assessed this to be adequate.

**Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New, suitably qualified, trustees are recruited and appointed by the existing trustees by a majority vote. The day-to-day management of the church is delegated to the Church Council, which includes some trustees and elected members from the congregation.

**Risk Statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

*Peter Sanlon*

.....  
Rev. Dr. Peter Sanlon

Date: 24 April 2024

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

I report to the trustees on my examination of the accounts of Emmanuel Anglican Church - Tunbridge Wells ('the charity') for the year ended 30th June 2023 on pages 5 to 8 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Lisa Darby*

**Lisa Darby FCA**

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 29 April 2024

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	Unrestricted Funds	Restricted Funds	2023	2022
Notes	£	£	£	£
<b>Income receipts</b>				
Donations, legacies and grants	67,738	-	67,738	60,130
Gift aid receipts	-	-	-	5,170
Income from charitable activities	3,960	-	3,960	360
Other	-	-	-	-
<b>Total receipts</b>	<u>71,698</u>	<u>-</u>	<u>71,698</u>	<u>65,660</u>
<b>Payments</b>				
Payments in relation to charitable activities undertaken directly	68,038	-	68,038	63,031
<b>Total payments</b>	<u>68,038</u>	<u>-</u>	<u>68,038</u>	<u>63,031</u>
Net of receipts / (payments) before	3,660	-	3,660	2,630
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	<u>3,660</u>	<u>-</u>	<u>3,660</u>	<u>2,630</u>
Cash funds as at last year end	77,004	1,815	78,819	76,190
<b>Cash funds at this year end</b>	<u>80,664</u>	<u>1,815</u>	<u>82,479</u>	<u>78,819</u>

The notes on pages 7 -8 form part of these accounts.

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	Unrestricted funds £	Restricted funds £	2023 £	2022 £
<b>A Cash funds</b>				
Cash at bank with immediate access	80,664	1,815	82,479	78,769
Petty cash	-	-	-	50
	<b>80,664</b>	<b>1,815</b>	<b>82,479</b>	<b>78,819</b>
 <b>B Other monetary assets</b>				
Gift aid due to charity	19,739	-	19,739	8,900
	<b>19,739</b>	<b>-</b>	<b>19,739</b>	<b>8,900</b>
 <b>C Liabilities</b>				
Fee for Independent Examination	1,980	-	1,980	960
Accruals	-	-	-	307
Payroll liabilities	2,895	-	2,895	1,201
	<b>4,874</b>	<b>-</b>	<b>4,874</b>	<b>2,468</b>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Valuation £
Church Equipment	General Fund	5,800
Garden Office	General Fund	3,743

Church Equipment has been included at its current value as estimated by the trustees.

The Garden Office was built during the previous year at the property of Rev. Dr. P Sanlon for his use as an alternative to renting office space.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by *Peter Sanlon* date: 24 April 2024  
 -----  
 Rev. Dr. Peter Sanlon

The notes on pages 7 -8 form part of these accounts.

EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2023

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Employment costs	51,952	-	51,952	53,041
Property costs	7,125	-	7,125	2,220
Ministry Expenses	2,462	-	2,462	2,493
Insurance	390	-	390	311
Legal & Professional Fees	138	-	138	1,983
Weekend Away	4,543	-	4,543	1,089
Other costs	1,428	-	1,428	1,894
	<u>68,038</u>	<u>-</u>	<u>68,038</u>	<u>63,031</u>

**3 Transactions with related parties**

Rev. Dr. Peter Sanlon served as the church leader and was paid £31,323 inclusive of pension (2022: £33,000) for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £17,400 (2022: £17,400) for rent and £3,230 (2022: £3,200) for water & council tax in respect of the provision of accommodation (which is customary for ministers) to Rev Dr. Peter Sanlon who is the church leader so that he could better perform his duties. This rent payment was made under a leaseback arrangement with Rev. Dr. Peter Sanlon as is permitted in the governing document under section 6.5.

There were no other transactions with trustees or related parties during the year.

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2023**

**4 Movement of funds**

	Balance at 1 July 2022	Receipts £	Payments £	Transfers £	Balance at 30 Jun 2023 £
<b>General funds</b>	76,644	67,738	(63,495)	(13,238)	67,649
<b>Designated funds</b>					
Building Fund	-	-	-	13,015	13,015
Church Weekend Away Fund	360.00	3,960	(4,543)	223	-
	<u>77,004</u>	<u>71,698</u>	<u>(68,038)</u>	<u>13,238</u>	<u>80,664</u>
<b>Restricted funds</b>					
Pastoral Support Fund	300	-	-	-	300
Minister Training Fund	1,515	-	-	-	1,515
	<u>1,815</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,815</u>
<b>Total funds</b>	<u><u>78,819</u></u>	<u><u>71,698</u></u>	<u><u>(68,038)</u></u>	<u><u>-</u></u>	<u><u>82,479</u></u>

**Restricted Funds**

Pastoral Support Fund is to be used for pastoral support work.

Minister Training Fund is to be used for the training expenses of Ministers

**Tunbridge Wells Presbyterian Church**

England & Wales - Charity number 1179073

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# Accounts

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# Emmanuel Anglican Church - Tunbridge Wells

Report and Accounts  
Year ended 30 June 2022

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 JUNE 2022**

ADDRESS FOR CORRESPONDENCE 41 Broadmead  
Tunbridge Wells  
TN2 5NE

GOVERNING DOCUMENT CIO Constitution Registered 5th July 2018

CHARITY REGISTRATION NUMBER 1179073

TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev. Dr. Peter T. Sanlon (Chairman)	
	Mr. James David Dowding	Appointed 21/07/2020, Resigned 31/01/2022
	Mr. David G. Gazzard	Appointed 03/02/2022
	Mr. Robert Mole	Appointed 12/01/2023
	Rev Richard James Rowland Paice	Appointed 06/08/2020, Resigned 31/03/2022
	Mr. Andrew John Tyler	Appointed 17/02/2021

INDEPENDENT EXAMINER Lisa Darby FCA  
Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

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## **EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 30 JUNE 2022**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30th June 2022

#### **Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) to advance the Christian faith, primarily but not exclusively, within the Tunbridge Wells and the surrounding neighbourhood
- b) Other charitable purposes as shall, in the opinion of the trustees, put into practice the Christian faith including, but not limited to, the relief of need, hardship, sickness and the provision of Education and social welfare.

The trustees note that the Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. The Emanuel Anglican Church Tunbridge Wells; its trustees, officers and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people come into this experience of knowing Jesus as their Lord, Saviour and friend.

#### **Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Throughout the year the church has met in the buildings of the Number One Community Trust (Number One) on the Showfields Estate in Tunbridge Wells, under a Hiring Agreement between Number One and EAC dated 8th March 2018 and amended on 1st May 2022. This agreement also covered the Café/Lounge area and the Main Hall if needed. Children enjoy age appropriate Sunday school classes during the year, most Sundays of the year. Our congregation comprises people of all ages, from infants to senior citizens.

The Church supported the community work organised by Number One by providing activities for young people on the estate at fun days; volunteering in the community cafe and helping provide food for the food bank.

Mid week home groups for further teaching and support have been running, led by volunteers. The fortnightly youth group has been appreciated by the teenagers and has included meals, outings and Bible studies.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

The Trustees are deeply conscious that the establishment of EAC has been a Spiritual journey and we continue in our prayers in faith that the Lord will continue to bless us in the future.

## **Financial review**

The income for the year at £65,660 was a decrease of £16,825 compared to the previous year (£82,485) which had benefitted from £5,000 in donations from other charities and Gift Aid income from previous years. The expenditure for the year, at £63,031 was a decrease of £12,778 on the previous year (£75,809). This has resulted in a surplus of £2,630 for the year and increased funds held to £78,819 as at 30th June 2022 of which £77,004 is unrestricted and can be used for any charitable purpose.

## **Reserves policy**

The Trustees are conscious of the need to maintain budgetary control and regular reports are considered. Finances are considered to be satisfactory for the church's needs and many thanks are due to all in the congregation who have committed to regular giving. In addition, various items of equipment and furnishings have been given to the church which has greatly relieved the set-up costs.

The trustees have determined that the charity should aim to hold adequate amounts of unrestricted cash so that the charity could continue to operate should income and / or expenditure vary adversely. The trustees believe it is prudent to hold at least 6 months running costs in reserves at all times which would equate to approximately £37,000. At the year end, the charity held unrestricted cash of £77,004 and the trustees have assessed this to be adequate.

## **Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New, suitably qualified, trustees are recruited and appointed by the existing trustees by a majority vote. The day-to-day management of the church is delegated to the Church Council, which includes some trustees and elected members from the congregation.

## **Risk Statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

## **Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

## **Approval**

This report was approved by the trustees and signed on their behalf by:

*Rev. Dr. Peter Sanlon*

.....  
Rev. Dr. Peter Sanlon

Date: 26 April 2023

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

I report to the trustees on my examination of the accounts of Emmanuel Anglican Church - Tunbridge Wells ('the charity') for the year ended 30th June 2022 on pages 5 to 8 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Lisa Darby*

**Lisa Darby FCA**

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 27 April 2023

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	Unrestricted Funds	Restricted Funds	2022	2021
Notes	£	£	£	£
<b><i>Income receipts</i></b>				
Donations, legacies and grants	59,830	300	60,130	63,234
Gift aid receipts	5,170	-	5,170	19,017
Income from charitable activities	360	-	360	-
Other	-	-	-	234
<b><i>Total receipts</i></b>	<u>65,360</u>	<u>300</u>	<u>65,660</u>	<u>82,485</u>
<b><i>Payments</i></b>				
Payments in relation to charitable activities undertaken directly	63,013	18	63,031	75,809
<b><i>Total payments</i></b>	<u>63,013</u>	<u>18</u>	<u>63,031</u>	<u>75,809</u>
<b>Net movement in funds</b>	2,347	282	2,630	6,675
Cash funds as at last year end	74,657	1,533	76,190	69,515
<b>Cash funds at this year end</b>	<u>77,004</u>	<u>1,815</u>	<u>78,819</u>	<u>76,190</u>

The notes on pages 7 -8 form part of these accounts.

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	Unrestricted funds £	Restricted funds £	2022 £	2021 £
<b>A Cash funds</b>				
Cash at bank with immediate access	76,954	1,815	78,769	75,920
Petty cash	50	-	50	270
	<u><b>77,004</b></u>	<u><b>1,815</b></u>	<u><b>78,819</b></u>	<u><b>76,190</b></u>
<b>B Other monetary assets</b>				
Gift aid due to charity	8,900	-	8,900	5,170
	<u><b>8,900</b></u>	<u><b>-</b></u>	<u><b>8,900</b></u>	<u><b>5,170</b></u>
<b>C Liabilities</b>				
Fee for Independent Examination	960	-	960	720
Accruals	307	-	307	307
Payroll liabilities	1,201	-	1,201	543
	<u><b>2,468</b></u>	<u><b>-</b></u>	<u><b>2,468</b></u>	<u><b>1,570</b></u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Valuation £
Church Equipment	General Fund	4,160
Garden Office	General Fund	7,487

Church Equipment has been included at its current value as estimated by the trustees.

The Garden Office was built during the previous year at the property of Rev. Dr. P Sanlon for his use as an alternative to renting office space. It is included at reduced value based on the purchase price of the building less the equivalent office rental cost that would have been incurred without the building.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by Rev. Dr. Peter Sanlon date: 26 April 2023  
 -----  
 Rev. Dr. Peter Sanlon

The notes on pages 7 -8 form part of these accounts.

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2022**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Employment costs	53,041		53,041	54,685
Property costs	2,220	-	2,220	16,373
Ministry Expenses	2,475	18	2,493	1,327
Quota (Diocesan and Denomination)	-	-	-	925
Insurance	311	-	311	423
Legal & Professional Fees	1,983	-	1,983	1,010
Weekend Away	1,089	-	1,089	-
Other costs	1,894	-	1,894	1,066
	<u>63,013</u>	<u>18</u>	<u>63,031</u>	<u>75,809</u>

**3 Transactions with related parties**

Rev. Dr. Peter Sanlon served as the church leader and was paid £33,000 inclusive of pension (2021: £33,086) for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £17,400 (2021: £18,292) for rent and £3,200 (2021: £3,307) for water & council tax in respect of the provision of accommodation (which is customary for ministers) to Rev Dr. Peter Sanlon who is the church leader so that he could better perform his duties. This rent payment was made under a leaseback arrangement with Rev. Dr. Peter Sanlon as is permitted in the governing document under section 6.5.

There were no other transactions with trustees or related parties during the year.

EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2022

4 Movement of funds

	Balance at 1 July 2021	Receipts £	Payments £	Transfers £	Balance at 30 Jun 2022 £
<b>General funds</b>	74,657	65,000	(63,013)	-	76,644
<b>Designated funds</b>					
Church Weekend Away Fund	-	360	-	-	360
	<u>74,657</u>	<u>65,360</u>	<u>(63,013)</u>	<u>-</u>	<u>77,004</u>
<b>Restricted funds</b>					
Pastoral Support Fund	-	300	-	-	300
Minister Training Fund	1,533	-	(18)	-	1,515
	<u>1,533</u>	<u>300</u>	<u>(18)</u>	<u>-</u>	<u>1,815</u>
Total funds	<u>76,190</u>	<u>65,660</u>	<u>(63,031)</u>	<u>-</u>	<u>78,819</u>

**Restricted Funds**

Minister Training Fund is to be used for the training expenses of Ministers

**Tunbridge Wells Presbyterian Church**

England & Wales - Charity number 1179073

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# Accounts

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# Emmanuel Anglican Church - Tunbridge Wells

Report and Accounts  
Year ended 30 June 2021

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

**LEGAL & ADMINISTRATIVE DETAILS**

**FOR THE YEAR ENDED 30 JUNE 2021**

ADDRESS FOR CORRESPONDENCE	41 Broadmead Tunbridge Wells TN2 5NE
GOVERNING DOCUMENT	CIO Constitution Registered 5th July 2018
CHARITY REGISTRATION NUMBER	1179073
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Rev. Dr. Peter T. Sanlon (Chairman) Mr. Patrick Crowley Resigned 30/07/2020 Mr. James David Dowding Appointed 21/07/2020, Resigned 31/01/2022 Mr. David G. Gazzard Appointed 03/02/2022 Rev Richard James Rowland Paice Appointed 06/08/2020, Resigned 31/03/2022 Mr. Andrew John Tyler Appointed 17/02/2021
INDEPENDENT EXAMINER	Lisa Darby ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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Page 6	Statement of Assets & Liabilities
Pages 7-8	Notes to the Accounts

## **EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 30 JUNE 2021**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30th June 2021

#### **Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

- a) to advance the Christian faith, primarily but not exclusively, within the Tunbridge Wells and the surrounding neighbourhood
- b) Other charitable purposes as shall, in the opinion of the trustees, put into practice the Christian faith including, but not limited to, the relief of need, hardship, sickness and the provision of Education and social welfare.

The trustees note that the Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. The Emanuel Anglican Church Tunbridge Wells; its trustees, officers and members are committed to the restoration of those New Testament principles. It is not alone in this, it is one of many Churches in the area, country and all over the world that is re-discovering the excitement of knowing Jesus Christ. The vision is to see the people come into this experience of knowing Jesus as their Lord, Saviour and friend.

#### **Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

Throughout the year – except when obliged to hold online services - the church has met in the buildings of the Number One Community Trust (Number One) on the Showfields Estate in Tunbridge Wells, under a Hiring Agreement between Number One and EAC dated 8th March 2018. This agreement also covered the Café/Lounge area and the Main Hall if needed. When social distance was needed due to guidance we used the larger Hall, rather than library and suspended children's activities.

EAC sought to provide extra online activities during the lockdown season – daily morning and evening services in weekday, a reading group and WhatsApp groups all were added to activities. As soon as it was safe to do so we were meeting again in person, with due regard to safety.

The toddler group did not meet during the year the petty cash balance was deposited in the general funds of the Charity after year end.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

The Trustees are deeply conscious that the establishment of EAC has been a Spiritual journey and we continue in our prayers in faith that the Lord will continue to bless us in the future.

#### **Financial review**

During the year, income increased slightly to £82,485 and expenditure also increased by £21,239 to £75,809. This has resulted in a decrease in net receipts from £27,641 to £6,675. The cash held by the charity has increased by the £6,675 to £76,190 of which £74,657 is unrestricted and can be used for any charitable purpose.

### **Reserves policy**

The Trustees are conscious of the need to maintain budgetary control and regular reports are considered. Finances are considered to be satisfactory for the church's needs and many thanks are due to all in the congregation who have committed to regular giving. In addition, various items of equipment and furnishings have been given to the church which has greatly relieved the set-up costs.

The trustees have determined that the charity should aim to hold adequate amounts of unrestricted cash so that the charity could continue to operate should income and / or expenditure vary adversely. The trustees believe it is prudent to hold at least 6 months running costs in reserves at all times which would equate to approximately £37,000. At the year end, the charity held unrestricted cash of £74,657 and the trustees have assessed this to be adequate.

### **Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New, suitably qualified, trustees are recruited and appointed by the existing trustees by a majority vote. The day-to-day management of the church is delegated to the Church Council, which includes some trustees and elected members from the congregation.

### **Risk Statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks. □

### **Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Approval**

This report was approved by the trustees and signed on their behalf by:

Rev. Dr. Peter Sanlon

Date: 4 May 2022

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

I report to the trustees on my examination of the accounts of Emmanuel Anglican Church - Tunbridge Wells ('the charity') for the year ended 30th June 2021 on pages 5 to 8 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Lisa Darby ACA**

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 9 May 2022

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 JUNE 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>Income receipts</b>					
Donations, legacies and grants		63,234	-	63,234	82,211
Gift aid receipts		19,017	-	19,017	-
Other		234	-	234	-
<b>Total receipts</b>		<u>82,485</u>	<u>-</u>	<u>82,485</u>	<u>82,211</u>
<b>Payments</b>					
Payments in relation to charitable activities undertaken directly	2	75,421	388	75,809	54,570
<b>Total payments</b>		<u>75,421</u>	<u>388</u>	<u>75,809</u>	<u>54,570</u>
<b>Net movement in funds</b>		7,063	(388)	6,675	27,641
Cash funds as at last year end		67,594	1,921	69,515	41,874
<b>Cash funds at this year end</b>	A	<u>74,657</u>	<u>1,533</u>	<u>76,190</u>	<u>69,515</u>

The notes on pages 7 -8 form part of these accounts.

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 JUNE 2021**

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
<b>A Cash funds</b>				
Cash at bank with immediate access	74,386	1,533	75,920	69,245
Petty cash	270	-	270	270
	<u>74,657</u>	<u>1,533</u>	<u>76,190</u>	<u>69,515</u>
<b>B Other monetary assets</b>				
Gift aid due to charity	5,170	-	5,170	17,596
Prepayment for 2022 weekend away	-	-	-	203
Other debtors	26	-	-	-
	<u>5,196</u>	<u>-</u>	<u>5,170</u>	<u>17,798</u>
<b>C Liabilities</b>				
Free Church of England quota	-	-	-	800
Fee for Independent Examination	720	-	720	552
Accruals	307	-	307	99
2019/20 minister housing costs	-	-	-	1,109
Payroll liabilities	543	-	543	381
	<u>1,570</u>	<u>-</u>	<u>1,570</u>	<u>2,941</u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Valuation £
Church Equipment	General Fund	4,160
Garden Office	General Fund	11,231

Church Equipment has been included at its current value as estimated by the trustees.

The Garden Office was built during the year at the property of Rev. Dr. P Sanlon for his use as an alternative to renting office space. It is included at cost but will be reduced in value over the next 3 years based on the equivalent office rental cost.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by date  
 Rev. Dr. Peter Sanlon 4 May 2022

The notes on pages 7 -8 form part of these accounts.

**EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2021**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>2 Payments in relation to charitable activities undertaken directly</b>				
Employment costs	54,685	-	54,685	38,822
Property costs	16,373	-	16,373	7,322
Ministry Expenses	939	388	1,327	4,984
Quota (Diocesan and Denomination)	925	-	925	-
Insurance	423	-	423	399
Legal & Professional Fees	1,010	-	1,010	2,142
Weekend Away	-	-	-	453
Other costs	1,066	-	1,066	448
	<u>75,421</u>	<u>388</u>	<u>75,809</u>	<u>54,570</u>

**3 Transactions with related parties**

Rev. Dr. Peter Sanlon served as the church leader and was paid £33,086 inclusive of pension (2020: £33,972) for serving in that capacity, not for serving as a trustee; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £18,292 (2020: £4,850) for rent and £3,307 (2020: £nil) for water & council tax in respect of the provision of accommodation (which is customary for ministers) to Rev Dr. Peter Sanlon who is the church leader so that he could better perform his duties. This rent payment was made under a leaseback arrangement with Rev. Dr. Peter Sanlon as is permitted in the governing document under section 6.5.

Rev. Dr Peter Sanlon was also provided with a garden office during the year at a cost of £11,231 so that he could better perform his duties and this is included at cost in the Statement of Assets and Liabilities.

There were no other transactions with trustees or related parties during the year.

EMMANUEL ANGLICAN CHURCH - TUNBRIDGE WELLS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2021

4 Movement on designated, restricted funds

	Balance at 31 Dec 2020	Receipts £	Payments £	Transfers £	Balance at 31 Dec 2021 £
<b>General funds</b>	67,594	82,485	(75,421)		74,657
	<u>67,594</u>	<u>82,485</u>	<u>(75,421)</u>	<u>-</u>	<u>74,657</u>
<b>Restricted funds</b>					
Minister Training Fund	1,921	-	(388)	-	1,533
	<u>1,921</u>	<u>-</u>	<u>(388)</u>	<u>-</u>	<u>1,533</u>
Total funds	<u>69,515</u>	<u>82,485</u>	<u>(75,809)</u>	<u>-</u>	<u>76,190</u>

**Restricted Funds**

Minister Training Fund is to be used for the training expenses of Ministers