



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 <sup>st</sup>	April	2021		31 <sup>st</sup>	March	2022

## Section A Reference and administration details

Charity name	Wotton Village Hall		
Other names charity is known by			
Registered charity number (if any)	1179053		
Charity's principal address	Guildford Road		
	Wotton		
	Dorking		
	Postcode	RH5 6QQ	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Donald Wakeford	Chair		
2	Jane White	Secretary		
3	Tracey Cronk	Treasurer		
4	Rosemary Wakeford			
5				

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Wotton ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Replacement of Kitchen Door and repairs to water heater in gents toilet.

We have continued to keep the Hall in good working order and maintain its high level of usage for the community and a wider area in Surrey.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Wotton Village Hall will maintain an appropriate level of available funds to meet 2 months normal immediate commitments, including supplier payments plus a working cash reserve to minimise the impact of any short term financial risks including delays between spending and receipt of funds and to provide a cushion to deal with the financial aspects of unexpected emergencies, such as urgent maintenance.

### Details of any funds materially in deficit

None of the CIO's funds are in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funding is from the hire of the hall.

Expenditure continues to support the CIO's objectives by providing a usable and clean hall

## Section F Other optional information


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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Tracey Cronk

Position (eg Secretary, Chair, etc)

Treasurer

Date

02/01/2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Wotton Village Hall

No (if any)  
1179053

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2021


To

Period end date  
31/03/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hall Lettings	2,464	-	-	2,464	678
Grant Payment	4,667	-	-	4,667	10,000
Electricity Refund	-	-	-	-	155
Bank Interest	-	-	-	-	3
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,131</b>	<b>-</b>	<b>-</b>	<b>7,131</b>	<b>10,836</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,131</b>	<b>-</b>	<b>-</b>	<b>7,131</b>	<b>10,836</b>
<b>A3 Payments</b>					
Caretaker & Cleaning	76	-	-	76	386
Electricity	660	-	-	660	660
Hall Insurance	1,433	-	-	1,433	1,298
Water & Sewerage	131	-	-	131	156
Fire & Electricity Maintenance	269	-	-	269	995
Repairs and Maintenance	1,476	-	-	1,476	534
Miscellaneous Expenses	143	-	-	143	861
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,188</b>	<b>-</b>	<b>-</b>	<b>4,188</b>	<b>4,890</b>
<b>A4 Asset and investment purchases. (see table)</b>					
Replacement Doors	1,310	-	-	1,310	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,310</b>	<b>-</b>	<b>-</b>	<b>1,310</b>	<b>-</b>
<b>Total payments</b>	<b>5,499</b>	<b>-</b>	<b>-</b>	<b>5,499</b>	<b>4,890</b>
<b>Net of receipts/(payments)</b>	<b>1,632</b>	<b>-</b>	<b>-</b>	<b>1,632</b>	<b>5,946</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,578</b>	<b>-</b>	<b>-</b>	<b>10,578</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>12,210</b>	<b>-</b>	<b>-</b>	<b>12,210</b>	<b>5,946</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	10,578	-	-
	Deposit Account	1,633	-	-
		-	-	-
	<b>Total cash funds</b>	<b>12,210</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land and buildings		-	-
	Furniture, fixtures and fittings		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Tracey Cronk	02/01/2023