



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2023 **Period start date** **To** 31/03/2024 **Period end date**

Charity name: Cylch Meithrin Cwm Gwyddon

Charity registration number: 1179067

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To provide quality pre-school provision for 2 to 4 year old children through the medium of Welsh, learning through play in a happy, secure environment.</p> <p>Following our conversion to a CIO, we were re-registered with CIW (Registration Number W15/00002159) as from 4 May 2020.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The children's wellbeing and happiness is very important to us. We endeavour to provide quality learning experiences for the children in a fun way. We help to support them and plan activities to meet their needs and development, encouraging personal and social development, looking after each other and promoting diversity.</p> <p>During the year the children have been very busy with their indoor and outdoor activities. They have enjoyed celebrations for Harvest, Diwali and many more cultural and seasonal celebrations. By way of example, the children made hearts as part of Dydd Santes Dywnwen celebrations.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievement has been seeing the children happy, grow in confidence, and have lovely learning experiences during their time with us. Our staff worked hard and enjoyed helping children develop new skills and made sure the children's wellbeing is a priority.</p> <p>This year we relocated to a new, purpose built site in Cwmcarn alongside Ysgol Gymraeg Cwm Gwyddon. Our strong relationship with the school continues, and this has been particularly beneficial in supporting the transition of our children from our setting to school nursery through face-to-face transition opportunities.</p> <p>The childcare offer has been very successful. The eligible children attend our sessions in the morning before having their lunch (supervised by the school) and attending school nursery in the afternoon. At the old site, our staff would take children by walking bus to school on same site. Since being at the new site, school staff come to collect the children.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees regularly review the finances as part of the effective stewardship of the Cylch.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A small amount is kept in reserve for expenses we may have. We do not have a formal policy on reserves. This is something we remain committed to introducing in the future.
Amount of reserves held	Para 1.22	None.
Reasons for holding zero reserves	Para 1.22	All income is applied to the charity's purposes.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The main source of funding are fees for children attending the setting.</p> <p>We provide the childcare offer and Taxfree childcare, which is very successful for parents and carers to be able to work, confident their children are happy and well looked after.</p> <p>We have received some grant funding to support specific projects / items of expenditure.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charity Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointment at Annual General Meeting (or Extraordinary General Meeting), with nominations by parents or carers or following applications received following advertisements. Details of how to volunteer to become a trustee are also included in every parent pack given when new children start at the setting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We operate an induction and training programme for all new trustees, supported through provision provided by Mudiad Meithrin. Our policies also provide for ongoing training of trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Cylch Meithrin Cwm Gwyddon is a member of Mudiad Meithrin.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cylch Meithrin Cwm Gwyddon
Other name the charity uses	
Registered charity number	1179067
Charity's principal address	Cylch Meithrin Cwm Gwyddon c.o. Ysgol Gymraeg Cwm Gwyddon Prince of Wales Industrial Estate Cwmcarn NP11 5AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Craig Griffiths	Chair	01/04/2023 - 09/02/2024	
2	Kate Colclough	Vice Chair		
3	Rhodri Harries	Secretary		
4	Angela Davies	Treasurer	01/04/2023 - 09/02/2024	
5	Lauren Taylor	Vice Treasurer		
6	Cerian Sharp	Responsible Individual		
7	Stacey Johnson	Staff Engagement Trustee		
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C S Griffiths

Full name(s)

Craig Steven Griffiths

Position (eg Secretary,
Chair, etc)

Trustee

Date

29.01.2025

Cylch Meithin Cwm Gwyddon

Income and expenditure

Year ended 31st March 2024

	£	£
<i>Income</i>		
Fees	31,314.50	
Grants	1,305.22	
Other	-	
		32,619.72
<i>Expenses</i>		
Salaries, PAYE	32,016.80	
Supplies, equipment etc	2,999.07	
		35,015.87
<i>Surplus</i>		<u><u>- 2,396.15</u></u>

Reconciliation:

<i>Bank movement</i>	- 1,593.26
<i>Petty cash movement</i>	- 757.61
<i>PAYE</i>	- 45.28
	<u><u>- 2,396.15</u></u>
	0.00



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Cylch Meithrin Cwm Gwyddon

On accounts for the year
ended

31/03/2024

Charity no
(if any)

Set out on pages

1

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 16/01/2025

Name:

Paul Stanford-Williams

Relevant professional
qualification(s) or body:

ACMA

Address:

Unit c, 271-273 High Street

Blackwood NP12 1AW

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There has been a discrepancy in the brought forward cash balance. This has been reviewed and I am satisfied that the discrepancy relates to errors in record keeping in respect of fees owed being treated as fees received, hence duplicating cash receipts. Controls now in place, including a reconciliation to the actual cash held will prevent this recurring.