



Manchester Schools' PE Association

A Charitable Incorporated Organisation
Charity Number 1179052

Annual Report and Financial Statements

31 August 2023

Contents

	Page
1. Report of the Trustees	3
2. Independent examiners report	8
3. Statement of Financial Activities	9
4. Balance Sheet	11

REPORT OF THE TRUSTEES

Aims and Purposes

Manchester Schools' PE Association (the association) was founded by Manchester schools to pool and share resources, knowledge and skills and to provide a collective support and development programme. The association was created in response to falling activity levels, the threat to the standard of delivery of high-quality Physical Education for all children and young people, and the need to maintain and develop Manchester schools' sports competition/events structure.

Legal Status

Manchester Schools' PE Association has now Charitable Incorporated Organisation Status. The CIO foundation was registered on the 3rd July 2018, Charity number 1179052.

The objects of the CIO are: -

A. To act as a resource for young people up to the age of 25 living in the Manchester area by providing advice and assistance and organising programmes of Physical, Educational and other activities as a means of:

1. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
2. Advancing education;
3. Relieving unemployment
4. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have a need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances with a view to improving the conditions of life for such persons

B. To advance education of the public in the subject of physical education.

Trustees

Eamonn O'Rourke	Chair. Appointed 25 th January 2023
Aaron Saxton	Appointed 3 rd July 2018
David McHendry	Appointed 3 rd July 2018.
Katriona Berry	Appointed 3 rd July 2018
Mike Parker	Appointed 3 rd July 2018
Nigel Birkett	Appointed 3 rd July 2018
Chris Edmends	Appointed 25 th January 2023
Amy Fletcher	Appointed 25 th January 2023
Gary Lintern	Appointed 6 th October 2022
Martin Roberts	Appointed 6 th October 2022

No remuneration was paid or is payable to any Trustee, nor were there any related party transactions with Trustees

Activities

Our objectives have been set to reflect the educational aims and ethos of the association and the school community that make up the membership. Our key objectives for the year included developing and coordinating:

1. PE Practice through teacher education and support
2. A programme of school sport and competition
3. Physical activity, health and wellbeing programme
4. Leadership framework, developing young coaches, officials and managers
5. The development of school to community programmes
6. A pathway for gifted & talented PE and sports students

Message from Eamonn O'Rourke, Chair of Manchester Schools' PE Association.

'Welcome to the Manchester Schools' PE Association Annual Report 2022-2023. The year represented a period of a return to normality for the Association with a return to significant levels of face to face activity. In addition the Association also increased the size of it's board of Trustees to bring in different areas of expertise and recruited its first directly employed staff.

The Association has now put in place strong foundations to grow moving forward and seeks to develop a broader range of programmes and partnerships while also achieving greater financial sustainability.

The next page demonstrates our key statistics for the year. I would like to thank our staff and key stakeholders for all of their help in achieving excellent impact for Young People in Manchester



Financial review

Income

The Manchester Schools' PE Association had an income of £306,998 in the year. In addition, £47,600 of funding from Sport England was received by William Hulme Grammar School and Our Lady's High School to support the cost of key posts hosted by those schools on behalf of the Association. This funding isn't shown in the accounts.

The income generated was primarily from membership fees and grant funds supported by some other income and bank interest received. Grant Income for the year totaled £182,319 which represented an increase of £6,463 on 21/22. Grant funding came from the Holiday Activity Fund, Greater Manchester Sports Partnership, Sport England and Youth Sport Trust. Membership income from schools was £123,067.

Expenditure

Total expenditure for the year was £317,592

Main expenditure included:-

- £67,552 on directly employed staff
- £98,564 on staff hosted by partner schools
- £50,605 on freelance consultancy support
- £18,515 on sports consultants and coaches
- £82,356 on non staff expenditure

End of year position

The net outturn for the year was a deficit of £10,593.54.

The unrestricted funds to be carried forward to 2023 are £199,668 of which £80,000 is a designated unrestricted fund (See note 2).

Organisational Structure

The operational function of the association has been managed by a Senior Leadership Team comprising an Interim Chief Executive, Partnership Development Manager and Business Manager. The Senior Leadership Team has been supported by a Programme Manager, 4 Sports Programme Coordinators and 2 League Managers. The Senior Leadership Team have been responsible for developing strategy and the Interim Chief Executive has provided a direct link to the Board of Trustees.

Registered Office with effect from January 2024:

THE GRANGE COMMUNITY CENTRE
PILGRIM DRIVE
BESWICK
MANCHESTER
M11 3TQ

Finance

James Crowley,
Business Manager
Manchester Schools' PE Association
The Grange Community Centre
Pilgrim Drive
Beswick
Manchester
M11 3TQ

Independent examiner:

The independent examiner appointed is Iain G Blair of Redrambler Limited, Rossendale.

Manchester Schools PE Association Independent Examiner's Report Year ended 31st August 2023

This report on the attached financial statements of Manchester Schools PE Association for the year ended 31 August 2023 is in respect of an examination carried out to the requirements of s145 the Charities Act 2011 ("The Act").

Respective responsibilities of trustees and the examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period and an independent examination is needed.

It is my responsibility to:

- ☐ Examine the financial statements (under section 145 of the Act)
- ☐ To follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- ☐ To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. The examination includes a review of the accounting records kept by the school and a comparison of the accounts presented with those records the examination was conducted remotely. It also includes consideration of any unusual items or disclosures in the accounts seeking explanations from the governors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the financial statements.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the governors have not met the requirements to ensure that;

- ☐ Proper accounting records are kept in accordance with section 130 of the Act); and
- ☐ Financial statements are prepared which agree the accounting records and comply with the accounting requirements of the Act; or
- ☐ To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Iain G Blair
FMAAT
Redrambler Limited
Rossendale

11th April 2024



STATEMENT OF FINANCIAL ACTIVITIES 2023

	2023	2022
Income from:		
PE Association Membership	122,707	143,851
PE Association Membership (prior years adj)		25,659
Professional Learning Income	1,042	
Grants Received	182,319	175,886
Other Income	88	2,390
Bank Interest Received	842	354
	306,998	348,140
Expenditure on:		
Website and Marketing	6,194	11,694
Computer costs / Software / Internet	1,250	253
Office / Stationery / Printing	314	543
Telephone / Mobiles	1,376	332
Travel	2,078	137
Meetings / Refreshments	600	3,162
Insurance	4,184	4,184
Staff costs – Holiday Activities	25,118	26,650
Staff Salaries	35,800	
Staff Pensions	6,634	
Venue Hire – Holiday Activities	20,850	31,106
Other Holiday Activity Costs	19,811	25,932
Facility Hire	4,280	3,914
Equipment / Sports Kits	4,772	2,951
Medals / Trophies	4,997	14,844
Grants to Schools for Staff Loaned	98,565	110,864
Professional Learning / Training	2,056	3,701
Sports Leadership	1,443	2,163
Coaching / Officials	3,800	3,305
Sports Consultancy	14,175	10,431
Professional Fees	51,960	7,293
Subscriptions / Memberships	1,988	
Volunteer Expenses	740	
Bank Charges and Interest	11	2
Depreciation – Computer Equipment	1,340	1,225
Other	3,255	3,120
	317,591	267,806
Net Income for the year	-10,593	80,334
Total Funds brought forward	210,261	129,927

Manchester Schools' PE Association. Annual Report and Financial Statements. 31 August 2023
A Charitable Incorporated Organisation – Charity Number 1179052

Total Funds carried forward	£199,668	£210,261
Unrestricted Designated Fund	80,000	0
Unrestricted General Fund	119,668	0
Total Funds carried forward	£199,668	£0

BALANCE SHEET 2023

	<u>2023</u>	<u>2022</u>
Tangible Fixed Assets		
Computer Equipment at Cost	4,021	3,675
Computer Equipment Depreciation	-2,565	-1,225
	<u>1,456</u>	<u>2,450</u>
Current Assets		
Debtors and Prepaid Expenses	30,152	95
Cash at Bank – Current Account	134,269	314,340
Cash on Deposit	102,528	101,719
VAT Recoverable	2,126	868
	<u>269,075</u>	<u>417,022</u>
Current Liabilities		
Amounts due within one year		
Accrued Charges	46,755	135,249
Deferred Income	20,232	66,484
Other Creditors		2,940
VAT Payable		
PAYE/NIC	3,876	2,159
Employee Wages		2,379
	<u>70,863</u>	<u>209,211</u>
	<u>£</u>	<u>£</u>
Net Assets	<u>199,668</u>	<u>210,261</u>
Represented by:-		
Unrestricted Funds		
<u>Designated</u>		
Brought Forward	80,000	101,412
Movement in year		
Transferred from/(to) General Unrestricted Fund	52,492	-21,412
Carried Forward	<u>£132,492</u>	<u>£80,000</u>
<u>General</u>		
Brought Forward	51,152	28,515
Movement in year	1,340	1,225

Transferred from/(to) Designated Unrestricted Fund	<u>-52,492</u>	<u>21,412</u>
Carried Forward	<u>£0</u>	<u>£51,152</u>
Total Carried Forward	<u>£132,492</u>	<u>£131,152</u>

Signed on behalf of the Trustees by

Eamonn O'Rourke
Chair of Trustees
11th April 2024


