



Manchester Schools' PE Association

A Charitable Incorporated Organisation
Charity Number 1179052

Annual Report and Financial Statements

31 August 2024

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REPORT OF THE TRUSTEES

Aims and Purposes

Manchester Schools’ PE Association (the association) was founded by Manchester schools to pool and share resources, knowledge and skills and to provide a collective support and development programme. The association was created in response to falling activity levels, the threat to the standard of delivery of high-quality Physical Education for all children and young people, and the need to maintain and develop Manchester schools’ sports competition/events structure.

Legal Status

Manchester Schools’ PE Association has now Charitable Incorporated Organisation Status. The CIO foundation was registered on the 3rd July 2018, Charity number 1179052.

The objects of the CIO are: -

- A. To act as a resource for young people up to the age of 25 living in the Manchester area by providing advice and assistance and organising programmes of Physical, Educational and other activities as a means of:
- 1. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - 2. Advancing education;
 - 3. Relieving unemployment
 - 4. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have a need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances with a view to improving the conditions of life for such persons
- B. To advance education of the public in the subject of physical education.

Trustees

Eamonn O’Rourke	Chair. Appointed 25 th January 2023
Aaron Saxton	Appointed 3 rd July 2018
David McHendry	Appointed 3 rd July 2018.
Katriona Berry	Appointed 3 rd July 2018
Mike Parker	Appointed 3 rd July 2018
Nigel Birkett	Appointed 3 rd July 2018
Chris Edmends	Appointed 25 th January 2023
Amy Fletcher	Appointed 25 th January 2023
Gary Lintern	Appointed 6 th October 2022
Martin Roberts	Appointed 6 th October 2022
Susan Watmough	Appointed 3 rd July 2024

No remuneration was paid or is payable to any Trustee, nor were there any related party transactions with Trustees

Activities

Our objectives have been set to reflect the educational aims and ethos of the association and the school community that make up the membership. Our key objectives for the year included developing and coordinating:

1. PE Practice through teacher education and support
2. A programme of school sport and competition
3. Physical activity, health and wellbeing programme
4. Leadership framework, developing young coaches, officials and managers
5. The development of school to community programmes
6. A pathway for gifted & talented PE and sports students

Message from Eamonn O'Rourke, Chair of Manchester Schools' PE Association.

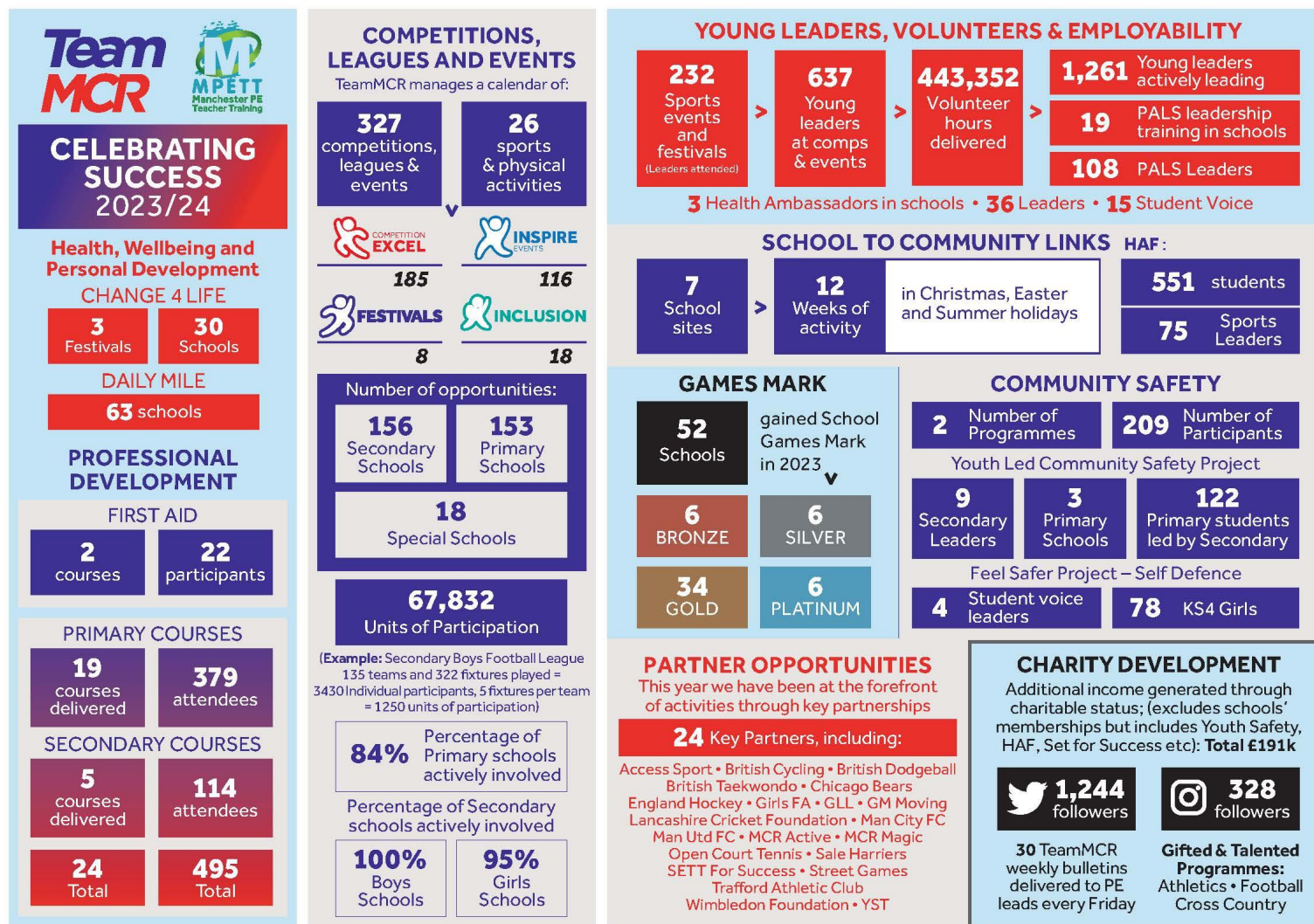
'Welcome to the Manchester Schools' PE Association Annual Report 2022-2023.

The charity has continued to develop and grow in 2023/2024, particularly in relation to the impact that we are having on Young People in Manchester and the growth and consolidation of key strategic partnerships in the city.

Owing to the unexpected loss of core grant funding in 2023/2024 the charity made a significant unexpected loss. There have, however, been learnings from this and a recovery plan has been quickly implemented that should lead to a resumption of financial stability in 2024/2025.

The next page demonstrates our key statistics for the year. I would like to thank our staff and key stakeholders for all of their help in achieving excellent impact for Young People in Manchester

Manchester Schools' PE Association. Annual Report and Financial Statements. 31 August 2024
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Financial review

Income

The Manchester Schools' PE Association had an income of £279,889 in the year.

The income generated was primarily from membership fees and grant funds supported by some other income and bank interest received. Grant Income for the year totaled £153,330 which represented a decrease of £28,989 on 22/23. Grant funding came from the Holiday Activity Fund, Greater Manchester Sports Partnership, Sport England and Youth Sport Trust. Membership income from schools was £127,358.

Expenditure

Total expenditure for the year was £382,874

Main expenditure included:-

- £120,880 on directly employed staff
- £97,046 on staff hosted by partner schools
- £54,648 on freelance consultancy support
- £25,122 on sports consultants and coaches
- £85,178 on non staff expenditure

End of year position

The net outturn for the year was a deficit of £102,975.

The unrestricted funds to be carried forward to 2024 are £96,693 of which £80,000 is a designated unrestricted fund (See note 2).

Organisational Structure

From September 2023 the operational function of the association was managed by a Senior Leadership Team comprising an Interim Chief Executive, Partnership Development Manager and Business Manager. The Senior Leadership Team was supported by a Programme Manager, 4 Sports Programme Coordinators and 2 League Managers.

Some changes were made to structure in June 2024 with the retirement of the Interim Chief Executive. The Leadership team then comprised the Director and Business Manager.

In May 2024 Trustees also approved the merger of Manchester Schools PE Association and Manchester PE and Teacher Training. The full benefits of the merger will be realised in the 2024/2025 financial year.

Registered Office with effect from January 2024:

THE GRANGE COMMUNITY CENTRE
PILGRIM DRIVE
BESWICK
MANCHESTER
M11 3TQ

Finance

James Crowley,
Business Manager
Manchester Schools' PE Association
The Grange Community Centre
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Independent examiner:

The independent examiner appointed is Iain G Blair of Redrambler Limited, Rossendale.

Manchester Schools PE Association Independent Examiner's Report Year ended 31st August 2024

This report on the attached financial statements of Manchester Schools PE Association for the year ended 31 August 2024 is in respect of an examination carried out to the requirements of s145 the Charities Act 2011 ("The Act").

Respective responsibilities of trustees and the examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period and an independent examination is needed.

It is my responsibility to:

- Examine the financial statements (under section 145 of the Act)
- To follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. The examination includes a review of the accounting records kept by the school and a comparison of the accounts presented with those records the examination was conducted remotely. It also includes consideration of any unusual items or disclosures in the accounts seeking explanations from the governors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the financial statements.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the governors have not met the requirements to ensure that;

- Proper accounting records are kept in accordance with section 130 of the Act); and
- Financial statements are prepared which agree the accounting records and comply with the accounting requirements of the Act; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Iain G Blair
FMAAT
Redrambler
Limited
Rossendale

30th January 2025



STATEMENT OF FINANCIAL ACTIVITIES 2024

	2024	2023
Income from:		
PE Association Membership	124,517	122,707
Professional Learning Income	488	1,042
Grants Received	153,330	182,319
Other Income	78	88
Bank Interest Received	1486	842
	279,899	306,998
Expenditure on:		
Website and Marketing	2,020	6,194
Computer costs / Software / Internet	2,109	1,250
Office / Stationery / Printing	479	314
Telephone / Mobiles	2,357	1,376
Travel	2,752	2,078
Meetings / Refreshments	437	600
Insurance	4,067	4,184
Staff costs - Holiday Activities	4,611	25,118
Employment Checks (Holiday Staff)	55	0
Staff Salaries	102,254	35,800
Employers National Insurance	1,359	0
Staff Pensions	17,267	6,634
Employment Checks	404	0
Venue Hire - Holiday Activities	-391	20,850
Other Holiday Activity Costs	8,862	19,811
Facility Hire	3,970	4,280
Equipment / Sports Kits	4,769	4,772
Medals / Trophies	15,701	4,997
Grants to Schools for Staff Loaned	97,046	98,565
Professional Learning / Training	3,655	2,056
Sports Leadership	2,250	1,443
Partnership Payments	400	0
Coaching / Officials	2,910	3,800
Sports Consultancy	22,212	14,175
Youth Led Community Safety	3,626	0
H&S and HR Consultancy	1,200	0
Professional Fees	54,648	51,960
Subscriptions / Memberships	0	1,988
Volunteer Expenses	1,380	740
Bank Charges and Interest	43	11
Depreciation - Computer Equipment	1,340	1,340
Other	3,040	3,255
	382,874	317,591

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Net Income for the year	-102,975	-10,593
Total Funds brought forward		
Total Funds carried forward	£96,693	£199,668
Unrestricted Designated Fund	80,000	80,000
Unrestricted General Fund	16,693	119,668
Total Funds carried forward	£96,693	£199,668

BALANCE SHEET 2023

	<u>2023</u>	<u>2022</u>
Tangible Fixed Assets		
Computer Equipment at Cost	4,021	4,021
Computer Equipment Depreciation	-3,905	-2,565
	<u>115</u>	<u>1,456</u>
Current Assets		
Debtors and Prepaid Expenses	7,228	30,152
Cash at Bank - Current Account	49,414	134,269
Cash on Deposit	103,963	102,258
VAT Recoverable	0	2,126
	<u>160,605</u>	<u>269,075</u>
Current Liabilities		
Amounts due within one year		
Accrued Charges	58,546	46,755
Deferred Income	4,440	20,232
Other Creditors		
VAT Payable	1,041	
PAYE/NIC	0	3,876
Employee Wages		
	<u>64,027</u>	<u>70,863</u>
	<u>£</u>	<u>£</u>
Net Assets	<u>96,693</u>	<u>199,668</u>
Represented by:-		
Unrestricted Funds		
Designated		
Brought Forward	80,000	80,000
Movement in year		
Transferred from/(to) General Unrestricted Fund	0	0
Carried Forward	<u>£80,000</u>	<u>£80,000</u>
General		
Brought Forward	119,688	130,261
Movement in year	-102,975	-10,593

Transferred from/(to) Designated Unrestricted Fund	0	0
Carried Forward	<u>£16,693</u>	<u>£119,688</u>
Total Carried Forward	<u>£96,693</u>	<u>£199,668</u>

Signed on behalf of the Trustees by

Eamonn O’Rourke
Chair of Trustees
11th February 2025

