

ACTON BAPTIST CHURCH

England & Wales - Charity number 1179061

Details

Status Registered

Legal form CIO

Registered 2018-07-04

Register [View on the Charity Commission register](#)

Contact

Address Acton Baptist Church
12 Church Road
London
W3 8PP

Phone 02089923963

Email contact@actonbaptistchurch.co.uk

Website www.actonbaptistchurch.co.uk

Activities

Objects: THE PRINCIPAL PURPOSES OF THE CHURCH ARE:- 3.1.1 THE ADVANCEMENT OF THE CHRISTIAN FAITH ACCORDING TO THE PRINCIPLES OF THE BAPTIST DENOMINATION. 3.1.2 THE CHURCH MAY ALSO ADVANCE EDUCATION AND CARRY OUT OTHER CHARITABLE PURPOSES IN THE UNITED KINGDOM AND/OR OTHER PARTS OF THE WORLD.

Activities: We are an enthusiastic and multi-cultural family church open which anyone may attend. Our worship is a mix of modern and traditional and our bible teaching programme encourages the pursuit of deeper spiritual relationship and become the people we were made to be. We have a thriving childrens work and operate the Living Room, a youth project which is open to teenagers of all faiths and none.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£144,270	£128,239	-	-
2023-12-31	£117,034	£88,078	-	-
2022-12-31	£114,674	£100,552	-	-
2021-12-31	£103,592	£198,982	-	-
2020-12-31	£121,820	£481,207	-	-

Trustees

Name	Role	Appointed
Carol Olivia Sears		2020-03-08
Elizabeth Funmilayo Salako		2024-03-24
FRANCES BELLIS		2018-07-04
Guy Russell William Sears		2018-12-07
JOSEPHINE CHOJI-DAVOU		2018-07-04
Janet Ann Neasham		2020-03-08
John Anthony Robson		2021-03-21
Laura Claire France Kellard		2019-03-10
Lydia Antoniou		2025-05-11
Richard Bellis		2022-03-13
SARAH JANE ROBSON		2018-07-04
Syreta Claire Boost		2023-03-26

ACTON BAPTIST CHURCH

England & Wales - Charity number 1179061

Accounts



Acton Baptist Church CIO

Annual Report and Accounts for 2024

This is the annual report of Acton Baptist Church CIO ("ABC") covering the 12-month period to 31 December 2024.

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[Reference and administrative details](#)

Charity name	Acton Baptist Church CIO
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Registered charity number	1179061
Charity's principal address	12 Church Road, Acton, London, W3 8PP

Structure, governance and management

The church is a Charitable Incorporated Organisation. Its governing document is an association constitution based principally on the model agreed for member churches of the Baptist Union of Great Britain. Trustees are drawn from the membership and elected by them in a secret ballot. Any person wishing to serve must be nominated by two other members. The offices of church secretary and treasurer are chosen by the Trustees from amongst themselves but are in practice confirmed in a general meeting. Any Minister for the time being is a Trustee.

Names of charity trustees who manage the church (in alphabetical first name order)

Name	Office (if any)	Dates if not acted for whole year
Carol ("Carlie") Sears		
Elizabeth Salako		Appointed 24/3/24
Frances Bellis		
Guy Sears	Treasurer	
Jan Neasham		
John Robson		
Josephine Choji-Davou		
Laura Kellard		
Lydia Antoniou		Appointed 11/5/25
Michael Drake	Minister	Resigned 27/4/25
Richard Bellis		
Sarah Robson	Church Secretary	
Syreta Boost		
Valerie Drake		Resigned 24/3/24

Name of trustees holding title to the properties belonging to the charity

Trustee name	Dates acted if not for whole year
London Baptist Property Board Limited	

Aims and purposes

Acton Baptist Church has operated as a church at its current location in Church Road, Acton since 1864. The principal purpose of ABC is the advancement of the Christian faith, which is fulfilled in and from our buildings, and through the work and contributions of our members. ABC is in membership of the Baptist Union of Great Britain and the London Baptist Association.

Objectives and activities

The Minister, elected Charity trustees and staff, together with the membership, are committed to enabling as many people as possible to hear about the Christian faith and to be able to worship as a community at our church.

Public benefit

The charity trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We seek to enable any person to explore and live out their faith regardless of whether they are members of the church.

Our services and activities are open to any person to attend, whether in person or online, and our work with children and young people, including through the Living Room project, do not require those children and young people or their parents or guardians to have any faith or to be members of the church.

In addition, we are fortunate to have good-sized halls that can be made available for a variety of community activities and events. Our rental income includes hiring out the buildings to another church for its own services and to a variety of groups providing gymnastics and exercise groups to the community at large.

We have a prohibition against the consumption of alcohol within any of the church buildings (save within a service or devotional activity by other churches), and we do reserve the right to refuse to rent our property for political, religious or community activities which we think are not consistent with our objectives or which otherwise might run contrary to our desire to play our part in building up a diverse, inclusive and peaceful community of peoples of all faiths and of none in our locality.

Strategy

The church continues to offer the service via live stream and in person with an average of about 50 people attending in person and 3 on live stream. Google Meet is used occasionally for prayer sessions and for people to share. Once a month the church aims to run a prayer session to pray for the local community.

Retirement of our Minister, post-year end event

After the year-end and as expected and planned, on 27 April 2025, Rev. Mick Drake retired as our Minister, and consequently as a trustee. We shall use our report next year more fully to record his service over the 32 years of ministry. Safe to say, he, and his wife, will be sorely missed and we are enormously indebted to him for his unwavering commitment to God and the members of this church. The trustees and members are now engaging with the search process for a new Minister.

Church services and outreach

We hold a public church service at 10:30am on every Sunday in our sanctuary. We take communion together as a church at least once a month now during the Sunday service.

In the year, we ran groups for children every Sunday as needed. Creche is provided for the under 3's.

There continues to be a greater openness for different individuals to share testimony during the service by coming up to the front. Thanks to the husband of our then student placement we often had live music once a month in the first half of the year and we are very grateful to the musicians who joined us for those days.

We continue to have a wide group of members leading services and this has both shared the workload but more importantly has provided opportunities for a more diverse set of songs and artists to be used - reflecting better the diverse membership of the church.

Individuals are encouraged to preach (especially those who have taken part in the preaching course), again reflecting the diverse nature of the church.

As mentioned above, all are welcome to attend our Sunday service.

Periodically, we have joined with other churches in the near neighbourhood for joint services. The offering went to one of the third party causes identified in the restricted funds.

We baptise in accordance with the Principles of the Baptist Union so would want to know that the person, whether adult or young person, has made a deliberate decision for themselves. We are fortunate to have a baptistry built in and have in the past baptised adults from other churches; we held no baptisms in 2024. We have held no funerals in church this year.

Student placement

We had a student placement from Spurgeon's College for 3 years. Our student was able to gain experience in all areas of ministry, the placement ended in June 2024 and we are very grateful for all that she brought to us during those years. She successfully passed her placement module and completed her course.

Discipleship mentoring

The church offers discipleship mentoring on a one-to-one basis as and when it is needed. The material covers the basic doctrines of the Christian faith. We have taken two people through a discipleship course in 2024. We do not limit the course to members, the nature of the course is that we expect those who are interested would be at least regular attenders. Members and friends do also use external discipleship training and resources.

Prayer

It is encouraging to be able to meet again for prayer during the Sunday service. There have been regular opportunities to pray over Google Meet during the year and at other organised events during the week. We now hold a regular monthly Sunday evening prayer meeting which is open to all, this is usually led by one of the church leaders and alternates between meeting on Google meet or at the church.

Preaching Course

The Minister has been running preaching courses to enable members to develop skills in this area. In 2024, one course took place and 5 people attended. This course has resulted in a number of different people preaching at Acton Baptist Church on Sunday mornings and in other churches.

Pastoral care

Pastoral care is administered in a number of different ways.

The Minister regularly visits those members and long-term friends of the church who are housebound. There are also people admitted to hospital and those who are suffering from long- or short-term illness. The Minister will also visit those on request on a very wide range of pastoral concerns. During 2024 a lot of the Minister's pastoral care has been in person, some has been given via telephone; the wider church leadership team also keep in touch with more vulnerable members and regular attenders by visiting and by phone. This is in addition to the informal friendship and support groups that happen between members themselves independent of church structures.

Some deacons also have people they telephone regularly from the lists formed in covid to ensure vulnerable members are cared for.

Pastoral care is also carried out in the House Groups.

House Groups

House-based groups continue to be an effective way for people to meet to study the Bible, pray for each other's needs and have fellowship. There are three groups that meet regularly.

The West Ealing group usually met every two weeks on Thursday at a member's home; the Central Acton group were meeting on Thursday afternoon at the church but this has now ceased; the North Acton group met weekly on Tuesdays in a home; and, the South Acton group meet virtually mid-week on different days.

Lent

The members were encouraged to follow a series of guided devotions from a Church Of England Lent series. Booklets were given to all members and attenders. Booklets for children were also available. It allowed members to share thoughts around the themes in the lead up to Easter.

Church weekend at home 23rd November

We ran a day to which members and regular attendees were invited. The day consisted of teaching sessions, group discussions, prayer, craft, games and worship. 30 people attended the day.

Advent

The membership collectively was encouraged to follow a series of guided devotions from the Bible app entitled “Down to Earth” or via website links. The series was designed by the LICC. It allowed members to share thoughts around the themes in the lead up to Christmas.

Table Tennis

A table tennis club is run every other Tuesday for an hour. All levels of ability are encouraged to play.

Membership

At the year's end, there were 71 members of the church.

Children and Young people

Amongst the Trustees, the Children's and Youth Coordinator oversees the young people's and children's works. Volunteer members run the Sunday School curriculum and Sunday groups.

Safeguarding

The Trustees are ultimately responsible for safeguarding. The Church has a Safeguarding Policy which is kept under review. Though a few weeks' after the end of the year in review, our most recent safeguarding training took place in early January 2025.

We believe it is the responsibility of all members of Acton Baptist Church to make sure that all children, young people and vulnerable members of the church are kept safe.

Family Community Days

ABC Church has hosted three successful family days this year, one per term. These events are designed to engage with local families and offer a welcoming space for the community. Activities include crafts, face painting, play equipment, fun games, and dancing for children. We also provide tea and cakes for adults, allowing them to relax while their children play.

The family days are offered free of charge as a way of giving to the community. We're pleased to report that attendance has steadily grown, with 40 children and 30 carers at our most recent event. The group of attendees reflects the rich diversity of our local community. We have built strong relationships with our neighbours through these initiatives.

Christmas Tree Event

One of the family days was part of our Christmas Tree Event. We invited the organisations who hire our buildings to decorate a Christmas tree. We were delighted to have nine trees displayed, including those we decorated. Each group provided a description of their organisation's work, and visitors enjoyed walking through our festive "forest" of trees.

In addition to the Family Community Days, as we celebrated Christmas, we opened the church on 21st December inviting the local community of all ages young and old to view the trees and enjoy tea, cakes, and art activities. This happy event was well-attended, with 35 adults and 20 children.

Living Room 2024

The Living Room continued to provide safe, enjoyable spaces for young people to spend some of their free time in the centre of Acton during 2024. We ran two clubs in our base in the halls of the church and one on the street as a pop-up club. We also went into Ark Acton Academy to facilitate games and conversation with year 7s and 8s. This is for all high school aged students.

Toy Library

We made the decision to close the Toy Library during the year as it was requiring a disproportionate time from the Church Secretary to keep it going as she had been since we took it over. We transferred the small balance from the designated fund into the unrestricted reserves as the year ended.

Building usage

The church owns its own buildings and the legal titles to these are held by the London Baptist Property Board Limited.

The sanctuary and the halls are of generous size and allow the church both for its own benefit and for wider community benefit to carry on any of the activities it wishes to.

The buildings are a source of significant expense in terms of running costs and day to day maintenance but, in normal years we have received income from the hiring out of the halls which offset the running costs and day to day maintenance. The sanctuary area continues to be used by ABC and also two other faith communities as well as a gospel choir. At the year-end, hirers of the halls use the space most days of the week in term times. We continue to welcome rentals for community activities to be carried on in the church halls.

Solar

As reported last year, the church was awarded a grant by the London Borough of Ealing as part of a Green initiative. A major building project this year was the implementation of a solar (PV) installation. The 10kW solar array was fitted on our roof in Summer 2024 significantly benefited by

the £10,000 grant which was received from the L B Ealing during the year and for which the church is very thankful. Along with the inverter/charger and 7.5kWh of batteries, we are already seeing a significant reduction in bills mainly from a reduction in the need to buy electricity but also in small part from export.

Church Kitchen/servery

Another building project was the commencement of the work to install a servery within the sanctuary better to provide refreshments (rather than meals) in that area. Plans were well advanced at the year end, and the first contract signed.

Finance

The continued impact of the high costs and some possible impacts from the cost of living on giving were the most significant negatives in a year marked for the generosity of some large one-off gifts. We remain very grateful to all those who have given gifts to the work of ABC, believing as we do that even the smallest gifts can be multiplied in their impact if we are faithful to our purposes.

Overall

The original 2024 budget envisaged a balanced level of receipts and payments, but once again giving was very significantly higher, particularly due to a few generous additional gifts. Payments were much as budgeted, though we have had issues with our electricity and new gas suppliers generating a bill for much of the year till after the year end. Hall hire contributed more than budgeted.

In our 2023 Report and accounts we stated that church made a voluntary disclosure (to HMRC) concerning tax arising from our error in the payroll treatment of a benefit in kind over many years. This was made on 9 January 2024. After this year end (26 March 2025) we received an acknowledgement and a proposal setting out back income tax and NIC plus interest. We have agreed to pay £787 contractually in total for years 2017/18 through to 23/24 and to make a voluntary payment for 2017/18 of £153. The total appears in the liabilities.

The pension deficit

During the year the Baptist Union Pension Scheme trustees completed the buyout of the DB scheme and so at the year end the church no longer had any obligation to make good any liability as an employer under that scheme, and it will not in the future.

The 2024 financial results

The accounts are set out around three types of funds for transparency –

- (i) the unrestricted funds (the general reserves) belonging to the church and free to use for any purpose,
- (ii) the designated funds which consist of amounts earmarked for a project or purchase, but which can be reallocated to the general reserves if needed; and,
- (iii) the restricted funds, which have been donated for a specific purpose or represent a collection made in church to support a third-party charity.

As regards the unrestricted and designated funds, the total receipts were £120,992 and total payments £104,090. The principal sources of income are offerings from church members and attendees (£61,234 before any Gift Aid) and hall hire (£26,169). The availability of relatively high interest

rates meant that there was a receipt of £5,525.47 in interest. All Gift Aid has been recovered in the year for donations up to 9 December 2024 and for GASDS (cash collections) up to 5 April 2024.

The church has no loans, whether secured or not, and has not given a guarantee.

Reserves Policy

The church looks to keep at least £50,000 in unrestricted reserves at any time as that is approximately 9 months' worth of general expenditure based on the past and expected needs. This excludes expenditure on the building outside of minor maintenance and upkeep and expenditure in designated funds. At year end the general reserves (being unrestricted and designated) stood at £142,282.

Additionally, the policy aims to have a current year's projected ordinary expenditure (£73,067) covered by the total of the unrestricted funds plus the value of any unclaimed but quantified gift aid and any advances. As at year end, that total cover figure was 158% (where 100% is the minimum reserves requirement).

On either test the church is meeting its reserves policy. The Trustees recognise that over-reserving may not be good stewardship but in 2025 there are risks and capital needs too, identified below. The policy was last reviewed in January 2025 and for 2025 will be simplified to a requirement to hold £60,000 in cash.

For 2025, the principal financial risks and needs relate to:

- (i) the retirement of our Minister for the past 32 years who leaves in April 2025; whilst in budget terms the likelihood that no replacement will be in post before 2026 means salary and other costs will be lower than in 2024. However it is also a time of change and that could impact membership levels and giving. The deacons will actively manage the search and interregnum;
- (ii) an unbudgeted need to expend significant sums on an unexpected repair to our buildings, and possible expenditure on the Manse ahead of any newly appointed Minister;
- (iii) the dependence on a sub-set of our members for significant proportions of the offerings - however this situation has commonly existed with some households being in higher paid jobs at times;
- (iv) the need during 2025 for the Living Room to identify more grants or donations. Again this is not presently seen as a significant risk. The Living Room Project, whilst not legally separate, aims to be self-funding. This was identified as a risk last year, but in the event only a small deficit of payments over receipts was experienced. The Living Room's reserves will be sufficient to cover its expenses in 2025 given the known level of support to date; it continues to actively seek fresh external financial support and whilst there is no Minister (and for at least 12 months), a contribution from general reserves to the staff costs has been budgeted at some £8,000 for 2025.

In any event, the Trustees do not consider these are risks that might threaten the ongoing solvency and sustainability of the church for the year ahead. The Trustees have insurance policies in place for a prudent range of perils, including employer and public liability.

Our staff and volunteers

Rev Michael Drake continued to serve as our Minister. He is the only full-time appointment and the only paid Trustee. The other Trustees do not receive any pay or expenses for their roles. None of the Trustees provide paid services or goods directly or through associated businesses.

The two other employees at year-end are permanent 15 hour per week youth workers for the Living Room. We aim to meet or exceed London Living Wage hourly rates.

We are also fortunate to have many volunteers. We estimate 16 individuals gave their time to further the work in different ways. This number is in addition to the unpaid Trustees and employees. We are very grateful to all for their tireless work in such a difficult year.

Declarations

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees

Signature	 <small>Sarah Robson (May 28, 2025 20:04 GMT+1)</small>	 <small>Guy Sears (Jun 6, 2025 10:52 GMT+1)</small>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	Jun 6, 2025	

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACTON BAPTIST CHURCH CIO

I report to the trustees on my examination of the accounts of Acton Baptist Church CIO ("the charity") for the year ended 31 December 2024 on pages 13 to 20 following.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lisa Darby

Lisa Darby (Jun 9, 2025 11:03 GMT+1)

Lisa Darby FCA

Stewardship

1 Lamb's Passage

LONDON

EC1Y 8AB

Date: Jun 9, 2025

The Receipts and Payments Accounts for Acton Baptist Church CIO (charity number 1179061)
for the period 1 January 2024 to 31 December 2024

These accounts have been prepared on a receipts and payments basis and consist of:

1. Section A - Receipts and Payments - there are no endowment funds
2. Section B - Statement of Assets and Liabilities as at 31 December 2024 – there are no other monetary assets or investment assets so sections B2 and B3 of the reporting template are excluded
3. Section C - Notes and further information

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total 2023
A1 Receipts	£	£	£	£	£
Offerings and donations	61,233.67			61,233.67	63,267.55
Tax recovered	18,970.33		3,537.50	22,507.83	8,810.83
Fundraising, grants and refunds	67.50	10,000.00	8,680.00	18,747.50	8,133.15
Interest on bank accounts	4,551.04		974.43	5,525.47	4,677.56
Donations for Living Room			9,355.00	9,355.00	8,986.36
Giving for 3rd parties funds			731.68	731.68	691.44
Activities (hall hire and Toy Library)	26,169.00	0.00		26,169.00	22,467.00
Gross receipts	110,991.54	10,000.00	23,278.61	144,270.15	117,033.89
A2 Asset and investment sales					
	0.00	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00
Total receipts	110,991.54	10,000.00	23,278.61	144,270.15	117,033.89

Section A - Receipts and Payments

A3 Payments					
Salaries and pensions	-36,114.88		-21,522.00	-57,636.88	-46,810.67
Outside speakers	-657.00			-657.00	-1,092.00
Payroll costs	-162.00		-324.00	-486.00	-156.60
Heat, water, council tax and light	-15,314.67			-15,314.67	-10,062.09
Internet and phone	-1,148.20			-1,148.20	-842.27
Supplies and consumables	-468.86		-92.97	-561.83	-473.39

<i>Books and teaching materials purchased</i>	-248.95			-248.95	-122.48
<i>Conferences, regionals, events and courses</i>	-1,164.30		-17.67	-1,181.97	-470.00
<i>Subsistence, drinks & meals</i>	-216.14		-406.54	-622.68	-642.08
<i>Travel incl car costs</i>	-682.54			-682.54	-657.30
<i>Outreach and publicity (incl pcopy)</i>	-1,184.75		-90.00	-1,274.75	-1,013.09
<i>Ministry - Youth projects and trips</i>			-500.18	-500.18	-3,075.30
<i>Other miscellaneous expenses</i>	-245.60	-460.00		-705.60	-210.39
<i>Building repairs and maintenance</i>	-10,360.51			-10,360.51	-7,600.51
<i>Building upkeep incl cleaner</i>	-5,443.28			-5,443.28	-4,445.78
<i>Donations to charities and community projects</i>	-2,442.43		-914.97	-3,357.40	-2,304.40
<i>Bank charges</i>	-61.25			-61.25	-65.00
<i>Insurance and subs</i>	-7,176.39			-7,176.39	-7,287.85
<i>Examination fees</i>	-336.00			-336.00	-336.00
<i>Fundraising</i>			0.00	0.00	-71.43
<i>Building projects</i>		-20,079.08	0.00	-20,079.08	-100.00
Sub total	-83,427.75	-20,539.08	-23,868.33	-127,835.16	-87,838.63

A4 Asset and investment purchases

<i>Assets</i>	-122.98	0.00	-281.04	-404.02	-239.81
Sub total	-122.98	0.00	-281.04	-404.02	-239.81

<i>Total payments</i>	-83,550.73	-20,539.08	-24,149.37	-128,239.18	-88,078.44
<i>Net receipts/payments</i>	27,440.81	-10,539.08	-870.76	16,030.97	28,955.45
A5 Transfers between funds	-18,790.15	18,790.15		0.00	0.00
A6 Cash funds last year end	119,393.20	5,986.83	28,700.45	154,080.48	125,125.03
<i>Cash funds this year end</i>	128,043.86	14,237.90	27,829.69	170,111.45	154,080.48

Section B - Statement of assets and liabilities at the end of the period

<i>Categories</i>	<i>Details</i>	<i>Unrestricted funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>
B1 Cash funds	CAF Bank accounts	21,440.85	6,000.00	6,000.00
	Cash	20.15	0.00	0.00
	Deposit at London Baptist Property Board	106,582.86	8,237.90	21,829.69
	Total cash funds	128,043.86	14,237.90	27,829.69

<i>Details</i>	<i>Fund to which asset belongs</i>	<i>Cost (optional)</i>	<i>Current value (optional)</i>	
B4 Assets retained for the charity's own use	Manse at Cloister Road	Unrestricted	875,000	-
	Church Building and Land at Church Road	Unrestricted	-	-
	Organ at Church Road	Unrestricted	-	-
	Audio visual equipment	Unrestricted		-
	Church chairs	Unrestricted		-
	Living Room project Furniture and equipment	Restricted - Living Room	-	-

<i>Details</i>	<i>Fund to which liability relates</i>	<i>Amount due (optional)</i>	<i>Details</i>	
B5 Liabilities	Tax owed to HMRC for prior years for payroll error	Unrestricted	£940	See narrative report above-



Notes under Section B relating to guarantees and security

- No guarantee has been given by the charity, where any potential liability under the guarantee is outstanding at the date of the statement; and
- no debt is outstanding at the date of the statement which is owed by the charity and which is secured by an express charge on any of the assets of the charity.

The attached notes in Section C below form part of these Receipts and Payments accounts.

The Trustees declare that they have approved these Receipts and Payments accounts on Jun 6, 2025

Signed on behalf of the charity's trustees/directors

Signature	 <small>Sarah Robson (May 28, 2025 20:04 GMT+1)</small>	 <small>Guy Sears (Jun 6, 2025 10:52 GMT+1)</small>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer

Section C – Notes and further information

General

- o *The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.*
- o *General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.*

Further notes on receipts and payments

As noted above, as these accounts are prepared on a receipts and payments basis they do not present a 'true and fair' view of the charity's financial activities and state of affairs.

Within the year some payments, particularly annual subscriptions and insurances, will have been paid to cover periods going into the next year. These vary little from year to year, subject to some inflation increases, and would also have been paid in 2023 for some of 2024. No calculation has been made of the balance of such incrementally changing prepayments and accruals across years.

On the other hand when considering "liabilities", gas that was consumed in 2024 that was billed in 2025 can only be estimated, due to the recalculation of usage by EDF back to September, and the application of some credits and customer service gestures. The estimate of the value of gas used before the year end but unbilled in 2024 is £3,550. This will appear in the 2025 accounts and was not a present liability at year end. The electricity consumption in 2024 that was only billed in 2025 is also subject to post year-end agreed credits and a customer service gesture from Octopus but is estimated at £296. This will appear in the 2025 accounts and was not a present liability at year end.

Gift aid uncollected for 2024 has been submitted before the signing of these accounts and £275 was received across all affected funds. These will be included in the 2025 accounts.

Transactions with Related Parties

- o *Rev Michael Drake served as the Minister of the church and was paid £36,104.88 including Employer Pension contribution (2023: £33,876.60) for serving in that capacity, not for serving as a trustee; this payment is permitted by the charity's governing document.*
- o *In addition, the charity paid £2,760 (2023: £1,437) through payroll to Rev Michael Drake for the cost of electricity and gas bills at the Manse (which is customary for ministers) under the terms of his appointment for the better performance of his duties.*

Part I Restricted funds

These comprise money collected or distributed in the year for the two restricted funds of the charity and for five third-party collections.

The two other restricted funds are:

1. The Building Fund is for gifts (invariably from members of ABC) made specifically to support capital works to repair, maintain or improve the buildings owned by the charity. Receipts in this year comprise gift aid recovered on the prior year giving (£500) and an allocation of interest earned at the bank.
2. The Living Room project is under the day-to-day management of one of the Trustees (who is unpaid) and works with young people in the church premises, on the streets and in schools and receives its funding from specific gifts and grants.

The third party collections are invariably made as specially announced collections at the Sunday service, some of which will be when other churches have joined for unity services or Holy days:

1. Tearfund is registered in England & Wales as a charity (no. 265464) and works to end global poverty.
2. Ealing Foodbank is registered in England and Wales as a charity (no. 1156369) and helps to relieve poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to it.
3. Open Doors - Open Doors with Brother Andrew is registered in England and Wales as a charity (no. 1125684) and supports persecuted Christians throughout the world through prayer and financial support.
4. CAP - Christians Against Poverty is registered in England and Wales as a charity (no. 1097217) and the giving supports work that its volunteers do in the London Borough of Ealing on relieving poverty.
5. Acton Homeless Concern is registered in England and Wales as a charity (no. 1058819) with two drop-in day centres in Acton providing basic needs services and advice and support for homeless and other disadvantaged people

The following table provides details on movements in 2024 in these Restricted funds (the Living Room project is reported upon in more detail in Part III).

	B/Fwd at 1 Jan 2024	Income	Expenditure	C/Fwd at year end
<i>Restricted</i>	£	£	£	£
<i>Building Fund</i>	2,000.00	583.34	0.00	2,583.34
<i>Living Room</i>	26,517.16	21,963.59	-23,234.40	25,246.35
sub-total				27,829.69
<i>Third party collections</i>				
<i>Tearfund</i>	0.00	200.00	-200.00	0.00
<i>Ealing Foodbank</i>	91.65	0.00	-91.65	0.00
<i>Open doors</i>	91.64	193.13	-284.77	0.00
<i>Cap</i>	0.00	145.43	-145.43	0.00
<i>Acton Homeless Concern</i>	0.00	193.12	-193.12	0.00
sub-totals	183.29	731.68	-914.97	0.00

Part II Designated funds

These comprise amounts “earmarked” for a particular purpose but have not been received by the church on terms that they can only ever be used for that purpose. Four such accounts were treated as designated funds during the year.

1. Solar Project: this fund was used during the year to earmark the contractual payments due to the installers once the contract has been signed and the grant from L B Ealing was credited to this account. At year end, with the project complete and paid for, the balance is zero and the fund is closed.
2. Kitchen project: this fund was used during the year to earmark the contractual payments that will become due to suppliers as contractual commitments were made. At the year end, it reflected the expected further payments to one supplier (which in 2025 were slightly less than expected due to specification changes).
3. Parent & Toddler: This fund (identified as P&T legacy in prior accounts and arising before charitable incorporation) recognises sums previously raised from such activities with a hope that in the near term such work could start again with the benefit of such funds. It is intended to review the amount of money to be retained here in 2025.
4. Hall deposits: Deposits held from hirers are placed in a designated fund to recognise their different status; an end of year review returned some deposits to two very-long term hirers, returned a deposit to a hirer which had left and made a £200 donation to Childline for the value of two hirers which have ceased to exist but worked with children.

5. Toy library: the Ealing Toy Library ceased activity in 2024. It had been operated as a designated fund and the balance of £199.65 was transferred to the general reserves at year end.

The following table provides details on movements in the Designated funds

<i>Designated</i>	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
<i>Solar Project</i>	0.00	10,000.00	-16,260.20	6,260.20	0.00
<i>Kitchen project</i>			-3,818.88	12,729.60	8,910.72
<i>P&T legacy</i>	5,327.18				5,327.18
<i>Hall deposits</i>	450.00	0.00	-450.00		0.00
<i>Toy Library</i>	209.65	0.00	-10.00	-199.65	0.00
<i>sub-totals</i>		0.00		18,790.15	14,237.90

Part III Living Room receipts and payments

This section sets out more detailed accounts for the 2024 year of the Living Room Restricted Fund

Receipts		
individuals		7,355.00
churches & trusts		2,000.00
gift aid recovered		3,037.50
fundraisers		680.00
grants		8,000.00
interest		891.09
Total receipts 2024		21,963.59
Payments		
<i>projects and trips</i>		-500.18
<i>staff costs</i>		-21,846.00
<i>training</i>		-17.67
<i>publicity</i>		-90.00
<i>supplies</i>		-92.97
<i>food</i>		-406.54
<i>equipment</i>		-281.04
Total payments 2024		-23,234.40

ACTON BAPTIST CHURCH

England & Wales - Charity number 1179061

Accounts



Acton Baptist Church CIO

Annual Report and Accounts for 2023

This is the annual report of Acton Baptist Church CIO ("ABC") covering the 12-month period to 31 December 2023.

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Aims and purposes

Acton Baptist Church has operated as a church at its current location in Church Road, Acton since 1864. The principal purpose of ABC is the advancement of the Christian faith, which is fulfilled in and from our buildings, and through the work and contributions of our members. ABC is in membership of the Baptist Union of Great Britain and the London Baptist Association.

Objectives and activities

The Minister, elected Charity trustees and staff, together with the membership, are committed to enabling as many people as possible to hear about the Christian faith and to be able to worship as a community at our church.

Public benefit

The charity trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We seek to enable any person to explore and live out their faith regardless of whether they are members of the church.

Our services and activities are open to any person to attend, whether in person or online, and our work with children and young people, including through the Living Room project, do not require those children and young people or their parents or guardians to have any faith or to be members of the church.

In addition, we are fortunate to have good-sized halls that can be made available for a variety of community activities and events. Our rental income includes hiring out the buildings to another church for its own services and to a variety of groups providing gymnastics and exercise groups to the community at large.

We have a prohibition against the consumption of alcohol within any of the church buildings (save within a service or devotional activity by other churches), and we do reserve the right to refuse to rent our property for political, religious or community activities which we think are not consistent with our objectives or which otherwise might run contrary to our desire to play our part in building up a diverse, inclusive and peaceful community of peoples of all faiths and of none in our locality.

Strategy

The church continues to offer the service via live stream and in person with an average of about 50 people attending in person and 3 on live stream.

Zoom is used occasionally for prayer session and for people to share.

As part of the strategy initiatives we outlined in 2021, during this year we:

1. opened the church to the community in the week as a drop in space, which has now moved to monthly on Thursday at Toy Library
2. opened the church mid-week once a month for prayer and worship

Deacon's Retreat

A Deacon's retreat was held in November 2023, the theme was Compassion, looking at God's compassion for us, compassion for each other and compassion for the community.

Church services and outreach

We hold a public church service at 10:30am on every Sunday in our sanctuary. We take communion together as a church at least once a month now during the Sunday service. We run groups for children and young people every Sunday as needed. Since the return to church after the Covid19 pandemic, there continues to be a greater openness for different individuals to share testimony during the service by coming up to the front. We have begun to have live music once a month and we are very grateful to the musicians who join us for those days. We continue to have a wide group of members leading services and this has both shared the workload but more importantly has provided opportunities for a more diverse set of songs and artists to be used - reflecting better the diverse membership of the church.

As mentioned above, all are welcome to attend our Sunday service.

Periodically, we have joined with other churches in the near neighbourhood for joint services. Commonly the offering will go to one of the third party causes identified in the restricted funds.

We baptise in accordance with the Principles of the Baptist Union so would want to know that the person, whether adult or young person, has made a deliberate decision for themselves. We are fortunate to have a baptistry built in and have in the past baptised adults from other churches; we held 1 baptism in 2023. We have held 3 funerals in church this year.

Student placement

We have a student placement from Spurgeon's College for 3 years. Our student was able to gain experience in all areas of ministry, the placement is due to end in June 2024.

Discipleship mentoring

The church offers discipleship mentoring on a one-to-one basis as and when it is needed. The material covers the basic doctrines of the Christian faith. We have taken two members through a discipleship course in 2023. Though we do not limit the course to members, the nature of the course is that we expect those who are interested would be at least regular attenders.

Prayer

It is encouraging to be able to meet again for prayer during the Sunday service. There have been regular opportunities to pray over Zoom during the year and at other organised events during the week. We now hold a regular monthly Sunday evening prayer meeting which is open to all, this is usually led by one of the church leaders and alternates between meeting on zoom or at the church.

Preaching Course

The Minister has been running preaching courses to enable members to develop skills in this area. In 2023 two courses took place and 10 people attended. This course has resulted in a number of different people preaching at Acton Baptist Church on Sunday mornings and in other churches.

Pastoral care

Pastoral care is administered in a number of different ways.

The Minister regularly visits those members and long-term friends of the church who are housebound. There are also people admitted to hospital and those who are suffering from long- or short-term illness. The Minister will also visit those on request on a very wide range of pastoral concerns. During 2023 a lot of the Minister's pastoral care has been in person, some has been given via telephone; the wider church leadership team also keep in touch with more vulnerable members and regular attenders by visiting and by phone. This is in addition to the informal friendship and support groups that happen between members themselves independent of church structures.

Pastoral care is also carried out in the House Groups.

House Groups

House-based groups continue to be an effective way for people to meet to study the Bible, pray for each other's needs and have fellowship. There are three groups that meet regularly.

The West Ealing group usually met every two weeks on Thursday at a member's home; the Central Acton group were meeting on Thursday afternoon at the church but this has now ceased; the North Acton group met weekly on Tuesdays in a home; and, the South Acton group meet virtually mid-week on different days.

Since Covid the frequency of meetings has started to recover although some participation has depended on access to online facilities – which not all members have, despite efforts to get more online.

Membership

During the year we admitted 2 new members into membership and two members died. At the year's end, there were 71 members of the church.

Children and Young people

Creche: Since April 2021 when we returned to our building we have had a new Creche facility in the main sanctuary which has been used weekly ever since we opened. It is a great resource for us. We have a rota, made up of parents and other volunteers who are DBS checked. It is good that we can offer this space to those with young children in which they can relax and listen to the service. We now have a small number of other children aged 3 to 11 years old that meet every Sunday.

Amongst the Trustees, the Children's and Youth Co-ordinator oversees the young people's and children's works. We had a Church Youth Worker who moved away from the area in 2023 and we have not replaced this role; this means the Children's and Youth Co-ordinator and volunteers are running and overseeing the Sunday School curriculum and Sunday groups.

Many of our young people have moved on to University and College and so the Youth Work did not restart when we moved back into our building in 2021, we have been looking at how we can support the youth who are still connected to our Church and our Student Placement worker is involved in this. We have sought to engage with the young people as much as possible during this time via parents, a What's app group which has been used as a way of setting up youth trips outside of church and sending cards.

One of the young people that returned to Church is a key part of our tech team and it has been great to see them learning new skills.

Family day

In 2023, we held another two family days for the community. Both were offered free and aimed at pre-school and primary school children, with around 40 children, parents and carers attending. Activities included face painting, toddler area, craft tables and organised games on the day. The objective of these days is to just show the community how much we care about them. They continue to be very successful and many local families see this as a regular event they want to attend.

Living Room 2024

The Living Room continued to provide safe, enjoyable spaces for young people to spend some of their free time in the centre of Acton during 2023. We ran 2 clubs in our base in the halls of the church; one presently including "Big Questions" - using the Alpha Youth videos - and one for years 9 to 13. We also continued to run our session in the Acton market place. This session has now expanded to provide badminton and a hot chocolate and sometimes a ball game in addition to a game of table tennis. This is for all high school aged students.

Our work in Ark Acton Academy continued. We have supported some students who are on reflection having been removed from their regular classes. We have led discussions with these students on many subjects ranging from behaviour to faith and relationships. Since September we have been in the year 7 playground once a week to help them settle into high school and have a game with them.

In May of last year the Living Room was awarded the Bronze Quality Mark by London Youth. This was a major achievement. It took many months to complete, refining and developing many policies and procedures. London Youth says "The Award is a quality assurance framework that provide youth organisations with a badge of excellence."

During this year we successfully recruited a second part-time member of staff. We have enjoyed being back to our core group of 3. We have also recruited more volunteers while other volunteers have no longer been able to work with us. Our level of activity gives plenty of opportunities for these staff and volunteers to serve the young people of the area. We are always on the look out for more volunteers. We hope to soon start using the kitchen, renovated in 2021, regularly to cook for and with our young people.

In the year ahead we hope to increase our impact in our community as we serve our young people with a full team.

Toy Library

We continue to run the Ealing Toy Library that moved to a monthly model in September 2022 . It runs on the second Thursday of the month. It enables families in the area to regularly borrow and return toys for their children to play with, a service we expect will become more used in the

current economic environment. We operate an online booking system for reservation of the toys. Parents and carers collect them at an allocated time and date.

The toy library opening time also acts as a drop-in centre for members of church or community who may want conversation, prayer or quiet reflection.

Safeguarding

The Trustees are ultimately responsible for safeguarding. The Church has a Safeguarding Policy which is kept under review. Safeguarding training last took place in 2020.

We believe it is the responsibility of all members of Acton Baptist Church to make sure that all children, young people and vulnerable members of the church are kept safe.

Building usage

The church owns its own buildings and the legal titles to these are held by the London Baptist Property Board Limited.

The sanctuary and the halls are of generous size and allow the church both for its own benefit and for wider community benefit to carry on any of the activities it wishes to.

The buildings are a source of significant expense in terms of running costs and day to day maintenance but, in normal years we have received income from the hiring out of the halls which offset the running costs and day to day maintenance. The sanctuary area continues to be used by ABC and also two other faith communities as well as a gospel choir. At the year-end, we had only one long-term hirer of the halls but they use the space most days of the week in term times. We continue to welcome rentals for community activities to be carried on in the church halls.

Finance

The continued impact of the increased energy costs and some possible impacts from the cost of living on giving were the most significant negatives in a year marked for the generosity of some large one-off gifts. We remain very grateful to all those who have given gifts to the work of ABC believing as we do that even the smallest gifts can be multiplied in their impact if we are faithful to our purposes.

Overall

The original 2023 budget envisaged a balanced level of receipts and payments, but in the event giving was very significantly higher, particularly due to a few generous additional gifts. Payments were less than budgeted, principally as energy bills were lower than budgeted, though much of this is a timing issue as our new electricity supplier could not generate a bill for much of the year till after the year end. Repairs were lower than expected. Hall hire contributed more than budgeted.

The church was awarded a grant by the London Borough of Ealing as part of a Green initiative and the plan is that in 2024 solar panels will be installed on the roof; and the grant then claimed. The grant does not form part of a 2023 receipt.

After the year end the church made a voluntary disclosure concerning a relatively small amount of tax arising from the incorrect treatment of a benefit in kind as an expense over many years.

The pension deficit

The church is now responsible for its own obligations and those of the earlier unregistered charity that was Acton Baptist Church in relation to the Baptist Union Pension Scheme. The pension scheme trustees are completing a buyout such that there is no estimated employer debt at the year end or for the foreseeable future.

The 2023 financial results

The accounts are set out around three types of funds for transparency –

- (i) the unrestricted funds (the general reserves) belonging to the church and free to use for any purpose,
- (ii) the designated funds which consist of amounts earmarked for a project or purchase, but which could be reallocated to the general reserves if needed; and,
- (iii) the restricted funds, which have been donated for a specific purpose or represent a collection made in church to support a third-party charity.

As regards the unrestricted funds, the total receipts were £96,084 and total payments £70,899. The principal sources of income are offerings from church members and attendees (£61,267 before any Gift Aid) and hall hire (£22,374). The changes nationally in interest rates meant that there was a receipt of £3,797 in interest. All gift aid has been recovered for donations up to 30 June 2023 and for GADS up to 5 April 2022.

The church has no loans, whether secured or not, and has not given a guarantee.

Reserves Policy

The church looks to keep at least £50,000 in unrestricted reserves at any time as that is approximately 9 months' worth of general expenditure based on the past and expected needs. This excludes expenditure on the building outside of minor maintenance and upkeep. At year end the general reserves stood at £119,393.

Additionally, the policy aims to have a current year's projected ordinary expenditure (£70,930) covered by the total of the unrestricted funds plus the value of any unclaimed but quantified gift aid and any advances. As at year end, that total cover figure was in excess £120,000.

On either test the church is meeting its reserves policy. The Trustees recognise that over-reserving may not be good stewardship but in 2024 there are risks and capital needs too. The policy was last reviewed in January 2024.

For 2024, the principal financial risks and needs relate to :

- (i) an unbudgeted need to expend significant sums on an unexpected repair to our buildings,
- (ii) the dependence on a sub-set of our members for significant proportions of the offerings - however this situation has commonly existed with some households being in higher paid jobs at times,

- (iii) the need during 2024 for the Living Room to identify more grants or donations. Again this is not presently seen as significant. The Living Room Project, whilst not legally separate, aims to be self-funding. This was identified as a risk last year, but a surplus was achieved in 2023 though this was helped by the second post only being filled late in the year. The Living Room’s reserves will be sufficient to cover its expenses in 2024 given the known level of support to date.

In any event, the Trustees do not consider these are risks that might threaten the ongoing solvency and sustainability of the church for the year ahead. The Trustees have insurance policies in place for a prudent range of perils.

Our staff and volunteers

Rev Michael Drake continued to serve as our Minister. He is the only full-time employee and the only paid Trustee. The other Trustees do not receive any pay or expenses for their roles. None of the Trustees provide paid services or goods directly or through associated businesses.

The two other employees at year-end are permanent 15 hour per week youth workers for the Living Room.

We are also fortunate to have many volunteers. We estimate 16 individuals gave their time to further the work in different ways. This number is in addition to the unpaid Trustees and employees. We are very grateful to all for their tireless work in such a difficult year.

Structure, governance and management

The church is a Charitable Incorporated Organisation. Its governing document is an association constitution based principally on the model agreed for member churches of the Baptist Union of Great Britain. Trustees are drawn from the membership and elected by them in a secret ballot. Any person wishing to serve must be nominated by two other members. The offices of church secretary and treasurer are chosen by the Trustees from amongst themselves. Any Minister for the time being is a Trustee.

Reference and administrative details

Charity name	Acton Baptist Church CIO
Registered charity number	1179061
Charity’s principal address	12 Church Road, Acton, London, W3 8PP

Names of charity trustees who manage the church (in alphabetical first name)

<i>Name</i>	<i>Office (if any)</i>	<i>Dates if not acted for whole year</i>
Alison Moore		Resigned 26 March 2023
Carol ("Carlie") Sears		
Frances Bellis		
Guy Sears	Treasurer	
Jan Neasham		
John Robson		
Josephine Choji-Davou		
Laura Kellard		

<i>Name</i>	<i>Office (if any)</i>	<i>Dates if not acted for whole year</i>
Michael Drake	Minister	
Richard Bellis		
Sarah Robson	Church Secretary	
Syreta Boost		Appointed 26 March 23
Valerie Drake		

Name of trustees holding title to property belonging to the charity

<i>Trustee name</i>	<i>Dates acted if not for whole year</i>
London Baptist Property Board Limited	

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature	<i>Sarah Robson</i>	<i>Guy Sears</i>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	18 March 2024	

The Receipts and Payments Accounts for Acton Baptist Church CIO (charity number 1179061)
for the period 1 January 2022 to 31 December 2023

These accounts have been prepared on a receipts and payments basis and consist of:

1. Section A - Receipts and Payments
2. Section B - Statement of Assets and Liabilities as at 31 December 2023 – there are no investment assets or present liabilities so sections B3 and B5 of the reporting template are excluded
3. Section C - Notes and further information

Section A - Receipts and Payments

A1 Receipts	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total 2022
	£	£	£	£	£
<i>Offerings and donations</i>	61,267.55		2,000.00	63,267.55	63,389.14
<i>Tax recovered</i>	8,513.33			8,513.33	16,095.12
<i>Refunds</i>	133.15			133.15	6.40
<i>Interest on bank accounts</i>	3,796.80		880.76	4,677.56	1,228.26
<i>Donations and grants for Living Room</i>			17,283.86	17,283.86	15,199.23
<i>Giving for 3rd parties funds</i>			691.44	691.44	543.43
<i>Activities (hall hire and Toy Library)</i>	22,374.00	93.00		22,467.00	18,212.73
Gross receipts	96,084.83	93.00	20,856.06	117,033.89	114,674.31
A2 Asset and investment sales					
	0.00	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00
Total receipts	96,084.83	93.00	20,856.06	117,033.89	114,674.31

A3 Payments

Salaries and pensions	-33,888.60		-12,922.07	-46,810.67	-50,144.02
Outside speakers	-1,092.00			-1,092.00	-1,806.00
Payroll costs	-156.60			-156.60	-571.85
Heat, water, council tax and light	-9,981.87			-9,981.87	-15,528.00
Internet and phone	-859.51			-859.51	-1,552.03
Office and church supplies and consumables	-382.59		-90.80	-473.39	-394.68
Books and teaching materials purchased	-122.48			-122.48	-204.42
Conferences, regionals, events and courses	-440.00		-30.00	-470.00	-1,875.20
Subsistence, drinks & meals	-378.18		-263.90	-642.08	-276.32
Travel incl car costs	-657.30			-657.30	-734.00
Outreach and publicity (incl pcopy)	-923.09		-90.00	-1,013.09	-838.17
Ministry			-3,075.30	-3,075.30	-220.14
Other miscellaneous expenses	-158.74	-51.65		-210.39	-258.12
Building repairs and maintenance	-7,663.49			-7,663.49	-13,972.27
Building upkeep incl cleaner	-4,445.78			-4,445.78	-4,018.89
Donations to charities and community projects	-1,796.25		-508.15	-2,304.40	-620.71
Bank charges	-65.00			-65.00	-86.00
Insurance and subs	-7,287.85			-7,287.85	-6,569.27
Examination fees	-336.00			-336.00	-336.00
Fundraising			-71.43	-71.43	-54.70
Building projects	-100.00		0.00	-100.00	0.00
Sub total	-70,735.33	-51.65	-17,051.65	-87,838.63	-100,060.79

A4 Asset and investment purchases

<i>AV equipment</i>	-163.94	0.00	-75.87	-239.81	-491.62
Sub total	-163.94	0.00	-75.87	-239.81	-491.62
Total payments	-70,899.27	-51.65	-17,127.52	-88,078.44	-100,552.41
Net receipts/payments	25,185.56	41.35	3,728.54	28,955.45	14,121.90
A5 Transfers between funds				0.00	0.00
A6 Cash funds last year end	94,207.64	5,945.48	24,971.91	125,125.03	111,003.13
Cash funds this year end	119,393.20	5,986.83	28,700.45	154,080.48	125,125.03

Section B - Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds		Designated funds		Restricted funds	
		to nearest £		to nearest £		to nearest £	
B1 Cash funds	CAF Bank accounts	19,600.31		0.00		2,500.00	
	Cash	792.83					
	Deposit at London Baptist Property Board	99,000.06		5,986.83		26,200.45	
	Total cash funds	119,393.20		5,986.83		28,700.45	

Details	Unrestricted funds		Designated funds		Restricted funds	
	to nearest £		to nearest £		to nearest £	
B2 Other monetary assets	Advance to Minister against expense account	300				

Details	Fund to which asset belongs		Cost (optional)		Current value (optional)	
	B4 Assets retained for the charity's own use	Manse at Cloister Road	Unrestricted	875,000		-
	Church Building and Land at Church Road	Unrestricted	-		-	
	Organ at Church Road	Unrestricted	-		-	
	Audio visual equipment	Unrestricted			-	
	Church chairs	Unrestricted			-	
	Living Room project Furniture and equipment	Restricted - Living Room	-		-	

The attached notes in Section C below form part of these Receipts and Payments accounts.

The Trustees declare that they have approved these Receipts and Payments accounts on **XX** March 2024

Signed on behalf of the charity's trustees/directors

Signature	<i>Sarah Robson</i>	<i>Guy Sears</i>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	18 March 2024	

Section C – Notes and further information

Part I Restricted funds

The Restricted Funds

These comprise money collected or distributed in the year for three 3rd parties and two restricted funds of the charity.

The third party entities are:

1. Tearfund is registered in England & Wales as a charity (no.265464) and works to end global poverty.
2. CAP - Christians Against Poverty is registered in England and Wales as a charity (no. 1097217) and the giving supports work that its volunteers do in the London Borough of Ealing on relieving poverty
3. Acton Homeless Concern is registered in England and Wales as a charity (no. 1058819) with two drop-in day centres in Acton providing basic needs services and advice and support for homeless and other disadvantaged people

The two other restricted funds are:

1. The Building Fund previously reflected the balance received from old ABC from gifts made specifically to support capital works to repair, maintain or improve the buildings owned by the charity. It has been empty and dormant throughout the year. It remains available for any further specific gifts.

- The Living Room project is under the day-to-day management of one of the Trustees (who is unpaid) and works with young people in the church premises, on the streets and in schools and receives its funding from specific gifts and grants.

The following table provides details on money in the Restricted funds (the Living Room project is reported upon in more detail in Part III).

	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
	£	£	£	£	£
<i>Third party collections</i>					
<i>Ealing Foodbank</i>	0.00	291.65	-200.00		91.65
<i>Open doors</i>	0.00	91.64	0.00		91.64
<i>Cap</i>	0.00	119.51	-119.51		0.00
<i>Acton Homeless Concern</i>	0.00	188.64	-188.64		0.00
<i>Restricted</i>					
<i>Building Fund</i>	0.00	2,000.00	0.00		2,000.00
<i>Living Room</i>	24,971.91	18,164.62	-16,619.37		26,517.16

Designated Funds

These comprise amounts “earmarked” for a particular purpose but have not been received by the church on terms that they can only ever be used for that purpose. Three such accounts were treated as designated funds during the year.

- Parent & Toddler: This fund (identified as P&T legacy in prior accounts and arising before charitable incorporation) recognises sums previously raised from such activities with a hope that in the near term such work could start again with the benefit of such funds.
- Hall deposits: Deposits held from hirers are placed in a designated fund to recognise their different status.
- Toy library: the Ealing Toy Library may need funding from general reserves but recognising a desire that it is both self-funding and any excess can be reinvested in new toy stock, it is being operated as a designated fund.

The following table provides details on money in the Designated funds

	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
	£	£	£	£	£
<i>Parent & Toddler</i>	5,327.18		0.00		5,327.18
<i>Hall deposits</i>	450.00	0.00			450.00
<i>Toy Library</i>	168.30	93.00	-51.65		209.65

This section sets out more detailed accounts for the 2023 year of the Living Room Restricted Fund for ease of reference for funders.

Receipts

<i>individuals</i>	7,217.50
<i>churches</i>	1,500.00
<i>fundraisers</i>	566.36
<i>grants</i>	8,000.00
<i>allocated interest</i>	880.76
Total receipts	18,164.62

Payments

<i>projects and trips</i>	-28.80
<i>staff costs</i>	-12,922.07
<i>training</i>	-30.00
<i>publicity</i>	-90.00
<i>fundraising costs</i>	-71.43
<i>equipment</i>	-90.80
<i>food</i>	-263.90
<i>visa application</i>	-3046.50
<i>kitchen project</i>	-75.87
Total payments	-16,619.37



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Acton Baptist Church CIO

**On accounts for the
period ended**

31st December 2023

**Charity no
(if any)**

1179061

Set out on pages

1-19

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/12/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Steve Ellum

Date: 18 March 2024

Name: Stephen Francis Ellum

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Address: Adulam House

Glan Yr Afon

Llanelli SA15 3QB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ACTON BAPTIST CHURCH

England & Wales - Charity number 1179061

Accounts



Acton Baptist Church CIO

Annual Report and Accounts for 2022

This is the annual report of Acton Baptist Church CIO ("ABC") covering the 12-month period to 31 December 2022.

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Aims and purposes

Acton Baptist Church has operated as a church at its current location in Church Road, Acton since 1864. The principal purpose of ABC is the advancement of the Christian faith, which is fulfilled in and from our buildings, and through the work and contributions of our members. ABC is in membership of the Baptist Union of Great Britain and the London Baptist Association.

Objectives and activities

The Minister, elected Charity trustees and staff, together with the membership, are committed to enabling as many people as possible to hear about the Christian faith and to be able to worship as a community at our church.

Public benefit

The charity trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We seek to enable any person to explore and live out their faith regardless of whether they are members of the church.

Our services and activities are open to any person to attend, whether in person or online, and our work with children and young people, including through the Living Room project, do not require those children and young people or their parents or guardians to have any faith or to be members of the church.

In addition, we are fortunate to have good-sized halls that can be made available for a variety of community activities and events. Our rental income includes hiring out the buildings to another church for its own services and to a variety of groups providing gymnastics and exercise groups to the community at large.

We have a prohibition against the consumption of alcohol within any of the church buildings, and we do reserve the right to refuse to rent our property for political, religious or community activities which we think are not consistent with our objectives or which otherwise might run contrary to our desire to play our part in building up a diverse, inclusive and peaceful community of peoples of all faiths and of none in our locality.

Strategy

The church continues to offer the service via live stream and in person with an average 50 people attending in person and 3 on live stream.

Zoom is used once a month for prayer session and for people to share.

As part of the strategy initiatives we outlined last year, during this year we:

1. held an International day in May
2. opened the church to the community in the week as a drop in space, which has now moved to monthly on Thursday at Toy Library
3. opened the church mid-week once a month for prayer and worship
4. adopted an environmental policy

Church Weekend @home

On the 17th and 18th we held our Church Weekend @home in church. We had an external speaker Rev Rupert Lazar and the theme was “restore, renew, refresh”. The idea of the weekend was for the church to focus on how we do church in the “new normal” post covid. Just 15 people attended the Saturday all day meeting, which consisted of three sessions with discussion groups. More were at the Sunday service which continued on the theme.

Post the sessions at the Deacon’s retreat in November the trustees discussed how we could practically be “church”.

Church services and outreach

We hold a public church service at 10:30am on every Sunday in our sanctuary. We take communion together as a church at least once a month now during the Sunday service. We run groups for children and young people every Sunday as needed. Since the return to church after the Covid19 pandemic, there continues to be a greater openness for different individuals to share testimony during the service by coming up to the front. This year we have begun to have live music once a month and we are very grateful to the musicians who join us for those days. We continue to have a wide group of members leading services and this has both shared the workload but more importantly has provided opportunities for a more diverse set of songs and artists to be used - reflecting better the diverse membership of the church.

As mentioned above, all are welcome to attend our Sunday service.

Periodically, we have joined with other churches in the near neighbourhood for joint services. Commonly the offering will go to one of the third party causes identified in the restricted funds.

We baptise in accordance with the Principles of the Baptist Union so would want to know that the person, whether adult or young person, has made a deliberate decision for themselves. We are fortunate to have a baptistry built in and have in the past baptised adults from other churches; we held 1 baptism in 2022. We have held 1 funeral in church this year.

Student placement

We have a student placement from Spurgeon's College for 3 years. Our student was able to gain experience in all areas of ministry, particularly when the Minister was on sabbatical this year.

Sabbatical

The Minister was able to take a three month sabbatical this year. This included time for biblical study, reading, research, meeting others in ministry and spiritual retreats. This also allowed members to take on some of the Ministers church duties, preaching, leading services, pastoral visiting and leading meetings.

Discipleship mentoring

The church offers discipleship mentoring on a one-to-one basis as and when it is needed. The material covers the basic doctrines of the Christian faith. We have taken two members through a discipleship course in 2022. Though we do not limit the course to members, the nature of the course is that we expect those who are interested would be at least regular attenders.

Prayer

It is encouraging to be able to meet again for prayer during the Sunday service. There have been regular opportunities to pray over Zoom during the year and at other organised events during the week. The previously regular Friday morning prayer open to all, where members of the church join with members of other churches to pray for our community did not take place in 2022.

Pastoral care

Pastoral care is administered in a number of different ways.

The Minister regularly visits those members and long-term friends of the church who are housebound. There are also people admitted to hospital and those who are suffering from long- or short-term illness. The Minister will also visit those on request on a very wide range of pastoral concerns. During 2022 a lot of the Minister's pastoral care has been in person, some has been given via telephone; the wider church leadership team also keep in touch with more vulnerable members and regular attenders by visiting and by phone. This is in addition to the informal friendship and support groups that happen between members themselves independent of church structures. Hospital and care home visiting has only just restarted.

Pastoral care is also carried out in the House Groups.

House Groups

House-based groups continue to be an effective way for people to meet to study the Bible, pray for each other's needs and have fellowship. There are three groups that meet regularly.

The West Ealing group usually met every two weeks on Thursday at a member's home; the Central Acton group were meeting on Thursday afternoon at the church but this has now ceased; the North Acton group met weekly on Tuesdays in a home; and, the South Acton group meet virtually mid-week on different days.

Due to Covid the frequency of meetings has reduced and participation has depended on access to online facilities – which not all members have, despite efforts to get more online. Housegroup participation has not recovered yet from the impacts of social distancing and concerns over gatherings in homes, understandably.

Membership

During the year we admitted no new members into membership and one member died. At the year's end, there were 71 members of the church.

Children and Young people

Creche: Since April 2021 when we returned to our building we have had a new Creche facility in the main sanctuary which has been used weekly ever since we opened. It is a great resource for us. We have a rota, made up of parents and other volunteers who are DBS checked. It is good that we can offer this space to those with young children in which they can relax and listen to the service. We now have a small number of other children aged 3 to 9 years old and have started a Junior Church for them, meeting in the Upper Hall.

Amongst the Trustees, the Children's and Youth Co-ordinator oversees the young people's and children's works. Our Church Youth Worker left this year and we have not replaced this role this means the Children's and Youth Co-ordinator and volunteers are running and overseeing the Sunday School curriculum and Sunday groups.

Many of our young people have moved on to University and College and so the Youth Work did not restart when we moved back into our building in 2021, we have been looking at how we can support the youth who are still connected to our Church and our Student Placement worker is involved in this. We have sought to engage with the young people as much as possible during this time via parents and sending cards.

One of the young people that returned to Church is a key part of our tech team and it has been great to see them learning new skills.

Family day

On 20th August (2pm-4pm) we held a family day for the community. The day was offered free and aimed at pre-school and primary school children. To promote the event we leafleted the area, put posters in library and health & GP centres as well as using a range of existing contacts. It was very successful with around 40 children, parents and carers attending. We had a bouncy castle, face painter, toddler area, craft tables and organised games on the day. The objective of the day was to just show the community we cared about them.

Living Room 2022

The Living Room continued to provide safe, enjoyable spaces for young people to spend some of their free time in the centre of Acton, running 2 clubs in our base in the halls and garden of the church; one for year 11s and one for years 7 to 9. We also continued to run our session in the Acton market place mostly centred around the table tennis table we wheel out from Oaktree, a local Anglican church. This is for all high school aged students.

Our work in Ark Acton Academy continued with various activities - some 1 to 1 reading coaching, a pop-up playground club during the summer term and support in the reflection room in the winter term.

Our major challenge in the past year was staffing. Both part-time youth workers moved on early in the year - one returning to her homeland of Wales and the other moved to a full time post elsewhere. One vacancy was successfully filled in April. We have been trying to recruit a second worker on and off for the rest of year but unsuccessfully so far.

Toy Library

We continue to run the Ealing Toy Library moving to a monthly model in September 2022 . It runs on the second Thursday of the month. It grew by 10 members in 2022. It enables families in the area to regularly borrow and return toys for their children to play with, a service we expect will become more used in the current economic environment. We operate an online booking system for reservation of the toys. Parents and carers collect them at an allocated time and date.

The toy library opening time also acts as a drop-in centre for members of church or community who may want conversation, prayer or quiet reflection.

Safeguarding

The Trustees are ultimately responsible for safeguarding. The Church has a Safeguarding Policy which is kept under review. Safeguarding training last took place in 2020.

We believe it is the responsibility of all members of Acton Baptist Church to make sure that all children, young people and vulnerable members of the church are kept safe.

Building usage

The church owns its own buildings and the legal titles to these are held by the London Baptist Property Board Limited.

The sanctuary and the halls are of generous size and allow the church both for its own benefit and for wider community benefit to carry on any of the activities it wishes to.

The buildings are a source of significant expense in terms of running costs and day to day maintenance but, in normal years we have received income from the hiring out of the halls which offset the running costs and day to day maintenance. The sanctuary area continues to be used by

ABC and also two other faith communities. A church meets every week and we were delighted that the principal ecumenical community now regularly uses the sanctuary area for its meetings. At the year-end, we had only one long-term hirer of the halls but they use the space most days of the week in term times. We continue to welcome rentals for community activities to be carried on in the church halls.

Finance

The impact of the increased energy costs were the most significant financial event of the year. We remain very grateful to all those who have given gifts to the work of ABC believing as we do that even the smallest gifts can be multiplied in their impact if we are faithful to our purposes.

Overall

The original 2022 budget envisaged a drawdown on reserves, but in the event giving was significantly higher, particularly due to a few generous additional gifts, but also because the church part-time worker who left us in April, was not replaced. Further repairs to the church roofs would have likely caused a small deficit overall but not all of the list of likely work was commissioned during the year. Energy costs were very much higher, but during the year the gas supply was moved to a 3 year fixed unit and day cost contract which should provide savings and also provides a much more certain budgeting situation. Additionally the church as a business user benefited from some of the Government subsidies provided against the unit price of gas and electricity. Hall hire contributed more than budgeted.

The pension deficit

The church is now responsible for its own obligations and those of the earlier unregistered charity that was Acton Baptist Church in relation to the Baptist Union Pension Scheme. The pension scheme trustees finalised a buyout during the year such that there is no estimated employer debt at the year end or for the foreseeable future.

The 2022 financial results

The accounts are set out around three types of funds for transparency –

- (i) the unrestricted funds (the general reserves) belonging to the church and free to use for any purpose,
- (ii) the designated funds which consist of amounts earmarked for a project or purchase, but which could be reallocated to the general reserves if needed; and,
- (iii) the restricted funds, which have been donated for a specific purpose or represent a collection made in church to support a third-party charity.

As regards the unrestricted funds, the total receipts were £98,435 and total payments £85,380. The principal sources of income are offerings from church members and attendees (£63,389) and hall hire (£17,962). All gift aid has been recovered for donations up to 30 November 2022 and for GADS up to 5 April 2022.

The church has no loans, whether secured or not, and has not given a guarantee.

Reserves Policy

The church looks to keep at least £50,000 in unrestricted reserves at any time as that is approximately 9 months' worth of general expenditure based on the past and expected needs. This excludes expenditure on the building outside of minor maintenance and upkeep. At year end the general reserves stood at £94,207.

Additionally, the policy aims to have a current year's projected ordinary expenditure (£71,408 at this year-end) covered by the total of the unrestricted funds plus the value of any unclaimed but quantified gift aid and any advances. As at year end, that total cover figure was £95,498.

On either test the church is meeting its reserves policy. The Trustees recognise that over-reserving may not be good stewardship but in 2023 there are risks and capital needs too. The policy was last reviewed in January 2023.

For 2023, the principal financial risks and needs relate to :

- (i) an unbudgeted need to expend significant sums on an unexpected repair to our buildings - however we have budgeted for most if not all the roof repairs we know will be needed from a builder's report made for ABC,
- (ii) the dependence on a sub-set of our members for significant proportions of the offerings - however this situation has commonly existed with some households being in higher paid jobs at times,
- (iii) the need during 2023 for the Living Room to identify more grants or donations. Again this is not presently seen as significant. The Living Room Project, whilst not legally separate, aims to be self-funding. This was identified as a risk last year, but again a small surplus was achieved in 2022 though this was principally because it had one not two paid workers as a vacancy caused by the church worker leaving was not able to be filled. The Living Room's reserves will be sufficient to cover its expenses in 2023 even without a new or increased source of grants or gifts.

In any event, the Trustees do not consider these are risks that might threaten the ongoing solvency and sustainability of the church for the year ahead. The Trustees have insurance policies in place for a prudent range of perils.

Our staff and volunteers

Rev Michael Drake continued to serve as our Minister. He is the only full-time employee and the only paid Trustee. The other Trustees do not receive any pay or expenses for their roles. None of the Trustees provide paid services or goods directly or through associated businesses.

The other employee at year-end is a permanent 15 hour per week youth worker for the Living Room appointed during the year. The two staff who had been working for the Living Room activities and, for one of them on other church activities, left during the year. A vacancy remains unfilled in the Living Room staff and to date ABC has not determined how best to replace the hours that were worked on the other church activities.

We are also fortunate to have many volunteers. We estimate 16 individuals gave their time to further the work in different ways. This number is in addition to the unpaid Trustees and employees. We are very grateful to all for their tireless work in such a difficult year.

Structure, governance and management

The church is a Charitable Incorporated Organisation. Its governing document is an association constitution based principally on the model agreed for member churches of the Baptist Union of Great Britain. Trustees are drawn from the membership and elected by them in a secret ballot. Any person wishing to serve must be nominated by two other members. The offices of church secretary and treasurer are chosen by the Trustees from amongst themselves. Any Minister for the time being is a Trustee.

Reference and administrative details

Charity name	Acton Baptist Church CIO
Registered charity number	1179061
Charity's principal address	12 Church Road, Acton, London, W3 8PP

Names of charity trustees who manage the church

<i>Name</i>	<i>Office (if any)</i>	<i>Dates if not acted for whole year</i>
Alison Moore		Appointed 13 March 2022
Carol ("Carlie") Sears		
Frances Bellis		
Geraint Thomas		Resigned 13 March 2022
Guy Sears	Treasurer	
Jan Neasham		
John Robson		
Josephine Choji-Davou		
Laura Kellard		

<i>Name</i>	<i>Office (if any)</i>	<i>Dates if not acted for whole year</i>
Michael Drake	Minister	
Richard Bellis		Appointed 13 March 2022
Sarah Robson	Church Secretary	
Valerie Drake		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
London Baptist Property Board Limited	

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature	<i>Sarah Robson</i>	<i>Guy Sears</i>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	2 March 2023	

The Receipts and Payments Accounts for Acton Baptist Church CIO (charity number 1179061)
for the period 1 January 2021 to 31 December 2022

These accounts have been prepared on a receipts and payments basis and consist of:

1. Section A - Receipts and Payments
2. Section B - Statement of Assets and Liabilities as at 31 December 2022 – there are no investment assets or present liabilities so sections B3 and B5 of the reporting template are excluded
3. Section C - Notes and further information

Section A - Receipts and Payments

A1 Receipts	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total 2021
	£	£	£	£	£
<i>Offerings and donations</i>	63,389.14		0.00	63,389.14	53,068.13
<i>Tax recovered</i>	16,095.12			16,095.12	11,811.22
<i>Refunds</i>	6.40			6.40	12.97
<i>Interest on bank accounts</i>	982.61		245.65	1,228.26	149.31
<i>Donations and grants for Living Room</i>			15,199.23	15,199.23	26,334.83
<i>Giving for 3rd parties funds</i>			543.43	543.43	314.26
<i>Activities (hall hire and Toy Library)</i>	17,962.50	250.23		18,212.73	11,901.27
Gross receipts	98,435.77	250.23	15,988.31	114,674.31	103,591.99
A2 Asset and investment sales					
	0.00	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00
Total receipts	98,435.77	250.23	15,988.31	114,674.31	103,591.99

A3 Payments

Salaries and pensions	(36,876.99)		(13,267.03)	(50,144.02)	(62,449.16)
Outside speakers	(1,806.00)			(1,806.00)	(317.50)
Payroll costs	(348.30)		(223.55)	(571.85)	(476.00)
Heat, water, council tax and light	(15,528.00)			(15,528.00)	(8,747.68)
Internet and phone	(1,552.03)			(1,552.03)	(1,516.22)
Office and church supplies and consumables	(359.89)		(34.79)	(394.68)	(1,197.69)
Books and teaching materials purchased	(204.42)			(204.42)	(274.71)
Conferences, regionals, events and courses	(1,875.20)		0.00	(1,875.20)	(918.50)
Subsistence, drinks & meals	(218.86)		(57.46)	(276.32)	(300.77)
Travel incl car costs	(734.00)			(734.00)	(323.65)
Outreach and publicity (incl pcopy)	(794.09)		(44.08)	(838.17)	(739.02)
Ministry			(220.14)	(220.14)	(59.27)
Other miscellaneous expenses	(100.40)	(157.72)		(258.12)	(516.50)
Building repairs and maintenance	(13,972.27)			(13,972.27)	(9,094.25)
Building upkeep incl cleaner	(4,018.89)			(4,018.89)	(2,486.52)
Donations to charities and community projects			(620.71)	(620.71)	(236.98)
Bank charges	(86.00)			(86.00)	(88.00)
Insurance and subs	(6,569.27)			(6,569.27)	(6,494.13)
Examination fees	(336.00)			(336.00)	(336.00)
Fundraising			(54.70)	(54.70)	(156.13)
Building projects		0.00	0.00	0.00	(81,334.86)
Sub total	(85,380.61)	(157.72)	(14,522.46)	(100,060.79)	(178,063.54)

A4 Asset and investment purchases

Chairs					(7,950.15)
AV equipment	(348.98)	0.00	(142.64)	(491.62)	(12,968.32)
Sub total	(348.98)	0.00	(142.64)	(491.62)	(20,918.47)
Total payments	(85,729.59)	(157.72)	(14,665.10)	(100,552.41)	(198,982.01)
Net receipts/payments	12,706.18	92.51	1,323.21	14,121.90	(95,390.02)
A5 Transfers between funds	50.00	(50.00)		0.00	0.00
A6 Cash funds last year end	81,451.46	5,902.97	23,648.70	111,003.13	206,393.15
Cash funds this year end	94,207.64	5,945.48	24,971.91	125,125.03	111,003.13

Section B - Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Designated funds	Restricted funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	CAF Bank accounts	27,627.78	5,945.48	0.00
	Cash	0.00		
	Deposit at London Baptist Property Board	66,579.86	0.00	24,971.91
	Total cash funds	94,207.64	5,945.48	24,971.91

	<i>Unrestricted funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>
<i>Details</i>	<i>to nearest £</i>	<i>to nearest £</i>	<i>to nearest £</i>
B2 Other monetary assets	Advance to Minister against expense account 300		

	<i>Details</i>	<i>Fund to which asset belongs</i>	<i>Cost (optional)</i>	<i>Current value (optional)</i>
B4 Assets retained for the charity's own use	Manse at Cloister Road	Unrestricted	875,000	-
	Church Building and Land at Church Road	Unrestricted	-	-
	Organ at Church Road	Unrestricted	-	-
	Audio visual equipment	Unrestricted		-
	Church chairs	Unrestricted		-
	Living Room project Furniture and equipment	Restricted - Living Room	-	-

The attached notes in Section C below form part of these Receipts and Payments accounts.

The Trustees declare that they have approved these Receipts and Payments accounts on 2 March 2023

Signed on behalf of the charity's trustees/directors

Signature	<i>Sarah Robson</i>	<i>Guy Sears</i>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	2 March 2023	

Section C – Notes and further information

Part I Restricted funds

The Restricted Funds

These comprise money collected or distributed in the year for three 3rd parties and two restricted funds of the charity.

The third party entities are:

1. Tearfund is registered in England & Wales as a charity (no.265464) and works to end global poverty.
2. CAP - Christians Against Poverty is registered in England and Wales as a charity (no. 1097217) and the giving supports work that its volunteers do in the London Borough of Ealing on relieving poverty
3. Acton Homeless Concern is registered in England and Wales as a charity (no. 1058819) with two drop-in day centres in Acton providing basic needs services and advice and support for homeless and other disadvantaged people

The two other restricted funds are:

1. The Building Fund previously reflected the balance received from old ABC from gifts made specifically to support capital works to repair, maintain or improve the buildings owned by the charity. It has been empty and dormant throughout the year. It remains available for any further specific gifts.
2. The Living Room project is under the day-to-day management of one of the Trustees (who is unpaid) and works with young people in the church premises, on the streets and in schools and receives its funding from specific gifts and grants.

The following table provides details on money in the Restricted funds (the Living Room project is reported upon in more detail in Part III).

	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
	£	£	£	£	£
<i>Third party collections</i>					
<i>Tearfund</i>	0.00	30.00	-30.00		0.00
<i>Cap</i>	77.28	362.89	-440.17		0.00
<i>Acton Homeless Concern</i>	0.00	150.54	-150.54		0.00
<i>Restricted</i>					
<i>Building Fund</i>	0.00	0.00	0.00		0.00
<i>Living Room</i>	23,571.42	15,444.88	-14,044.39		24,971.91

Designated Funds

These comprise amounts “earmarked” for a particular purpose but have not been received by the church on terms that they can only ever be used for that purpose. Three such accounts were treated as designated funds during the year.

1. Parent & Toddler: This fund (identified as P&T legacy in prior accounts and arising before charitable incorporation) recognises sums previously raised from such activities with a hope that in the near term such work could start again with the benefit of such funds.
2. Hall deposits: Deposits held from hirers are placed in a designated fund to recognise their different status.
3. Toy library: the Ealing Toy Library may need funding from general reserves but recognising a desire that it is both self-funding and any excess can be reinvested in new toy stock, it is being operated as a designated fund.

The following table provides details on money in the Designated funds

	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
	£	£	£	£	£
<i>Parent & Toddler</i>	5,327.18				5,327.18
<i>Hall deposits</i>	500.00			-50.00	450.00
<i>Toy Library</i>	75.79	250.23	-157.72		168.30

Part III

This section sets out more detailed accounts for the 2022 year of the Living Room Restricted Fund for ease of reference for funders.

Receipts		Payments	
<i>individuals</i>	2,970.25	<i>projects and trips</i>	-220.14
<i>churches</i>	2,000.00	<i>staff costs</i>	-13,490.58
<i>fundraisers</i>	1,228.98	<i>publicity</i>	-44.08
<i>grants</i>	9,000.00	<i>fundraising costs</i>	-54.70
<i>allocated interest</i>	245.65	<i>equipment</i>	-34.79
Total receipts	15,444.88	<i>food</i>	-57.46
		<i>kitchen project</i>	-142.64
		Total payments	-14,044.39

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acton Baptist Church CIO

**On accounts for the  
period ended**

31<sup>st</sup> December 2022

**Charity no  
(if any)**

1179061

**Set out on pages**

1-17

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/12/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Steve Ellum

**Date:** 02 March 2023

**Name:** Stephen Francis Ellum

**Relevant professional  
qualification(s) or body  
(if any):**

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

**Address:** Adulam House

Glan Yr Afon

Llanelli SA15 3QB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**ACTON BAPTIST CHURCH**

England & Wales - Charity number 1179061

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# Accounts

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# **Acton Baptist Church CIO**

## **Annual Report and Accounts for 2021**

This is the third annual report of Acton Baptist Church CIO ("ABC") and it covers the 12-month period to 31 December 2021.

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### Aims and purposes

Acton Baptist Church has operated as a church at its current location in Church Road, Acton since 1864. The principal purpose of ABC is the advancement of the Christian faith, which is fulfilled in and from our buildings, and through the work and contributions of our members. ABC is in membership of the Baptist Union of Great Britain and the London Baptist Association.

### Objectives and activities

The Minister, elected Charity trustees and staff, together with the membership, are committed to enabling as many people as possible to hear about the Christian faith and to be able to worship as a community at our church.

### Public benefit

The charity trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We seek to enable any person to explore and live out their faith regardless of whether they are members of the church.

Our services and activities are open to any person to attend, whether in person or, more commonly this year, online and our work with children and young people, including through the Living Room project, do not require those children and young people or their parents or guardians to have any faith or to be members of the church.

In addition, we are fortunate to have good-sized halls that can be made available for a variety of community activities and events. Our rental income includes hiring out the buildings to another church for its own services and to a variety of groups providing gymnastics, dance and toddler groups to the community at large. As noted below, there have been impacts from the Covid-19 pandemic on our ability to rent out space in 2021, though this has had a less marked impact on receipts than in 2020.

We have a prohibition against the consumption of alcohol within any of the church buildings, and we do reserve the right to refuse to rent our property for political, religious or community activities which we think are not consistent with our objectives or which otherwise might run contrary to our desire to play our part in building up a diverse, inclusive and peaceful community of peoples of all faiths and of none in our locality.

## Covid-19 pandemic

Responses to the pandemic have restricted or prohibited gatherings and activities at various times during the year. This has unsurprisingly shaped every aspect of the undertaking and operations of the charity since March 2020. We have been able to do more than last year. Many activities had migrated to online delivery mechanisms in 2020 and this year as restrictions and guidelines have varied over the year so have we adapted, returning to Sunday church meetings in April 2021. This was doubly joyful as we returned to our refurbished sanctuary which was handed back to us in February 2021. The space and improvements to light, heating and the audiovisual environment has given a new impetus to our considerations of longer term strategy.

In particular, 2021 has seen hybrid meetings as the “new normal” whereby nearly every in person service or meeting will also be broadcast on YouTube or permit participation through Zoom. The use of YouTube and Facebook has continued to provide an opportunity for a potentially wider public to engage with sermons, prayer and communion without needing to be physically present, let alone in the same country, and to do so at a time and in a place of their choosing. We are pleased that most are now able to be present in meetings and participate in the online life of the church. We have continued to follow Government guidelines and advice from the Baptist Union of Great Britain, choosing to be slightly more cautious in the timing with which we opened up especially given our demographics.

Our finances were impacted too, not least through the loss of income from hirers of our halls though the eventual outcome was better than the forecast at the beginning of the year and now seems stable.

Our reserves remain above the levels that our reserves policy targets and they can support operations through 2022, even if the pandemic imposes a continued reduction on income compared with previous years.

The specific sections below provide details on our operations during this year.

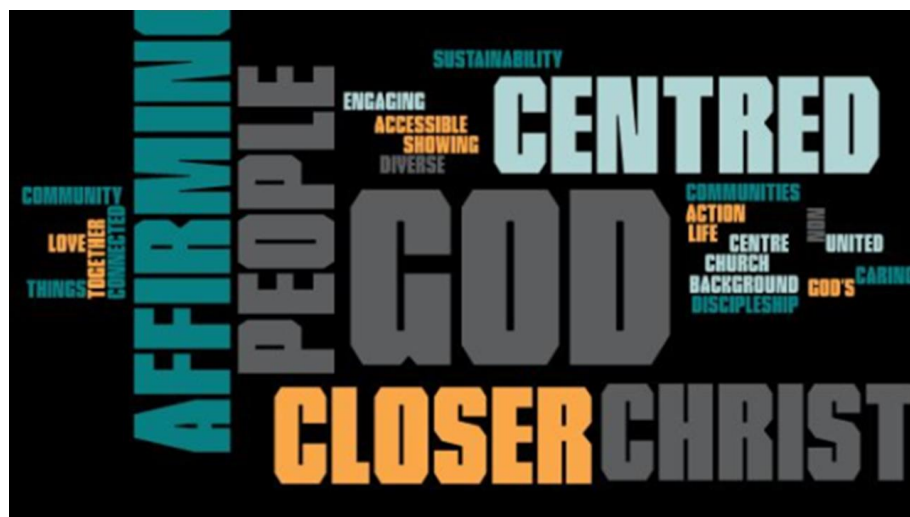
## Strategy

The refurbishment of the sanctuary and the enforced break in meeting together has provided an opportunity to reflect on what we want to do with that space and more widely how we want to express “church” at this time in Acton. The use of Zoom, perhaps a wider group of individuals speaking up and out in our shared times, and the wider societal conversations around Black Lives Matter and climate change have all framed these conversations. Formally the trustees and membership met and discussed strategy and direction at different times, but in September we had a day together on these subjects led by Sarah Robson. We looked at the things we did well at church, what we currently don’t do and what we would like to do. Underpinning all things we discussed our values as a church, which culminated in us forming a list of key values as displayed in the two slides below.

After the meeting, the Church Secretary collated all the main points discussed and these were then further discussed at a trustees away day. Initiatives as captured in slides were presented to the ABC members meeting in November with leaders assigned to each initiative who are tasked with moving the ideas forward such as forming groups of volunteers. The initiatives included

1. bringing an international focus to specific services or months
2. opening the church to the community in the week as a drop in cafe
3. rewording our purposes (taken from the Five New Testament purposes) to plainer English for all to understand
4. opening church mid-week once a month for prayer and worship
5. adopting an environmental policy

The slides



|                    |                                            |                         |                                               |
|--------------------|--------------------------------------------|-------------------------|-----------------------------------------------|
| God centred        | Diverse                                    | United                  | Connected to community                        |
| Caring for all     | Christ in action                           | God should be at centre | Closer together with all things closer to God |
| Showing God's Love | Accessible to non-church background people | Christ centred          | Affirming of all people                       |
| Life affirming     | Engaging communities                       | Discipleship            | Sustainability                                |

### Church services and outreach

We have been able since April to hold a public church service at 10:30am on every Sunday in our refurbished sanctuary. We take communion together as a church at least once a month now during the Sunday service. Every other month we have an all-age service and since September we have recommenced running groups for children and young people every Sunday and which are reported on below. The return to church has been marked by a greater openness for different individuals to share testimony during the service by coming up to the front. While

there was very rarely live music, initiatives to share song choices around a wider group has both shared the workload but more importantly has provided opportunities for a more diverse set of songs and artists to be used - reflecting better the diverse membership of the church.

As mentioned above, all are welcome to attend our Sunday service.

Periodically, we join with other churches in the near neighbourhood for joint services. This was able to occur only on one occasion in 2021.

We baptise in accordance with the Principles of the Baptist Union so would want to know that the person, whether adult or young person, has made a deliberate decision for themselves. We are fortunate to have a baptistry built in and have in the past baptised adults from other churches; we have not held a baptism in 2021. We have held three funerals in church since we returned to the building.

#### Discipleship mentoring.

The church offers discipleship mentoring on a one-to-one basis as and when it is needed. The material covers the basic doctrines of the Christian faith. We have not taken any members through a discipleship course in 2021; dependent on restrictions for meeting we would hope to resume in 2022. Though we do not limit the course to members, the nature of the course is that we expect those who are interested would be at least regular attenders.

#### Prayer

It is encouraging to be able to meet again for prayer during the Sunday service. There have been regular opportunities to pray over Zoom, each Sunday, and at other organised events during the week. The regular Friday morning prayer open to all, where members of the church join with members of other churches to pray for our community has not taken place in 2021.

#### Pastoral care

Pastoral care is administered in a number of different ways.

The Minister regularly visits those members and long-term friends of the church who are housebound. There are also people admitted to hospital and those who are suffering from long- or short-term illness. The Minister will also visit those on request on a very wide range of pastoral concerns. During 2021 a lot of the Minister's pastoral care has continued to be given via telephone; the wider church leadership team also keep in touch with more vulnerable members and regular attenders by phone. This is in addition to the informal friendship and support groups that happen between members themselves independent of church structures. Since May visits have occurred again, although hospital and care home visiting has not been allowed.

Pastoral care is also carried out in the House Groups.

### House Groups.

House-based groups continue to be an effective way for people to meet to study the Bible, pray for each other's needs and have fellowship. There are three groups that meet regularly.

Before the 2020 lockdown, the West Ealing group usually met every two weeks on Thursday at a member's home; the Central Acton group were meeting on Thursday afternoon at the church but this has ceased during Covid; the North Acton group met weekly on Tuesdays in a home; and, the South Acton group met mid-week on different days. About a third of church membership attended a group before the restrictions on meeting.

Since March, the frequency of meetings has reduced and participation has depended on access to online facilities – which not all members have, despite efforts to get more online. Housegroup participation has not recovered yet from the impacts of social distancing and concerns over gatherings in homes, understandably.

### Membership

During the year we admitted one new member into membership and two members died. At the year's end, there were 72 members of the church.

### Children and Young people

Creche: In March 2020 we stopped meeting in our church building and so our Creche and Children's activities ceased. When we returned to our building in April 2021 we had a new Creche facility in the main sanctuary which has been used weekly ever since we opened. It is a great resource for us. We have a rota, made up of parents and other volunteers who are DBS checked. It is good that we can offer this space to those with young children in which they can relax and listen to the service. We now have a number of other children aged 3 to 9 years old and have started a Junior Church for them, meeting in the Upper Hall.

Amongst the Trustees, the Children's and Youth Co-ordinator oversees the young people's and children's works. We also employ a Church Youth Worker who is responsible for the Youth Work. She returned from maternity leave during the early part of the period, and since we have returned to our new building she has spent her time involved in the Creche and Junior Church.

Since Covid began this area of our work has particularly suffered during the pandemic in the absence of building based work. Many of our young people have moved on to University and College and so the Youth Work did not restart when we moved back into our building in April. We have sought to engage with the young people as much as possible during this time via parents and sending cards.

Some of the young people that have returned to Church are involved in our tech team and it has been great to see them learning new skills.

### Living Room

The Living Room continued its work of providing safe, fun spaces for young people in Acton during 2021. This year's work varied with the pandemic – the type of activity dictated by the National Youth Agency's guidance. We began the year our sessions delivered online on zoom with games and chats and even cooking classes. We also communicated with our young people via Instagram. During this restricted time staff and volunteers took advantage of excellent online training offered free from London Youth; most of us trained in mental health first aid, for instance.

Later in the year we resumed our outdoor activities in the church garden and in the market place in Central Acton.

In June we expanded our activity and started a new group after school on Thursdays for years 7 and 8 in the garden. This attracts young people from several local schools. We also started going back into Ark Acton Academy. Here we ran a lunch session for 10 selected year 7s.

We had a student from West Thames University on placement with us for several weeks in the spring. Towards the end of the year, we trained up several wonderful people from the local churches and community as volunteer youth workers. They are joining in with various clubs and schools work. We look forward to being able to have a greater impact among the youth in Acton thanks to these volunteers together with our great, core staff.

### Toy Library

In May we took over the operation of the Ealing Toy Library from its former operator. Toy Library is currently run from Acton Baptist Church on a Thursday morning. It enables families in the area to regularly borrow and return toys for their children to play with. We operate an online booking system for reservation of the toys. Parents and carers collect them at an allocated time and date and currently members collect and leave the premises immediately. In due course, we hope this activity may develop so parents and carers can stay and play with their children.

### Safeguarding

The Trustees are ultimately responsible for safeguarding. The Church has a Safeguarding Policy which is kept under review. Safeguarding training last took place in 2020.

We believe it is the responsibility of all members of Acton Baptist Church to make sure that all children, young people and vulnerable members of the church are kept safe.

### Building usage

The church owns its own buildings and the legal titles to these are held by the London Baptist Property Board Limited.

The sanctuary and the halls are of generous size and allow the church both for its own benefit and for wider community benefit to carry on any of the activities it wishes to.

The buildings are a source of significant expense in terms of running costs and day to day maintenance but, in normal years we have received income from the hiring out of the halls which offset the running costs and day to day maintenance. We are fortunate to have several long-term hirers. The pandemic has obviously disrupted their own activities but where the law has permitted their operation, we have made appropriate adjustments and arrangements to support them as much as possible.

We continue to welcome rentals for community activities to be carried on in the church halls.

### The Refurbishment of the Sanctuary

As reported last year, a major refurbishment of the sanctuary commenced in 2020 and it was completed in February 2021, just a month later than the original contract target despite the pandemic impacts which was a major achievement by our builders and architect. There were very few adjustments to the specification, or the price and the total costs came in on budget.

As we reported last year at the 2020 year end, the total sum that had been designated as relating to this contract, including organ specialists, architect, solicitors and insurance was £443,639. As at 1 January 2021, the building works were around 92% completed and a remaining balance of £76,329 was expected to be spent in January 2021. Agreed additions to the scope of work in January and reconciliations added £2,094. At the date of this report the contract has now been completed and fully paid. Agreed snagging will take place in 2022 within the contract price. Given an existing balance in the Building Fund, £4,955 of the previously designated funds for the project could therefore be released back into general reserves (the balance remaining after paying for the speaker set up design and installation mentioned below).

The newly refurbished sanctuary provides a flexible usage space, with levelled access to a disabled toilet. It has been completely rewired, with a three-phase supply, new heating system and a modern fire alarm system. During 2021, we bought 100 stackable chairs and trolleys to store them at a cost of £7,950. This was wholly funded by gifts raised from church members for that purpose. A remaining balance on this fund was able to be transferred to general reserves due to a specific gift being given on terms to allow this if it were not fully needed.

We have also installed a new audio-visual and broadcast system and whilst much of the work was done by church volunteers, we employed a specialist to design, specify and install the speakers; the total cost of fit out (with a very small amount for some other items around the church) was £15,214. The install has been very well received and provides us, and other users, with a high-quality performance and ease of set-up for multiple users. The sourcing of the equipment during the pandemic was the one area of any financial dispute in the year with several (high value) items being delayed, unavailable or going missing in transit. Some issues were due to the pandemic. Every such item was ultimately refunded and the church has suffered no loss. Replacements or alternatives were sourced in time such that the a/v installation was practically complete by late June and is now finished.

## Finance

The impact of the Covid-19 pandemic and the completion of the building contract (reported on above) were the most significant financial events of the year.

### *The pandemic*

Experience from 2020 meant we were already forecasting expected loss of income for 2021. The original budget did not envisage any drawdown on reserves, nor a surplus. In the event the unbudgeted need to re-roof some of the halls was the principal impact on the years' underlying running costs, that is excluding the building project and fit out. Giving was slightly down from budget, and the prior year.

### *The pension deficit*

The church is now responsible for its own obligations and those of the earlier unregistered charity that was Acton Baptist Church in relation to the Baptist Union Pension Scheme. The estimated employer debt provided by the pension scheme as at 20 December 2021 was £52,800. The Trustees are of the opinion that there is no prospect in the year ahead of that sum becoming due to be paid.

### *The 2021 financial results*

The accounts are set out around three types of funds for transparency –

- (i) the unrestricted funds (or general reserves) belonging to the church and free to use for any purpose,
- (ii) the designated funds which consist of amounts earmarked for a project or purchase, but which could be reallocated to the general reserves if needed; and,
- (iii) the restricted funds, which have been donated for a specific purpose or represent a collection made in church to support a third-party charity.

As regards the unrestricted funds, the total receipts were £69,332 and total payments £88,669. The principal sources of income are regular offerings from church members (£46,357) and hall hire (£8,516). All gift aid has been recovered for donations up to 31 August 2021. There was a prospective claim for £2,352 for the remainder of the year (and this was collected from HMRC in January 2022).

The church has no loans, whether secured or not, and has not given a guarantee.

### *Reserves Policy*

The church looks to keep at least £50,000 in unrestricted reserves at any time as that is approximately 9 months' worth of general expenditure based on the past and expected needs. This excludes expenditure on the building outside of minor maintenance and upkeep. At year end the figure was £81,451.

Additionally, the policy aims to have a year's ordinary expenditure (£66,606 at this year-end) covered by the total of the unrestricted funds plus the value of any unclaimed but quantified gift aid and any advances. As at year end the figure was £84,258.

On either test the church is meeting its reserves policy. The Trustees recognise that over-reserving may not be good stewardship but in 2022 there are risks and capital needs too. The policy was last reviewed in January 2022.

For 2022, the principal financial risks and needs relate to :

- (i) an unbudgeted need to expend significant sums on an unexpected repair to our buildings - a quinquennial survey is planned this year which should help get a better assessment of forward needs
- (ii) the ongoing pandemic (noted above and not presently seen as significant in this financial respect),
- (iii) the need during 2022 for the Living Room to identify more grants or donations. Again this is not presently seen as significant. The Living Room Project, whilst not legally separate, aims to be self-funding. Due to a surplus of receipts over payments in 2021, the Living Room's need to find £15,857 or so could be met by its reserves which stood at £23,571 at year end.

In any event, the Trustees do not consider these are risks that might threaten the ongoing solvency and sustainability of the church for the year ahead. The Trustees have insurance policies in place for a prudent range of perils.

#### [Our staff and volunteers](#)

Rev Michael Drake continued to serve as our Minister. He is the only full-time employee and the only paid Trustee.

Our Senior Youth and Community Worker returned from maternity leave during the period. Fifteen of her 23 weekly hours are allocated to the Living Room Project and a person was employed for those hours only during maternity cover. The other employee is a permanent 15 hour per week youth worker for the Living Room.

We are also fortunate to have many volunteers. We estimate 22 individuals gave their time to further the work in different ways. This number is in addition to the unpaid Trustees. We are very grateful to all for their tireless work in such a difficult year.

#### [Structure, governance and management](#)

The church is a Charitable Incorporated Organisation. Its governing document is an association constitution based principally on the model agreed for member churches of the Baptist Union of Great Britain. Trustees are drawn from the membership and elected by them in a secret ballot. Any person wishing to serve must be nominated by two other members. The offices of church secretary and treasurer are chosen by the Trustees from amongst themselves. Any Minister for the time being is a Trustee.

## Reference and administrative details

|                             |                                       |
|-----------------------------|---------------------------------------|
| Charity name                | Acton Baptist Church CIO              |
| Registered charity number   | 1179061                               |
| Charity's principal address | 12 Church Road, Acton, London, W3 8PP |

## Names of charity trustees who manage the church

| <i>Name</i>            | <i>Office (if any)</i> | <i>Dates if not acted for whole year</i> |
|------------------------|------------------------|------------------------------------------|
| Carol ("Carlie") Sears |                        |                                          |
| Colin Nicoll           |                        | resigned 21/3/21                         |
| Elizabeth Nicoll       |                        | resigned 21/3/21                         |
| Elizabeth Salako       |                        | appointed 21/3/21                        |
| Frances Bellis         |                        |                                          |
| Geraint Thomas         |                        |                                          |
| Guy Sears              | Treasurer              |                                          |
| Jan Neasham            |                        |                                          |

| <i>Name</i>           | <i>Office (if any)</i>     | <i>Dates if not acted for whole year</i> |
|-----------------------|----------------------------|------------------------------------------|
| John Robson           |                            | appointed 21/3/21                        |
| Josephine Choji-Davou |                            |                                          |
| Laura Kellard         |                            |                                          |
| Michael Drake         | Minister                   |                                          |
| Neil Kellard          | (Church Secretary)         | resigned 21/3/21                         |
| Sarah Robson          | Church Secretary from 21/3 |                                          |
| Valerie Drake         |                            |                                          |

Name of trustees holding title to property belonging to the charity

| Trustee name                          | Dates acted if not for whole year |
|---------------------------------------|-----------------------------------|
| London Baptist Property Board Limited |                                   |

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

|           |                   |                           |
|-----------|-------------------|---------------------------|
| Signature | Sarah Robson      | Guy Sears                 |
| Full name | Sarah Jane Robson | Guy Russell William Sears |
| Position  | Church Secretary  | Treasurer                 |
| Date      | 23 February 2022  |                           |

The Receipts and Payments Accounts for Acton Baptist Church CIO (charity number 1179061) for the period 1 January 2021 to 31 December 2021

These accounts have been prepared on a receipts and payments basis and consist of:

1. Section A - Receipts and Payments
2. Section B - Statement of Assets and Liabilities as at 31 December 2021 – there are no investment assets or present liabilities so sections B3 and B5 of the reporting template are excluded
3. Section C - Notes and further information

| <b>Section A Receipts and payments</b>             |                           |                         |                         |                    |                   |
|----------------------------------------------------|---------------------------|-------------------------|-------------------------|--------------------|-------------------|
|                                                    | <b>Unrestricted Funds</b> | <b>Designated Funds</b> | <b>Restricted Funds</b> | <b>Total Funds</b> | <b>Total 2020</b> |
|                                                    | £                         | £                       | £                       | £                  | £                 |
| <b>A1 Receipts</b>                                 |                           |                         |                         |                    |                   |
| Offerings and donations                            | 45,510.13                 |                         | 7,558.00                | 53,068.13          | 47,455.60         |
| Tax recovered                                      | 11,811.22                 |                         |                         | 11,811.22          | 30,524.40         |
| Refunds                                            | 12.97                     |                         |                         | 12.97              | 975.00            |
| Interest on bank accounts                          | 149.31                    |                         |                         | 149.31             | 1,379.22          |
| Income for Living Room                             |                           |                         | 26,334.83               | 26,334.83          | 31,584.68         |
| Giving for 3rd parties funds                       |                           |                         | 314.26                  | 314.26             | 245.53            |
| Activities (hall hire + church weekend)            | 11,692.50                 | 208.77                  |                         | 11,901.27          | 8,516.00          |
| <b>Gross Income (to nearest £)</b>                 | <b>69,176.13</b>          | <b>208.77</b>           | <b>34,207.09</b>        | <b>103,591.99</b>  | <b>120,680.43</b> |
| <b>A2 Asset and investment sales, (see table).</b> |                           |                         |                         |                    |                   |
|                                                    |                           | 0.00                    | 0.00                    | 0.00               | 1,140.00          |
| <b>Sub total</b>                                   | <b>0.00</b>               | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>        | <b>1,140.00</b>   |
| <b>Total receipts</b>                              | <b>69,176.13</b>          | <b>208.77</b>           | <b>34,207.09</b>        | <b>103,591.99</b>  | <b>121,820.43</b> |

### A3 Payments

|                                               |                   |                   |                   |                    |                    |
|-----------------------------------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| Salaries and pensions                         | -43,091.79        | 0.00              | -19,357.37        | -62,449.16         | -57,123.69         |
| Outside speakers                              | -317.50           | 0.00              | 0.00              | -317.50            | -247.50            |
| Payroll costs                                 | -476.00           | 0.00              | 0.00              | -476.00            | -506.50            |
| Heat, water, council tax and light            | -8,747.68         | 0.00              | 0.00              | -8,747.68          | -8,032.17          |
| Internet and phone                            | -1,516.22         | 0.00              | 0.00              | -1,516.22          | -1,136.65          |
| Office and church supplies and consumables    | -539.90           | 0.00              | -657.79           | -1,197.69          | -501.39            |
| Books and teaching materials purchased        | -274.71           | 0.00              | 0.00              | -274.71            | -305.91            |
| Conferences, regionals, events and courses    | -565.00           | 0.00              | -353.50           | -918.50            | -263.10            |
| Subsistence, drinks & meals                   | -281.69           | 0.00              | -19.08            | -300.77            | -128.25            |
| Travel incl car costs                         | -323.65           | 0.00              | 0.00              | -323.65            | -521.65            |
| Outreach and publicity (incl pcopy)           | -684.02           | 0.00              | -55.00            | -739.02            | -210.84            |
| Ministry                                      | 0.00              | 0.00              | -59.27            | -59.27             | -175.70            |
| Other miscellaneous expenses                  | -383.52           | -132.98           | 0.00              | -516.50            | -1,006.99          |
| Building repairs and maintenance              | -9,094.25         | 0.00              | 0.00              | -9,094.25          | -4,488.53          |
| Building upkeep incl cleaner                  | -2,486.52         | 0.00              | 0.00              | -2,486.52          | -2,213.00          |
| Donations to charities and community projects | 0.00              | 0.00              | -236.98           | -236.98            | -1,127.85          |
| Bank charges                                  | -88.00            | 0.00              | 0.00              | -88.00             | -60.00             |
| Insurance and subs                            | -6,494.13         | 0.00              | 0.00              | -6,494.13          | -5,909.25          |
| Examination fees                              | -336.00           | 0.00              | 0.00              | -336.00            | -336.00            |
| Fundraising                                   | 0.00              | 0.00              | -156.13           | -156.13            | 0.00               |
| Building projects                             | 0.00              | -71,373.39        | -9,961.47         | -81,334.86         | -396,911.69        |
| <b>Sub total</b>                              | <b>-75,700.58</b> | <b>-71,506.37</b> | <b>-30,856.59</b> | <b>-178,063.54</b> | <b>-481,206.66</b> |

**A4 Asset and investment purchases, (see table)**

|           |            |      |           |            |      |
|-----------|------------|------|-----------|------------|------|
| chairs    | 0.00       | 0.00 | -7,950.15 | -7,950.15  | 0.00 |
| a/v       | -12,968.32 | 0.00 | 0.00      | -12,968.32 | 0.00 |
| Sub total | -12,968.32 | 0.00 | -7,950.15 | -20,918.47 | 0.00 |

|                |            |            |            |             |             |
|----------------|------------|------------|------------|-------------|-------------|
| Total payments | -88,668.90 | -71,506.37 | -38,806.74 | -198,982.01 | -481,206.66 |
|----------------|------------|------------|------------|-------------|-------------|

|                       |            |            |           |            |             |
|-----------------------|------------|------------|-----------|------------|-------------|
| Net receipts/payments | -19,492.77 | -71,297.60 | -4,599.65 | -95,390.02 | -359,386.23 |
|-----------------------|------------|------------|-----------|------------|-------------|

**A5 Transfers between funds**

|          |           |         |
|----------|-----------|---------|
| 5,662.56 | -4,955.71 | -706.85 |
|----------|-----------|---------|

**A6 Cash funds last year end**

|           |           |           |            |            |
|-----------|-----------|-----------|------------|------------|
| 95,281.67 | 82,156.28 | 28,955.20 | 206,393.15 | 565,779.38 |
|-----------|-----------|-----------|------------|------------|

**Cash funds this year end**

|                    |                  |                  |                  |                  |
|--------------------|------------------|------------------|------------------|------------------|
| 81,451.46          | 5,902.97         | 23,648.70        | 111,003.13       | 206,393.15       |
| Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2021 | Total Funds 2020 |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                                  | Unrestricted funds<br>to nearest £ | Designated funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|----------------------|------------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| <b>B1 Cash funds</b> | CAF Bank accounts                        | 20,625.14                          | 0.00                             | 0.00                             |
|                      | Cash (30 euros)                          | 24.00                              |                                  |                                  |
|                      | Deposit at London Baptist Property Board | 60,802.32                          | 5,902.97                         | 23,648.70                        |
|                      | <b>Total cash funds</b>                  | 81,851.46                          | 5,902.97                         | 23,648.70                        |

| Details                                        | Unrestricted funds<br>to nearest £ | Designated funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|------------------------------------------------|------------------------------------|----------------------------------|----------------------------------|
| <b>B2 Other monetary assets</b>                |                                    |                                  |                                  |
| Advance to Minister against expense account    | 300                                |                                  |                                  |
| Prospective HMRC gift aid reclaim on offerings | 2,351                              |                                  | 189                              |

| Details                                             | Fund to which asset belongs                 | Cost (optional)          | Current value (optional) |
|-----------------------------------------------------|---------------------------------------------|--------------------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | Manse at Cloister Road                      | 875,000                  | -                        |
|                                                     | Church Building and Land at Church Road     | -                        | -                        |
|                                                     | Organ at Church Road                        | -                        | -                        |
|                                                     | Audio visual equipment                      | 12,530                   | -                        |
|                                                     | Church chairs                               | 7,950                    | -                        |
|                                                     | Living Room project Furniture and equipment | Restricted - Living Room | -                        |

The attached notes in Section C below form part of these Receipts and Payments accounts.

The Trustees declare that they have approved these Receipts and Payments accounts on 23 February 2021

Signed on behalf of the charity's trustees/directors

|           |                   |                           |
|-----------|-------------------|---------------------------|
| Signature | Sarah Robson      | Guy Sears                 |
| Full name | Sarah Jane Robson | Guy Russell William Sears |
| Position  | Church Secretary  | Treasurer                 |
| Date      | 23 February 2021  |                           |

## Section C – Notes and further information

### Part I Restricted funds

#### [The Restricted Funds](#)

These comprise money collected or distributed in the year for three 3<sup>rd</sup> parties and three restricted funds of the charity.

The third party entities are:

1. Tearfund is registered in England & Wales as a charity (no.265464) and works to end global poverty.
2. Ealing Food bank is registered in England and Wales as a charity (no. 1156369) and works towards stopping hunger in the London Borough of Ealing.
3. Christians Against Poverty is registered in England and Wales as a charity (no. 1097217) and we support work that its volunteers do in the London Borough of Ealing on relieving poverty.

The three other restricted funds are:

1. The Building Fund reflects the balance received from old ABC from gifts made specifically to support capital works to repair, maintain or improve the buildings owned by the charity. At the year end it had been spent entirely on the building project but it remains open for any further specific gifts.
2. The Chairs Fund: this was set up in December 2020 to receive gifts specifically made for the purpose of purchasing chairs for the refurbished main church area. These were bought in 2021 and a balance could be returned to general reserves (see A.5 above) because of the specific terms of one of the gifts. It is now closed..
3. The Living Room project is under the day-to-day management of one of the Trustees (who is unpaid) and works with young people in the church premises, on the streets and in schools and receives its funding from specific gifts and grants.

The following table provides details on money in the Restricted funds ( the Living Room project is reported upon in more detail in Part III).

|                                   | <i>B/Fwd</i> | <i>Income</i> | <i>Expenditure</i> | <i>Transfers</i> | <i>C/Fwd</i> |
|-----------------------------------|--------------|---------------|--------------------|------------------|--------------|
|                                   | £            | £             | £                  | £                | £            |
| <i>Third party collections</i>    |              |               |                    |                  |              |
| <i>Tearfund</i>                   | 0.00         | 64.74         | -64.74             |                  | 0.00         |
| <i>Ealing Food bank</i>           | 0.00         | 172.24        | -172.24            |                  | 0.00         |
| <i>Christians Against Poverty</i> | 0.00         | 77.28         | 0.00               |                  | 77.28        |
|                                   |              |               |                    |                  |              |
| <i>Restricted</i>                 |              |               |                    |                  |              |
| <i>Building Fund</i>              | 9,231.91     | 0.00          | -9,231.91          |                  | 0.00         |
| <i>Chair Fund</i>                 | 1,099.00     | 7,558.00      | -7,950.15          | -706.85          | 0.00         |
| <i>Living Room</i>                | 18,624.29    | 26,334.83     | -21,387.70         |                  | 23,571.42    |

### Designated Funds

These comprise amounts “earmarked” for a particular purpose but have not been received by the church on terms that they can only ever be used for that purpose. Four such accounts were treated as designated funds, three remained in use at the year end.

1. Parent & Toddler: This fund had money transferred to it as a designated fund by the Trustees when the assets were transferred from the predecessor unregistered charity on 1 October 2019 to recognise sums previously held for such work and with a hope that in the near term such work could start again with the benefit of such funds.
2. Hall deposits: Deposits held from hirers are placed in a designated fund to recognise their different status.
3. Building Project: In July 2020, a sum equal to the expected total building cost was designated in the accounts. During the period, the building contract has been completed and paid for in full and the remaining balance returned to general reserves. It is now closed.

4. Toy library: During the year, the church took over the running of the Ealing Toy Library and now operates it weekly. Whilst it develops it may depend upon funding from general reserves but recognising a desire that it is both self-funding and any excess can be reinvested in new toy stock, it is being operated as a designated fund.

The following table provides details on money in the Designated funds

|                         | <i>B/Fwd</i>     | <i>Income</i> | <i>Expenditure</i> | <i>Transfers</i> | <i>C/Fwd</i>    |
|-------------------------|------------------|---------------|--------------------|------------------|-----------------|
|                         | £                | £             | £                  | £                | £               |
| <i>Designated</i>       |                  |               |                    |                  |                 |
| <i>P&amp;T legacy</i>   | <b>5,327.18</b>  | 0.00          | 0.00               |                  | <b>5,327.18</b> |
| <i>Hall deposits</i>    | <b>500.00</b>    | 0.00          | 0.00               |                  | <b>500.00</b>   |
| <i>Building Project</i> | <b>76,329.10</b> | 0.00          | -71,373.39         | -4,955.71        | <b>0.00</b>     |
| <i>Toy Library</i>      | <b>0.00</b>      | 208.77        | -132.98            |                  | <b>75.79</b>    |

### Part III

This section sets out more detailed accounts for the year of the Living Room Restricted Fund for ease of reference for funders.

| Receipts       | £         |
|----------------|-----------|
| individuals    | 10,137.20 |
| churches       | 2,600.00  |
| fundraisers    | 3,363.05  |
| grants         | 10,234.58 |
| Total Receipts | 26,334.83 |

| Payments           | £          |
|--------------------|------------|
| projects and trips | -59.27     |
| staff costs        | -19,357.37 |
| training           | -353.50    |
| publicity          | -55.00     |
| fundraising costs  | -156.13    |
| equipment          | -657.79    |
| food               | -19.08     |
| kitchen project    | -729.56    |

### Statement of assets in the period (£)

|                        |           |
|------------------------|-----------|
| Cash funds at 1.1.2021 | 18,624.29 |
| Net Receipts in 2021   | 4,947.13  |
| Cash funds at 31.12.21 | 23,571.42 |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acton Baptist Church CIO

**On accounts for the year  
ended**

31 December 2021

**Charity no  
(if any)**

1179061

**Set out on pages**

1 - 21

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Steve Ellum

**Date:** 23/02/2022

**Name:** Stephen Francis Ellum

**Relevant professional  
qualification(s) or body  
(if any):**

Member of the Institute of Chartered Accountants of England & Wales (ICAEW)

**Address:**

Adulam House  
Glan Yr Afon  
Llanelli SA15 3QB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**ACTON BAPTIST CHURCH**

England & Wales - Charity number 1179061

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# Accounts

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## Acton Baptist Church CIO

This is the second annual report of Acton Baptist Church CIO ("ABC") and it covers the 12-month period to 31 December 2020.

## Aims and purposes

Acton Baptist Church has operated as a church at its current location in Church Road, Acton since 1864. The principal purpose of ABC is the advancement of the Christian faith, which is fulfilled in and from our buildings, and through the work and contributions of our members. ABC is in membership of the Baptist Union of Great Britain and the London Baptist Association.

## Objectives and activities

The Minister, elected Charity trustees and staff, together with the membership, are committed to enabling as many people as possible to hear about the Christian faith and to be able to worship as a community at our church.

## Public benefit

The charity trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We seek to enable any person to explore and live out their faith regardless of whether they are members of the church.

Our services and activities are open to any person to attend, whether in person or, more commonly this year, online and our work with children and young people, including through the Living Room project, do not require those children and young people or their parents or guardians to have any faith or to be members of the church.

In addition, we are fortunate to have good-sized halls that can be made available for a variety of community activities and events. Our rental income includes hiring out the buildings to another church for its own services and to a variety of groups providing gymnastics, dance and toddler groups to the community at large. As noted below, there have been impacts from the Covid-19 pandemic on our ability to rent out space in 2020.

We have a prohibition against the consumption of alcohol within any of the church buildings, and we do reserve the right to refuse to rent our property for political, religious or community activities which we think are not consistent with our objectives or which otherwise might run contrary to our desire to play our part in building up a diverse, inclusive and peaceful community of peoples of all faiths and of none in our locality.

Acton Baptist Church CIO, 10 Church Road, Acton W3 8PP

**E:** [actonbaptistchurchuk@gmail.com](mailto:actonbaptistchurchuk@gmail.com)

**www.actonbaptistchurch.co.uk**

Registered Charity No. 1179061

## Covid-19 pandemic

Responses to the pandemic have restricted or prohibited gatherings and activities at various times during the year. This has unsurprisingly shaped every aspect of the undertaking and operations of the charity since March 2020. We have been able to do less than last year. Many activities have been re-formatted and migrated to online delivery mechanisms. The use of YouTube and Facebook has provided an opportunity for a potentially wider public to engage with sermons, prayer and communion without needing to be physically present, let alone in the same country, and to do so at a time and in a place of their choosing. Many church gatherings have been replaced by Zoom meetings. A few church members have spent many hours trying to assist those who are unfamiliar with online technology, or who just do not have requisite equipment and connections. This has included the provision of hardware and training. While many still struggle, we are pleased that a significant number are now able to join in meetings and participate in the online life of the church.

Despite this, activities have been severely curtailed since March. Given the building refurbishment and the logistical complexity of meeting Government guidelines and assessing the risks to some of our community, we have not held a service in our church since 22 March 2020.

Our finances were impacted too, not least through the loss of income from hirers of our halls.

Our reserves remain above the levels that our reserves policy targets and they can support operations through 2021, even if the pandemic imposes a continued reduction on income compared with previous years.

The specific sections below provide details on our operations during this year.

## Church services and outreach

In normal times, we hold a public church service at 10:30am on every Sunday. We take communion together as a church at least twice a month during the Sunday service. Every other month we have an all-age service and otherwise we run groups for children and young people every Sunday and which are reported on below.

As mentioned above, all are welcome to attend our Sunday service.

Periodically, we join with other churches in the near neighbourhood for joint services. This was able to occur only on one occasion in 2020.

We baptise in accordance with the Principles of the Baptist Union so would want to know that the person, whether adult or young person, has made a deliberate decision for themselves. We are fortunate to have a baptistry built in and have in the past baptised adults from other churches. Before the restrictions from the pandemic and the sanctuary refurbishment, we conducted one marriage and held one funeral in church. We have had a dedication for a new baby over Zoom however.

## Discipleship mentoring.

The church offers discipleship mentoring on a one-to-one basis as and when it is needed. The material covers the basic doctrines of the Christian faith. We have not taken any members through a discipleship course in 2020; dependent on restrictions for meeting we would hope to resume in 2021. Though we do not limit the course to members, the nature of the course is that we expect those who are interested would be at least regular attenders.

## Prayer

For at least the first three months of 2020 it was encouraging to have pauses for prayer during worship and throughout the service in small groups. In normal circumstances prayer for each would happen naturally after services over coffee. Since March 2020 there have been regular opportunity to pray over zoom, each Sunday morning and at other organised events during the week. The regular Friday morning prayer open to all, where members of the church join with members of other churches to pray for our community has not taken place since March.

## Pastoral care

Pastoral care is administered in a number of different ways.

The Minister regularly visits those members and long-term friends of the church who are house bound. There are also people admitted to hospital and those who are suffering from long- or short-term illness. The Minister will also visit those on request on a very wide range of pastoral concerns. During 2020 a lot of the Minister's pastoral care has been given via telephone; the wider church leadership team also keep in touch with more vulnerable members and regular attenders by phone. This is in addition to the informal friendship and support groups that happen between members themselves independent of church structures.

Pastoral care is also carried out in the House Groups.

## House Groups.

House-based groups continue to be an effective way for people to meet to study the Bible, pray for each other's needs and have fellowship. There are four groups that meet regularly.

Before lockdown, the West Ealing group usually met every two weeks on Thursday at a member's home; the Central Acton group were meeting on Thursday afternoon at the church; the North Acton group met weekly on Tuesdays in a home; and, the South Acton group met mid-week on different days. About a third of church membership attended a group before the restrictions on meeting.

Since March, the frequency of meetings has reduced and participation has depended on access to online facilities – which not all members have, despite efforts to get more online.

## Membership

During the year we admitted two new members into membership and two members died. At the year end, there were 73 members of the church.

## Young people's work

It was a difficult year for the church activities with high school age youth. Styled Blazin' God, the work is almost invariably delivered on a Sunday during or after the main service. We have a group of nine young people – all of whom are drawn from families which attend church. Meetings took place from January to March in 2020 and then due to our church closure activities have not taken place. The main youth worker has also been on maternity leave during this period and it was decided not to cover this part of her work.

We have sought to engage with the youth as much as possible via parents and sending cards; however, the youth have shown little appetite for online engagement. This is an area that has particularly suffered in the pandemic in the absence of building-based work.

## Children's Work

Creche: In 2019 we had restarted a creche on Sunday mornings during the service to accommodate a few young babies we now have in the congregation. We have a rota, made up of parents and other volunteers who are DBS checked. It is good that we can offer this space to those with young children in which they can relax and listen to the service. Since March 2020 we have not met in our building and this activity has ceased. When we return to our building in 2021, we will have a newly built crèche area and we are looking forward to using this space.

Amongst the Trustees, the Children's and Youth Co-ordinator oversees the young people's and children's works.

## Living Room

The Living Room continued its work of providing a safe space for young people in Acton during 2020. The way this was achieved constantly varied with the restrictions caused by the Covid-19 pandemic. Some of the work was delivered online via Instagram and zoom with games and chats. Nearly all the face-to-face work has been outdoors during this time, in the church garden and in the Mount in the centre of Acton. This has included fun sports that we have invested in such as badminton and swing ball. We have managed to maintain links with most of our young people. We have also met many new Year 7s through the open-air table tennis.

## Safeguarding

The Trustees are ultimately responsible for safeguarding. The Church has a Safeguarding Policy which is kept under review. Safeguarding training took place at the beginning of the year for the Trustees (who had not otherwise been on recent and relevant training in their professions), youth and children's workers and also those in the worship group.

We believe it is the responsibility of all members of Acton Baptist Church to make sure that all children, young people and vulnerable members of the church are kept safe.

## Building usage

The church owns its own buildings and the legal titles to these are held by the London Baptist Property Board Limited.

The sanctuary and the halls are of generous size and allow the church both for its own benefit and for wider community benefit to carry on any of the activities it wishes to.

The buildings are a source of significant expense in terms of running costs and day to day maintenance but, in normal years we have received income from the hiring out of the halls which can offset a lot of the running costs and day to day maintenance. We are fortunate to have several long-term hirers. The pandemic has obviously disrupted their own activities but where the law has permitted their operation, we have made appropriate adjustments and arrangements to support them as much as possible.

We continue to welcome rentals for community activities to be carried on in the church halls.

## The Refurbishment of the Sanctuary

As reported last year, a major refurbishment of the sanctuary was planned for 2020. In July 2020, a special members meeting gave its approval to contract with builders for the initial costed plan of £430,000 (including VAT). The pandemic and the financial uncertainty it brought meant that the directors felt it was prudent to limit the total cost of the building contract to £430,000. This sum was agreed after revising some of the details of the earlier

plans and by postponing some work to a potential later phase. Having worked with the proposed builder and the architect only one significant item from the original vision had to be left out of the planned refurbishment - the servery planned for the back of the church. It was agreed that the need for a creche was more immediate.

The works were commenced and carried on during various periods of restrictions on business in England; these never prevented the continuance of building works as such.

Work over many months led by the Church Secretary developed a detailed, competitively tendered, and fully costed plan before contracts were signed. This has meant there has been very little variation needed in specification or price. As at the year end, the total sum that had been designated as relating to this contract, including organ specialists, architect, solicitors and insurance was £443,638.59. As at the year end, the building works were around 92% completed and a remaining balance of £76,329.10 was expected to be spent in January 2021. At the date of this report the contract has now been completed.

The newly refurbished sanctuary will provide a flexible usage space, with levelled access to a disabled toilet. It has been completely rewired, with a three-phase supply, new heating system and a modern fire alarm system. In early 2021, we expect to buy chairs and tables to suit this space and to put in a new audio-visual system.

## Finance

The impact of the Covid-19 pandemic and the oversight of the building contract (reported on above) were the most significant financial events of the year.

### *The pandemic*

The announcement of a national lockdown in March led to a re-assessment of the likely income and expenditure for 2020. The principal loss of income expected was from hall hire, cash offerings and most of those who donate by cheque in the weekly collections. The principal saving was expected to be in heating – though the heavier cost of the winter months had been borne in January and February before lockdown. A risk throughout this period was that offerings would also suffer because of the loss of employment amongst members, and any wider economic downturn. Throughout it was clear that the church had reserves sufficient to weather even a year of enforced closure. However, it did mean we re-assessed the prudence of the extent of any refurbishment. This is detailed below.

By May, the deacons were informed by a more detailed financial forecasting model which showed how outcomes would be affected by the timing of the halls being re-usable. While early predictions thought an excess of expenditure over income of £20,000 might be possible, the actual outcome has been far better. While expenditure was much as expected, the income side was not as impacted, as most who gave cheques made arrangements to keep them coming or started using direct credit and the hall hire was helped by a respite in restrictions during the September to November period. Additionally, the church did not cover maternity leave for the youthwork manager; though her role at the Living Room project was covered.

### *The pension deficit*

The church is now responsible for its own obligations and those of the earlier unregistered charity that was Acton Baptist Church in relation to the Baptist Union Pension Scheme. The estimated employer debt as at 18 December 2020 was £80,500. The Trustees are of the opinion that there is no prospect in the year ahead of that sum becoming due to be paid.

### *The 2020 financial results*

The accounts are set out around three types of funds for transparency –

- (i) the unrestricted funds (or general reserves) belonging to the church and free to use for any purpose,
- (ii) the designated funds which consist of amounts earmarked for a project or purchase, but which could be reallocated to the general reserves if needed; and,
- (iii) the restricted funds, which have been donated for a specific purpose or represent a collection made in church to support a third-party charity.

As regards the unrestricted funds, the total receipts were £88,751 and total payments £65,520. The principal sources of income are regular offerings from church members (£46,357) and hall hire (£8,516). All gift aid has been recovered for donations up to 31 August 2020. This also covered prior years and some unclaimed gift aid from the predecessor unregistered charity Acton Baptist Church. There was a prospective claim for £2,931 for the remainder of the year (and this was paid by HMRC in 2021 prior to the date of this report). Our own analysis during September identified that just over 92% of value all the offerings (including cash collections) in the period 1 January to 31 August 2020 were eligible for gift aid.

In considering the underlying financial state of the church, the offerings; gift aid recovered or recoverable from HMRC on the 2020 offerings; bank interest; and hall hire fees, totalled £64,204. In comparison, the total expenses figure was £65,520.

The church has no loans, whether secured or not, and has not given a guarantee.

The bank account of the predecessor charity (see our 2019 accounts for details) at Barclays Bank was not formally closed until January 2020 by the bank. It is mentioned in the statement of cash funds at B1 in the financial statements below, but it held no money in 2020, cost nothing and no movements occurred.

### *Reserves Policy*

The church looks to keep at least £50,000 in unrestricted reserves at any time as that is approximately 9 months' worth of general expenditure based on the past and expected needs. This excludes expenditure on the building outside of minor maintenance and upkeep. As at year end the figure was £95,282.

Additionally, the policy aims to have a year's expenditure (£65,520 at this year-end) covered by the total of the unrestricted funds plus the value of any unclaimed but quantified gift aid and any advances. As at year end the figure was £98,712.

On either test the church is comfortably meeting its reserves policy. The Trustees recognise that over-reserving may not be good stewardship but in 2021 there are risks and capital needs too.

For 2021, the principal financial risks and needs relate to :

- (i) the ongoing pandemic (noted above),
- (ii) the need to fund the fit-out of the sanctuary - capital expenditure in the region of £15,000-£20,000 will likely be needed in 2021, principally to buy chairs and audio-visual equipment; and,
- (iii) the need during 2021 for the Living Room to identify more grants or donations. The Living Room Project, whilst not legally separate, aims to be self-funding. A grant which has covered staff costs for 3 years ended in 2020 and since

September reserves have been used to cover the gap in income arising in the last four months. A new donor has made a grant for 2021. Taking that into account, the 2021 Living Room budget projects that £12,000 of its reserves could be needed to continue activities throughout 2021 if no additional grants or unexpected gifts are received. Its reserves stood at £18,624 at year end.

In any event, the Trustees do not consider these are risks that might threaten the ongoing solvency and sustainability of the church for the year ahead. The Trustees have insurance policies in place for a prudent range of perils.

#### Our staff and volunteers

Rev Michael Drake continued to serve as our Minister. He is the only full-time employee and the only paid Trustee.

Our Senior Youth and Community Worker was on maternity leave from June. Fifteen of her 23 weekly hours are allocated to the Living Room Project and a new person was employed from September only for that aspect of maternity cover. The other employee is a permanent 15 hour per week youth worker for the Living Room. Additionally, one other person was paid sessional hours as needed for the Living Room.

We are also fortunate to have many volunteers. Despite the pandemic reducing the number of activities in which church members can be involved, we estimate 30 individuals gave their time to further the work in different ways. This number is in addition to the unpaid Trustees.

We are very grateful to all for their tireless work in such a difficult year.

#### Structure, governance and management

The church is a Charitable Incorporated Organisation. Its governing document is an association constitution based principally on the model agreed for member churches of the Baptist Union of Great Britain.

Trustees are drawn from the membership and elected by them in secret ballot. Any person wishing to serve must be nominated by two other members. The offices of church secretary and treasurer are chosen by the Trustees from amongst themselves. Any Minister for the time being is a Trustee.

#### Reference and administrative details

|                             |                                       |
|-----------------------------|---------------------------------------|
| Charity name                | Acton Baptist Church CIO              |
| Other name the charity uses | N/A                                   |
| Registered charity number   | 1179061                               |
| Charity's principal address | 12 Church Road, Acton, London, W3 8PP |

#### Names of charity trustees who manage the church

| <i>Name</i>                     | <i>Office (if any)</i> | <i>Dates if not acted for whole year</i> |
|---------------------------------|------------------------|------------------------------------------|
| Frances Bellis                  |                        |                                          |
| Josephine Choji-Davou           |                        |                                          |
| Michael Drake                   | Minister               |                                          |
| Valerie Drake                   |                        |                                          |
| Jan Neasham                     |                        | From 8 March 2020                        |
| Colin Nicoll                    |                        |                                          |
| Elizabeth Nicoll                |                        |                                          |
| <i>(continued overleaf....)</i> |                        |                                          |

| Name                   | Office (if any)  | Dates if not acted for whole year |
|------------------------|------------------|-----------------------------------|
| Laura Kellard          |                  |                                   |
| Neil Kellard           | Church Secretary |                                   |
| Sarah Robson           |                  |                                   |
| Carol ("Carlie") Sears |                  | From 8 March 2020                 |
| Guy Sears              | Treasurer        |                                   |
| Geraint Thomas         |                  |                                   |

Name of trustees holding title to property belonging to the charity



| Trustee name                          | Dates acted if not for whole year |
|---------------------------------------|-----------------------------------|
| London Baptist Property Board Limited |                                   |

#### Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

|           |                                                                                     |                                                                                      |
|-----------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Signature |  |  |
| Full name | Neil Michael Kellard                                                                | Guy Russell William Sears                                                            |
| Position  | Church Secretary                                                                    | Treasurer                                                                            |
| Date      | 7 February 2021                                                                     |                                                                                      |

The Receipts and Payments Accounts for Acton Baptist Church CIO (charity number 1179061) for the period 1 January 2020 to 31 December 2020

These accounts consist of:

1. Section A - Receipts and Payments – there were no asset and investment purchases and so section A4 of the reporting template is excluded
2. Section B - Statement of Assets and Liabilities as at 31 December 2020 – there are no investment assets or present liabilities so sections B3 and B5 of the reporting template are excluded
3. Section C - Notes and further information

The accounts have been prepared on a receipts and payments basis. All figures are rounded to the nearest £.

Section A Receipts and payments

|                                               | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Total Funds<br>£ | Total 2019<br>£ |
|-----------------------------------------------|-------------------------|-----------------------|-----------------------|------------------|-----------------|
| <b>A1 Receipts</b>                            |                         |                       |                       |                  |                 |
| Offerings and donations                       | 46,357                  |                       | 1,099                 | 47,456           | 11,927          |
| Tax recovered                                 | 30,524                  |                       |                       | 30,524           | -               |
| Refunds                                       | 975                     |                       |                       | 975              | -               |
| Interest on bank accounts                     | 1,379                   |                       |                       | 1,379            | 2,222           |
| Income for Living Room                        |                         |                       | 31,585                | 31,585           | 6,155           |
| Giving for 3rd parties funds                  |                         |                       | 246                   | 246              | 396             |
| Activities (hall hire + church weekend)       | 8,516                   |                       |                       | 8,516            | 5,147           |
| <b>A1 Gross Income (to nearest £)</b>         | <b>87,751</b>           |                       | <b>32,929</b>         | <b>120,680</b>   | <b>25,847</b>   |
| <b>A2 Asset and investment sales</b>          |                         |                       |                       |                  |                 |
| Church pew sale                               | 1,000                   |                       |                       | 1,000            | -               |
| Training weights sale                         |                         |                       | 140                   | 140              | -               |
| <b>A2 Sub total</b>                           | <b>1,000</b>            |                       | <b>140</b>            | <b>1,140</b>     | <b>-</b>        |
| <b>Total receipts (A1 +A2)</b>                | <b>88,751</b>           |                       | <b>33,069</b>         | <b>121,820</b>   | <b>25,847</b>   |
| <b>A3 Payments</b>                            |                         |                       |                       |                  |                 |
| Salaries and pensions                         | (39,942.74)             |                       | (17,180.95)           | (57,123.69)      | (16,153.54)     |
| Outside speakers                              | (247.50)                |                       |                       | (247.50)         | (164.00)        |
| Payroll costs                                 | (506.50)                |                       |                       | (506.50)         | (129.00)        |
| Heat, water, council tax and light            | (8,032)                 |                       |                       | (8,032)          | (1,739)         |
| Internet and phone                            | (1,137)                 |                       |                       | (1,137)          | (218)           |
| Office and church supplies and consumables    | (351)                   |                       | (150)                 | (501)            | (164)           |
| Books and teaching materials purchased        | (306)                   |                       |                       | (306)            | (7)             |
| Conferences, regionals, events and courses    | (255)                   |                       | (8)                   | (263)            | (713)           |
| Subsistence, drinks & meals                   | (71)                    |                       | (57)                  | (128)            | (493)           |
| Travel incl car costs                         | (522)                   |                       |                       | (522)            | (339)           |
| Outreach and publicity (incl pcopy)           | (186)                   |                       | (25)                  | (211)            | (393)           |
| Ministry                                      |                         |                       | (176)                 | (176)            | (120)           |
| Other miscellaneous expenses                  | (957)                   | (50)                  |                       | (1,007)          | (123)           |
| Building repairs and maintenance              | (4,489)                 |                       |                       | (4,489)          | (28,512)        |
| Building upkeep incl cleaner                  | (2,213)                 |                       |                       | (2,213)          | (675)           |
| Donations to charities and community projects |                         |                       | (1,128)               | (1,128)          | -               |
| Bank charges                                  | (60)                    |                       |                       | (60)             | (114)           |
| Insurance and subs                            | (5,909)                 |                       |                       | (5,909)          | (1,461)         |
| Examination fees                              | (336)                   |                       |                       | (336)            | (852)           |
| Fundraising                                   |                         |                       |                       | -                | (50)            |
| Building projects                             |                         | (367,309)             | (29,602)              | (396,912)        | (3,510)         |
| <b>A3 Total payments</b>                      | <b>(65,520)</b>         | <b>(367,359)</b>      | <b>(48,327)</b>       | <b>(481,207)</b> | <b>(55,929)</b> |
| <b>Net receipts/(payments) (A3-(A1+A2))</b>   | <b>23,231</b>           | <b>(367,359)</b>      | <b>(15,258)</b>       | <b>(359,386)</b> | <b>(30,082)</b> |
| <b>A5 Transfers between funds</b>             |                         |                       |                       |                  |                 |
| Building contract                             | (443,639)               | 443,639               |                       | -                |                 |
| Kitchen matched funding                       | (10,000)                |                       | 10,000                | -                |                 |
| Hall hire deposits                            | (550)                   | 550                   |                       | -                |                 |
| <b>A5 Sub total</b>                           | <b>(454,189)</b>        | <b>444,189</b>        | <b>10,000</b>         | <b>-</b>         |                 |
| <b>A6 Cash funds last year end</b>            |                         |                       |                       |                  |                 |
|                                               | 526,239                 | 5,327                 | 34,213                | 565,779          |                 |
| <b>Cash funds this year end</b>               | <b>95,282</b>           | <b>82,156</b>         | <b>28,955</b>         | <b>206,393</b>   |                 |

Section B Statement of assets and liabilities at the end of the period

| Categories    | Details                                  | Unrestricted funds | Designated funds | Restricted funds |
|---------------|------------------------------------------|--------------------|------------------|------------------|
| B1 Cash funds | CAF Bank accounts                        | 31,712             | 35,000           | -                |
|               | Barclays Bank accounts (old ABC)         | -                  | -                | -                |
|               | Petty cash                               | 477                |                  |                  |
|               | Deposit at London Baptist Property Board | 63,093             | 47,156           | 28,955           |
|               | <b>Total cash funds</b>                  | <b>95,282</b>      | <b>82,156</b>    | <b>28,955</b>    |


| B2 Other monetary assets | Details                                        | Unrestricted funds | Designated funds | Restricted funds |
|--------------------------|------------------------------------------------|--------------------|------------------|------------------|
|                          | Advance to Minister against expense account    | 300                |                  |                  |
|                          | Prospective HMRC gift aid reclaim on offerings | 2,931              |                  | 135              |
|                          | Unpresented cheques                            | 200                |                  | 1,000            |

| B4 Assets retained for the charity's own use | Details                                     | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------------------------------|---------------------------------------------|-----------------------------|-----------------|--------------------------|
|                                              | Manse at Cloister Road                      | Unrestricted                | 875,000         |                          |
|                                              | Church Building and Land at Church Road     | Unrestricted                |                 |                          |
|                                              | Organ at Church Road                        | Unrestricted                |                 |                          |
|                                              | Audio visual equipment                      | Unrestricted                |                 |                          |
|                                              | Furniture at church and Manse               | Unrestricted                |                 |                          |
|                                              | Living Room project Furniture and equipment | Restricted - Living Room    |                 |                          |

The attached notes in Section C below form part of these Receipts and Payments accounts.

The Trustees declare that they have approved these Receipts and Payments accounts on 4 February 2021

Signed on behalf of the charity's trustees/directors

|           |                                                                                     |                                                                                       |
|-----------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Signature |  |  |
| Full name | Neil Michael Kellard                                                                | Guy Russell William Sears                                                             |
| Position  | Church Secretary                                                                    | Treasurer                                                                             |
| Date      | 7 February 2021                                                                     |                                                                                       |

## Section C – Notes and further information

### Part I

The 2019 accounts which appear as comparison in Section A were longer than 12 months and were the first reporting period of the charity where the main operations only began in the last 3 months.

### Part II

The following table provides details on the Designated and Restricted funds ( the Living Room project is reported upon in more detail in Part III).

|                                   | B/Fwd            | Income           | Expenditure        | Transfers         | C/Fwd            |
|-----------------------------------|------------------|------------------|--------------------|-------------------|------------------|
|                                   | £                | £                | £                  | £                 | £                |
| <b>Third party collections</b>    |                  |                  |                    |                   |                  |
| <i>Home Mission Fund</i>          | <b>329.92</b>    | 0.00             | -329.92            |                   | <b>0.00</b>      |
| <i>Baptist Missionary Society</i> | <b>17.49</b>     | 0.00             | -17.49             |                   | <b>0.00</b>      |
| <i>Tear Fund</i>                  | <b>152.69</b>    | 0.00             | -152.69            |                   | <b>0.00</b>      |
| <i>Food bank</i>                  | <b>0.00</b>      | 0.00             | 0.00               |                   | <b>0.00</b>      |
| <i>Christian Aid</i>              | <b>243.32</b>    | 0.00             | -243.32            |                   | <b>0.00</b>      |
| <i>CAP</i>                        | <b>0.00</b>      | 245.53           | -245.53            |                   | <b>0.00</b>      |
| <i>Acton homeless project</i>     | <b>138.90</b>    | 0.00             | -138.90            |                   | <b>0.00</b>      |
| <b>Restricted</b>                 |                  |                  |                    |                   |                  |
| <i>Building Fund</i>              | <b>13,983.91</b> | 0.00             | -4,752.00          |                   | <b>9,231.91</b>  |
| <i>Chair Fund</i>                 | <b>0.00</b>      | 1,099.00         | 0.00               |                   | <b>1,099.00</b>  |
| <i>Living Room</i>                | <b>19,346.58</b> | 41,724.68        | -42,446.97         |                   | <b>18,624.29</b> |
|                                   | <i>34,212.81</i> | <i>43,069.21</i> | <i>-48,326.82</i>  |                   | <i>28,955.20</i> |
| <b>Designated</b>                 |                  |                  |                    |                   |                  |
| <i>P&amp;T legacy</i>             | <b>5,327.18</b>  | 0.00             | 0.00               |                   | <b>5,327.18</b>  |
| <i>Hall deposits</i>              | <b>0.00</b>      | -50.00           |                    | 550.00            | <b>500.00</b>    |
| <i>Church weekend</i>             | <b>0.00</b>      | 300.00           | -300.00            |                   | <b>0.00</b>      |
| <i>Building Project</i>           | <b>0.000</b>     |                  | -367,309.490       | 443,638.590       | <b>76,329.10</b> |
|                                   | <i>5,327.18</i>  | <i>250.00</i>    | <i>-367,609.49</i> | <i>444,188.59</i> | <i>82,156.28</i> |

### Designated Funds

**Parent & Toddler:** This fund had money transferred to it as a designated fund by the Trustees when the assets were transferred from the predecessor unregistered church on 1 October 2019 to recognise sums previously held for such work and with a hope that in the near term such work could start again with the benefit of such funds.

**Hall deposits:** During the year, the deposits held from hirers were placed in a designated fund to recognise their different status.

**Church weekend:** Prior to the pandemic it was hoped that the church would have a weekend away as part of its activities. A block booking was made and this fund recorded deposits received from individuals against their prospective share of room and food costs. These were returned during the year on cancellation of the booking.

**Building Project:** On execution of the building contract in July 2020, a sum equal to the expected total building cost, including professionals and insurance, was designated in the accounts. During the year, the balance was adjusted to match any variations and adjustments to price. At year end it matches the agreed balance remaining on the building contract and for the architect.

## The Restricted Funds

These are comprised of money collected for six 3<sup>rd</sup> parties and three restricted funds of the charity.

The six third party restricted fund entities are:

1. Home Mission Fund is a fund of the Baptist Union of Great Britain to support other Baptist churches and individuals where finance is needed.
2. The Baptist Missionary Society is registered in England and Wales as a charity (no. 1174364) and is engaged in Christian mission overseas.
3. Tearfund is registered in England & Wales as a charity (no.265464) and works to end global poverty.
4. Christian Aid is registered in England & Wales as a charity (no.1105851) and works to end poverty worldwide.
5. Acton Homeless Concern is registered in England and Wales as a charity (no. 1058819) and operates a drop-in day centre in Acton for homeless people and people from other disadvantaged groups.
6. Christians Against Poverty is registered in England and Wales as a charity (no. 1097217) and we support work on relieving poverty that its volunteers do in Acton.

The three other restricted funds are:

1. The Building Fund reflects the balance received from old ABC from gifts made specifically to support capital works to repair, maintain or improve the buildings owned by the charity.
2. The Chairs Fund: this was set up in December 2020 to receive gifts specifically made for the purpose of purchasing chairs for the refurbished main church area. It is expected that these will be bought in 2021.
3. The Living Room project is under the day-to-day management of one of the Trustees (who is unpaid) and works with young people in the church premises, on the streets and in schools and receives its funding from specific gifts and grants.

## Part III

This section sets out more detailed accounts for the year of the Living Room Restricted Fund for ease of reference for funders.

| <i>Living Room accounts</i>           |                 |
|---------------------------------------|-----------------|
| <i>2020</i>                           |                 |
| <i>Receipts</i>                       | <i>£</i>        |
| <i>individuals</i>                    | 2,299           |
| <i>churches</i>                       | 2,600           |
| <i>fundraisers</i>                    | 1,834           |
| <i>grants</i>                         | 24,991          |
| <i>from ABC for kitchen</i>           | 10,000          |
| <b><i>Total receipts</i></b>          | <b>41,725</b>   |
| <i>Payments</i>                       |                 |
| <i>projects and trips</i>             | (176)           |
| <i>staff costs</i>                    | (17,181)        |
| <i>training</i>                       | (8)             |
| <i>publicity</i>                      | (25)            |
| <i>equipment</i>                      | (150)           |
| <i>food</i>                           | (57)            |
| <i>kitchen project</i>                | (24,850)        |
| <b><i>Total payments</i></b>          | <b>(42,447)</b> |
|                                       |                 |
| <b><i>Net receipts/(payments)</i></b> | <b>(722)</b>    |

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Acton Baptist Church CIO

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1179061

Set out on pages

1 - 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

st Ellum

Date:

09/02/2021

Name:

Stephen Francis Ellum

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

Adulam House

Glan Yr Afon

Llanelli SA15 3QB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Acton Baptist Church CIO

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1179061

Set out on pages

1 - 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

St Ellum

Date:

09/02/2021

Name:

Stephen Francis Ellum

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

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Give here brief details of any items that the examiner wishes to disclose.